



City of Bay Village

350 DOVER CENTER ROAD BAY VILLAGE,
OHIO 44140-2299

Phone: 440/871-2200
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By signing below you are acknowledging that you have reviewed the City of Bay Village employee handbook that is available online at www.cityofbayvillage.com under the Human Resources Department link.

I have read and reviewed and generally understand the policies and procedures contained in this Handbook, and further understand that the provisions contained in this Handbook are subject to change without notice, I also understand that this Handbook is not to be viewed as an employee/employer contract. The City reserves the right to exercise management rights in administering the rules, policies and procedures contained in the Handbook, As changes occur, the Human Resources Manager will maintain the handbook, and will distribute updates and clarifications as needed to ensure that the handbook remains current and accurate, and consistent with various local, state and federal laws.

Employee Signature

Employee Name (please print)

Date

This handbook does not create a contract, either expressed or implied, between the City of Bay Village and any or all of its employees. Its purpose is for general information and guidance of its employees. Provisions of this handbook are subject to change due to union negotiations, charter revisions, et cetera.