



RESIDENTIAL ALTERATIONS - ADDITIONS - NEW CONSTRUCTION

Permit Number: _____

Job Address: _____

Job Description: _____

Valuation: _____ Sq. Ft. _____

Property Owner: _____

Property Owner Email: _____ Phone: _____

Property Owner Mailing Address: _____

Design Professional: _____ **Contact Name:** _____

Mailing Address: _____

Email: _____ Phone: _____

Engineer/Surveyor: _____

Mailing Address: _____

Email: _____ Phone: _____

General Contractor: _____ **Contact Name:** _____

Mailing Address: _____

Email: _____ Phone: _____

Subcontractors: Electric: _____ Other: _____

Plumbing: _____ Other: _____

Mechanical: _____ Other: _____

Signature of Applicant

Print Name

Date

One Two and Three Family Residential Building Permit Checklist

- Residential Permit application with 2 sets of Drawings
- Two Copies of plot plan; New Homes require engineered drawings.
 - Flood plain information when applicable
 - Site Plan
- Energy code Compliance Documents
- Two sets of scaled, detailed, structural plans including:
 - Index
 - Floor Plans
 - Exterior wall Envelope
 - Sections
 - Details of structural elements: beam size & type, floor systems, truss drawings, roof faming plan.
 - Elevations of all sides
- Fire resistance ratings as required by Ohio Residential Code
- Systems descriptions – electrical with load calculations, panel location, Plumbing isometric, Duct Sizing.
- Manufacturer specifications: (Cut sheets or installation instructions) for fireplaces, HVAC equipment, engineered lumber components.

Residential Building Permits

New Construction	180.00		x.09 per Sq. Ft	
Foundation Only	180.00			
Demolition House	100.00			
Occupancy & Use New dwelling	100.00			
Water Service Sanitary and Storm Connections, Laterals	30.00		Per Connection	
Each Exterior Storm Water Basin	30.00		Per Connection	
Add 1% BBS fee				
TOTAL				

Alterations and Additions	60.00		x.09 per Sq Ft	
Occupancy for Addition > 750 SQ. FT.	50.00			
Add 1% BBS fee				
TOTAL				

New Dwelling Residential Plan Review Fees

Structural		35.00	
Electrical		25.00	
HVAC		25.00	
Plumbing		25.00	
Fire Suppression		25.00	
TOTAL			

Additions/Alterations/Accessory Structure Plan Review Fees

Structural		35.00	
Electrical		25.00	
HVAC		25.00	
Plumbing		25.00	
Fire Suppression		25.00	
TOTAL			

Residential Deposits and Service Fees

New House Deposit		500.00	
Park Fee		500.00	
Engineering Deposit		800.00	
Demolition of a Dwelling		500.00	
Right of Way Deposit		500.00	
Sewer Service Line Deposit		250.00/500.00/1000.00	
Tap-in -Fee		1500.00	
TOTAL			