

**AN ORDINANCE**  
**AMENDING CODIFIED ORDINANCE SECTION 1305.02 REGARDING PERMIT AND INSPECTION FEES, AND DECLARING AN EMERGENCY**

**BE IT ORDAINED** by the Council of the City of Bay Village, Ohio:

**SECTION 1.** That Codified Ordinance Section 1305.02 which presently reads as follows:

“1305.02 FEES FOR BUILDING PERMITS.

Fees for building permits shall be;

	<u>Base Fee</u>	<u>Fee per <del>100</del> sq. ft. floor/usable space or part thereof.</u>
(a) Building Permits		
(1) New Construction		
A. 1, 2, or 3 family residential building	\$180.00	<del>\$7.00</del>
Foundation only	\$180.00	
B. Commercial building	\$250.00	<del>\$9.00</del>

A \$500.00 refundable deposit shall be submitted prior to the issuance of a permit for a new dwelling unit.

A \$1,000.00 refundable deposit shall be submitted prior to the issuance of a permit for a new commercial building.

The Building Director and/or Service Director shall use the deposit, at their discretion, for debris removal and/or repair or replacement of any right-of-way area or surface damaged or removed, and not replaced, during the construction process.

If at anytime the deposit balance falls below 50% of the initial refundable deposit, additional funds shall be submitted immediately upon receipt of written notice from the City to bring the balance to the original required amount.

Engineer's and Horticulturist Fees, Commercial Project and Residential Developments with more than 1 Dwelling . A deposit of \$2,500.00 is required prior to review of topographic, site improvement plans and/or landscape plans. Preliminary review, additional submittals requested and review of amended submittals shall be charged against the deposit. Additional funds shall be submitted to maintain the deposit balance at \$250.00 when the balance becomes \$500.00 or less. The balance, after deductions, will be refunded following the completion of the project.

Engineer and Horticulturist Fees, Residential Projects. A deposit of \$800.00 is required prior to review of topographic, site improvement plans and/or landscape plans. Preliminary review, additional submittals requested and review of amended submittals shall be charged against the deposit. Additional funds shall be submitted to maintain the deposit balance at \$800.00 when the balance becomes \$250.00 or less. The balance, after deductions, will be refunded following the completion of the project.

Rates for such services shall be determined from the fee schedule of the City Engineer and City Horticulturist.

The Building Director and/or Service Director shall, at their discretion, require the services of the City Engineer and City Horticulturist.

	<u>Base Fee</u>
(2) Demolition or raze accessory building	\$ 50.00
Demolition or raze dwelling	\$100.00
Demolition or raze	

commercial building \$200.00

A \$500.00 refundable deposit shall be submitted for dwelling unit demolition permits.

A \$750.00 refundable deposit shall be submitted for commercial building demolition permits.

The Building Director and/or Service Director shall use the deposit, at their discretion, for debris removal and/or repair any right-of-way area or surface damaged during the demolition process.

If at any time the deposit balance falls below 50% of the initial refundable deposit, additional funds shall be submitted immediately upon receipt of written notice from the City to bring the balance to the original required amount.

		<u>Base Fee</u>	<u>Fee per 100-sq. ft. floor/usable space or part thereof</u>
(3)	Alterations and Additions		
A.	1, 2, or 3 family residential building	\$ 60.00	<del>\$ 7.00</del>
B.	Commercial building	\$125.00	<del>\$ 9.00</del>
	Electrical Installations	<u>Base Fee</u>	<u>Plus</u>
(1)	1, 2 or 3 family residential		
A.	New construction and additions	<del>\$60.00</del>	
B.	Remodeling/alterations	\$30.00	
	<del>All receptacles</del>		<del>\$ 1.00 each</del>
	<del>All light fixture</del>		<del>\$ 1.00 each</del>
	<del>Range</del>		<del>\$ 6.00 each</del>
	<del>Range hood</del>		<del>\$ 6.00 each</del>
	<del>Built-in appliance</del>		<del>\$ 6.00 each</del>
	<del>Whirlpool</del>		<del>\$12.00 each</del>
	Hot water heater		\$ 6.00 each
	<del>Motors</del>		<del>\$ 6.00 each</del>
	<del>Fans (ceiling, bath, etc.)</del>		<del>\$ 6.00 each</del>
	<del>Communication system and intercom</del>		<del>\$12.00 each</del>
	<del>Panels/switchboards</del>		<del>\$12.00 each</del>
	Temporary service		<del>\$12.00</del>
	New service		<del>\$12.00</del>
	Generator		<del>\$12.00</del>
	<del>Electric baseboard heaters</del>		<del>\$ 2.00 each</del>
(2)	Commercial Buildings	<u>Base Fee</u>	<u>Plus</u>
A.	New construction and additions	\$125.00	
B.	Remodeling/alterations/ interior demolition	\$ 75.00	
	<del>All receptacles</del>		<del>\$ 1.25 each</del>
	<del>All light fixtures</del>		<del>\$ 1.25 each</del>
	<del>Range (commercial)</del>		<del>\$11.00 each</del>
	<del>Range hood (commercial)</del>		<del>\$11.00 each</del>
	<del>Dishwasher/disposal (commercial)</del>		<del>\$ 6.00 each</del>
	<del>Built-in appliances</del>		<del>\$11.00 each</del>
	<del>Motors up to 1 H.P.</del>		<del>\$11.00 each</del>
	<del>Motors over 1 H.P.</del>		<del>\$24.00 each</del>

<del><i>Fans (ventilation, exhaust, etc.)</i></del>	<del><i>\$11.00 each</i></del>
<del><i>Panels/switchboards</i></del>	<del><i>\$24.00 each</i></del>
<del><i>Baseboard heaters</i></del>	<del><i>\$ 4.00 each</i></del>
<del><i>Welders, rectifiers, x-ray, generators,</i></del> Transformers, heaters, etc.	\$24.00 each
Communication system/intercom	<del><i>\$24.00</i></del> each
Temporary service	<del><i>\$11.00</i></del>
New service	<del><i>\$24.00</i></del>

(c)	Plumbing, Sewers, Underground Utilities	<u>Base Fee</u>	<u>Plus</u>
(1)	1, 2 or 3 family residential		
	A. New construction and additions	\$ 60.00	
	B. Remodeling/alterations	\$ 30.00	
	Each plumbing fixture		<del><i>\$ -6.00</i></del>
	Hot water tank		<del><i>\$11.00</i></del>
	Water service, sanitary and storm laterals (each) including repairs	\$ 30.00	
	Gas lines, new	\$ 30.00	
	Exterior storm water basins (each) includes piping	\$ 30.00	
(2)	Commercial Buildings		
	A. New construction and additions	\$125.00	
	B. Remodeling/alterations	\$ 75.00	
	Each plumbing fixture		<del><i>\$ -6.00</i></del>
	Hot water tank		<del><i>\$24.00</i></del>
	Water service, sanitary, and storm laterals (each) including repairs		\$60.00
	Gas line, new		\$60.00
	Exterior storm water basins (each) includes piping		\$30.00

All excavations, which require the removal of public sidewalks and/or excavating in the right-of-way area, shall require a \$500.00 refundable deposit at the time of permit application.

All excavations, which require the removal of street pavement or boring beneath public streets, shall require a \$1,000.00 refundable deposit at the time of permit application.

The Building Director and/or Service Director shall use the deposit, at the discretion, for debris removal and/or repair or replacement of any right-of-way area or surface damaged or removed and not replaced during the construction process.

If at any time the deposit balance falls below 50% of the initial refundable deposit, additional funds shall be submitted immediately upon receipt of written notice from the City to bring the balance to the original required amount.

(d)	Heating and Air Conditioning	<u>Base Fee</u>	<u>Plus</u>
(1)	New Dwelling	\$ 60.00	
	Each heating unit and/or a/c unit	\$30.00	
	Adding to existing residential duct work	\$30.00	<del><i>\$ 2.00 per</i></del>

			<i>opening/outlet</i> <del>\$ 2.00 per</del> <i>baseboard convector</i>
	<b><i>Residential conversion or</i></b>		
	<b><i>replacement, per unit</i></b>	<del>\$ 30.00</del>	
(2)	New Commercial	\$125.00	
	Each heating unit and/or a/c unit	\$60.00	
	Adding to existing commercial		
	duct work	\$ 50.00	<i>\$15.00 per</i> <i>opening/outlet</i>
	Commercial or industrial conversion		
	or replacement, per unit	\$ 60.00	
(3)	Solar Heat/Geothermal System		
	A. Residential	\$125.00	
	B. Commercial	\$250.00	
(e)	<u>Miscellaneous Fees Permits/Boards/</u>		
	<u>Commissions</u>	<u>Base Fee</u>	<u>Fee per <del>100</del> sq. ft.</u> <u>or part thereof</u>
	Roofing and siding jobs	<del>\$ 30.00</del>	<del>\$ 2.25</del>
	Window and door replacement	<del>\$ 30.00</del>	<del>\$ 2.25 per window/door</del>
	Garages, accessory buildings and		
	structures	\$ 30.00	\$ 5.00
	Garage pad/floor	\$ 30.00	
	Swimming pools	\$ 60.00	\$ 5.00
	Grade setting	\$ 75.00	
	Concrete, asphalt, or other improved		
	driveway surface	\$ 60.00	
	Apron	\$ 30.00	
	Commercial parking lots, per 5000 sq. ft.		
	or part thereof	\$ 75.00	
	Sidewalk/patio	\$ 30.00	
	Grading permit fee:		
	Residential	\$ 60.00	
	Commercial	\$125.00	
	Fireplaces (each)	\$ 60.00	
	Fences	\$ 30.00	
	Retaining walls	\$ 60.00	
	Elevators	\$125.00	Plus \$30.00 per floor
	Security system	\$ 60.00	
	Fire alarm system	\$ 90.00	Plus <del>\$2.00</del> per device
	Fire suppression system	\$ 90.00	Plus <del>\$2.00</del> per head
	Commercial kitchen hood and		
	hood suppression	\$100.00	
	Communication tower	\$300.00	
	Waterproofing	\$ 60.00	
	Lawn Sprinkler System	\$ 30.00	<i>Plus \$1.25 perhead</i>

Any damage done by City employees to sprinkler systems installed in City right-of-way areas shall be the sole expense and responsibility of the property owner.

Any miscellaneous permit not heretofore listed shall have a fee charged per the most similar listed permit as determined by the Building Department.

(f)	<u>Sign Permit</u>	
	Signs not in excess of 24 sq. ft.	\$ 30.00
	Signs between 24 and 48 sq. ft.	\$ 60.00
	Signs over 48 sq. ft.	\$125.00
(g)	<u>Planning Commission Application</u>	
	Residential	\$ 75.00
	Commercial	\$100.00
(h)	<u>Architectural Board of Review Application</u>	\$100.00
(i)	<u>Board of Zoning Appeals Application</u>	\$ 50.00
(j)	<u>Lot Splits (Payable upon approval by Planning Commission.)</u>	
	(1) Major/minor subdivision - per lot	\$ 50.00
	(2) Lot split	\$ 75.00
	(3) Re-division	\$ 75.00
(k)	<u>Housing License Fee</u>	\$ 75.00
(l)	<u>Residential Occupancy and Use Permit</u>	
	New dwelling	\$100.00
	Addition 750 sq. ft. or larger	\$ 50.00
(m)	<u>Commercial Occupancy and Use Permit</u>	\$150.00
(n)	<u>Coin Operated Machines (1 for machine)</u>	\$ 60.00
	(1) Replacement fee coin operated machines	\$ 30.00
	(Ord. 09-26. Passed 4-27-09.)”	

be and the same is hereby amended to read:

“1305.02 FEES FOR BUILDING PERMITS.

Fees for building permits shall be:

A	Building Permits	<u>Base Fee</u>	<u>Fee per square foot</u>
(1)	New Construction		
	(a) 1, 2 or 3 family residential building	\$180.00	<u>.09</u>
	Foundation only	\$180.00	
	(b) Commercial building	\$250.00	<u>.10</u>

A \$500.00 refundable deposit shall be submitted prior to the issuance of the permit for a new dwelling unit.

A \$1,000.00 refundable deposit shall be submitted prior to the issuance of a permit for a new commercial building.

The Building Director and/or Service Director shall use the deposit, at their discretion, for debris removal and/or repair or replacement of any right-of-way area or surface damage or removed, and not replaced, during the construction process.

If at any time the deposit balance falls below 50% of the initial refundable deposit, additional funds shall be submitted immediately upon receipt of written notice from the City to bring the balance to the original required amount.

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Engineer and Horticulturist Fees, Residential Projects. A deposit of \$800.00 is required prior to review of topographic, site improvement plans and/or landscape plans. Preliminary review, additional submittals requested and review of amended submittals shall be charged against the deposit. Additional funds shall be submitted to maintain the deposit balance of \$800.00 when the balance becomes \$250.00 or less. The balance, after deductions, will be refunded following the completion of the project.

Rates for such services shall be determined from the fee schedule of the City Engineer and City Horticulturist.

The Building Director and/or Service Director shall, at their discretion, require the services of the City Engineer and City Horticulturist.

	<u>Base Fee</u>
(2) Demolition or raze accessory building	\$50.00
Demolition or raze dwelling	\$100.00
Demolition or raze commercial building	\$200.00

A \$500.00 refundable deposit shall be submitted for dwelling unit demolition permits.

A \$750.00 refundable deposit shall be submitted for commercial building demolition permits.

The Building Director and/or Service Director shall use the deposit, at their discretion, for debris removal and/or repair any right-of-way area or surface damaged during the demolition process.

If at any time the deposit balance falls below 50% of the initial refundable deposit, additional funds shall be submitted immediately upon receipt of written notice from the City to bring the balance to the original required amount.

3) Alterations and Additions	<u>Base Fee</u>	<u>Fee per square foot</u>
A    1, 2 or 3 family residential building	\$60.00	<u>.09</u>
B    Commercial Building	<u>Base Fee</u>	<u>Fee per square foot</u>
Electrical Installations	\$125.00	<u>.10</u>
(1)    1, 2 or 3 family residential	<u>Base Fee</u>	<u>Fee per square foot</u>
a)    New construction and additions	<u>\$75.00</u>	<u>.05</u>
b)    Remodeling/alterations	\$30.00	
Hot Water Heater	\$25.00	
<u>Separate Permits:</u>		
Temporary Service Permit	<u>\$75.00</u>	
New Service Permit	<u>\$75.00</u>	
Generator Permit	<u>\$75.00</u>	
(2)    Commercial Buildings	<u>Base fee</u>	<u>Fee per square foot</u>
(a)    New Construction and Additions	\$125.00	<u>.10</u>
(b)    Remodeling/alterations/interior	\$75.00	<u>.10</u>
demolition		
Transformers, heaters, etc.	\$24.00	

Communication system/intercom	<b><u>\$75.00</u></b>
Temporary Service Permit	<b><u>\$75.00</u></b>
New Service Permit	<b><u>\$75.00</u></b>

C) Plumbing, Sewers, Underground Utilities	<u>Base fee</u>	<u>Fee per square foot</u>
(1) 1, 2 or 3 family residential		
(a) New construction and additions	\$60.00	<b><u>.03</u></b>
(b) Remodeling/alterations	\$30.00	<b><u>.03</u></b>
Each plumbing fixture	<b><u>\$25.00</u></b>	
Hot water tank	<b><u>\$25.00</u></b>	
Water service, sanitary and storm laterals (each) including repairs	\$30.00	
Gas lines, new	\$30.00	
Exterior storm water basins (each) includes piping	\$30.00	
(2) Commercial Buildings		
(a) New construction and additions	\$125.00	<b><u>.10</u></b>
(b) Remodeling/alterations	\$75.00	<b><u>.10</u></b>
Each plumbing fixture	\$25.00	
Hot water tank	\$25.00	
Water service, sanitary and storm laterals (each) including repairs	\$60.00	
Gas line, new	\$60.00	
Exterior storm water basins (each) includes piping	\$30.00	

All excavations, which require the removal of public sidewalks and/or excavating in the right-of-way area, shall require a \$500.00 refundable deposit at the time of permit application.

All excavations, which require the removal of street pavement or boring beneath public streets, shall require a \$1,000.00 refundable deposit at the time of permit application.

The Building Director and/or Service Director shall use the deposit, at the discretion, for debris removal and/or repair or replacement of any right-of-way area or surface damaged or removed and not replaced during the construction process.

If at any time the deposit balance falls below 50% of the initial refundable deposit, additional funds shall be submitted immediately upon receipt of written notice from the City to bring the balance to the original required amount.

D Heating and Air Conditioning	<u>Base Fee</u>	<u>Fee per square foot</u>
(1) New Dwelling	\$60.00	<b><u>.03</u></b>
Each heating unit and/or a/c unit	\$30.00	
Alterations and/or additions to existing residential duct work	\$30.00	<b><u>.03</u></b>
(2) New Commercial	\$125.00	<b><u>.07</u></b>
Each heating unit and/or a/c unit	\$60.00	
Alterations and/or Additions to existing commercial duct work	\$50.00	<b><u>.07</u></b>
Commercial or Industrial conversion or replacement, per unit	\$60.00	
(3) Solar Heat/Geothermal System		

A. Residential	\$125.00	
B. Commercial	\$250.00	
E Miscellaneous Fees/Permits/ Boards/Commissions	<u>Base Fee</u>	<u>Fee per square foot</u>
Roofing and siding jobs	<b><u>\$50.00</u></b>	
Window and door replacement	<b><u>\$50.00</u></b>	
Garages, accessory buildings and structures	\$30.00	<b><u>.09</u></b>
Garage pad/floor	\$30.00	
Swimming pools	\$60.00	
Grade Setting	\$75.00	
Concrete, asphalt, or other improved driveway surface	\$60.00	
Apron	\$30.00	
Commercial parking lots, per 5000 sq. ft. or part thereof	\$75.00	
Sidewalk/patio	\$30.00	
Grading permit fee:		
Residential	\$60.00	
Commercial	\$125.00	
Fireplaces (each)	\$60.00	
Fences	\$30.00	
Retaining walls	\$60.00	
Elevators	\$125.00	
plus per floor	\$30.00	
Security system	\$60.00	
Fire alarm system	\$90.00	
plus per device	<b><u>\$.20</u></b>	
Fire suppression system	\$90.00	
plus per head	<b><u>\$.20</u></b>	
Commercial kitchen hood and hood suppression	\$100.00	
Communication tower	\$300.00	
Water proofing	\$60.00	
Lawn sprinkler system	\$50.00	
<p>Any damage done by City employees to sprinkler systems installed in City right-of-way areas shall be the sole expense and responsibility of the property owner.</p> <p>Any miscellaneous permit not heretofore listed shall have a fee charged per the most similar listed permit as determined by the Building Department.</p>		
F <u>Sign Permit</u>		
Signs not in excess of 24 sq. ft.	\$30.00	
Signs between 24 and 48 sq. ft.	\$60.00	
Signs over 48 sq. ft.	\$125.00	
G <u>Planning Commission Application</u>		
Residential	\$75.00	
Commercial	\$100.00	

H	<u>Architectural Board of Review Application</u>	\$100.00
I	<u>Board of Zoning Appeals Application</u>	\$50.00
J	Lot Splits (payable upon approval by Planning Commission.)	
	(1) Major/minor subdivision-per lot	\$50.00
	(2) Lot split	\$75.00
	(3) Re-division	\$75.00
K	<u>Housing License Fee</u>	\$75.00
L	<u>Residential Occupancy and Use Permit</u>	
	New dwelling	\$100.00
	Addition 750 sq. ft. or larger	\$50.00
M	<u>Commercial Occupancy and Use Permit</u>	\$150.00
N	Coin Operated machines	
	(1 for machine)	\$60.00
	(1) Replacement fee coin operated machines	\$30.00

and current Section 1305.02 is hereby repealed.

**SECTION 2.** That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

**SECTION 3.** That this ordinance shall be in full force and take effect at the earliest time permitted by law.

PASSED:

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
CLERK

APPROVED:

\_\_\_\_\_  
MAYOR

8/1/13 jc