

AGENDA

Agenda, Bay Village City Council
Committee Meeting
Council Chambers, Bay Village City Hall
Dwight A. Clark, President of Council, Presiding

Date: November 2, 2020
Time: **7:00 p.m.**
*Zoom participation attached

ANNOUNCEMENTS

Mayor Koomar – Reappointment of Carryeane Smitley to the Community Services Advisory Board for a three-year term expiring November 2, 2023.

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-DeGeorge, Tadych, Maier.

Donation of \$8,041.41 from the estate of Marilyn Gannon to maintain and/or support transportation services to senior citizens of Bay Village, Ohio.

FINANCE & CLAIMS COMMITTEE-Tadych, Winzig, Kelly, Clark.

Jefferson Healthcare Contract. (Second Reading and Consideration of Adoption at Regular Meeting of Council this evening.)

Chagrin Valley Engineering Services Contract. (First Reading at Regular Meeting of Council this evening.)

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier, DeGeorge, Stainbrook.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook, Maier, Kelly.

RECREATION & PARKS IMPROVEMENT COMMITTEE-Winzig, DeGeorge, Tadych.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Kelly, Stainbrook, Winzig.

MISCELLANEOUS

AUDIENCE

ADJOURNMENT

CAHOON MEMORIAL PARK TRUSTEES

City of Bay Village

Council Minutes, Committee Session
Dwight A. Clark, President of Council, presiding
Council Chambers

October 19, 2020
7:00 p.m.

President of Council Clark called the meeting called to order in the Council Chambers of Bay Village City Hall at 7:00 p.m.

Present: Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar.

Also Present: Finance Director Mahoney, Police Chief Leasure, Clerk of Council Kemper and the following administrative officials via Zoom: Recreation Director Enovitch, Fire Chief Lyons, Building Director Tuck-Macalla, Human Resource Director Demaline, Public Service and Properties Director Liskovec, Community Services Director Selig.

AUDIENCE

Clare Banasiak.

ANNOUNCEMENTS

Mayor Koomar advised that the second public input session for the Cahoon Park Master Plan was held on Thursday evening, October 15, 2020. Initial concepts were introduced to get more feedback from residents. There were four Cahoon Memorial Park Trustees participating, and comments received as to wanting to enhance the pedestrian access to the lake, but not to overdevelop Cahoon Memorial Park. People like the natural state of the park.

Ms. Maier added that of the three scenarios that were presented the plan will be to take something of each based on the reaction, and stitch those together for the final recommendation.

Mr. Clark asked if it is too early to tell if there is a timeline on the plan for this development.

Mayor Koomar responded that they are hoping to have the work completed in December, prior to the holidays. With the public and trustees feedback this is a good start on the process.

Ms. DeGeorge asked if the three designs were based on the survey to date, noting that the survey is still open.

Ms. Maier stated that input is from different sources: site information, survey responses, and the geotechnical information.

Ms. DeGeorge asked if, when the survey closes, the results will be online for the public.

Ms. Maier stated that usually the results are shown as an appendix. With the rest of the planning processes there is input that comes together including stakeholder meeting notes and public

engagement comments. Ms. Maier noted that she is not sure that will all be posted separately on the website, but they certainly can be posted.

Mr. Clark stated that we heard at the last meeting that the Smith Group was hired by the county. Do they have a plan as well?

Mayor Koomar stated that the Smith Group was hired by the county. Ms. Maier stated that a stakeholder kick-off meeting will be held on Tuesday, October 20, 2020. Mayor Koomar stated that Sean Linigen was with the County Planning Commission before he was poached by Lakewood. The Request for Proposals put together was used as a basis for the county model. It is nice to have consistency between the two groups.

The Mayor stated that the Habitat for Humanity collection on Saturday, October 17 at the police station was well attended and successful.

A Hazardous Household Waste Collection pick-up will be held on October 30, 2020 at the Service Garage from 7:30 a.m. to 3 p.m.

Mayor Koomar announced the reappointment of Janet Day to the Community Services Advisory Board for a three year term expiring November 13, 2023. Mr. Clark noted that Ms. Day has served a number of terms on the Board. Community Services Director Selig commented that Janet Day has been a great member of the Board. She worked at the Cleveland Clinic for several years in a strategic marketing role and has been a huge help to the Community Services Department.

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-DeGeorge, Tadych, Maier.

Cuyahoga County Board of Health Contract for Year 2021.

Ms. DeGeorge will introduce an ordinance to approve the Cuyahoga County Board of Health Contract for year 2021 at this evening's Regular Meeting of City Council. This is a contract that has been maintained for many years past because the City does not have its own Board of Health. Council members have been advised of the list of services provided by the Cuyahoga County Health Services. They did mention this year, in particular, the unprecedented scale of the magnitude of the pandemic.

The most recent previous agreement was done on a two year basis, for 2019 and 2020. This year the contract will be entered into for one year and the dollar amount has not gone up from 2020 to 2021. The amount of the contract is \$85,298.00.

Mr. Clark asked if there is any opposition in moving forward with this contract this evening, in light of the great work the Cuyahoga County Health Services Department provides for the City

of Bay Village, and the price remaining the same as the current contract. No opposition was expressed.

FINANCE & CLAIMS COMMITTEE-Tadych, Winzig, Kelly, Clark.

Continuation of Refuse Collection Fee through 2021. (Second Reading of Ordinance 20-83 this evening, and consideration for adoption).

Mr. Tadych will present Ordinance No. 20-83, continuing the refuse collection fee of \$12.00 per quarter during the year 2021, for second reading and adoption this evening. There has been no change in the amount since the inception of the fee.

Mr. Clark noted that it is one of the best values for residents of Bay Village, when considering what others are paying in neighboring communities.

September 2020 Financial Statements.

Mr. Tadych will acknowledge receipt of the September 2020 Financial Statements of the City of Bay Village which were distributed by Finance Director Mahoney on October 5, 2020. He noted that they are very acceptable, but he would like to have a Finance Committee meeting toward the end of October, and include information requests brought forward by Councilman Winzig.

Mr. Winzig stated that he has made a request to Finance Director Mahoney for the next Finance Committee meeting to review the Reserve Funds and also the Project Report. It has been a couple of months since the last review. A number of projects have gone through.

Mayor Koomar stated that it would probably be a good idea at the end of the month. They are trying to wrap up some of these trail projects with Infrastructure Manager Curtis Krakowski. It would be an appropriate point for an update.

Mr. Clark stated that at this point he is considering not holding the Special Meeting of Council on October 26, 2020. The next Regular Meeting of Council is scheduled for November 2, 2020, for which there is a Finance Committee meeting scheduled. Mr. Clark asked Mr. Tadych if he would like to tie those financial reports together with the plans for the November 2 Finance Committee meeting. Mr. Tadych stated that he will follow his plan to do the financial reports and Mr. Winzig's requests before the November 2 meeting.

Mr. Tadych commented further that Finance Director Mahoney has scheduled the departments' 2021 budget reviews and the dates the departments are going to meet with the Finance Committee. The schedule is as follows:

- November 2, 2020 – Building Department, Fire Department.
- November 9, 2020- Finance Department, Police Department and Service Department

- November 16, 2020 – Community Services, Recreation Department, General Administration (including the Mayor and Council)

Mr. Tadych stated that he was informed that the first reading of the 2021 Budget would be at the Regular Meeting of Council on November 16, 2020.

Jefferson Healthcare Contract.

Mr. Tadych stated that he will introduce an ordinance for the Jefferson Healthcare Contract for 2021. The fee for their services has increased by 2.2%. The contract for the health care is based in part on wage negotiations with the employees' unions. Contributions for health care from employees has been increased to 15% which will help the City, and has also been determined through negotiations.

He noted further that the 2.2% increase is very acceptable. The surcharges on insurance rates increased to \$100 per month for working spouses who are offered health care through their employer but elect coverage under the City plan. There is a surcharge for tobacco use and that will remain the same.

Human Resource Director Demaline complimented the synopsis of the healthcare plan given by Mr. Tadych, and reiterated that Jefferson Healthcare will charge the City a 2.21% increase over the 2020 numbers. Year-to-date the insurance claims are less than the claims of 2020, which may be due to the COVID pandemic causing the cancellation of procedures. This delay could affect costs in 2021. The employee contribution rate has been increased to 15%, effective January 2021.

Mr. Tadych asked how the COVID crisis has affected the City employees and if there is any reason for the expense to increase. Is there any activity we have had within the City that would say ours is going to be greater than what would be a normal increase?

Ms. Demaline stated that that we are not aware of any activity. Generally the Jefferson Healthcare plan fills in the COVID factor for every plan they are renewing for 2021. There are so many unknowns, what that might look like, an eventual vaccine and what that cost would be.

Mr. Tadych asked if the COVID crisis has affected the City that much. Ms. Demaline answered none of which they are aware.

Mr. Clark stated that he suspects the increase is somewhat due to the fact there are more covered lives.

Mrs. Mahoney stated that the covered lives are similar to last year. Ms. Demaline stated that they are holding pretty steady.

Mr. Clark suggested placing the ordinance on first reading this evening and presenting for consideration for approval on November 2, 2020.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier, DeGeorge, Stainbrook.

Acceptance of six (6) Redbud trees donated by Forest City Ecological Services to be planted as part of the Cahoon Park Public Access Trail project.

Ms. Maier stated that on the agenda for the Regular Meeting of Council this evening is a Resolution for the acceptance of six (6) Redbud trees donated by Forest City Ecological Services to be planted as part of the Cahoon Park Public Access Trail project. These will be used in an Eagle Scout Project.

The Planning and Zoning Committee has had a hiatus in scheduling over the past few months. On the table for discussion, and also with the Planning Commission, is the Zoning Code Overlay, and the Tree Ordinance. Given the issues that we have now with COVID, the Home Based Business Ordinance will be on hold.

Ms. Maier will keep Council advised when dates are set for the Planning and Zoning Committee meetings.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook, Maier, Kelly.

Mrs. Stainbrook had no report this evening, but noted that Director of Public Service and Properties Liskovec will most assuredly have updates during his report at the Regular Meeting of Council this evening.

RECREATION & PARKS IMPROVEMENT COMMITTEE-Winzig, DeGeorge, Tadych.

Mr. Winzig had no report this evening. Recreation Director Enovitch will have a report at the Regular Meeting of Council this evening.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Kelly, Stainbrook, Winzig.

Mr. Kelly had no report this evening.

MISCELLANEOUS

The next scheduled meeting of Council will be held Monday, November 2, 2020, the day before Election Day. The November 2 meeting will be a Regular Council meeting and a Finance Committee meeting will be held prior at either 5:30 p.m. or 6:00 p.m. to review the Building Department and Fire Department budgets for 2021.

Committee Meeting of Council
October 19, 2020

A Walker Road Park Ad Hoc Committee Meeting will be held Thursday, October 29, 2020 at 6:30 p.m. in the Council Chambers of Bay Village City Hall. A report of the proceedings of that meeting will be presented on November 2.

AUDIENCE

There were no comments from the audience this evening.

ADJOURNMENT

There being no further discussion, the meeting adjourned at 7:22 p.m.

Dwight A. Clark, President of Council

Joan Kemper, Clerk of Council