

# City of Bay Village

Council Minutes, Special Meeting  
6:00 p.m. Video Conference via Zoom Technology  
President of Council Dwight A. Clark, presiding

May 4, 2020

Present via Zoom: Clark, DeGeorge, Kelly, Maier (delayed entry), Stainbrook, Tadych, Winzig, Mayor Koomar.

Also Present via Zoom: Law Director Barbour, Finance Director Mahoney, Director of Public Service and Properties Liskovec, Police Chief Spaetzel, Police Sergeant Leasure, Fire Chief Lyons, Recreation Director Enovitch, Human Resource Director Demaline, City Engineer Don Bierut, Clerk of Council Kemper.

## **AUDIENCE**

Residents Jon Suter, Denny Wendell, and Clare Banasiak were present via Zoom technology.

President of Council Clark called the meeting to order at 6:00 p.m. with roll call and the Pledge of Allegiance led by Lydia DeGeorge, Councilwoman of Ward 2.

**Motion by Tadych** to dispense with the reading and approve the Minutes of the Special Meeting of Council held April 20, 2020 as prepared and distributed.

**Motion passed 7-0.**

**Motion by Tadych** to dispense with the reading and approve the Minutes of the Cahoon Memorial Park Trustees Meeting held April 20, 2020, as prepared and distributed.

**Motion passed 8-0.**

## **Announcements**

**Mayor Koomar** advised that Law Director Barbour and Human Resource Director Demaline have prepared guidelines to be followed from the directives of the Ohio State Governor and Director of Public Health of Ohio, concerning the COVID-19 pandemic.

**Human Resource Director Demaline** stated that Law Director Barbour and she have followed the guidance of Governor Michael DeWine to put together work procedures following the Responsible Restart Ohio issued by the state. The procedures include face covering requirements and exceptions, types of face coverings, and proper wear and care of face coverings. Employees must perform daily symptom assessment, including temperatures to be taken before work for those who are able to do so, with thermometers available in each department for employees that are unable to take their temperature prior to reporting to work. Any abnormal symptoms of COVID-19 are to be reported to the employee's supervisor and the employee sent home. The maximum capacity of each city building will be set at 50 percent of

the occupancy load limit. Cleanliness standards are outlined, and a policy has been established for visitors coming into City buildings, including the requirement of face masks.

Return to work procedures for an employee who tests positive for COVID-19 have been established. Procedures have been instituted for essential workers potentially exposed to COVID-19 and have been communicated to all of the staff.

**Law Director Barbour** reported that at the start of business today the City has over 2000 surgical masks and 1000 N95 masks. On order are 2000 more surgical masks to arrive this week. A second order will follow in two weeks. The N95 masks will be used for the police, fire and building department personnel when they are required to enter a private residence or in any situation that requires more protection. All other employees and visitors will have the availability of the surgical masks. Supply to date has not been a problem.

Mr. Clark verified with Law Director Barbour that what is being adopted by the City is similar to the guidelines of other Westshore communities. Mr. Barbour commented that he has had dialogue with other west side Law Directors and they are doing similar things, but noted that Bay Village is slightly ahead. Other communities are looking at what Bay Village has done as an example of what these policies can look like.

Mayor Koomar noted that he has had conversations with the Cuyahoga County Board of Health Director Terry Allan regarding policies. Their orders and those of the Governor mirror the actions that are being taken by the City of Bay Village. He noted that the safety forces have been working hard to keep their teams safe.

The Mayor called upon Police Chief Spaetzel for an update on staffing changes in the Police Department. Detective Sergeant Leasure is being appointed to the position of Chief of Police in the beginning of June upon the retirement of Chief Spaetzel. A promotional examination was held to fill the vacancy created by the promotion of Detective Sergeant Leasure, which resulted in the appointment of Detective Jay Elish to the position of Sergeant, and acceptance by Sergeant Elish of the position of Detective Sergeant. A second Detective position will be filled by Officer Jameison Pochatek. Officer Pochatek has been with the Bay Village Police Department for over seven years, working in many different capacities.

Mayor Koomar called upon Fire Chief Lyons for comments. Fire Chief Lyons stated that the Fire Department staff has been working very diligently with the administration to put together all of the policies necessary due to the COVID-19 pandemic. Fire Department personnel have been social distancing and employing additional sanitation of surfaces. All patients requiring assistance by the emergency squad are treated as though they were COVID-19 positive. All Personal Protective Equipment (“PPE”) is used. Westcom Dispatch asks a number of screening questions when talking to callers and if a patient answers yes to any “red flag question” the firefighters don additional PPE including goggles and gowns. The medical directors at hospitals have been very helpful, with all medical directors of hospitals in northeast Ohio getting together on a weekly basis. They update all Fire Departments in a collaborative effort, relative to protocols. More is learned about COVID-19 as time goes on and the medical directors have been very responsive with critical information and testing for first responders, bringing a level of

confidence and comfort to the first responders. If a patient is brought in who later tests positive to COVID-19, those firefighters actually get an email directly from the medical director to so advise. Wearing the PPE properly puts everyone in a good position of being comfortable that they will not be developing symptoms, but the information allows the firefighters to have a heightened state of awareness for a couple of weeks.

Chief Lyons advised that Firefighter John Bidlake is retiring on June 1, 2020 from the Bay Village Fire Department with thirty-three years of service. Mr. Chris Becker will join the department and will be administered the oath of office on Monday, May 11, 2020. Mr. Becker has been working part time for three other fire departments as both a firefighter and paramedic, coming to the Bay Village Fire Department well qualified for the position.

Mayor Koomar stated that the City of Cleveland has not renewed their recycling contract. Republic Services has committed to continuing the Bay Village recycling program. It is hoped that the private sector will take up where China has left off in taking recyclables. Residents are encouraged to keep up their good work with placing recyclable items in their containers. Republic Services will sort the items.

**Finance Director Mahoney** stated that she has closed out the month of April and will send out those reports shortly. Receipts are up a little over 10 ½ per cent in the General Fund from this time last year, mainly due to an increase in municipal income tax receipts. Expenditures are down almost 1% in General Fund which is generally across the board in the Police, Fire and Service Departments, who have conscientiously curbed spending knowing that we could possibly have a \$1 million revenue loss due to the Coronavirus Pandemic. We have also looked at ways to save money. Thirty-three part time employees have been laid off. There is the potential of saving money on summer programs if they are cancelled. Stimulus money from the federal government is questionable at this point. We will look at potentially holding off on Capital projects to save money this year. More information will be available when property taxes come in, and take into account the delay in municipal income tax receipts due to the extended filing date. A good financial picture should be available in time for the 2021 Budget study, with the possibility of adjustments to that budget. Mrs. Mahoney noted that we are thankful for being able to start year 2020 with a strong General Fund balance and \$2 million in reserves. We are unsure when people will be able to get back to work and how this will affect Bay Village, but we will keep an eye on it.

Mayor Koomar added that the administration is also holding some full time positions open and is in the process of reviewing operations with the directors. There are a variety of Capital projects, totaling about \$100,000 that can be delayed. Deferring the hiring of part time employees could save about \$240,000.

Mrs. Mahoney noted that Workers' Compensation has refunded \$1 billion throughout the state, resulting in the City receiving \$100,000 as part of this refund. The amount of \$8,800 has been received from FEMA to help with the direct cost of COVID-19 expenditures. Ohio Public Works has deferred \$50,000 of a zero interest loan payment that would normally be due in June, which will give the City another \$50,000 in cash flow for 2020. Mr. Clark asked if this is related to the loan for the Columbia Road Culvert Project. Mrs. Mahoney stated it is not related to that

project. The Columbia Road Culvert Project loan payments will not begin until 2021.

Ms. DeGeorge asked Director Mahoney if there has been any directive from the Regional Income Tax Agency in regard to residents who are employed in another city and, now, due to the pandemic, are working from home.

Mrs. Mahoney stated that she was informed that the twenty day rule did not apply and the employer should maintain withholding for the normal place of business, even though the employee is working from home. There has been some discussion about the legality of that decision.

Mayor Koomar commented on a link he sent to Council providing information on the state restrictions on recreation and pool activities. The Law Director spoke to the sports clubs last week to reinforce the fact that contact sports are not permitted in the City parks at this point. The administration has reached out to the Bay Boat Club and all entities to make sure they are aware of the current orders from the state, and when new information is received they will be kept informed. Mr. Barbour verified that there was good discussion regarding the mandates by the State of Ohio, and this discussion presented no problem or issue.

Ms. DeGeorge asked if Bay Boat Club members will still be able to launch their boats. Mr. Barbour stated he spoke with the Commodore, noting that they would have to ensure social distancing and probably could not have their usual summer events. As far as launching and recovery of watercraft, it is permitted as long as rules are followed. That information was communicated to the Bay Boat Club last week.

Mayor Koomar commented that communications will be sent out notifying residents that the opening of the pool will be delayed. It has become clear that the state will not be making decisions on large groups anytime soon. The current ten-and-under group is going to remain in effect. Even a fifty-and-under limit would be problematic. He noted that it takes five weeks to open the pool, so a delay is inevitable at this point in time.

Mrs. Stainbrook commented that the 4 to 6 weeks it takes to open the pool and the cost/benefit analysis is something to be considered. The Mayor stated that the source of revenue for the pool is the sale of pool passes, and those passes are not being sold at this time.

Recreation Director Enovitch briefed Council on offerings of educational-based programs if restrictions are lifted, with smaller groups on the emphasis of outdoor education and the arts, moving away from the basketball and baseball programs where there are 60 to 100 participants.

Discussion was held by the Mayor with representatives of the Kiwanis Club today with regard to the possible cancellation of Bay Days and the Fourth of July fireworks. It was agreed by the Kiwanis officials that the amount of participation and cleaning of ride equipment would present challenging factors for the annual event. A decision will be forthcoming within the next couple of weeks.

The Mayor advised that there have been discussions with the Cuyahoga County Library Board.

Thirty percent of their funding comes from the state. They are trying to re-open their facilities. Their short term plan here in Bay was for the first part of June and they are still trying to determine if that is still in place. They are committed to the project, are excited about it, and are at the point where a contractor would come in and do asbestos remediation at the Bayway Cabin, followed by demolition of the building. They are now just focusing on their operations. There will be further discussion and updates provided. They have asked for latitude and understanding while they focus on reopening operations at this time so that families and children have an option for activities.

**Ms. Maier** stated that the next item on the agenda is for the small trail in the Bay Point area, connecting up to Lake Road. Mr. Liskovec stated that the original estimate for the project with contingency funds is \$45,000. Mr. Clark asked the length of the trail. Engineer Don Bierut stated that the length is approximately 130 feet. Mr. Clark asked Mr. Bierut if he is comfortable with Ohio Paving's estimate of completing the work in seven days. Mr. Bierut stated he believes that is possible as stated, and that he is unfamiliar with the company but did check their references and received a favorable recommendation from Metroparks.

**Ms. Maier** introduced and read **Ordinance 20-49**, authorizing the Mayor to enter into an agreement with Ohio Paving and Construction for trail work as part of the CMAG 22 Grant, and declaring an emergency, and moved for adoption.

Roll call on Suspension of Charter Rules:

Yeas- Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.

Nays – None.

Roll call on Suspension of Council Rules:

Yeas- Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.

Nays – None.

Roll call on Inclusion of the Emergency Clause:

Yeas- Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.

Nays – None.

Roll call on Adoption:

Yeas- Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.

Nays – None.

Mr. Barbour announced adoption of Ordinance No. 20-49, an emergency measure, by a vote of 7-0.

**Motion** by **Ms. Maier** authorizing the Director of Public Service and Properties to advertise for bids for the Clean Ohio Trails Fund Cahoon Basin Trail. She stated that this is the trail that goes from the trail approved by the preceding ordinance through the Cahoon Basin to the sledding area.

Mr. Clark called for comments or questions on the motion by Ms. Maier.

**Ms. DeGeorge** asked how much money was budgeted for this project, and the amount of the grant dollars.

Special Meeting of Council  
May 4, 2020

Mayor Koomar responded that grant dollars are \$360,262.38. In kind contribution in the way of labor by the Service Department is \$63,536.00. Mr. Liskovec explained that it is a 75%/25% grant project. The total appropriation for this year was \$543,886 for construction costs and engineering costs. The City's share is approximately \$120,000.

Mr. Tadych asked if the City must pay for the entire project before recovering the grant funds. Ms. Maier stated that the City does pay for the project initially, but the Ohio Department of Natural Resources reimburses within 60 days of submission, and monthly reimbursement installment plans are available.

Mr. Tadych asked if we know that the money will be available from the state. Ms. Maier stated that these are Clean Ohio backed bond funds for a specific use.

Mr. Clark summarized that the project is \$545,000 in total, \$360,000 comes in a grant, and the City owes \$185,000 of which \$63,000 will be labor from the Service Department. Mrs. Mahoney stated that this is correct.

Mayor Koomar noted that the project is ADA compliant. Mr. Bierut stated that there is a 16% grade coming down the hill, and the maximum grade will be 10%. The plans were reviewed by Sean McDermott of the Metroparks to rely on their history with construction trails. His suggestions were incorporated into the plans.

Mr. Winzig asked if the trail is along the Log Cabin. Mr. Bierut stated that it goes along the east side of the log cabin. Mr. Bierut answered that it goes between the log cabin and the water. Mayor Koomar stated that there was discussion with the Bay Village Historical Society about an idea of Project Manager Kathryn Kerber to include way-finding in the park and historical markers about the park and the legacy of the Cahoon's and their journey to this area from their home in Connecticut.

Ms. DeGeorge asked if there is a time frame with this grant.

Ms. Maier stated that Clean Ohio requires a contract within twelve months of the award and the full spend down in fifteen months after that. Mr. Clark asked if those dates can be crystalized for the benefit of Council. Mayor Koomar will have Project Manager Kerber send the information to Council. (Ms. Kerber circulated final, clarifying details pursuant to this meeting).

Ms. DeGeorge asked if this is still something the City wants to go forward with considering the unusual times we are experiencing.

Ms. Maier stated that it is a huge win for the City to have this and an investment that is worthwhile.

Mayor Koomar noted that debt has been issued for this project and the City does not have the ability to use those funds for other factors. He noted that residents are excited about this opportunity and looking forward to being able to walk the trail with a stroller or having wheelchair accessibility.

Mrs. Maier repeated her **Motion** authorizing the Director of Public Service and Properties to advertise for bids for the Clean Ohio Trails Fund Cahoon Basin Trail. She stated that this is the trail that goes from the trail approved by the preceding ordinance through the Cahoon Basin to the sledding area.

**Motion carried.**

**7-0.**

**Update on discussion with the United States Environmental Protection Agency regarding Sanitary Sewer Overflows (SSO's).**

City Engineer Bierut stated that they sent information to the EPA to limit the monitoring to eight months out of the year instead of the entire year, and to do monitoring five years from now when the project is complete. The EPA would like the monitoring twelve months out of the year. They are in the process of preparing the agreement now.

**Project Updates. (Engineer Don Bierut and Director of Public Service and Properties Liskovec)**

Mayor Koomar provided the following project updates:

- **Queenswood Bridge-** This is an Ohio Department of Transportation project that will be closed out this fall. The funding was a 95%5% split, with the City of Bay Village responsible for the 5% portion. As the final numbers are tallied there will be more information as to any additional cost to the City. Mr. Clark and Mr. Tadych noted the beauty of the finished product and the surroundings.
- **Columbia Road Culvert-**The Mayor stated that there are just a few plantings that are left to be done. Mr. Liskovec stated that some final grading and seeding will be addressed by the contractor. Street plantings damaged in the process will be restored by the end of May. Mr. Clark stated that the loan from the state is at 3% with the first payment due in 2021.
- **Dwyer Memorial Center Wall** is under construction with the electrical work completed and dry wall hung today. Sound reducing material is being installed. The Service Department is doing the work.
- **Cahoon Park Master Plan-** The Mayor and Kathryn Kerber, Project Manager, have met with the Smith Group to provide them information on the history of Cahoon Memorial Park. Smith Group will meet with the community groups by Zoom later in May for initial feedback. They have been working with Engineer Bierut and Miss Kerber regarding geo-tech work.
- **Accounting Software-** Finance Director Mahoney and her staff have been working with Tyler Company and are still on schedule for January 1, 2021 for the go-live date.
- **Inter-Urban Bridge** – Mr. Bierut stated that a geo-tech contractor has taken soil borings with reports to be received. Rock was struck 60 feet down. There has been discussion about combining the path project with the bridge project. The section of the path is part of the Transportation for Livable Communities Initiative received from the Northeast Ohio Areawide Coordinating Agency with no match required. The project is scheduled

for 2022 at this point. NOACA is funding \$374,000, or 90% of the cost of the bridge. The City has applied for State Capital funds for the remainder of the cost.

- **Paving Projects** – Director of Public Service Liskovec reported that Chagrin Valley Paving reported this morning and started the milling process working from west to east through the City. After the milling there will be casting adjustments, curb repairs and base issues. That process takes four to six weeks. Weather permitting, the projection is to have the work completed at the end of June. Mr. Clark asked if Aberdeen and Rexford will be included in the project after Knickerbocker Road is completed. Mr. Liskovec stated that work will be done on Aberdeen and Rexford followed by Dover to Glen Park, Kenilworth and the east end of Knickerbocker.
- **Longbeach Paving** – Ronyak Paving Co. contracts are being signed. A small project on Park Lane will be done prior to the Longbeach Paving.
- **Sunset Paving** – Engineer Bierut reported that the Sunset Paving Project will be starting in approximately ten days and residents will be notified what and when to expect with the project as well as emergency numbers from the contractor.
- **Ashton Lane Bridge** – Mr. Liskovec and Mr. Bierut have been working through issues with FEMA on the flood plain. Mr. Bierut stated that the bridge is over water and was part of the hydraulic study done by Osborn Engineering. As part of the approval process, the Ohio Department of Transportation sent the information to FEMA, as FEMA would like to know how the water affects the flood plain. FEMA has some questions as to how construction up stream over the past fifty years has affected the elevations on their mapping. The project could be delayed to 2022, but funding will be maintained.
- **Pickle Ball and Basketball Courts at Reese Park** – Mr. Liskovec reported that Industrial Resurfacing Company applied the primer coat last weekend, and when the temperature permits will apply the color coat.
- **Athletic Fields** – The Service Department is taking advantage of the fact that the fields are not being used due to activity restrictions because of the Coronavirus pandemic. Aeration has been done at the Bradley Road field and there will be work on the fields at Cahoon Memorial Park when the field dries. The Service Department will be working through all the athletic fields. Mr. Winzig asked if maintenance work will be done on the Walker Road fields. Mr. Liskovec stated that there are a couple of areas on the south end of the fields that have difficulty drying out, but plans are to aerate those fields as well. Recreation Director Enovitch will be meeting with the Avon Lake Recreation Director this week.
- **Avon Lake Retention Basin** – The City of Avon Lake is paying for 50% of this project. There is interest in moving forward. Sizing the retention basin with current rainfalls and 100 year flood levels was advantageous to Bay residents and was the reason the City bought the land in 2000 to put in the drainage. The whole area from Drug Mart in Avon Lake drains to western Bay, causing flooded basements in the past before the retention basin was built. There is potential use of excavation soil from the retention basin project in other areas of the City. There were plans to look at field grading for the north side of Cahoon Memorial Park. The whole project is estimated at \$600,000, which would include three to five feet of dirt over the top of the fields to drain them properly. In the current environment this is something that is more of a wish-list project and is something that will not move forward at this time. Some other sections of fields might be candidates for using the soil from the Avon Lake Retention Basin Project. More updates

will be presented at a Special Meeting of Council to be held on May 18, including a longer term turf maintenance plan. Recreation Director Enovitch reported that a maintenance plan has been put together to continue plans to aerate, mow, and oversee conditions throughout the City parks, including the Bradley Road and Reese Park fields, weekly and annually. A Power Point presentation will provide further clarity. Plans are to close off some fields for a season to allow the grass to mature. The Soccer Club is using the fields from April through October, and there is no chance for a healthy growing season. The hope is to take advantage of the current non-use of the fields due to the pandemic, and give the fields a chance to fill in, following with field rotation in the future. Mr. Enovitch is working with the Bay High School Athletic Department for use of their fields.

- **Bradley Road Playground Equipment** – The new playground equipment for the Bradley Road Park is being held at the Service Garage, and not being installed at this time due to current activity restrictions. When these restrictions are lifted, the Service Department will work on installation of the equipment.
- **Lakeside Cemetery Erosion** – Law Director Barbour has had discussions with the attorney of Mr. and Mrs. Young and there will hopefully be an update on May 18, 2020.
- **Bay Village City Hall Sign and Alarm Monitoring** – Fire Chief Lyons has been working with Gilmore Security on the alarm monitoring projects. A new firm will be used for the remainder of the City buildings to be more competitive on pricing.
- **Cahoon Park Restroom Renovation** – Bids are scheduled to be opened this month and review and discussion can be scheduled for the May 18, 2020 meeting of Council.

In summary, the Mayor stated that some of the Capital project details and potential cost savings will be discussed further with Council on May 18, 2020.

Mr. Clark called for comments and questions from Council.

Mr. Winzig asked for an update on the new Bay Village Website Project. The Mayor stated that Civic Plus will be providing framework as the project moves forward. Anticipated date for the new website to launch is Labor Day 2020, or possibly earlier. More information will be presented at the May 18 meeting of Council. Mr. Liskovec commented that the new website will be more manageable for residents seeking information.

Mayor Koomar provided further updates as follows:

- **Natureworks Grant for Phase 3 of Bradley Road Park Playground Renovation-** The grant has been cancelled.
- **Safe Routes to Schools** – Project Manager Kerber is awaiting further information.
- **Columbia Road Park Steps** – The Paddle Grant announcement is due June 1, 2020, but has now been pushed back 45 to 60 days.
- **Columbia Road Crosswalk/Lake Road Crosswalk**  
The battery at the Lake Road Crosswalk was storing excess power and using the power to flash lights at off times. The manufacturer's representative explained that strides have been made with the technology and new equipment will be installed. The Columbia Road Crosswalk has the newer equipment. The crosswalk has been repaired from damage by a motorist and restored to functioning condition.

Mrs. Stainbrook thanked Mr. Liskovec for trouble shooting the two crosswalk problems, and is pleased to see they are up and running with the latest technology.

Mr. Tadych asked Finance Director Mahoney if everything is up to date on the new software for the accounting system, including the payroll function. He noted there was some anticipation of getting a few things started prior to January 1, 2021. Mrs. Mahoney replied that the order of the project by the Tyler Company will not enable an earlier start date than January 1, 2021.

- **Liberty Development Project** – Liberty Development continues to submit items to Building Director Tuck-Macalla. Most recently, they have worked on a lot consolidation. There will be a meeting with First Energy Corp. to coordinate movement of telephone poles with the Library and Liberty.

Mr. Clark asked for a moment to sadly acknowledge the passing of Karen Kirsh, the Governmental Representative of First Energy Corporation who passed away unexpectedly in April of this year. Mr. Clark noted the exemplary service of Ms. Kirsh for so many years.

Mrs. Stainbrook asked if Bay Village City Hall is closed, and if City employees are working with the benefit of personal protective equipment. Mayor Koomar stated that the Governor's orders are for people who can work from home to continue to do so. He noted the various staggered schedules of employees and the work-from-home accommodations that have been made. The Building Department is open for applicants on a half-day schedule.

Mrs. Stainbrook asked if mulch sales continue as a City service. Mr. Liskovec stated that residents have asked for the ability to pay by credit card, which will facilitate phone orders versus in-person orders so the sales can continue safely.

### **Gas Well Closure on Wolf Road by the Ohio Department of Natural Resources.**

Service Director Liskovec advised that a gas well exists under the pavement on Wolf Road in front of the Middle School. The Ohio Department of Natural Resources ("ODNR") has classified this as an "orphan" well and is putting together a project for closure of the well this summer. Part of the project will require temporary closure of Wolf Road, between Cahoon Road and Glendenning Road, while the necessary work is being done by the ODNR. There is no cost to the City for the closure which will take approximately four weeks. The pavement will not be disturbed as the work involves drilling the existing well casing.

### **Miscellaneous**

Ms. DeGeorge asked if there is any consideration to creating legislation to ban invasive bamboo. This has been brought up previously by Ms. DeGeorge and referred to the Tree Commission. The Tree Commission felt this was beyond their scope because Bamboo is a plant. Seven cities do have legislation regarding invasive species which can cause extensive damage. Mr. Clark suggested researching legislative activity by other communities in this regard.

**Audience. (Comments sent via email to Clerk of Council prior to meeting).**

Resident John Suter has sent an email to the Clerk of Council asking for information concerning the status of the Sunset sewer/paving project, and what specific steps will be taken in the near future to make sure that as far as the budget goes, expenses will be held in line with actual income. Mr. Suter stated that both of these questions have been addressed to his satisfaction.

Mr. Suter raised an additional question in regard to the eventual reopening of the Dwyer Memorial Center and other City buildings in terms of services to the public. Mayor Koomar stated that the current state order limits the use of senior centers and like facilities, with the understanding that this limitation is not likely to end in the near future.

In regard to the many road projects underway in the City, Mr. Suter suggested information be distributed to residents of the entire City to inform them of when and where these projects will happen and where they can and cannot drive. Mr. Tadych noted that there are large signs on the streets where there is work being done. Mr. Liskovec added that the contractor posts signs and notifies residents in the immediate are of pending work.

**Miscellaneous (continued)**

A special meeting of Council will be held on Monday, May 18, 2020 at 6 p.m., via Zoom technology.

Mr. Winzig pointed out that the Board of Zoning Appeals has an in-person meeting scheduled for May 7, 2020 at the Dwyer Memorial Center. He asked if there is a reason they are meeting in person and Council is meeting electronically.

Law Director Barbour explained the nature of personal interaction required for the quasi-Judicial Board of Zoning Appeals body. Necessary precautions have been taken to insure social distancing. Participants will be required to wear a mask.

Mr. Kelly asked if the meeting will be simulcast for those who may want to observe. Mr. Barbour stated that the meeting will not be simulcast. If an observer requests to be present they would be allowed to do so even though it would be a violation of the order. Applicants for variances are anxious to have their applications reviewed.

Mr. Winzig suggested publishing the guidelines on the agenda for the benefit of the participants and residents who may wish to attend.

Mr. Clark asked if it is known how many COVID-19 cases there have been in Bay Village. Mayor Koomar reported that county statistics indicate Bay Village as having two to nine cases.

There being no further business to discuss the meeting adjourned at 7:45 p.m.

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Dwight A. Clark, President of Council

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Joan Kemper, Clerk of Council

Special Meeting of Council  
May 4, 2020