

City of Bay Village

Council Minutes, Committee Session
Dwight A. Clark, President of Council, presiding
Council Chambers

November 2, 2020
7:00 p.m.

President of Council Clark called the meeting called to order in the Council Chambers of Bay Village City Hall at 7:00 p.m.

Present: Clark, DeGeorge, Kelly, Maier, Stainbrook (via Zoom), Tadych, Winzig, Mayor Koomar.

Also Present: Law Director Barbour, Finance Director Mahoney, Police Chief Leasure, Fire Chief Lyons, and Clerk of Council Kemper. Via Zoom – Director of Recreation Enovitch, Director of Public Service and Properties Liskovec, Human Resources Director Demaline, Director of Community Services Selig, Director of Building Tuck-Macalla.

AUDIENCE

Via Zoom – Sarah Sweeney, Matthew Aaron, Nancy Clark.

ANNOUNCEMENTS

Mayor Koomar – Reappointment of Carryanne Smitley to the Community Services Advisory Board for a three-year term expiring November 2, 2023.

Mayor Koomar advised that Carryanne Smitley works at the Knickerbocker Apartments and has been a good liaison for Community Service Department activities.

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-DeGeorge, Tadych, Maier.

Donation of \$8,041.41 from the estate of Marilyn Gannon to maintain and/or support transportation services to senior citizens of Bay Village, Ohio.

Ms. DeGeorge will introduce a resolution at the Regular Meeting of Council this evening accepting a donation of \$8,041.41 from the estate of Marilyn Gannon to maintain and/or support transportation services to senior citizens of Bay Village. Council has received a copy of the designated monies attached to the resolution.

Mr. Tadych asked what the money will be used for. Community Services Director Selig responded stating that they are evaluating the program and will report back at a later time.

Mr. Tadych asked if it is understood that a little more money from the estate may be realized when the Will of Marilyn Gannon is finalized.

Law Director Barbour stated that it would be a significantly smaller additional amount that may be realized after the Will is finalized and taxes paid.

FINANCE & CLAIMS COMMITTEE-Tadych, Winzig, Kelly, Clark.

Jefferson Healthcare Contract. (Second Reading and Consideration of Adoption at Regular Meeting of Council this evening.)

Mr. Tadych will introduce at the Regular Meeting of Council this evening, for second reading, Ordinance No. 20-86 authorizing a contract with Jefferson Healthcare for medical insurance for City of Bay Village employees.

Mr. Clark stated that if there is no objection the ordinance will be moved for adoption this evening.

Chagrin Valley Engineering Services Contract. (First Reading at Regular Meeting of Council this evening.)

Mr. Tadych will introduce an ordinance this evening at the Regular Meeting of Council to provide the continuance of engineering services in 2021 from Chagrin Valley Engineering. The amount of the contract is the same as 2020, and Mr. Tadych noted that the services have been a benefit to the City of Bay Village.

Mayor Koomar advised that Engineers Don Bierut and Jeff Filarski will be present at the November 16, 2020 meeting of Bay Village City Council to answer any questions that may be presented and to provide an update on the work they are doing relative to the Federal Environmental Protection Agency project and an update on the Rocky River Wastewater Treatment Plant.

Mr. Tadych will ask that the ordinance be placed on first reading this evening.

Mr. Winzig asked the administrative charge of the Jefferson Healthcare contract. Is it a set fee, or is it determined by the number of employees?

Human Resource Director Demaline advised that the charge is on a per employee, per month basis, calculated on enrollment of employees.

Mr. Winzig asked what the administrative charge was in 2020.

Finance Director Mahoney stated that just under \$22,000 was paid in administrative fees through June 30, from July 1 to June 30, the last fiscal year, a twelve month period. That does not include large claim reimbursement insurance; it is just administrative fees.

Ms. Demaline provided further information at this point. The fixed cost for administrative fees for Jefferson Healthcare, not including large claim reimbursement, is \$65.58 per employee, per month, for the 2020 rates. We currently have an enrollment of 92 employees on the plan, so that is \$6,033 per month in fixed costs. Annualized, that would be \$72,400. Again, that is the fixed cost and that does not include the large claim reimbursement fees which is commonly known as the Stop Loss. The fees for Medical Mutual Insurance Co. are staying the same in 2021. We pay \$47.08 per employee, per month, for Medical Mutual for TPA (Third Party Administrator) fees, through the Jefferson Healthcare Contract they have with Medical Mutual.

Mr. Tadych asked Ms. Demaline if that is per employee only, not including individual family members on an employees' plan.

Mrs. Mahoney responded that Mr. Tadych is correct that it is per employee only.

Mr. Winzig asked the number, approximately, that Council is approving with this ordinance.

Law Director Barbour stated that the number changes because employees may be added or they may have dropped out. The amount per employee, per month is \$65.58 for Jefferson Health Care, and \$47.08 per employee, per month for Medical Mutual.

Mr. Winzig stated that the information as to what Council is approving for next year is helpful.

Mr. Clark stated that he calculates about \$52,000 per year for TPA services for Medical Mutual. There are two separate parties. Jefferson Healthcare is getting their share and Medical Mutual is getting the TPA.

The ordinance to continue the contract with Jefferson Healthcare for 2021 will be presented for adoption at the Regular Meeting of Council this evening.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier, DeGeorge, Stainbrook.

Ms. Maier updated Council on the Mixed-use Zoning Overlay and the Cahoon Park Master Plan (Bay Point) meetings.

The Planning and Zoning Committee had their regroup with Jason Russell of Concord Consulting earlier this evening on the Mixed-use Zoning Overlay. Much work was done pre-COVID on the document. The committee took a pause and regrouped this evening. The document will be presented to the City Planning Commission on November 18, 2020, and they are planning for a series of additional meetings to finish that project, including a public meeting in the beginning of December, final date to be determined. The Mixed-use Zoning Overlay will be brought to Council for approval in early 2021.

The Cahoon Park Master Plan (Bay Point) will be reviewed at a Steering Committee meeting later this week. A public meeting was held on October 15, 2020, which was Public Meeting No. 2.

Good feedback and survey information has come through for that project and Public Meeting No. 3, the final public meeting will be held on November 12, 2020. The Smith Group will address Council on November 16, 2020, and it is planned to finalize the project by the end of 2020, with presentations to Council on December 14 and completion by December 30, 2020.

Mr. Clark confirmed with Ms. Maier that the final Zoning Overlay Plan that is endorsed by Council and the Planning Commission will then go to a voter referendum in November of 2021.

Mr. Barbour stated that there are two regularly scheduled elections in Ohio in 2021. It can go to either one. Mayor Koomar stated that more than likely they will not need the first one.

Mr. Clark stated that there would be extra cost for the May ballot because it wouldn't be folded in with the regular election next November. Mr. Barbour stated that the State of Ohio primary election is in May and the Board of Elections filing deadline in Cuyahoga County for that election is February 3, 2020. The deadline for the November election is August.

Mr. Clark stated that November would be an appropriate time for the Zoning Overlay issue to be placed on the ballot.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-
Stainbrook, Maier, Kelly.

Mrs. Stainbrook (via Zoom) had no report under the Public Improvements Committee this evening.

RECREATION & PARKS IMPROVEMENT COMMITTEE-Winzig, DeGeorge, Tadych.

Mr. Winzig reported that a Walker Road Park Ad-Hoc Committee Meeting was held this past week. The committee met two new Council representatives from the City of Avon Lake. Billie Jo David took over in Ward 1, and is the Chairman on their Council for Parks and Recreation. Mr. Mark Spaetzel is the second new Councilman for Avon Lake and participated in the meeting via Zoom.

The Ad-Hoc Committee discussed all of the projects underway in Walker Road Park. The retention basin project is going out for bid at the end of the year, with work to begin in 2021. The potential of putting in water lines, sprinklers, and a drinking fountain was discussed, which is contingent upon the water lines that will be installed in the Kopf Development. Public Services and Properties Director Liskovec is aware of this project and will keep a watchful eye while waiting for the Kopf Development to progress. The committee discussed repairs to the field and the plans for getting fields resurfaced, aerated, and fertilized. Director Liskovec and his counterpart in Avon Lake are working on that project. The Chimney Swift Project should be installed by the end of the year. A solar powered pump is being installed for the Butterfly Garden, and the Ohio Department of Natural Resources will be restocking the lake for fish. A resident came forth concerned about the overall water table of both the park and the development going in. It was explained to him how the water is all planned to drain to the northwest corner to

the catch basin that is part of the Kopf Development. Director Liskovec will keep an eye on that and make sure there are no issues.

Mr. Winzig stated that overall it was a very good meeting. Mayor Zilka of Avon Lake attended the meeting and was pleased with the discussion. There was general conversation about the use of the park and what a positive addition it is for both the City of Avon Lake and the City of Bay Village.

Deer culling will be done in the Walker Road Park as part of their program and that will dovetail with what the City of Bay Village has planned for 2021 for deer culling.

Mr. Winzig stated that the Walker Road Park Ad-Hoc Committee meeting was a very good meeting, and it was advantageous to get caught up with the representatives of Avon Lake.

Mr. Clark noted that the minutes of the Walker Road Park Ad-Hoc Committee were circulated today for those who would like a more detailed look.

Mr. Tadych asked what the City of Bay Village paid for the Walker Road Park.

Mayor Koomar stated that the City of Bay Village bought the land before 2000 with the hope of Westwinds going in so that a retention basin could be built. The topographical map showed that everything from Detroit and Lear drained in that direction and there was a lot of flooding of the homes in that vicinity. The City of Avon Lake bought Bay Village out for half so we could turn it into a park with a retention basin. Mr. Tadych asked Finance Director Mahoney to check for the information as to the cost and get back to Mr. Tadych before the next Finance Committee meeting.

Ms. DeGeorge stated that she attended the Walker Road Park Ad-Hoc Committee meeting and there seemed to be some conversation back and forth about who was responsible for care. Mayor Zilka stated that it appears there has been a miscommunication. Do we have that written anywhere, e.g., what our Service Department cares for, and what the Avon Lake Service Department cares for? That breakdown, and the original contract, or a redo of the contract.

The Mayor stated that he did not believe so and it has always worked well between the two cities.

Ms. DeGeorge stated that it sounded like it was just a miscommunication. If it is not written down, maybe it should be written down going forward so we don't have this miscommunication.

The Mayor stated that he is sorry he could not be at the Walker Road Park Ad-Hoc Meeting due to a conflict of scheduling, and he will be happy to look into it further.

Mr. Clark noted the importance since as part of the expansion the retention basin will be increased.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Kelly, Stainbrook, Winzig.

Mr. Kelly reported in regard to the discussion of the trash collection contract renewal and the fact that the City is at an inflection point with the existing contract. It would appear from what we hear anecdotally about what other communities are doing, that the best course of action may be to simply move forward with one of the one-year renewal options. The current contract provides for three one-year renewal options, but looking at that this is something we will need to talk about probably in January. We have to let Republic Services know sixty days before the end of the contract, which is in March.

Mr. Kelly stated that he had the opportunity with Director Liskovec and his assistant, Don Landers, to visit the recycling center and landfill. While they did not get the opportunity to look at the landfill as much as they would have liked, due to weather conditions, they did have the opportunity to check out the facility in total. They learned some positive things in terms of the fact that Republic Services is taking the position that they have local buyers for their recycling products. Some of the concerns relative to plastics and China may not impact us in the future in the way it may affect other communities.

Mr. Clark commented that it is nice to have the automatic renewals because when it is put out for bid it would be a big increase based on what other cities are paying right now.

MISCELLANEOUS

Mr. Tadych asked if Republic Services has to accept the one-year renewal of the contract. Law Director Barbour replied that they must accept it as it is the City's option.

Ms. Maier asked if it is an automatic renewal, and when will we actually make that determination.

Director of Public Service Liskovec stated that the contract ends March 31 so that would require notification by the last fourteen days in January, with the consideration that the month of February is not a thirty day month. Mr. Liskovec stated that he would prefer the decision sometime in the middle of January.

Mayor Koomar stated that there isn't that much more work to do. We can bring something back to Council in December after further discussion with Mr. Kelly in November.

Mrs. Stainbrook thanked Community Services Director Selig and her team for all the work they have done with Community Services and the senior programming. Council representatives received in their packet the door hanger for the Snow Angels project. That is a project that they spent a lot of time developing and looking at alternatives to provide options for seniors in terms of things like snow removal and other areas as well. Director Selig had provided the Community Services Advisory Board with a really good update of everything that is going on. Mrs. Stainbrook thanked Mrs. Selig for all the hard work they have been doing.

Mrs. Stainbrook had some really good feedback from residents on the new website. Mrs. Stainbrook noted that she has been using the website a lot, and finding it really helpful. Mrs. Stainbrook thanked Project Manager Kathryn Kerber for all the work she has done on that project. It is a much improved and significant resource for residents, and she really enjoys hearing the feedback from residents.

Mrs. Stainbrook stated that she noticed that the website has a new Bay Village logo on it, and the Building Department is using what looks to be that new logo on their communications. Mrs. Stainbrook asked if there are plans to roll that logo out to other departments or citywide. Is that our official logo?

Mayor Koomar stated that they do have plans and there were a couple of opportunities to move through the logo for the website. We actually have that on an upcoming directors' agenda as an item.

Mrs. Stainbrook stated that she likes the logo and likes how the Building Department is using the logo and indicating the department. It is new, fresh and contemporary.

Mr. Tadych asked if residents will have to send in their tax return to prove their income level in order to qualify for the Snow Angels benefit.

Director Selig stated that residents will have to show proof of income. It can be a tax return, or a Social Security statement, bank account, etc. It is the same system that is used for emergency funds.

Ms. DeGeorge stated that on October 27, 2020, Bay Village Schools' teacher Mark Kevesdy organized a remembrance for Amy Mihaljevic marking the 31st anniversary of when Amy disappeared from Bay Village. The remembrance was held on Wolf Road, in front of the Bay Village City Hall in the rain, and it was very nice with luminaries set up along the way. Mr. Kevesdy would like to do something annually going forward, and perhaps at some point work with the City to do something so that Amy is not forgotten, and to provide something more visible for the residents.

Ms. DeGeorge announced that a new business is going into the former print shop. Without knowing all the details, Ms. DeGeorge stated that she understands it is a boutique and it will be owned and operated by a Bay Village resident. The Mayor stated that nothing has come before the Building Department formally.

The Mayor stated that information was received today about a new business going in, and called upon Building Director Tuck-Macalla for comments.

Building Director Tuck-Macalla stated that Boss Chicken and Beer is going into the former Gepettos' Restaurant site. It will be an eat-in restaurant with fourteen bar seats and some takeout. The owners have another location in Berea.

Mr. Clark commented that the Greenisland Restaurant has opened for business under new ownership.

Mr. Clark stated that a Finance Committee meeting will be held Monday, November 9, 2020 beginning at 5:30 p.m.

There will not be a Council meeting on Monday, November 9. The next meeting of City Council will be held on Monday, November 16, 2020, preceded by the third and final Finance Committee meeting prior to the presentation of the 2021 Budget.

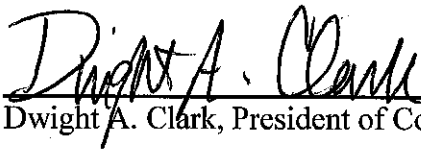
Mr. Clark stated that at this time it is planned to have a meeting of Council on November 23, 2020, and forego a meeting on November 30, 2020.

AUDIENCE

There were no comments from the audience this evening.

ADJOURNMENT

There being no further discussion, the meeting adjourned at 7:29 p.m.


Dwight A. Clark, President of Council


Joan Kemper, Clerk of Council