



BUILDING DEPARTMENT USE ONLY	
PC Application #:	
Meeting Date:	
Building Director Review:	
Request Granted/Denied:	

## APPLICATION FOR PLANNING COMMISSION (PC)

**Application Fee: Commercial: \$100 Residential: \$75 & application completed in its entirety**  
**Date of Meeting: Please refer to Planning Commission Schedule**

Please note: Applicant or authorized agent must appear at the Commission Meeting. If being represented by an agent, said agent must present written authorization to the Secretary of the Commission. In the absence of the applicant or agent, the Commission will defer the request. This application shall be submitted with the required site plans, elevation drawings, and building floor plans, renderings, etc.

Address of Property involved in PC Request: \_\_\_\_\_

Use of Property: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Parcel #: \_\_\_\_\_

Owner of Property: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Business Owner (if different than above): \_\_\_\_\_ Phone: \_\_\_\_\_

Business Owner Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Architect/Engineer: (if different than above) \_\_\_\_\_ Phone: \_\_\_\_\_

Architect/Engineer Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Description of Request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Has the Commission or Board of Zoning Appeals heard any request concerning this property within the last two years:

\_\_\_\_\_

\_\_\_\_\_

**Applicant or Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>PLANNING COMMISSION USE ONLY</b>
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Meeting Date: \_\_\_\_\_  Approved  Disapproved  Other

\_\_\_\_\_

Planning Commission Chairman \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

Refer to BZA: Yes \_\_\_ No \_\_\_ Refer to ABR: Yes \_\_\_ No \_\_\_

Schedule Public Hearing: Yes \_\_\_ No \_\_\_ Date of Public Hearing: \_\_\_\_\_

Review by: Police, Fire, Service, and Building Departments: Yes \_\_\_ No \_\_\_