

City of Bay Village

Council Minutes, Committee Session
Dwight A. Clark, President of Council, presiding
Council Chambers

May 17, 2021
7:00 p.m.

President of Council Clark called the meeting to order at 7:00 p.m.

Present: Clark, DeGeorge, Greco, Kelly, Maier, Tadych, Winzig, Mayor Koomar

Also Present: Finance Director Mahoney, Director of Public Service and Properties Liskovec, Police Lieutenant Mark Palmer, City Engineer Bierut, Human Resource Director Demaline, Building Director Tuck-Macalla, Clerk of Council Kemper.

Via Zoom – Fire Chief Lyons, Community Services Director Selig.

AUDIENCE

Gary Sharp.

Via Zoom – Claire Banasiak, Jim Strunk, Linda Harris, Jim Blocksidge.

COMMITTEE OF THE WHOLE

**Barb Harrell, Executive Director
The Village Project**

Update on the organization, and the impact of volunteering to support non-profit missions.

Mr. Clark welcomed Barb Harrell, Executive Director of The Village Project. He stated that there was a drive-by at the Village Project last Wednesday that lasted three hours to say goodbye to Barb as she steps down as Executive Director of The Village Project next month.

Barb Harrell thanked everyone you for the opportunity to speak to Council and the administration this evening. She stated that the Village Project is a nonprofit located here in Bay Village, providing nourishing meals and extended services to people that are dealing with cancer. They serve five communities, Bay Village, Avon, Avon Lake, Westlake and Rocky River. The organization is multi-generational with over 600 volunteers, ages two to ninety, integrating all kinds of different people, all different ages from all different walks of life. The volunteers are local, neighbors serving neighbors. Ms. Harrell emphasized that what they are teaching our youth is absolutely phenomenal, because they are teaching our kids that these people are hurting, everybody is human, and everybody's going through different things. Cancer doesn't discriminate against anybody or anything. And what they do at a young age matters. She noted that their services include fresh flowers grown by volunteers in the Community Garden, some as young as two years of age, and served with the meals for patients with cancer. Ms. Harrell stated that everyone that volunteers has

an incredible gift and talent and she has never met anybody that walked through the door that they haven't put to good use and they are grateful for every single person that ever comes through. She stressed that anyone looking for a volunteer opportunity visit them at their location on West Oviatt between Malley's and across from Dairy Queen. The Village Project has served over 40,000 meals to over 400 families in the eleven years since their inception.

Human Resource Director Demaline and Councilman Tadych both expressed appreciation to Ms. Harrell for services of which they personally witnessed.

Ms. Harrell continued, stating that in any given week there are over 100 volunteers that are essential to preparing and providing the meals, from shopping for ingredients, harvesting from their organic garden, preparing the meals, writing notes and preparing flowers for recipients and delivering the meals. All meals are prepared by students under the supervision of adult cooks. Project Shoppe is the Village Project retail store and is located in their building on West Oviatt. Volunteer staff not only man the shop, but order and inventory the many items for sale. Fund raising events are held every year including Nourish and Project Pedal. Anything that is needed above and beyond care for the patients is willingly undertaken by the volunteers.

The new Executive Director of The Village Project is Meredith La Vecchia, a resident of the City of Westlake, the mother of three children, two in college and one in high school. Her previous employment was with the Girl Scouts of America, working with their volunteer group for planning and fund-raising, and she is excited to meet everyone here in Bay Village. Ms. Harrell's last day is Thursday, May 27, 2021.

Mr. Clark thanked Ms. Harrell, on behalf of the entire City of Bay Village, for being a great ambassador for the City and for everything she has done for everyone. He stated that Ms. Harrell has put in a lot of hours in a capacity of an organization that has grown regionally, and is a flagship for Bay Village.

A round of applause followed for Barb Harrell.

COMMITTEE OF THE WHOLE

Jason Russell, Concord Consulting.

Mr. Clark welcomed Jason Russell of Concord Consulting to the Committee Meeting of Council this evening. Mr. Russell spoke earlier as part of the public hearing requirements for the Mixed-Use Overlay ordinance before City Council.

Mr. Jason Russell stated that this process began in November of 2019, meeting with residents, members of the Planning Commission and members of City Council to discuss the possibility of the creation of a Mixed-Use Overlay. This all came out of the Master Plans and other plans from the City of Bay Village, as far back as the Master Plan of 1999, the Retail Improvements Study of 1994 and the new Master Plan passed in 2016. All called for the creation of mixed uses in the commercial areas of Bay Village. The term "Stay in Bay" was coined as part of this whole

process to create a vibrant commercial corner in Bay Village so residents have a place to gather in common areas and also make sure a variety of residential options are offered. Stating in 2019, a break was taken early on in the pandemic and a re-start occurred in 2020. The movement is at a point now where City Council has introduced the legislation in March of 2021. The Planning Commission reviewed the legislation and ultimately approved that legislation with some changes that are now in front of the City Council. If City Council were to approve it, the issue will be on the ballot for the residents of Bay Village to decide whether or not the Mixed-Use Overlay is applied in the three areas discussed. Those three areas are the shopping area at Wolf and Dover Center, and then further south at Dover Center and West Oviatt and Knickerbocker, and the third location at Clague Parkway.

Mr. Clark stated that the legislation will go through three full readings. The language for the ballot must then be approved and if the initiative is passed at the ballot throughout out the City and in the wards, the checks and balance exist by the Planning Commission to provide input and approval on projects.

Mr. Russell stated that the Planning Commission ultimately has the power to review the applications, and to approve or disapprove those applications. In the future, if this were approved, any property owner looking to utilize the Mixed-Use Overlay would have to apply for it and that application would be reviewed by the Planning Commission with public hearings as part of that process. The legislation was constructed in a way that the Planning Commission has a lot of latitude or power to shape what that development looks like. The hope is that with resident input at the public hearing and other Planning Commission meetings, and the Planning Commission working with the applicant, that final approval meets what the residents of Bay Village want in their community.

Mayor Koomar stated that Building Director Tuck-Macalla has worked with Mr. Russell on a new sign ordinance. The ordinance was provided to Council and will be on the agenda for discussion next week.

Director Tuck-Macalla stated that when the Mixed-Use Overlay legislation refers to Chapter 1179 for signs. The chapter is much out of date and the nature of the Mixed-Use Overlay brings a whole other dimension to commercial activities creating a need to revamp the ordinance for different types of signs and new parameters for any type of signs in Bay Village. He noted that there is no language in the current sign ordinance for window signs. This is an example of what he is trying to address in the newly drafted legislation.

City Engineer Don Bierut - Update on the Agreement with the Federal Environmental Protection Agency regarding Sanitary Sewer Overflows.

Mr. Don Bierut stated that a computer model of the City's sewer system has been completed. The next step is to determine what can be done to eliminate the two Sanitary Sewer Overflow's in the City. They ran a handful of different scenarios, including laying a larger pipe down Lake Road to having smaller pump stations in different areas, increasing the pump capacity at the pump station, all of which were less than optimal. The way to end the overflow is to get the

water in the pipes to the Rocky River Wastewater Treatment Plant, which also suffers from overflow. The solution seems to find somewhere to store the water underground where the water is pulled out of the system, wait for things to calm down, and then release it back into the system, similar to what the sewer district has been doing on a large-scale basis. Mr. Bierut noted that the United States Environmental Protection Agency (USEPA) has moved the City's deadline from this month to June 30, 2021 for a plan. He noted that particularly in suburbs with older infrastructure the system in place would not necessarily be the system designed today.

Mr. Bierut will report back to Council well before the June deadline. He noted the federal EPA has been very good to work with offering the extension as well as guidance. Mr. Clark noted that one would presume having closed the four other sewer overflows has probably helped the cause.

Mr. Beirut informed Council that the Bradley Road Resurfacing Project is on task for this summer. The Cuyahoga County Department of Public Works will pay 50% of construction costs up to \$250,000. Plans were prepared from the southerly line of Bay Village to Wolf Road and the estimate came in at \$350,000. Mr. Beirut asked permission to extend the project down Bradley to Carlton Road in order to take advantage of the full offering of the county. The county is agreeable to the extended distance. Mr. Liskovec stated that this proposal will be brought before Council in the next week through a request for an additional appropriation and permission to advertise for bids. It is hoped to have this be a summer 2021 project.

**ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-DeGeorge,
Tadych, Maier**

Ms. DeGeorge had no report this evening.

FINANCE & CLAIMS COMMITTEE-Tadych, Winzig, Kelly, Clark.

Administrative Compensation – Amendment regarding Property Maintenance Inspector. Second Reading and Consideration for Adoption this evening.

Mr. Tadych stated that the Administrative Compensation ordinance is a pay rate and classification change for the Property Maintenance Inspector due to the retirement of Mr. Bob Lyons from that position. The ordinance is on the agenda of the Regular Meeting of Council this evening and will be moved for adoption this evening.

April 2021 Financial Reports of the City of Bay Village.

Mr. Tadych will acknowledge receipt of the April 2021 Financial Reports of the City of Bay Village at a Finance Committee meeting to be held at 5 p.m. on May 24, 2021. The agenda for that meeting will also include review of a new investment policy and evaluation of a new financial plan by Huntington National Bank.

Tax Budget for Fiscal Year 2022.

Mr. Tadych will introduce a resolution for the 2022 Tax Budget of the City of Bay Village. The same rate will be maintained for Bay Village as it has been for many past years.

American Rescue Plan Funds.

A resolution will be presented by Mr. Tadych for a new fund account to maintain the funds received from the federal government. The account will be known as Account 285 and will receive the \$2.5 million expected from the government.

Amended Appropriation Ordinance.

An amended appropriation ordinance to be introduced by Mr. Tadych this evening will appropriate from Fund 400 the amount of \$14,200 to replace the existing city owned street lighting fixtures with new LED fixtures on the Wolf Road Bridge. The Northeast Ohio Public Energy Council (NOPEC) has provided the city \$13,123 in funding for the replacement fixtures. The lowest quotation is \$13,740 plus an additional \$460, if needed, for additional supplies to complete the retrofit.

General Liability and Property Insurance Coverage

Mayor Koomar stated that initial results have been received from insurance consultants Crain, Langner & Company. They have done a complete analysis of bids, and also identified opportunities for coverage that had been decreased. Their experience this year has been rate increases of up to 40%. Crain, Langner offered tours for all the underwriters to see the City of Bay Village physical facilities, and at this time there is a slight decrease in the insurance premium of about 10%. The current provider for the City is actually 16% higher. A representative of Crain, Langner will speak to Council to provide an understanding of the entire process.

Mrs. Mahoney added that there were five interested agencies, with three of those five presenting a bid. One was 10% lower than the current rate. Another was 5% higher, and the incumbent agency was 16% higher. The premium paid this year was \$160,000. Current insurance coverage expires on June 15, 2021. The proposal for first reading will be presented to Council on May 24, 2021.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier, DeGeorge, Winzig

Ms. Maier stated that the Planning, Zoning, Public Grounds and Buildings committee has had several meetings in the last few months. The Tree Ordinance as well as the Red Oak Subdivision have been the agenda items. The meeting that was scheduled for Wednesday, May 19, 2021 will be changed to Wednesday, May 26, 2021. There is also a meeting scheduled for Monday, May 24 at 6 p.m. with the Red Oak Subdivision as the agenda item, and City Engineer Don Bierut will be present for that meeting. On Wednesday, May 26, the Tree Ordinance will be the topic.

Resolution for submission of the matter of the rezoning of a parcel south of Heinen's Store, 434 Dover Center Road to the Cuyahoga County Board of Elections for inclusion on the November 2, 2021 ballot. Second Reading of Resolution at Regular Meeting of Council this evening.

Ms. Maier stated that this rezoning was approved by Council in December and the resolution on the Regular Meeting of Council agenda this evening will approve the ballot language and submit the matter of rezoning of the parcel south of Heinen's store to the Cuyahoga County Board of Elections for the November 2, 2021 ballot.

Mixed Use Overlay Ordinance No. 21-24 – Second Reading at Regular Meeting of Council this evening.

The Mixed-Use Overlay Ordinance will be presented to Council for second reading this evening. A public hearing was held earlier this evening with information presented by Mr. Jason Russell of Concord Consulting.

Mr. Tadych stated that he strongly wishes that the Mixed-Use Overlay be changed to two separate issues on the ballot.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Kelly, Maier, Greco

Review of Bids for Street Striping Contract.

Mr. Kelly referred to a memorandum from Curtis J. Krakowski, CSI, CDT, and Infrastructure Manager for the City of Bay Village with respect to bid results for the 2021 Pavement Marking and Striping Program. The City received three bids during this time and all bids came in under the estimate of \$30,000.

Mr. Liskovec stated that the successful bidder is the American Roadway Logistics, Inc. for \$23,851.00. The work will include the striping of Lake Road, Wolf Road, Dover Center Road, Columbia Road, Cahoon Road, and West Oviatt Road. It is their intention to begin their work as soon as possible and be complete in 5 to 10 days, weather permitting. They will begin once the crack sealing on Columbia Road and Dover Center Road are finished in June. American Roadway Logistics has done numerous projects for the City of Bay Village.

Ms. Maier asked about the Lake Road portion that will be constructed. She asked if there is an opportunity to not perform some of that striping work.

Mr. Liskovec stated that with the condition of the center lines for safety reasons it is still advisable to have the striping done.

2021 Sidewalk Correction Program.

Mr. Liskovec stated that Council has been provided with the Engineer's Estimate of Cost. Approximately 20,000 square feet of concrete will be completed at an estimated cost of \$216,020.00. The program covers the north and south side of Lake Road from Avon Lake to Bassett and completes the 2019 work on Westlawn and streets going south between Bradley Road and Bassett Road, to the southern limits of the City. An appropriation was made in the amount of \$240,000 for the project. When bids are received the Service Director will present recommendations to Council.

Mr. Kelly will present a motion this evening at the Regular Meeting of Council to grant permission to advertise for bids for the project.

Mr. Greco asked when the sidewalk correction program will begin. Mr. Liskovec stated that with the necessary notification to residents and the 60 day-time allowance, the work will begin in September, 2021. Sidewalks on Westlawn, Wolf Road between Bradley and Bassett, Sherwood, Meadowlane, Maple, Willoway, Ashton Lane, Crestview, Wildbrook, Yarmouth, Provincetown and Wellfleet, and the west side of Bassett Road are included in the program.

RECREATION & PARKS IMPROVEMENT COMMITTEE-Winzig, Tadych, Greco

Mr. Winzig advised that the soccer field was full on Saturday and going by this evening there were small kids playing, Lacrosse practice going on next to them, baseball and basketball being enjoyed by at the Bradley Road Park, and people playing tennis. It seems that the City is coming to life.

The Cahoon Memorial Park field project is underway. The trucks have been moving dirt at Walker Road Park. The striping of the Reese Basketball Court is completed. Reese Park is up-to-date and the only thing to look at in 2022 is possibly replacing some of the chain fencing at the park.

Mr. Winzig noted that all the summer recreation programs are open. Residents are using the new website, putting together online accounts and using the online purchasing option very successfully. Recreation Director Enovitch and his assistant, Tonja Coffin, have reported that it has been terrific so far.

The swimming pool will be open much like a traditional pool, with guidelines from the state being awaited for the final details. Passes are being sold, learn-to-swim will be offered and the swim teams will be active.

Mr. Winzig reported that the other programs this summer are T-Ball, 3 on 3 basketball, and tennis, with people signing up for those activities.

It is hoped to complete Phase 4 of the Bradley Road Park playground renovation which consists of shade coverings, seeding, and pathway to the restrooms. Mr. Winzig will meet with the Mayor to discuss options. Mr. Winzig plans on holding a Recreation and Parks Improvement Committee before summer recess to look at funding those programs moving forward.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Greco, DeGeorge, Kelly

Mr. Greco thanked Service Director Liskovec for providing a tour of the Service Department facility and the equipment. Mr. Liskovec also provided Mr. Greco with an update of all the projects underway in the City, for which Mr. Greco expressed appreciation.

MISCELLANEOUS

Ms. DeGeorge stated that discussion early this evening was about bridges, and asked about the iron work on the Lake Road Bridge.

Mr. Liskovec stated that he does not have an update about that particular project at this point. The Mayor added that the federal EPA is focused on getting that project up and running.

Ms. DeGeorge stated that there has been renewed discussion among residents about the possibility of a turning arrow at West Oviatt. It is listed in the Safe Routes to School as a primary walking and biking route and there was a suggestion to have a light similar to what is at Play in Bay or something, at least a turning arrow. Ms. DeGeorge asked if there has been further discussion on that measure.

Mayor Koomar stated that Safe Routes to School funding may pick that up but there would probably have to be some traffic studies done to see what would be warranted. The Mayor will put that on a list to look into it further.

Ms. DeGeorge stated that a couple of Council members have asked her for an update on an email she had sent to the Mayor and all of Council at the end of April in regard to local small business grants and making something available through the City. The Mayor did say that the City was not eligible for Community Block Grants and that with other programs from the Federal, State and County in place, he did not see the need to go forward with assistance. The Mayor's office does advise and tries to share information on assistance available through those sources with local businesses. Ms. DeGeorge mentioned to the Mayor that there are other programs in other cities that were implemented. Some were handled through their Chamber of Commerce who set up special funds. Ms. DeGeorge would appreciate some feedback and would still like to see Bay give back to our businesses that stayed with us through a tough time. It is unsure whether the tough time will be over for the small businesses, so if there is anything at all we can implement with any of the money we are receiving, Ms. DeGeorge would like to see that happen.

Mr. Winzig stated that Mr. Liskovec has provided Council with a great graph showing the main sewer line and how it connects to homes. There was a brief description on responsibility for maintenance. Mr. Winzig noted that this comes up very often with residents and asked if this information could be included on the City's website, either on the Service Department side or the City side.

Mr. Liskovec stated that he has sent it to Project Manager Kerber for polishing and putting on the website.

Mr. Greco thanked Service Director Liskovec for the information because the sewer maintenance was an issue he had with a resident in Ward 3. The guidance and information is very helpful.

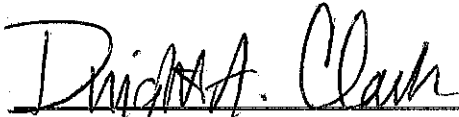
The next meeting of Council will be Monday, May 24 at 7 p.m. Committee meetings scheduled are a Finance Committee meeting on Monday, May 24 at 5 p.m., Planning and Zoning Committee meetings are Monday, May 24 at 6 p.m., Wednesday, May 26 at 6 p.m. The May 24 meeting will cover the Red Oak Subdivision, and the May 26 meeting will address the Tree Ordinance.

AUDIENCE

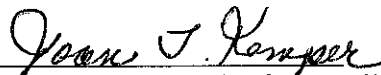
There were no comments from the audience.

ADJOURNMENT

There being no further discussion, the meeting adjourned at 7:47 p.m.



Dwight A. Clark, President of Council



Joan T. Kemper, Clerk of Council