

## AGENDA

Agenda, Bay Village City Council  
Committee Meeting  
Council Chambers, Bay Village City Hall  
Dwight A. Clark, President of Council, Presiding

Date: October 19, 2020  
Time: **7:00 p.m.**  
\*Zoom participation attached

### ANNOUNCEMENTS

**Mayor Koomar** – Reappointment of Janet Day to the Community Services Advisory Board for a three year term expiring November 13, 2023.

### COMMITTEE OF THE WHOLE

**ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-DeGeorge, Tadych, Maier.**

Cuyahoga County Board of Health Contract for Year 2021.

**FINANCE & CLAIMS COMMITTEE-Tadych, Winzig, Kelly, Clark.**

Continuation of Refuse Collection Fee through 2021. (Second Reading of Ordinance 20-83 this evening, and consideration for adoption).

September 2020 Financial Statements.

Jefferson Healthcare Contract.

**PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier, DeGeorge, Stainbrook.**

Acceptance of six (6) Redbud trees donated by Forest City Ecological Services to be planted as part of the Cahoon Park Public Access Trail project.

**PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook, Maier, Kelly.**

**RECREATION & PARKS IMPROVEMENT COMMITTEE-Winzig, DeGeorge, Tadych.**

**SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Kelly, Stainbrook, Winzig.**

### MISCELLANEOUS

### AUDIENCE

### ADJOURNMENT

Agenda  
October 19, 2020  
Conference Room

## **CAHOON MEMORIAL PARK TRUSTEES**

Approval for the Cahoon Family Christmas to be held Sunday, December 6, 2020 from 2:00 p.m. to 3:30 p.m. at the Gazebo in Cahoon Memorial Park, sponsored by the Bay Village Historical Society and the Bay Village Kiwanis Club.

Acceptance of six (6) Redbud trees donated by Forest City Ecological Services to be planted as part of the Cahoon Park Public Access Trail project.

Agenda  
October 19, 2020  
Conference Room

City of Bay Village is inviting you to a scheduled Zoom meeting.

Topic: Bay Village City Council  
Time: Oct 19, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/83626658514>

Meeting ID: 836 2665 8514  
Passcode: 881641

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Meeting ID: 836 2665 8514

# City of Bay Village

Council Minutes, Committee Session  
Dwight A. Clark, President of Council, presiding  
Council Chambers

October 5, 2020  
7:00 p.m.

President of Council Clark called the meeting called to order in the Council Chambers of Bay Village City Hall at 7:00 p.m.

Present: Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar.

Also Present: Law Director Barbour, Finance Director Mahoney, Police Chief Leasure, Clerk of Council Kemper and the following administrative officials via Zoom: Recreation Director Enovitch, Fire Chief Lyons, Building Director Tuck-Macalla, Project Manager Kerber, Human Resource Director Demaline, Public Service and Properties Director Liskovec, Community Services Director Selig.

## AUDIENCE

Clare Banasiak, and via Zoom: Sarah Sweeney, Alex Kamczyc, Conda Boyd, Deneen, and "dms."

## COMMITTEE OF THE WHOLE

**ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-DeGeorge, Tadych, Maier.**

Notice from Ohio Department of Commerce, Division of Liquor Control regarding expiration of liquor permits on December 1, 2020.

**Ms. DeGeorge** reported that Council has received notice of the requirement of the annual renewal of all liquor permits in Bay Village on December 1, 2020. Police Chief Leasure stated that she has no objection to the renewal of any of the permits.

Mr. Clark questioned whether this would include the permit for the new owner of the Greenisland Restaurant in Bay Village. Law Director Barbour advised that the new owner will have to file for a transfer of the license; the process is not automatic.

Mr. Clark noted that this procedure for the annual renewal of liquor licenses has been done routinely in the past.

Resolution in support of the Cuyahoga County Public Library Operating Levy.

**Ms. DeGeorge** asked for an explanation of the difference of the language in the proposed resolution as compared to the ballot language. She stated that the resolution reads to replace the 2.5 mill levy and add one mill, and the ballot language reads proposed tax levy (additional) and a

renewal levy which should remain constant over a period of time, and a replacement levy that supersedes that levy. Ms. DeGeorge asked for an explanation for the benefit of the public.

Law Director Barbour stated that he does not know what the ballot issue says. The resolution came about using the information that the library has made available on their website. At the time the Law Department drafted the resolution the ballot language was not available. The fact sheet information from the County Library website was plugged into a resolution template that has been used in the past for the library and for the school district, with the factual information changed.

Ms. DeGeorge noted that she asked for the explanation for the benefit of any residents that may ask, and for an understanding of the difference between renewal and replacement. It was her hope that someone would be present this evening from the library to explain the difference between renewal and replacement. Ms. DeGeorge stated that her understanding is that a renewal remains constant and if this levy is a replacement levy it would be 2.5 plus one mill that would be based on the current evaluation.

Mr. Barbour stated that this is correct and the additional one mill would amount to \$35.00 per month, per \$100,000 home valuation.

Resident Conda Boyd spoke up through Zoom offering clarification. Ms. Boyd stated that the 2.5 mill levy stays in effect and has to remain undisturbed because it was passed before 2013 and there is state money that is received that they would not receive if they did a replacement levy. The new levy is a continuing or permanent levy. It is a new levy; it is a separate issue from the 2.5 mill levy. The total if approved would be the 2.5 mill levy that is on the books, and a new one mill levy.

Ms. DeGeorge asked if the 2.5 mill levy will not be based on current property evaluations. Ms. Boyd stated that because of House Bill 920 it is frozen to what the valuations were in 2009.

Mr. Clark stated that the resolution for this evening tracks off the resolution that was approved in 2008. It is the same language for the 2.5 mill levy which Council supported twelve years ago. Ms. Boyd stated that in 2008 it was a replacement levy. It went from being a renewable levy to a permanent levy.

Mr. Clark called for comments and questions from the members of Council. There were none.

**FINANCE & CLAIMS COMMITTEE-Tadych, Winzig, Kelly, Clark.**

Continuation of Refuse Collection Fee through 2021.

**Mr. Tadych** will present an ordinance this evening for first reading that will continue the refuse collection fee of \$12.00 per quarter to 2021. Mr. Tadych called for comments about what the trash collection contract says as far as next year's expenses.

Law Director Barbour responded that the ordinance being presented this evening merely addresses the \$12.00 per quarter fee paid by residents for trash collection.

Mr. Clark added that there would be further discussion at another time, given that the refuse collection contract expires in 2021.

Mayor Koomar stated that he is meeting with Councilman Kelly, Chair of the Services and Utilities Committee, Law Director Barbour, and Director of Public Service and Properties this week to discuss that contract renewal.

Mr. Tadych asked if it will be a new contract, or a renewal of the existing contract. Mayor Koomar explained that the current contract contains three one-year extensions. Given the change in recycling provisions it may be advantageous for the City to exercise the first one-year option. This will be reviewed further with Messrs. Kelly, Barbour and Liskovec and information from those discussions shared with Council.

Mr. Clark stated that the two choices this evening are to go ahead with passage of the \$12.00 quarterly fee paid by residents for refuse collection, as has been done for so many years, or place the ordinance on first reading. After seeking the comments of the Mayor, Mr. Clark stated that the ordinance will be placed on first reading this evening, and consideration of approval on October 19, 2020. It is expected that in that two week interval there will be updates from the administration on the renewal contract.

Mr. Clark noted that the financial reports of the City of Bay Village for the month of September, 2020 have been distributed to the members of City Council. An audit conference was held this evening with representatives of the State Auditor's Office. A full review of the quality of reporting was given, and the City received an Unqualified Audit Opinion, which is a clean bill of health. The auditors also talked about the scope of work they are doing, and plan on doing the audit again next year.

**PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier,  
DeGeorge, Stainbrook.**

Livable Communities Initiative (TLCI) Implementation Grant application with NOACA.

**Ms. Maier** advised that she will introduce a resolution this evening for an application for a TLCI (Transportation for Livable Communities Initiative) Implementation Grant with the Northeast Ohio Areawide Coordinating Agency (NOACA).

The grant is for the configuration of the Cahoon Road/Wolf Road intersection, and Ms. Maier called upon Project Manager Kathryn Kerber, who was present by Zoom, for further information.

Ms. Kerber stated that with this TLCI Grant application, the City will ask to reconfigure the intersection at Wolf Road and Cahoon Roads, making it smaller and easier for kids to get across. This intersection was included in the NOACA Connectivity Study in 2017, and in the School

Travel Plan that was finished last year. It is a project that has come up a couple of times, and there is a good chance of getting 80% funding for the project. City Engineer Don Bierut and Director of Public Service and Properties Liskovec are still working out some of the details of the scope on what we want to do, but an 80% match is a pretty good offer. The grant application will be filed with the hope of making many improvements.

Mr. Clark asked if the administration has any idea of what the cost of this work would be. Ms. Kerber stated that TLCI grants have to be at least for \$100,000 so it will be more than \$100,000, possibly around \$150,000, unless some other good quality things that can be added to the project are found.

Ms. Maier asked if there will be any striping changes to the intersection as part of this project.

Ms. Kerber stated that the whole intersection will change. West bound on Wolf Road to turn onto Cahoon Road will be made into fewer lanes to shorten up the intersection. There is a lot of pavement at that intersection. Striping will be involved in the project.

Ms. Maier commented that the extra lane on Cahoon Road switches halfway down the road. Mayor Koomar stated that the NOACA Connectivity Study is on the new city website under city planning where you can see the new intersection that NOACA recommended. The intersection will be tightened up, really for the school crossings and the park users. If we were to be striping down the road, any sort of shuttle from the Dover Center corridor would include the concept of bike lanes to go over the bridge.

Ms. Maier asked if there is any possibility of joining the construction of the pedestrian bridge and the trail project in the grant if awarded. Ms. Kerber stated that she is not sure it is the same kind of people, technically speaking, since we are talking about a bridge and trail, versus streets, but that could be offered and left up to them if they wanted to combine the work.

Mr. Clark stated that anything done for the interest of safety for residents is to be supported. Mr. Clark thanked Project Manager Kerber for her good work.

**PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-**  
**Stainbrook, Maier, Kelly.**

**Mrs. Stainbrook** had no report this evening.

**RECREATION & PARKS IMPROVEMENT COMMITTEE-Winzig, DeGeorge, Tadych.**

**Mr. Winzig** stated that the parks are active with football, soccer and volleyball. Reese Park basketball courts have been poured and are in the curing process. Director Enovitch has reported that the relocation of the Recreation Department at the Community House allows them to see a lot of activity in the park.

Mr. Winzig commented on the new trail under construction in the park. Fencing was being done today, and it is good to see how that project is progressing.

Mr. Tadych stated that some of the new trail is cracking. He asked if the City will be responsible for that, or will the contractor who installed it be responsible.

The Mayor stated that the contractor is under bond. The cracking has been addressed. The north section will be left to play out over the winter, and replaced with new asphalt in the spring. There was a trail coming down that is partially asphalt between Rose Hill and the Community House. To connect that with the trail that would allow access to the lake under the bridge, the contractor worked up to a certain point and our Service crews did additional work. There will be wayfinding signs to direct people that way to the park, and there is an opportunity for the Historical Society to add signs relative to the history of Bay Village and the Cahoon Will.

Mr. Clark stated that positive reviews are being received regarding the trail providing access to the lake.

#### **SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Kelly, Stainbrook, Winzig.**

**Mr. Kelly** stated that he will be meeting with the Mayor, Law Director, and Director of Public Service to discuss the upcoming trash contract renewal.

#### **MISCELLANEOUS**

**Ms. DeGeorge** reported that a resident asked if the Community Services Department is continuing the Rent-a-Teen Program, and, if so, can the list be updated. Is this a program that we intend to continue?

Mayor Koomar stated that they are currently working on the Aging-in-Place program. The pandemic has given Community Services Director Selig and her team a chance to do that work. The focus now is to meet with clergy in the City in that regard next week and to bring in volunteer groups through new software that is available. There is an opportunity for seniors to hire people for cleaning off driveways and additional supportive work. The Mayor will get back to Ms. DeGeorge with further information.

Mr. Clark stated that next Monday, October 12 is Columbus Day, and although the City departments are open that day, the next meeting of Council will be October 19, 2020, unless the administration has any desire to meet sooner to address anything that needs attention.

#### **AUDIENCE**

Conda Boyd, 27896 West Oakland joined through Zoom with the following comments:

“Thanks for recognizing me. I want to make it clear that I love our Bay Village branch of the Cuyahoga County Public Library (CCPL) system. It meets many critical community needs, and

it is an invaluable resource for us all. That said, I oppose this levy and your contemplated endorsement of it.

“As members of Council, you each have to answer directly to voters every two or four years at the polls. CCPL's Board and administration are all appointed, and the only chance voters have to give them a direct up-or-down vote is when a levy is proposed. It's been 12 years since the last levy, and CCPL predicts it'll be at least 10 years before the next. That's a long time. Surely a 5-year cycle is more reasonable. Not only would it make CCPL more accountable to voters, but it would allow us all to see more clearly past these uncertain times.

“CCPL is an institution in transition. According to their 2019 financial report, over the last ten years, the materials collection has shrunk by 13%. Circulation has declined by 29%. Annual building attendance is down by 34%. New programs have been added, and new technologies are being utilized, so there's no doubt they can spend the \$18.9 million the new levy will raise. But again: a 5-year cycle would allow voters to evaluate the needs that exist 5 years from now, as well as re-evaluating their own personal finances.

“A few weeks ago when you discussed a possible endorsement, you compared it to endorsing a school levy. I'd like you to picture the information Bay Schools provided with its last levy request. There were detailed forecasts of revenue, expenses, and the reserve fund. There was detailed information about maintenance projects for school facilities. There was a discussion of census trends' impact on classroom space requirements. We all knew exactly where the money was going, and we knew the plan to get there.

“In contrast, CCPL is basically saying, "We need money for our regular operations, and if we don't get it, we'll have to cut services." Again, CCPL's future is a moving target on a changing landscape in uncertain times. But the levy is forever.

“It is not too much to ask that you, our elected officials, base a "YES" recommendation on fiduciary principles. We should be able to rely on you, our representatives, to put as much financial analysis into this as you would a new fire truck. We should be able to rely on you to think beyond the promised new library facility to the long-term impact on our City, citizens, and competitiveness with neighboring communities, particularly those just over the county line.

“This is not the levy's only chance. If it fails, CCPL can put a renewable, 5-year levy on the ballot in May. And if it does, I shall heartily support it -- and encourage you to do so, too.

As I yield the floor back, I would like to hear the answer to Ms. DeGeorge's question a few weeks ago: What are other CCPL cities doing about resolutions?”

**Ms. DeGeorge** stated that she does not have the answer to the question she asked.

Mr. Clark stated that the Bay Village City Council did resolutions of support in 2004 and 2008, and information as to the results of those elections as it pertained to the Cuyahoga County Public Library levies, was provided to Council in their packets this weekend. The Library Board has

not placed a levy issue on the ballot in the last twelve years, and we would certainly like to position the City in a favorable light to get the new library built to provide services to the residents. The concern is understood, and this is exactly why we have audience participation.

**Mrs. Stainbrook** thanked Ms. Boyd for doing all the research that she did, providing all of the good information to Council, and thanked Mr. Clark and Clerk of Council Joan Kemper for providing the previous resolution information. Mrs. Stainbrook referred to an article from *Westlife* newspaper from September 30, 2020, stating that she found the article to be especially helpful. Mrs. Stainbrook was pleased that Hallie Rich, Cuyahoga County Public Library Communications and External Relations Director, made several comments in the article.

Mrs. Stainbrook stated that she understands that there is nothing easy about this, and Bay Village is in a unique position, given that we have expectations about the new library coming our way. Certainly, the financial situation during the pandemic is highly unusual as well, and she understands their situation. A couple things that were helpful from the *Westlife* article is that: "If voters approve the levy, construction of the 15,773 square foot building could begin as soon as next spring. There have been no changes to the scale or look of the project, which features an outdoor patio, a second-floor balcony and plenty of space for community activities inside and out, Rich said." Mrs. Stainbrook stated that her support of this resolution also includes the expectation that Council and the administration, assuming this levy passes, will move very quickly to engage with the library and make sure that they meet their commitments both to the City and our residents. This has been a long time coming, it is our tax dollars that are there, and they need to be reinvested into the City. We put a lot of work into it, as Mr. Tadych mentioned at the last meeting. We've had a lot of expenses with moving the Recreation Department out of the Bayway Cabin to prepare for this project. There is a lot on the line here, and I was very happy to see Miss Rich speak about the scope and scale of the project. I expect that the definition of the project that was given will go forward.

**Miss DeGeorge** stated that she has one concern. The understanding that with the failure of the levy, it has been mentioned in that article that the Bay Library project could be delayed. Today, on social media, for the first time I heard Hallie Rich use the word "eliminated," so I don't feel we have been given any guarantee. No one says, but if it passes, they say we could...could.

Mrs. Stainbrook referred to the article in the *Westlife* which stated, "If voters approve the levy, construction of the 15,773 square foot building could begin as soon as next spring."

Ms. DeGeorge stated that what she is saying is there is no guarantee either way. It could pass, and they could still delay it, or eliminate it. It could fail, and they could still delay it, or eliminate it. It is based more on, not just we need a new library, we were promised a new library. Ms. DeGeorge stated this is where her dilemma comes in. I do not want the passage of this levy that they are saying is based on continued services to get all jumbled up with they could start in the spring, or they could eliminate it. There are too many could's. There are no guarantees for us, and this is playing a game by trying to figure out their next move.

Ms. Stainbrook stated that on the flip side of that, Miss Rich also said that “If it doesn’t pass, the library will be faced with more budgetary cuts. To save money we will be looking at delaying different Capital Improvement projects like the construction of the library even longer.”

Ms. DeGeorge reiterated that today Miss Rich (on social media) used the word “eliminate” also. Is it delay, or is it eliminate?

Mrs. Stainbrook stated that is on the fail side.

Ms. DeGeorge agreed, and stated that there is no guarantee if it passes either.

Mayor Koomar interjected that with conversations he has had, along with Mr. Clark on the call, and Mr. Barbour and the Mayor on another call with Tracy Strobel, the Executive Director of the Cuyahoga County Library, there have been agreements that the next Cuyahoga County Library Board meeting on November 17, that discussion could be held. They said in the past that the timeline is to get the project out to bid quickly and start groundbreaking in March or April. The conversations have been that they would like to get the project back on track, which has been echoed by the Executive Director as well.

Mr. Clark noted that the Cuyahoga County Public Library has gone through a period of leadership transition. It is the library, it is important to us, and as civic leaders we have endorsed all school levies in the past, and in the past have supported local library levies. We are in uncharted water due to the pandemic. To Mrs. Stainbrook and Mr. Tadych’s point, we have spent a lot of money, time and resources, to position us, and even withstanding, and finally succeeding, through seven lawsuits. We need to see this through. You can argue about words such as could or eliminate, but I would like to position the City in the most favorable light possible, to get this library in a position to be built at the start of this next year.

Mr. Tadych stated that he understands what Mr. Clark is saying, but his problem is totally different than the problems that have been discussed tonight. There are a lot of people here in Bay, for which the pandemic has caused financial problems. Big problems. I have seen that personally during the weeks the food was given away at the Dwyer Memorial Center. During that time I was there, I volunteered to help with the food, I saw and heard people talking and expressing their needs. I just think that this is a time to pause and think about what we are doing and asking the people to vote for it when we are affecting people’s lives in a different kind of way that we have in the past by endorsing the resolution. I don’t think our endorsement should be telling people in financial straits that we think they should pay for an additional levy. I will abstain this evening on the resolution.

Mr. Clark stated that he would suggest that if there is opposition to it tonight there be a no vote as opposed to abstaining. To vote to abstain is the easy way out.

Mr. Tadych stated that if in May they come back and put this on the ballot we will know more about how people are making out financially, so I would just pause and say not at this time on the levy.

Ms. DeGeorge stated that this a procedural question then. Let's talk about abstentions. I don't believe it is an easy way out. I believe you abstain when you feel you don't have enough information, when you feel that the whole issue is at odds. What we want for the library and for our residents is very different than what maybe some people can afford. I have heard from more than one person how this will affect them and impact them, not in a positive way. What does an abstention mean then?

Mr. Clark stated that an abstention does not go into the overall computation.

Mr. Kelly stated that if there are strong feelings about the question, he would tend to agree with the Council President to take a position one way or another. I understand your point, but what I hear from both of you is that it is a no. And, I get why. I have come to a different conclusion than you both when I look at the information that we have. Not the information we don't have, not the information we might be missing. In terms of the information available for our consumption, and for our decision. The one financial packet that you see from Finance Director Mahoney is in terms of the current economic tone of the community. I know this doesn't go to each individual person, the people that you (Mr. Tadych) saw over at the Dwyer Center. But, it does reflect, that, at present, our community, at least on the basis of our tax collections, is quite healthy. That, combined with how far we have come in terms of this project, the stance that we have taken as a community to see this through. This non-binding resolution is an effort to show that we are still committed. It doesn't, in my estimation, in my judgement, go to the question of whether or not the individual voter thinks it should be a five year term, a ten year term, the length of the levy. It goes to the bigger question of are we working in a way that demonstrates that we intend to be partners with this. There are certainly reasons to be concerned. The fact is, the ultimate point, win, lose, or draw, is in terms of our ability to enforce the promises we have been given. I don't think that anyone here tonight can give you the level of assurance you are seeking. I do believe, that this kind of effort, combined with the passage, and, it doesn't necessarily matter if it passes in Bay Village, it matters if it passes throughout the county, if it passes throughout the county, along with our support, is assistance to our cause. Ultimately, it is for each of you to decide individually what you think here. But, when I look at the totality of the circumstances, I see a well-run organization that is generally well regarded, not just locally, but through the county, that has not put forth a tax request in over a decade. That combination of factors, along with our selfish interests, I acknowledge that it is selfish, says to me that we should pass a non-binding resolution saying that we think that this is a good measure. I thank you for listening.

Ms. DeGeorge stated that Mr. Kelly has spoken to exactly what part of her problem is, and that is that we want to pass the resolution to show the library that Bay Village has good faith and we really want them here. That is not what their ballot measure reads.

## **AUDIENCE**

There were no comments from the audience this evening.

**ADJOURNMENT**

There being no further discussion, the meeting adjourned at 7:37 p.m.

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Dwight A. Clark, President of Council

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Joan Kemper, Clerk of Council

**Joan Kemper**

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**From:** Sue Kohl  
**Sent:** Tuesday, October 13, 2020 3:54 PM  
**To:** Agendas  
**Cc:** Leslie Selig  
**Subject:** Community Services Advisory Board

Joan,

Mayor Koomar would like to reappoint Janet Day for another 3 year term on the Community Services Advisory Board. She has agreed to serve another term on the Board. Her current term expires November 13, 2020. Please add her confirmation to the agenda.

Thank you.

Best Regards,

Sue Kohl  
Administrative Assistant to Mayor Koomar  
City of Bay Village  
(440) 899-3416  
[skohl@cityofbayvillage.com](mailto:skohl@cityofbayvillage.com)

[Sign up for the Mayor's e-newsletter](#)

# CUYAHOGA COUNTY

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# BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

September 30, 2020

Dear Mayor Koomar,

Chapter 3709 of the Ohio Revised Code stipulates that each city in the State of Ohio "*...must provide health services either through a city health district or by a valid contract or union with the county health district or an adjacent city health district.*"

The Director of the Ohio Department of Health annually certifies this provision of health services. To remain certified, contracts need to be approved by city councils and returned to the Cuyahoga County Board of Health by December 31.

The per capita contract rate for public health services we provide to your community for the 2021 calendar year will be \$5.45. This is the same rate as the 2020 contract. The new contract will be sent to you by the end of this month along with a list of the public health programs and services that we make available to the residents of our communities.

The unprecedented scope and magnitude of the COVID-19 pandemic had deeply impacted our entire community, the state and the nation. Our agency has played a central role in the local emergency response to the COVID-19 virus since the pandemic began in March. Here is a list of our major response activities and accomplishments to date:

## **CASE MANAGEMENT**

- Investigation, isolation and quarantine of over 23,000 COVID-19 cases and close contacts to date to reduce community transmission

## **COLLABORATION**

- Delivered trainings for a variety of school personnel in cooperation with the Educational Service Center of Northeast Ohio
- Provided staffing to the Cuyahoga County Emergency Operations Center and Joint Information Center
- Staffing the Cuyahoga County Personal Protective Equipment Distribution Center
- Weekly calls with community hospitals partners about testing, treatment community response and surge assessment

## **DAILY DUTIES**

- Weekday staffing of a Call Center that educates and advises businesses, governmental agencies, faith-based communities, childcare environments, schools and the general public - average of 150 calls per day
- Enforcing state orders and reviewing and approving prevention and compliance plans for businesses, schools, universities, non-profits and governmental agencies

- Maintaining a 7 day per week response operation for case investigation and contract tracing
- Recognition, evaluation and control of COVID-19 clusters to suppress community spread

#### **LONG-TERM CARE**

- Consultative support for long term care facilities about clinical and environmental hygiene, person protective equipment and disease prevention
- Weekly reporting of cases and fatalities among long term care facilities to the state

#### **MEDIA**

- Weekly press updates to share case trends and related epidemiological data
- Providing education and guidance through [www.ccbh.net](http://www.ccbh.net) and our social media outlets

#### **SAFETY FORCES**

- Regular consultation about prevention, state guidance, and trends
- Weekly calls with EMS providers for situational awareness and prevention

#### **SCHOOLS**

- Ongoing assistance with compliance, logistics, planning and training
- Weekly calls with the 32 public school districts and various private schools within our jurisdiction
- Weekly reporting of cases in schools to the state department of health

#### **TESTING**

- Coordination of community testing sites that have reached over 10,000 people to date
- Consultative support and targeted testing in homeless shelters, adult care homes for the developmentally disabled, low-income senior housing and other settings at high risk for COVID-19 transmission

Looking ahead, we will be working with our community partners to reduce the risk of co-infection from influenza and COVID-19 during the current flu season, which runs from September 2020 through April 2021. We continue to plan for the implementation of a COVID-19 vaccination campaign that will be instituted in coordination with state and federal partners. We also remain committed to providing as broad a range of public health services as possible during this ongoing public health crisis.

Please contact me at 216.201.2011 if you have questions regarding your contract for public health services.

Sincerely,



Terry Allan, MPH, RS  
Health Commissioner

# CUYAHOGA COUNTY

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# BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

## Programs and Services

*The Cuyahoga County Board of Health (CCBH) offers a wide range of public health services to the citizens and communities in our health district. Select services may require income qualification or other qualifying criteria. The focus of some of our grant-related activities may be specific, based on guidance from our funding agencies. The following is a list of services. For more information, please call (216) 201-2000 or visit us on the web at [www.ccbh.net](http://www.ccbh.net).*

### **Community and Family Services**

#### IMMUNIZATION CLINICS

CCBH Immunization Clinics provide immunizations for all ages and TB testing. Travel vaccine clinics are available twice per month. Other efforts include community outreach flu clinics, immunization clinics at refuge centers, and immunization clinics at long-term care facilities.

#### NEWBORN HOME VISITING

Mothers whose household income is 200% or greater of the Federal Poverty Level are eligible to receive home visits from a public health nurse. Also eligible for a visit are all teen mothers and any mother with an identified medical or social risk factor. The nurse will discuss basic newborn care, home safety, parenting, feeding, and concerns of the parent(s). Additionally, the visit will consist of an assessment of the baby, and will provide the parent(s) with resources and make referrals to community agencies as needed.

#### LEAD POISONING PREVENTION

Public health nurses provide lead screening, education, and case management. Public health sanitarians perform investigations in response to reports of elevated blood lead levels in children to identify potential sources of lead exposure. Lead risk assessments, housing remediation, and clearance testing are conducted as part of collaboration with the Cuyahoga County Department of Development and our municipalities, through a grant with the U.S. Department of Housing & Urban Development.

#### CHILDREN WITH MEDICAL HANDICAPS

CMH is a state and federally funded health care program of the Ohio Department of Health. Serving as a safety-net insurance program and payer of last resort, CMH links children with special health care needs, and their families, to services that can diagnose a possible medical condition (Diagnostic Program). It also assists in obtaining payment for ongoing services their child might need (Treatment Program). A child must have a qualifying medical condition to be on the diagnostic and treatment programs and must see a CMH approved provider annually. The Treatment program also has income requirements. A child may be eligible from birth – 21 years of age and the Treatment program must be renewed annually.

## REPRODUCTIVE HEALTH & WELLNESS/ FAMILY PLANNING

This program is designed to address the gap in reproductive health and wellness services. The program provides direct care, education, outreach activities, HIV testing, pregnancy testing/planning, STD testing and treatment, and referral to social services as necessary.

## EARLY AGES HEALTHY STAGES (EAHS)

EAHS is a childhood obesity prevention program that utilizes a policy, systems and environmental change approach to promote a healthy weight and growth in all children from birth to eight years old. The EAHS program offers 15 hours of training and at least 3 technical assistance visits for early learning centers and family childcare homes. Areas of focus include adopting best practices in building healthy habits, healthy menus, and healthy policies. Early learning programs that complete the EAHS program are eligible to become designated as an Ohio Healthy Program (OHP). OHP is a statewide designation awarded to early learning programs that have committed to providing the children they serve with a healthier place to learn and grow.

## FARM TO SCHOOL

The Farm to School Program works to build sustainable relationships between growers and school districts/childcare centers to improve access to healthy, locally-grown foods and to strengthen the regional food economy.

## HEALTH IMPROVEMENT PARTNERSHIP-CUYAHOGA (HIP-CUYAHOGA)

More than 300 community partners have come together as the HIP-Cuyahoga Consortium to build opportunities for everyone in Cuyahoga County to have a fair chance to be healthy. The CCBH serves as a key partner on HIP-Cuyahoga's Community Health Needs Assessment Steering Committee. CCBH also provides guidance for strategic direction, facilitates communications, and coordinates community engagement efforts. In 2015, HIP-Cuyahoga chose to address four of the most pressing issues impacting the health of our county's residents including: eliminating structural racism; healthy eating and active living; linking clinical care and public health; and chronic disease self-management. In 2019, HIP-Cuyahoga expanded its partnerships with local hospital systems, social service organizations and other key stakeholders to reassess community needs. The partnership again selected eliminating structural racism as a key priority. Other selected priorities include improving trust and trustworthiness, addressing community conditions, enhancing mental health and reducing substance abuse, and reducing chronic illness and its effects.

## INDOOR AIR QUALITY

The Indoor Air Quality (IAQ) Program involves investigating and providing guidance in response to concerns or complaints related to the indoor air quality in residences, schools and other public buildings.

## CREATING HEALTHY COMMUNITIES

Creating Healthy Communities (CHC) is committed to preventing and reducing chronic disease. Through cross-sector collaboration, the program activates communities to improve access to and affordability of healthy food, increase opportunities for physical activity, and assure tobacco-free living where Ohioans live, work and play. By implementing sustainable evidence-based strategies, CHC is creating a culture of health. The three main communities of current focus for this program are East Cleveland, Euclid, Lakewood and Maple Heights.

## PERSONAL RESPONSIBILITY EDUCATION PROGRAM (PREP)

The goal of the PREP program is to reduce teen pregnancy and sexually transmitted infection rates for youth in Cuyahoga County and four surrounding counties who are currently in foster care or the juvenile justice systems. Education is delivered by the direct-care staff in those systems as we help them to become trainers in evidence-based pregnancy prevention programming. This train-the-trainer model seeks to enhance professional

development at the local level for direct care staff while also providing youth with sustainable pregnancy prevention and life skills education.

#### OHIO EQUITY INSTITUTE (OEI)

OEI is a county-wide coordinated effort to address racial disparities in perinatal, infant, and maternal health in two ways: Downstream Strategy: Local Neighborhood Navigators identify and connect a portion of each county's Black prenatal population to clinical and social services to reduce stress and improve access to resources needed for a new and growing family. Efforts prioritize non-traditional avenues of outreach designed and tailored to identify women where existing systems and programs do not currently reach. Upstream Strategy: Facilitate the development, adoption, or improvement of policies and/or practices that impact the social determinants of health related to preterm birth and low birth weight, which often drive the inequities in birth outcomes within the OEI counties.

#### RACIAL AND ETHNIC APPROACHES TO COMMUNITY HEALTH (REACH)

The REACH program seeks to implement pragmatic approaches to nutrition, physical activity, and community-clinical linkages in the African-American population within Cuyahoga County. Building on the successes of the previous REACH project, strategies target three chronic disease risk factors (poor nutrition, physical inactivity, and poor linkages to quality health services). The strategies of focus will lead to: improved nutrition across the lifespan; increased physical activity opportunities; and facilitated resource linkages to chronic disease self-management and other prevention programs through empowerment of neighborhood-based community health workers and the integration of resource referrals within clinical electronic health records.

#### ENDING THE HIV EPIDEMIC (EtHE) PART A - CARE

The goal nationally is to reduce new HIV infections by 75% within five years, and 90% within 10 years. Cuyahoga County was identified as one of the 48 counties to be included in the first phase of this initiative and will partner to implement innovative strategies targeting people living with HIV with any of the following three distinct characteristics: 1) Not in care; 2) Not virally suppressed; or 3) Newly diagnosed. Within those characteristics, CCBH will be focusing EtHE efforts within three priority populations: 1) Men who have sex with men (MSM); 2) MSM of Color; and 3) Youth (13-24) In support of Ending the HIV Epidemic: A Plan for America (EtHE) Pillars Two (Treat) and Four (Respond).

#### RYAN WHITE HIV/AIDS PART A

The Ryan White HIV/AIDS Part A program provides HIV-related services for those who do not have sufficient health care coverage or financial resources to cope with an HIV/AIDS diagnosis. CCBH serves as the Program Administrator of the Cleveland Transitional Grant Area (TGA) which serves the Ashtabula, Cuyahoga, Geauga, Lake, Lorain, and Medina counties. The Ryan White Part A program contracts with local community partners to provide services in the areas of: community-based health care, early intervention, food bank/home delivered meals, home health care, medical case management, medical nutrition therapy, medical transportation, mental health, non-medical case management, oral health, outpatient ambulatory health care, outreach, psychosocial support services, and substance abuse (inpatient and outpatient).

#### HIV/STI PREVENTION

The HIV/STI Prevention program provides HIV/STI prevention services within Region 3 (Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina counties). HIV prevention services will be focused on the following priority populations: men who have sex with men (MSM); Black Non-Hispanic and Hispanic/Latino MSM, and youth aged 13 to 24 years. STI prevention services focus primarily on syphilis within the previously identified priority populations and also include women of childbearing age. Services include HIV Counseling, Testing and Referral (CTR), comprehensive disease intervention activities to ensure clients newly diagnosed with HIV or syphilis will be linked to care within 45 days of diagnosis, social marketing and community

engagement efforts strategically implemented throughout Region 3 to reach the designated priority populations and HIV cluster outbreak response.

## **Community Assessments**

### **CHRONIC DISEASE SURVEILLANCE**

A specialized team of experts including data analysts, environmental health sanitarians, and public health nurses address chronic disease clusters of major public health concern. The program consists of disease identification and investigation of community risk factors, appropriate environmental follow-up/sampling, education, and community collaboration.

### **INFECTIOUS DISEASE SURVEILLANCE/PUBLIC HEALTH PREPAREDNESS**

The purpose of this program is to increase public health response and epidemiological capacity for reportable infectious diseases including case management, disease surveillance and epidemiological analyses, outbreak investigation and acts of bioterrorism and other major public health events. Activities also include developing emergency plans, mass vaccination planning in the event of a pandemic or bioterrorism attack, supporting the County Emergency Operations Plan by serving as the lead agency under Emergency Support Function (ESF) #8. This program is supported by the Public Health Emergency Preparedness grant (PHEP) and the Cities Readiness Initiative (CRI) grant.

### **COMMUNITY HEALTH NEEDS ASSESSMENTS**

The HealthComp Foundation project supports collaboration between clinical care and public health within Cuyahoga County to conduct coordinated community health needs assessments. It also provides support for a web-based data platform to allow easy access to health related information among select counties in Northeast Ohio. Data is shared via the Healthy Northeast Ohio platform. The project focuses on the following five counties: Ashtabula, Cuyahoga, Lorain, Medina, and Portage.

### **MATERNAL AND CHILD HEALTH PROGRAM**

This program is designed as an organized community effort to improve the health status of women and children in Cuyahoga County by assessing and monitoring maternal and child health indicators at the individual community or neighborhood level. The program also provides funding to partner agencies to address child and adolescent health needs, as well as the needs of pregnant women and teens at risk for poor birth outcomes.

### **CHILD FATALITY REVIEW**

By reviewing circumstances surrounding the deaths of children in our county, the program works with a wide range of community organization to make recommendations for actions that reduce preventable fatalities.

### **TOBACCO USE / EXPOSURE REDUCTION / TOBACCO 21**

This program focuses on reducing the impact that tobacco use and exposure have on the health of county residents. Initiatives include activities to counter the influence of the tobacco industry, the encouragement and development of comprehensive tobacco-free school policies, and the enforcement of the Ohio Smoke Free Workplace Law. CCBH also conducts activities to support communities that have chosen to move forward with local ordinances prohibiting the sale of tobacco, tobacco-related products and alternative delivery devices to anyone under the age of 21. Our staff partners with each community to educate residents and local business owners on the implementation of the Tobacco 21 program and continues to work closely with these business owners throughout the permitting process. CCBH staff conduct routine site inspections, respond to any complaints filed regarding the sale of tobacco products to underage buyers and coordinate periodic random unannounced compliance checks, which include a CCBH controlled attempted purchase of tobacco products by an underage customer.

## RABIES CONTROL AND PREVENTION

The primary objective of the Rabies Prevention Program is to effectively minimize the risk for Rabies in our communities by ensuring that essential preventive measures are followed when animals bite, scratch, or otherwise potentially expose people or pets to the disease. These measures include steps to verify that animals successfully complete applicable quarantine periods, have current rabies vaccinations, ensure that animals are tested for rabies when necessary, and owners/handlers are provided with guidance about rabies treatment when indicated.

## ANIMAL VENUES

The Animal Venue Program works to protect the public from the health and safety risks that are associated with animals in public settings. An animal venue includes any operation that sells, distributes or exhibits animals to the public. Animals can provide valuable and unique opportunities for education and entertainment, however, numerous illness outbreaks, exposure incidents and injuries have been associated with fairs, petting zoos, pet stores and other animal exhibits. All animal venues that operate within the CCBH jurisdiction are permitted and inspected to ensure compliance with the Animal Venue Regulation.

## RODENT CONTROL

CCBH investigates complaints from homeowners regarding rodent harborages in their neighborhood. As a service to the residents, our licensed pest control applicators seek to eliminate infestations by identifying breeding sites and areas of rodent harborage, and applying rodenticides with the homeowners' permission. Staff provides guidance about eliminating factors that encourage potential rodent infestations.

## MOSQUITO CONTROL

This program utilizes an Integrated Pest Management (IPM) approach to reduce the potential spread of disease via mosquito populations and other vectors (disease transmitters). We do this through biological and chemical control, public education, and surveillance. CCBH strives to prevent disease transmission by using environmentally sound control measures.

## COMMUNITY HOARDING RESPONSE

CCBH staff conducts home visits to provide advice, education and support to individuals who hoard. Additionally, the program works with community partners to identify necessary resources and develop best practices.

## Health Education Programs

### PREVENT PREMATURE FATHERHOOD PROGRAM

The goal of the Prevent Premature Fatherhood program is to reduce pregnancy and sexually transmitted infections rates among youth in Cuyahoga County. This is achieved by providing facilitated discussions with male youth ages 11-19 in churches, community settings, schools, churches, and youth centers. Topics include masculinity and healthy relationships, passages to manhood, pregnancy prevention, and sexually transmitted infections.

### UNUSED PRESCRIPTION MEDICATION AWARENESS INITIATIVE

Rates of unintentional fatal poisoning due to prescription medications have risen over 250% since 1999. The initiative utilizes a collaborative, public education-based approach to highlight contributing factors as well as proper ways to dispose of unused medications.

### CUYAHOGA COUNTY OPIATE TASK FORCE

Our local, state and federal partners all play an active role in combating the opiate epidemic, but they may not routinely interact with one another. Since 2010, CCBH has been the lead agency responsible for convening a

local coalition of partners with experience in the four recommended focus areas identified in the Ohio Prescription Drug Abuse Task Forces Final Report: law enforcement, public health, regulatory community, and treatment. Enhancing existing relationships while identifying new partners creates a comprehensive and diverse workforce required to meet the population-based objectives of this funding opportunity. The vast experience of coalition members and their strong ties to the community have provided us the opportunity to conduct project activities at multiple venues, including churches, hospitals and schools across Cuyahoga County. This multi-disciplinary coalition aims to strengthen existing initiatives while identifying areas of improvement to reduce the rising trends and illnesses associated with the misuse of prescription medication and other illicit substances driving this public health crisis.

#### CUYAHOGA COUNTY OVERDOSE DATA TO ACTION (OD2A) INITIATIVE

The complex and changing nature of the opioid overdose epidemic highlights the need for an interdisciplinary, comprehensive, and cohesive public health approach. States and local partners need access to complete and timely data on prescribing, and on nonfatal and fatal drug overdoses to understand the scope, direction, and contours of the epidemic. With this in mind, CCBH applied for and was awarded funding from the Centers for Disease Control and Prevention (CDC) to support our Cuyahoga County OD2A (Overdose Data to Action) Initiative to improve the effectiveness of Cuyahoga County's system of care (SOC) to address the opioid epidemic. The SOC includes a range of surveillance, prevention and evaluation strategies that address multiple levels of the opioid epidemic. The OD2A Initiative leverages support of the Regional Opioid Collaborative (ROC), a unique alliance comprised of federal and local law enforcement, public health, medical, social welfare and higher education community partners to facilitate SOC coordination around (a) opioid abuse prevention, (b) integration of surveillance data, (b) opioid training for users, prescribers, first responders, and families/friends (c) linkages to care, and (d) targeted evaluation. The OD2A Initiative will enhance and scale-up the SOC lead agencies and partners' surveillance, prevention and evaluation activities.

#### SCHOOL HEALTH

CCBH contracts with public and private schools, providing comprehensive nursing services designed to meet the specific health needs of the school community. These services include case management of children with special health care needs, communicable disease investigation, first aid and illness assessment, health education offerings, health screenings, maintenance of health records, including review of physicals and immunizations, management and follow-up, and staff training. Additionally, our staff conducts comprehensive environmental health and safety inspections in over 300 school facilities within our jurisdiction. These inspections are conducted on a semi-annual basis and integrate traditional building and classroom sanitation and safety inspections along with emerging issues of chemical laboratory safety, chemical storage, indoor air quality, integrated pest management, playground safety, and vocational safety. CCBH is actively working to promote healthy eating in our school systems through our Farm to School initiative. Farm to School links schools and local farms with the goals of educating students and supporting local and regional farmers, improving student options, and serving healthy meals in schools. CCBH is also actively involved with communities and school districts in operating Safe Routes to School Programs, which promote the health and safety benefits of biking and walking to school with communities and school districts which expand and improve children's health and safety while walking and biking to or from school.

#### SCHOOL-BASED DENTAL SEALANT PROGRAM

This program provides quality dental sealants in a cost-effective manner to school children at high risk for cavities. Schools with high rates of eligibility for the Free and Reduced Price Meal Program are primary targets for intervention.

#### SPECIAL NEEDS CHILD CARE

Public health nurses provide technical assistance to child care providers in order to better serve children with special health care needs. Services include child care provider education, development of individualized care

plans, health screenings, medical equipment loans, and training about medication administration. Additionally, we collaborate with the Ohio Department of Education to administer the licensing and inspection of preschool and school-age child care programs, including chartered nonpublic schools within our jurisdiction, County Boards of Developmental Disabilities, and Head Start agencies.

## **Environmental Health and Safety**

### **FOOD PROTECTION**

Our Food Protection programs integrate consultations, disease prevention, educational offerings, food defense techniques (preventing intentional contamination of food), food safety education, inspections, and surveillance. The emergence of disease events and persistent food allergies in our jurisdiction have also led to an increased response to food recalls and numerous consumer food safety education sessions in various public venues. Program staff respond to customer complaints, conduct illness investigations and investigate potential public health nuisances to help prevent biological, chemical and physical contamination of food products. Food inspections can be viewed online at [www.ccbh.net](http://www.ccbh.net).

### **DRINKING WATER QUALITY**

CCBH is responsible for administering the Ohio Private Water Systems Program, which includes the inspection, sampling and monitoring of wells, cisterns, ponds, springs, and hauled water storage tanks. Our staff works closely with registered water haulers and well drillers who work within our jurisdiction. In addition, sanitarians respond to questions and concerns in the event of a drinking water boil alert issued by the public drinking water system.

### **SURFACE WATER QUALITY - RESIDENTIAL**

Household Sewage Treatment Program responsibilities include the inspection of new system installations, oversight of the operation and maintenance of all sewage treatment systems, registration of sewage treatment system haulers, installers and service providers, review of proposed new lot-splits and subdivisions, and system abandonments. Program staff are also very involved in countywide stream monitoring activities, water quality education and inter-agency collaborations. CCBH provides technical assistance to communities related to sanitary sewer feasibility by providing sewage treatment system and water quality data.

### **SURFACE WATER QUALITY - SEMIPUBLIC**

Our staff administers an operation and maintenance inspection program for all sewage treatment facilities that services businesses and other non-residential buildings generating less than 25,000 gallons of effluent per day. This program is conducted under a contractual arrangement with the Ohio EPA.

### **SURFACE WATER QUALITY - STORM WATER**

The Storm Water Program responsibilities include providing Ohio EPA Phase II designated communities assistance in meeting their requirements under the Phase II Program. This includes collecting water quality samples of dry weather flows, dry weather inspections of outfall locations, illicit discharge detection and source tracking, inventory of designated storm sewer outfall locations, public educational outreach, and pollution prevention training programs for community employees.

### **WATERSHED PROTECTION PROGRAM**

CCBH's watershed program protects public health and our water quality resources from the impacts of point source and non-point source pollution. This watershed-based approach is woven throughout a number of our water quality programs, including our Household Sewage Treatment, Semi-Public Sewage Treatment, Storm Water and Drinking Water programs. These programs emphasize the utilization of watershed-based planning within CCBH, as well as collaborative efforts with partnering agencies. The watershed protection program also includes a variety of educational outreach and public involvement activities that assist our communities and

collaborative partners. CCBH works collaboratively with the Cuyahoga County Department of Sustainability on the development and implementation of the County's Climate Change Action and Human Health Plans. These plans work to consider and measure climate change impacts on the environment and implement strategies to assist with the reduction of identified impacts.

#### SOLID WASTE/MATERIALS MANAGEMENT

CCBH staff inspects solid waste facilities including compost facilities, construction and demolition debris landfills and processing facilities, industrial/hazardous waste monitoring sites, infectious waste treatment facilities, landfills, scrap tire operations, and transfer stations. Nuisance complaints involving open dumping and illegal disposal of waste are also investigated by our staff. CCBH is actively involved as a member of the Cleveland - Cuyahoga County Environmental Crimes Task Force.

#### RECREATIONAL FACILITIES

Recreational program responsibilities include comprehensive inspections and monitoring of public swimming pools, spas, and public and private bathing beaches. Pool and spa inspections can be viewed online at [www.ccbh.net](http://www.ccbh.net). Frequent water sample analysis is conducted at bathing beaches from Memorial Day through Labor Day to determine the level of bacterial contamination in nearshore water. The beach-going public is advised of any associated public health risk when necessary. In addition, near real-time water quality data is being obtained through an innovative technology known as the NOWCAST system for predicting beach advisories at Huntington Beach in Bay Village. A significant emphasis is placed upon education and outreach to help provide the public with accurate bathing beach water quality data. In addition to monitoring for bacteriological contamination, CCBH staff monitors the nearshore waters for the presence of Harmful Algal Blooms (HABs). If a bloom is suspected and/or observed, sampling is conducted and appropriate measures are taken to notify the public of the potential health effects associated with exposure to HABs.

#### HOUSING AND RELATED NUISANCES

The Nuisance Abatement Program involves close collaboration with community officials to evaluate and correct common public health nuisance conditions such as accumulations of garbage, debris, and animal wastes; insect infestations; and unsanitary living conditions. Investigations are conducted to determine whether a public health nuisance does in fact exist. Abatement of nuisances is pursued to properly correct any such conditions. In some cases, the complaint may need to be referred to the community's building or housing department or to another agency with direct authority over the specific nuisance condition, property maintenance issue, or social service matter.

#### CORRECTIONAL FACILITIES/INSTITUTIONS

Sanitarians provide inspections of jails and other public institutions upon request from municipalities or facility operators.

#### BODY ART (TATTOO/BODY PIERCING FACILITIES)

The program incorporates the laws and rules established under Ohio Revised Code and Ohio Administrative Code, which require that all operations providing tattoo and/or body piercing services be inspected and approved by local Boards of Health. Tattooing and body piercing procedures present the potential for localized bacterial infection and exposure to blood-borne pathogens. To minimize the risk for the transmission of infectious diseases, the program requires that specific procedural, record-keeping, safety, and sanitation standards are in place at these businesses.

#### PLUMBING

CCBH oversees plumbing work conducted in communities that currently choose not to exercise enforcement authority for plumbing. This includes both residential and commercial buildings in Chagrin Falls Township and Olmsted Township, and only commercial buildings located in Bentleyville, Chagrin Falls, Gates Mills, Hunting

Valley, Linndale, Moreland Hills and Valley View. CCBH has implemented a Plumbing Regulation which establishes a uniform set of regulations for the bonding, fees, inspection, licensing, and registration of plumbing contractors. Under this regulation, the Board of Health has also adopted sections of Ohio Administrative Code commonly referred to as the “Ohio Plumbing Code”.

#### **ORGANIZATIONAL SUPPORT SERVICES**

These activities support the Board of Health infrastructure to assure that high quality public health services are delivered throughout Cuyahoga County. Examples of these activities include, contracts and other related fiscal support, grants, human resources, legal services, informatics/information technology, data analytics, monitoring of customer services, performance goal development, and strategic planning.

**Revised 9/2020**



**PUBLIC HEALTH SERVICES AGREEMENT**  
(City with a General Health District - Authority--Sec. 3709.08 O.R.C.)

This Agreement is entered into on the **1<sup>st</sup> day of January, 2021** ("Effective Date") by and between the **Cuyahoga County Board of Health** (the "Board"), a separate political subdivision of the State of Ohio organized under the Constitution and Laws of the State of Ohio, and the **City of Bay Village**, a political subdivision, with its principal office located at 350 Dover Center Rd, Bay Village, Ohio, 44140 (the "City"), for and in consideration of the promises, covenants, and conditions hereinafter set forth.

WHEREAS, Cuyahoga County General Health District is a general health district as defined under Ohio Revised Code (ORC) Section 3709.01 and is endowed with all of the statutory and other authority granted to it by reason of the Ohio Statutes as amended from time to time by the State Legislature; and

WHEREAS, the City has continued to have a city public health district as required by Ohio law; and

WHEREAS, pursuant to ORC Section 3709.01, each city in the State constitutes a health district and each county is a "general health district," and as provided for in ORC Sections 3709.051, 3709.07, and 3709.10, there may be a union of a general health district and a city health district; and

WHEREAS, ORC Section 3709.08 authorizes cities and villages in Cuyahoga County to enter into an Agreement with the Cuyahoga County General Health District on certain terms and conditions; and

WHEREAS, the District Advisory Council of the Cuyahoga County General Health District, created by ORC 3709.03, after giving due notice by publication as required by law, held a public meeting on March 9, 2020, at which by a majority vote of members representing the townships and villages of said county, did vote affirmatively on the question of providing public health services to the cities in Cuyahoga County, and did authorize the Chairman of the District Advisory Council to enter into an Agreement with the Mayor of the City for providing public health services therein; and

WHEREAS, the Board is engaged in the governance of providing public health services as described in this Agreement, has the knowledge, skill, and resources to provide such services, and desires to perform such services for or on behalf of the Board for City; and

WHEREAS, the City is willing to enter into an Agreement with the Board to provide such services in accordance with the terms and conditions of Ohio law and this Agreement.

NOW, THEREFORE, it is mutually agreed by and between the parties hereto as follows:

**1. EFFECTIVE DATE, TERM AND TERMINATION.**

- (a) **Effective Date, Term.** This Agreement shall commence on the Effective Date first stated above and shall continue through **December 31, 2021**, unless earlier terminated pursuant to Section 1(b).
- (b) **Termination.** This Agreement may be terminated upon the occurrence of one of the following events:
  - (i) Failure for any reason of the either party to fulfill its obligations under this Agreement, after written notice is provided by the non-breaching party of such failure providing at least ninety (90) days for the breaching party to correct any such failure, and if such failure is not corrected within said period, the non-breaching party may give written notice of immediate termination;

(ii) Upon nine (9) months written notice, or on or before April 1 of the year prior to termination by either party for any reason.

## 2. THE SERVICES.

- (a) **Scope of Services.** Subject to the terms and conditions contained in this Agreement and its exhibits, the Board will provide to the City and, as applicable, to all persons receiving the direct services provided for herein, the Services that are set forth and described in the Scope of Work (SOW) attached as **Exhibit A**, which Exhibit is incorporated herein.
- (b) Unless otherwise agreed by the Parties in writing, all transactions for Services through Board will be provided in accordance with the provisions of Ohio law and/or this Agreement, including any revisions of the same, as both Parties may from time to time execute to document the addition, revision, or enhancement of Services.
- (c) **Standard of Performance of Services.** The Board will devote such time and will use its best efforts as necessary to perform the Services in a professional manner that: (i) is consistent with the standards of its industry and in a good and workmanlike manner, and (ii) utilizes the care, skill, and diligence normally applied by other similar boards of health in the performance of services similar to the Services.
- (d) The City shall provide suitable space for the Board employees who make regular visits to the City on a daily or weekly basis.

## 3. PAYMENT.

- (a) **Compensation.** Compensation is based on the ten (10) year census population estimate for the City and a per capita rate established by the Board. The per capita rate is the same rate applied to all Villages, Townships in the general health district as well as for all cities that enter into a Public Health Services Agreement with the Board. The most recent ten (10) year census for population in the City dated April, 2010 is 15,651 residents. The current per capita rate established by the Board is \$5.45 per capita for calendar year 2021. The total amount due based on the per capita rate will be Eighty Five Thousand Two Hundred Ninety Eight Dollars (**\$85,298.00**) for calendar year 2021. The Board reserves the right to change its per capita rate, as considered on an annual basis, based on current economic conditions and public health needs. In the event that the Board votes to make a change in the per capita rate, said change shall be limited to annual rates effective on January 1 for the following calendar year. The Board shall provide notice of the change in the per capita rate for the coming calendar year on or before October 31st of the current calendar year.
- (b) In consideration for the health services described in Exhibit A, which will be provided by the Board to and within the City, the City shall pay to the Board the total annual sum of Eighty Five Thousand Two Hundred Ninety Eight Dollars (**\$85,298.00**) for calendar year 2021. The City hereby directs the Fiscal Officer of Cuyahoga County to place to the credit of the Board and the Fiscal Office of Cuyahoga County is hereby authorized and directed to deduct the sum stated above in equal, semi-annual installments of Forty Two Thousand Six Hundred Forty Nine Dollars (**\$42,649.00**) from the regular property tax settlement to be made for said City for calendar year 2021.

**4. RECORDS.**

- (a) The Board shall maintain copies of all records created or received by the Board in the performance of the work under this Agreement as required by Ohio's public records law. Any records created or received as a part of this Agreement shall be made available to the City upon request subject to exceptions listed below.
- (b) Any non-private health information in confidential records or information in the records created by the Board or that come into the possession of the Board under this Agreement shall, if provided to the City, be kept confidential by the City.
- (c) The Board is prohibited by State and Federal law from sharing protected health information and said records will not be shared with the City unless there is compliance with the proper method for release of said information.

**5. REPORTS.**

The Board shall provide semi-annual written reports to the City regarding the work conducted and services provided on behalf of the City under this Agreement. Such Reports shall be in a form as is provided to all political subdivisions for which the Board provides Agreement services.

**6. NO ASSIGNMENT, TRANSFER, OR SUBAGREEMENT.**

In performing the services specified under the terms of this Agreement, the Board shall not assign, transfer, or delegate any of the work or services, nor subcontract the work out to any other entity, nor shall any subcontractor commence performance of any part of the work or services included in this Agreement, unless such subcontracting is specified in this Agreement or its Exhibits, or unless prior written consent is provided by the City.

**7. INDEPENDENT AGREEMENTOR.**

- (a) The Board hereby acknowledges that it is an independent contractor and neither it nor its employees or agents are employees of the City. The Board shall be responsible for the payment or withholding of any federal, state or local taxes, including, but not limited to, income, unemployment, and workers' compensation for its employees, and the City will not provide, or contribute to any plan which provides for benefits, including but not limited to unemployment insurance, workers' compensation, retirement benefits, liability insurance or health insurance. All individuals employed by the Board provide personal services to the City are not public employees of the City under Ohio state law.
- (b) No agency, employment, joint venture or partnership has been or will be created between the parties pursuant to the terms and conditions of this Agreement. Inasmuch as the City is interested in the Board's end product, the City does not control the manner in which the Board performs this Agreement.

**8. NOTICES.**

All notices, invoices and correspondence which may be necessary or proper for either party shall be addressed as follows:

**TO THE BOARD:**

Cuyahoga County Board of Health  
Attention: Terry Allan, Health Commissioner  
5550 Venture Drive  
Parma Ohio 44130

**TO THE CITY:**

City of Bay Village  
Attention: Mayor Paul A. Koomar  
350 Dover Center Rd  
Bay Village, Ohio 44140

And

City of Bay Village  
Attention: Director of Law  
350 Dover Center Rd  
Bay Village, Ohio 44140

**9. EFFECT OF ELECTRONIC SIGNATURE**

By entering into this Agreement, the parties agree that this transaction may be conducted by electronic means, including, without limitation, that all documents requiring signatures by the parties may be executed by electronic means, and that the electronic signatures affixed by the authorized representatives of the parties shall have the same legal effect as if the signatures were manually affixed to a paper version of the documents. The parties also agree to be bound by the provisions of Chapter 1306 of the Ohio Revised Code as it pertains to electronic transactions.

**10. APPLICABLE LAW AND VENUE**

Any and all matters of dispute between the Parties to this Agreement whether arising from the Agreement itself or arising from alleged extra contractual facts prior to, during, or subsequent to the Agreement, including without limitation, fraud, misrepresentation, negligence, or any other alleged tort or violation of the Agreement, will be governed by, construed, and enforced in accordance with the Laws of the State of Ohio, without regard to the conflict of laws or the legal theory upon which such matter is asserted.

**11. SEVERABILITY.**

If any provision hereof shall be determined to be invalid or unenforceable, such determination shall not affect the validity of the other provisions of this Agreement. Moreover, any provisions that should survive the expiration or termination will survive the expiration or termination of this Agreement.

**12. AMENDMENT**

This Agreement shall not be modified except by the express written consent by both parties hereto.

**13. WAIVER.**

Waiver by either party or the failure by either party to claim a breach of any provision of this Agreement shall not be deemed to constitute a waiver or estoppel with respect to any subsequent breach of any provision hereof.

**14. FORCE MAJEURE.**

Neither party shall be liable for any delay or failure to perform any duty or obligation it may have pursuant to this Agreement where such delay or failure has been occasioned by any act of God, fire, strike, inevitable accident, war or any cause outside the party's reasonable control.

**15. COUNTERPARTS**

This Agreement may be executed in several counterparts, each of which shall be deemed to be an original copy, and all of which together shall constitute one Agreement binding on all parties hereto, notwithstanding that all the parties shall not have signed the same counterpart.

**16. ENTIRE AGREEMENT.**

This Agreement constitutes the entire agreement of the parties with respect to its subject matter, and supersedes all prior and contemporaneous agreements, representations or understandings, whether written or oral, as to the same.

IN WITNESS WHEREOF, the parties have executed this Agreement by their duly authorized representative to be effective as of the Effective Date as specified in Section 1 of this Agreement.

**FOR THE BOARD:**

Approved as to form.  
Cuyahoga County Board of Health  
Office of General Counsel

\_\_\_\_\_  
Mayor David Smith, President District  
Advisory Council

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR THE CITY:**

Approved as to form.

\_\_\_\_\_  
Mayor Paul A. Koomar

By: \_\_\_\_\_  
Director of Law

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT A**

**SCOPE OF WORK**

The General Health District of Cuyahoga County, Ohio, hereby agrees to provide health services for the **City of Bay Village** for the calendar years 2021 as set forth below (“Services”).

- The Board shall have full authority to be and act as the public health authority for the City.
- The Services described in the schedule listed below in this Exhibit will be provided by the District Board of Health of Cuyahoga County (“Board”) to the City.
- The Services will include all necessary medical, nursing, sanitary, laboratory and such other health services as are required by the Statutes of the State of Ohio.
- Air pollution enforcement services, as described in Chapter 3704 of the Ohio Revised Code (“ORC”), will be conducted through the designated agent, the Cleveland Division of Air Pollution Control, not by the Board. This authorization is contingent upon renewal of the Agreement between the Ohio EPA and the City of Cleveland and satisfactory performance of the Agreement terms and conditions regarding air pollution control in Cuyahoga County. The Board of Health reserves the right to alter, modify or amend this Agreement provision with notice to the City.
- The following specific services shall be a part of the Services provided under this Agreement:

**List of Functions, Programs and Services**

<b>Animal Control and Shelter:</b>
Rabies Surveillance – Animal bite follow up
<b>Environmental Health - State Programs:</b>
Food Service Operation Licensing/ Inspection/Education
Retail Food Establishment Licensing & Inspection.
School Facilities Inspection
Smoke Free Workplace Enforcement
Public Swimming Pool & Spa Licensing & Inspection
Tattoo & Body Piercing Enforcement
Temporary Park Camp Licensing/Inspection/Enforcement
Clean Indoor Air Regulation - complaint based response
Home Day Care Inspections - USDA Inspections Only/Fee for Service
Nuisance & Vector Control
Residential Housing/Commercial Building Inspection - complaint based response
Solid Waste Enforcement
West Nile Virus Prevention/Mosquito Control
Animal Venue Licensing/Inspection/Enforcement
<b>Emergency Preparedness:</b>
Public Health Emergency Preparedness (PHEP)
Planning and Cities' Readiness Initiative activities
Emergency Management Committee - participation

Development of Local Emergency Response Plan - participation
Community Outreach and Education
Northeast Ohio Regional Public Health Partnership - participation
<b>Epidemiology, Surveillance, Investigation Services:</b>
Reportable Infectious Disease investigation and follow-up (excluding HIV/AIDS; STD; TB)
Disease Outbreak Management
Regional Infection Control Committee – participation
NEO Regional. Epidemiology Response Team – participation
<b>Nursing Services:</b>
<b>Health Promotion:</b>
First Aid/Communicable disease classes – fee for service
Cleveland Safe Kids Coalition - participation
<b>Immunization Program:</b>
Childhood and Adult Vaccine Administration Services - Fee for Service. Most insurance accepted, by appointment. Charges may be waived for inability to pay.
Seasonal Influenza vaccine clinics - Fee for Service, most insurance accepted.
Immunize Ohio- participation
<b>Jail Inmate Health Services:</b>
Jail Inspection - provided once annually
<b>Lead Poisoning Prevention:</b>
Pediatric blood lead testing - Fee for Service. Charges may be waived for inability to pay
Case management
Environmental Assessment - Limited fee for service
Community Education and Outreach
Greater Cleveland Healthy Homes Advisory Council
<b>Occupational Health:</b>
Immunizations and Tuberculosis screenings - Fee for Service
Bureau for Children with Medical Handicaps (BCMh) Public Health Nursing Services
<b>Administrative Services:</b>
Administration
Grant Writing & Management
Budget
Records Management
Accounts Payable, Accounts Receivable
Data Entry & Program Management
Reports - Financial & Statistical
Payroll

The Board maintains a range of grant funded programs for citizens throughout the County who are income qualified.

**THE BOARD RESERVES THE RIGHT TO AMEND THIS EXHIBIT AT ANYTIME PRIOR TO AUTHORIZATION OF THE CITY COUNCIL AND THE BOARD OF HEALTH ANNUALLY.**

## **Jefferson Health Plan 2021 renewal**

- Renewal rates for 2021 increase 2.21% over 2020 rates.  
*Society for Human Resources Management reports that health care plan cost increases will average 4.4% for 2021.*
- 2021 total annual projected health care funding amount \$1,576,828.
- 2021 employee contribution increases to 15%.
- 2021 Spousal surcharge increase to \$100 per month for working spouses that are offered healthcare from their employer but elect coverage on the City's plan.
- 2021 Tobacco Surcharge continues at \$50 per month for tobacco users on the plan.

Although claims YTD are less than 2019, the health care plan cost is increasing for 2021.

- Jefferson Health Plan built-in a COVID factor calculation that forecasts additional funding needs due to the impact COVID may have on health care costs in 2021, to include the costs for COVID-related care as well as whether people will continue to avoid care or catch up on delayed care.

**Joan Kemper**

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**From:** Jon Liskovec  
**Sent:** Wednesday, October 14, 2020 4:58 PM  
**To:** Agendas  
**Subject:** Item for 10/19 Meeting

All,

I have one additional item for consideration by Council and the Cahoon Memorial Park Trustees that I was able to secure the details for:

1. Acceptance of six (6) Redbud trees donated by Forest City Ecological Services to be planted as part of the Cahoon Park Public Access Trail project

This comes as a pass through/upsized of red bud seedlings received by the Sea Scouts, which were donated to Forest City Ecological Services and in turn converting the seedlings to appropriately sized plant material for installation. Please let me know if there are any questions.

Thank you,

**Jonathan Liskovec**

Director of Public Services and Properties

City of Bay Village

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