

1. Agenda

There is no agenda available for this meeting, please review the minutes.

2. Minutes

Documents:

[SPEC_MEETING_MINUTES_3-20-20.PDF](#)

[CMPT_MIN_3-20-20.PDF](#)

3. Meeting Materials

Documents:

[2020_3-20_SPECIAL_MEETING_PACKET.PDF](#)

City of Bay Village

Council Minutes, Special Meeting
Council Chambers 5:00 p.m.
President of Council Dwight A. Clark, presiding

March 20, 2020

Present: Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar.

Also Present: Law Director Barbour, Finance Director Mahoney, Director of Public Service and Properties Jon Liskovec, City Engineer Don Bierut, Clerk of Council Kemper.

AUDIENCE

There were no members of the audience present this evening.

President of Council Clark called the meeting to order at 5:00 p.m. with roll call and the Pledge of Allegiance led by Thomas J. Kelly, Councilman-at-large.

Mr. Clark thanked the Mayor, the administration, the City Council, and all who have worked to put together this Special Meeting of Council tonight during these unusual times for our City and our Country. He stated further that this could be the last meeting for some time, given the health situation that is being dealt with at this point in time. Life is playing out day by day as it stands now, and hopefully the tide will end in the next couple of weeks. We will try to keep the City running positively, and without interruption.

Motion by Tadych to dispense with the reading and approve the Minutes of the Regular Meeting of Council held March 2, as prepared and distributed.

Motion passed 6-0, and one abstention by Mr. Clark.

Motion by Tadych to dispense with the reading and approve the Minutes of the Cahoon Memorial Park Trustees Meeting held March 2, as prepared and distributed.

Motion passed 6-0, and one abstention by Mr. Clark.

Law Director Barbour addressed Council regarding the ordinance to be introduced by Ms. DeGeorge authorizing the Mayor to take any and all administrative action deemed necessary in the handling of the State of Emergency and mandates by various State and County agencies, in light of the recent health crisis created by the rapid spread of the Coronavirus.

Mr. Barbour explained that the Bay Village City Charter requires City Council to meet twice per month in regular session. In view of the fact that the current health crisis may cause a situation where Council is unable to meet, or cannot gather a quorum, the ordinance to be introduced by Ms. DeGeorge was written to provide a loophole to the meeting requirement established by City Charter. Section 2.11 of the City Charter also states that the President of Council, the Mayor, or any three Council members can call a meeting when it is deemed necessary to do so. Mr.

Barbour noted that when the current health crisis runs its course and the City and County can resume their normal business, the ordinance to be adopted this evening will be repealed. The ordinance also permits the Mayor and his designee to cancel all Boards and Commission meetings in the interest of the public health. The ordinance also ratifies what the administration has already started to do to deploy the City work force in a way to minimize contact with each other and not affect the public, while still providing services. The language for the ordinance has been written by Mr. Barbour after consultation with members of the Ohio Municipal Attorneys Association and the Northeast Ohio Law Directors Association.

In response to a question by Mrs. Stainbrook regarding the necessity to have in-person meetings, Mr. Barbour commented that Ohio Revised Code 121.22 (c) requires all meetings be in-person meetings, and the City would be taking a risk by meeting through video conferencing.

Ms. DeGeorge asked if Council would be permitted to conduct a meeting in a larger venue to permit members of the public to participate. Mr. Barbour stated that Council can meet at an alternate site, if necessary. Mr. Kelly noted that it would be disturbing to place members of the public at risk while taking measures to protect the health of the Council members. In response to a question by Mrs. Stainbrook, Mr. Barbour stated that the City Council will be permitted to meet during times of a State mandated "lockdown."

Mr. Clark asked if the City's IT service provider will be in a position to assist the City in the event that virtual meetings are necessary and permitted in the future. Mr. Barbour stated that it would probably be arranged as a call-in for the Council members, taking place in a setting where the public could attend and hear the call. In talking to Bailey Communications, the IT service provider for the City, they are overwhelmed by their municipal and governmental clients to enable their employees to work remotely.

Ms. Maier suggested of looking into the possibility of working with WebEx, for an online meeting.

Mr. Kelly stated that he is struggling with the idea of the City providing for one of these meetings and having a public place for people to gather, when the City has taken the approach that City officials should not gather. He stated that he understands what is being said in terms of access for people that would not have that online capability, but it is disturbing that we would protect the health and safety of the Council and administration, but not the public.

Mrs. Stainbrook noted that telecom platforms are overwhelmed now with poor reception and delays.

Mr. Barbour suggested that if it comes to be necessary to meet in a virtual manner, it would be best to just take care of the necessary matters. The fewer items addressed outside the normal way things are handled would be the most favorable way to proceed.

Ms. DeGeorge read and introduced **Ordinance No. 20-25** authorizing the Mayor to take any and all administrative action deemed necessary in the handling of State of Emergency and mandates by the Governor of the State of Ohio, the Ohio Department of Health, and the Cuyahoga

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Department of Health, as it pertains to the operations of the City of Bay Village, including adjourning, postponing, or canceling meetings and declaring an emergency, and moved for adoption.

There being no further discussion, Mr. Clark called for a vote on the motion of adoption of Ordinance No. 20-25.

Roll call on Suspension of Council Rules:

Yeas- Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.

Nays – None.

Roll Call on Suspension of Charter Rules:

Yeas – Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.

Nays – None.

Roll Call on use of Emergency Clause:

Yeas – Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.

Nays – None.

Roll Call on use of Adoption:

Yeas – Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.

Nays – None.

Mr. Barbour announced adoption of Ordinance No. 20-25, an emergency measure, by a vote of 7-0.

Ms. DeGeorge introduced and read **Resolution No. 20-26** authorizing the donation of personal property items received into possession by the Bay Village Police Department to the Village Bicycle Cooperative, and declaring an emergency, and moved for adoption.

There being no further discussion, Mr. Clark called for a vote on the motion of adoption of Resolution No. 20-26.

Roll call on Suspension of Council Rules:

Yeas- DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Clark.

Nays – None.

Roll Call on Suspension of Charter Rules:

Yeas – DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Clark.

Nays – None.

Roll Call on use of Emergency Clause:

Yeas – DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Clark.

Nays – None.

Roll Call on Adoption:

Yeas – DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Clark

Nays- None.

Mr. Barbour announced adoption of Resolution No. 20-26, an emergency measure, by a vote of 7-0.

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Motion by Tadych to acknowledge receipt of February 2020 Financial Reports of the City of Bay Village, as prepared and submitted by Finance Director Renee Mahoney.

Mr. Tadych stated that in reviewing the financial statements, there is a significant increase in receipts in the month of February, due to a problem with bookkeeping which has been corrected by the Finance Director.

Motion passed 7-0.

Mr. Clark called upon the administration to discuss each particular item included in an amended appropriation ordinance to be introduced by Mr. Tadych this evening.

Finance Director Mahoney explained each of the additional appropriations funded by this amending ordinance, as follows:

The first item is the CMAG-22 Crosswalks and Path original appropriation of \$146,000, which is down to \$3,000 remaining from the original appropriation. City Engineer Don Bierut commented that the path also included the two crosswalk projects that were installed last year on Lake Road, at Columbia Road, and at Cahoon Road. Bids for those crosswalks came in higher than anticipated which led to the shortfall of \$10,000 for the path under the bridge, north of Lake Road. This is the last part of the northern end of the project.

Mr. Clark asked if there are design renderings of the way this project will be implemented. Mr. Bierut stated that the section that is covered under this project is under the bridge and goes up about 125 feet on the haul type road that comes off of Lake Road. It is a very small section of path, about 12 feet wide. The southern half runs all the way from the Lake Road Bridge toward the sledding hill parking lot. That section is currently under design.

Director of Public Service and Properties Liskovec stated that there is not much to be displayed in a rendering. It is a gentle sweep that goes up through the existing woods area to the haul road that Mr. Bierut mentioned.

Mr. Tadych asked if trees will need to be removed. Mr. Liskovec stated that there will be tree removal.

Mr. Tadych asked if there will be fencing. Mr. Bierut stated that there is fencing in place now underneath the bridge, but there will be no additional fencing.

Mr. Tadych asked if there will be lighting, and was informed by Mr. Bierut that there will not be lighting.

Mr. Winzig asked if the lane is a bike lane and a walking lane. Mr. Liskovec stated that it will be a multiuse trail. It will be 10 ft. wide with berms on each side, which follows the grant application. Mr. Bierut noted that it is very similar to what is seen in the Metroparks. Mr. Winzig commented that there is a similar path on Wolf Road with a green dotted line in the middle for separation.

Mr. Winzig asked if there is a need for lighting under the bridge, noting there is lighting on the Metroparks Bridge.

Mr. Liskovec stated that lighting would be a complicated and expensive project to undertake, because of the location.

Mayor Koomar stated that the lighting could possibly be added later. Ms. Maier suggested a simple wall pack on the bridge itself for illumination, and not doing lighting all around the trail.

Mr. Winzig commented that on all of these path projects we have discussed design aspects and for this project we are being asked to appropriate funds without design.

Mr. Bierut stated that a design is available. Mr. Liskovec will circulate the design to Council.

Mayor Koomar noted that the administration did meet with the Smith Group Environmental Design with Ms. Maier present. Input on options can be received when a firm is selected going forward. The attempt is to do the interconnectivity with the parking and lake shore planning.

Mr. Winzig stated that there was discussion about split rail fence and different decorative aspects to a trail that might enhance the overall area. This presentation sounds like just asphalt.

Mrs. Stainbrook stated that there is some description in a letter identifying the location provided by Mr. Bierut.

Cahoon Multiuse Facility

Mayor Koomar stated that the environmental piece of this project, making sure there would be nothing in harm's way, held this project up a bit. It has been clarified that this project can move forward and have it under contract, with completion not required by June 30, 2020. The Mayor is working with Representative Dave Greenspan and the Ohio Department of Natural Resources (ODNR) to get language that is suitable for Cahoon Memorial Park. Good progress was being made until recent events. The thought, two-fold, is that we have the potential of getting this project out to bid and get a sense of what the bids will reveal. The bidding environment over the last 18 to 24 months has not been all that favorable. However, bidding this now may show better results since there may not be a lot of work at this time. If the City does not like the bids, they do not have to be accepted, but it gives the ability to put the project in play and work out the language with the State. If we cannot come to agreement with the State, we would not accept the bids at all, or give it deeper thought. Given the circumstances, going out for bids at this time does not have a lot of downside. Perhaps we can beat the June 30 deadline, not knowing if that will be adjusted at some time. Clarification was received from the State that they would like the project under contract, if we decide to move forward and accept a bid.

Mr. Liskovec stated that in his agenda request submitted March 18, 2020, under the heading "Current Fund Available" there is a typographical error. If approved tonight, the project design is ready to go out to bid, but we still have the final details to tie it all together and get it ready for

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the public. We are still looking at a week and a half to put it all together and get it out there. We don't know what the bidding environment looks like right now. It could be something that works in our favor. We need to have a better understanding of where that is going to take us, that way Council can make a decision on how to proceed.

Mr. Clark asked if it is necessary for Council to appropriate the funds for the project before placing the project out for bids. Finance Director Mahoney stated that this is correct.

Mr. Clark stated that the price of the project has morphed into something more than we would like to see. The challenge is we do not have definitive funding sources, i.e. the State and the Soccer Club, locked up. Mr. Clark added that he would welcome comments from Council members.

Mayor Koomar stated that relative to the Soccer Club, Mr. Enovitch and the Mayor were scheduled to meet with them on Sunday evening, until that was postponed. He stated that he talks with their representative frequently, and he has reiterated that the club is firm for the \$25,000 donation for the project. It just has not been formalized with them yet because the City has not formalized the project. The Soccer Club representative said that they need the storage and this is the most efficient way for them to get the storage.

Ms. Maier asked what Sixmo Architects' reaction has been throughout this work, that they were so "off" in designing it, acknowledging that the bidding environment has been more difficult lately. That is a big increase, that throughout the design process we wouldn't have known a little earlier on.

Mayor Koomar stated that Ms. Maier is correct, he feels that they dropped the ball. There is a piece in there of the bidding environment, and a piece in there of what they are trying to get out of it, and talking with these groups about more cover and getting the Soccer Club the space they wanted. The Mayor has been clear with them that this should have been brought to the City's attention sooner.

Mr. Tadych stated that he believes the project is just way too expensive. The only reason he is willing to go forward with it at this point is the need for decent bathrooms for our community. Not the Soccer Club, not anything else, it is the idea of our community having decent facilities in our park.

Mr. Clark stated that Mr. Tadych's point is a point well taken. As long as Council provides the support today, we are not obligated to accept a bid. He would be concerned if we were committing the money today without further say from Council.

Finance Director Mahoney reminded Council that once the bids are received Council must review the bids. Because the money is appropriated it doesn't necessarily mean we have obligations to spend the money.

Mr. Barbour commented that nothing about the ordinance just adopted (Ordinance No. 20-25) would allow acceptance of the bid without Council approval.

Mr. Winzig asked if the balance of \$25,000 from the Rosehill Museum Project is all the money that was saved, or a portion of the money saved. Mr. Liskovec stated that it is all the money that was saved. Mr. Clark noted that the Rosehill Museum Project was done on time and under budget.

Mayor Koomar stated that in normal circumstances they might have held on this Multiuse Facility Project for a week or two to get their ducks in a row. Ms. Kerber is working remotely and there is a NOPEC grant that they would like to access for City operations for the Service Garage Roof Repair. The budget for the Service Garage Roof is \$35,000. The NOPEC grant is for energy efficiency and they think if we use the right contractor that project would count. There is an opportunity in some of this that there might be some buckets of money that could reduce that and we could move it around. Normally, we would try and figure that out before bringing it to Council, but not knowing where we are in the timing we wanted to get that out for discussion. There are other opportunities to lower that number.

Mr. Clark stated that the project will face scrutiny once the bids come in and we learn the numbers. At that time we can talk about that in more detail.

Sunset Improvement Project

Mr. Liskovec stated that the paving component of the Sunset Improvement Project is on the agenda for Council approval this evening. At the request of the Council President, Mr. Liskovec included the synopsis of money spent thus far on the Sunset Improvement Project. The utility section work included one of the alternates as a necessary measure, and did lead to some additional spending. In regard to the paving component, the bid of the successful bidder was lower than the advertised construction estimate of \$250,000.

City Engineer Don Bierut stated that in regard to the Utility Portion of the Sunset Project, the contractor is almost finished. They are ahead of their scheduled completion time of May 15, 2020. The work included water lines, sanitary and storm sewers, with the water lines being the most difficult portion. The water line on Kenmore Drive is chlorinated and is in use. The line on Rockledge, if not chlorinated, is very close. Lead connection has been discovered from the old water lines back to some homes that the Cleveland Water Department will have to deal with. The Cleveland Water Department will not enter the homes to do anything under the current public health conditions. The homes were connected on a temporary basis so that the residents are getting clean water and bypassing the lead lines. Those temporary connections are out of the way of the paving portion. Regardless of when Cleveland Water Company comes back, we can proceed on the paving.

Mr. Bierut stated further that Mr. Liskovec mentioned the additional work on Lake Road making those taps. There have been considerable number of challenges with this project, including but not limited to, tons of laterals coming out of houses at varying depths that were unknown that the contractor had to deal with, and gas lines that Columbia Gas Co. did not know the location of and in some cases forced the contractor to have to hand install some of the water line portion. In more than one case, there was no line there and nothing to be cautious about, but people did not

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know that. The lines that Mr. Liskovec mentioned on Lake Road reached the tap point and then discovered that the water main past the tap point was deteriorated. On the good side, credits were given by the contractor for doing things differently which offset all of the challenges they had. The utility portion is within a week or two of completion. They are preparing to install sidewalks and driveway aprons that were disturbed by the construction.

Mr. Winzig asked if there is correspondence regularly with the residents of the Sunset neighborhood in regard to these projects.

Mr. Bierut stated that the contractor has been communicating home-by-home with affected residents.

Mr. Winzig stated that perhaps when the utility work is completed and the bids for the paving contracts are awarded this evening there could be an update. The bid states that it is a 90-day project from starting date, which would be good to let the residents know.

Mr. Bierut stated that the residents have been remarkably patient.

Mayor Koomar commented that they had communicated the process up front and some of the changes with Mr. Jeff Foster, who lives in the Sunset neighborhood. At the pre-construction meeting, the contractor did indicate that they were going to do personal touches with the residents. The Mayor has talked with Mr. Foster and he has informed the Mayor that the contractor has been great and is communicating directly with the residents. The Mayor has not received one single phone call regarding the project, which is a good testament that they did what they said they were going to do at the pre-construction meeting, which isn't always the case.

Mr. Bierut stated that there were alternates to the contract that they did not have to perform as part of the project which saved some funds.

Mr. Tadych stated that he does not know if money is being saved, because we are up to about \$900,000 on this project.

Mrs. Stainbrook thanked Mr. Liskovec and Mrs. Mahoney for the financial information they provided in regard to total amount of money spent on the Sunset utilities and paving since 2013, which makes it so much easier for Council to understand the cost of this project. From 2013 to 2017 total CT Consultants expenditures were \$186,586.85. From 2019 to 2020 another \$620,000 was spent. The total to date is \$808,200.00.

Mr. Clark stated that an additional \$22,000 is needed to be appropriated this evening for the paving project. He noted that for as many delays that have been seen for the past thirty-some years it is nice to know that the utility portion is going to be done ahead of time, and we have been advantaged with good weather. We are pleased with the contractor, which is good to see as well.

Mr. Tadych asked if the lead pipes reported by Mr. Bierut this evening are going into the homes.

Mr. Liskovec stated that it is the lead pipes from the main to the shut off. There is one resident that has a lead pipe that goes from the main all the way into his house. That connection cannot stay, and will have to be redone all the way from the main to the house.

Mr. Tadych asked who will pay for that correction.

Mr. Bierut stated that from the water main to the shut off valve, which is normally behind a sidewalk, the one in the tree lawn area, is a city cost. Typically, from that shut off to the home is a homeowner cost. That is the "policy", but it is unsure if the Cleveland Water Department always follows that. Cleveland Water Dept. has come in to replace lines from the shut-off into the home. Because of the current public health crisis, they will not go into the home for inspection.

Law Director Barbour stated that he would guess that half of the houses in Bay Village have lead service lines. What happens sometimes is that if someone discontinues their service, i.e. during remodeling projects, and when it is requested to turn the service back on, the Water Department will not do that because the resident has a lead line. If you go to the curb stop and turn the water off there and keep paying the basic charge per month, then there is not that problem. Mr. Barbour stated that he has gotten calls on this and has talked to the Cleveland Water Department about this on several occasions. If members of Council have any constituents that are going to undergo work the Building Department advises people that they do not want to discontinue their service. The best way is to turn it off at the curb. We have had builders and residents who have had to replace their service line.

Mr. Tadych asked if the City will not pay for those lead line replacements for the Sunset area.

Mr. Bierut stated that in the past the Cleveland Water Department has replaced them. Mr. Barbour added when there is water line replacement that is part of the overall supply to a neighborhood they have done it in the past.

Mr. Tadych asked if the City will be responsible for the replacement under any circumstance. It will either be the Water Department or individual from the front line to the house. Is that correct?

Mr. Barbour stated that he would not use the term "under any circumstance."

Mr. Tadych stated "under this circumstance?"

Mr. Barbour stated that the City's position is that based on past practices it is the Water Company's responsibility.

Mr. Tadych asked if we have any idea how much this is going to add to the project, or if it is going to add to the project.

Mayor Koomar stated that it has always been Cleveland Water.

Mr. Bierut stated that on any project there is a quantity included for something discovered. The contractor has to tell the owner he has a lead line, providing filters to use for the next 90 days for the water supply, and quoting a cost to replace the water line. Mr. Bierut noted that in his own neighborhood there is a sanitary sewer project and they discovered lead lines and he saw the Cleveland Water Department replacing those lines. It is set up in the contract for the homeowner to pay that price. In reality, Cleveland Water Department often does the work themselves.

Ms. Maier asked the cost for the replacement. Mr. Bierut stated it depends on the connection. If it is to the house it can run \$5000 to \$6000.

Longbeach Paving Project

An additional appropriation of \$1,000 is required for the Longbeach Paving Project, with the total contract cost to be approved this evening at \$105,000.00 with 15-20 days to complete. The successful bidder is Ronyak Paving Company.

Mr. Tadych introduced and read **Ordinance No. 20-27** to make appropriations for the current and other expenditures of the City of Bay Village for the Fiscal Year 2020, as previously appropriated in Annual Appropriation Ordinance 19-109, and declaring an emergency, and moved for adoption.

There being no further discussion, Mr. Clark called for a vote on the motion of adoption of Ordinance No. 20-27.

Roll call on Suspension of Council Rules:

Yeas- Kelly, Maier, Stainbrook, Tadych, Winzig, Clark, DeGeorge.

Nays – None.

Roll Call on Suspension of Charter Rules:

Yeas – Kelly, Maier, Stainbrook, Tadych, Winzig, Clark, DeGeorge.

Nays – None.

Roll Call on use of Emergency Clause:

Yeas – Kelly, Maier, Stainbrook, Tadych, Winzig, Clark, DeGeorge.

Nays – None.

Roll Call on Adoption:

Yeas – Kelly, Maier, Stainbrook, Tadych, Winzig, Clark, DeGeorge.

Nays- None.

Mr. Barbour announced adoption of Ordinance No. 20-27, an emergency measure, by a vote of 7-0.

Mr. Clark stated that the next item on the agenda is an ordinance repealing Ordinance No. 16-32, which was voted down six weeks ago. The ordinance is to adjust some of the figures related to bidding requirements for personal services contracts and Capital projects. Mr. Clark asked the administration for their comments.

Law Director Barbour stated that the reasons for this request now, understanding that it was voted down previously for further discussion, are the highly unusual circumstances at this time due to the public health crisis. If something has to be purchased and the Council cannot be convened, the City would lack the ability to make the purchase, such as a health expert to give advice regarding the pandemic conditions, or other professional personnel services contract or a piece of equipment that might be needed. If the ordinance to be presented this evening is adopted it can be repealed after the current health crisis is resolved.

Mr. Clark stated that the current ordinance allowing purchases has a \$20,000 limit. Mrs. Stainbrook asked if the limit amount would be changed to \$50,000. Mr. Barbour stated that there is no limit on personal service contracts, such as the Jason Russell contract.

Mr. Clark stated that since the City is unchartered waters at this time, and it is not known what contingencies might happen, this ordinance will give the administration flexibility at this uncertain time.

Mr. Tadych read the following statement in regard to the ordinance:

"This is indeed an exceptional time in our lives, where caution in all our actions is appreciated. By repealing Ordinance 16-32, which Council has just voted to hold in place a few weeks ago, and has been in place since 2016, we are allowing higher emergency spending by the administration without Council approval. It is my hope that when this crisis is over Ordinance 16-32 will be restored, and an open, written report of these spending charges will be presented."

Mr. Barbour commented that no money that has not been appropriated can be spent.

Mr. Tadych introduced and read **Ordinance 20-28** repealing Ordinance No. 16-32, and declaring an emergency.

There being no further discussion, Mr. Clark called for a vote on the motion of adoption of Ordinance No. 20-28.

Roll call on Suspension of Council Rules:

Yeas- Maier, Stainbrook, Tadych, Winzig, Clark, DeGeorge, Kelly.

Nays – None.

Roll Call on Suspension of Charter Rules:

Yeas – Maier, Stainbrook, Tadych, Winzig, Clark, DeGeorge, Kelly.

Nays – None.

Roll Call on use of Emergency Clause:

Yeas – Maier, Stainbrook, Tadych, Winzig, Clark, DeGeorge, Kelly.

Nays – None.

Roll Call on Adoption:

Yeas – Maier, Stainbrook, Tadych, Winzig, Clark, DeGeorge, Kelly.

Nays- None.

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Mr. Barbour announced adoption of Ordinance No. 20-28, an emergency measure, by a vote of 7-0.

Motion by Maier, to authorize the Director of Public Service and Properties to advertise for bids for the CMAG 22 Trail Construction Project.

Motion passed 7-0.

Mrs. Stainbrook introduced and read **Ordinance 20-29** authorizing an agreement with Specialized Construction, Inc. for Street Resurfacing Material and Services for the Sunset Area Improvements, and declaring an emergency, and moved for adoption.

Mr. Clark thanked Mr. Liskovec, Mrs. Mahoney and the administration for putting together the cumulative cost on the project.

There being no further discussion, Mr. Clark called for a vote on the motion of adoption of Ordinance No. 20-29.

Roll call on Suspension of Council Rules:

Yeas- Stainbrook, Tadych, Winzig, Clark, DeGeorge, Kelly, Maier.

Nays – None.

Roll Call on Suspension of Charter Rules:

Yeas –Stainbrook, Tadych, Winzig, Clark, DeGeorge, Kelly, Maier.

Nays – None.

Roll Call on use of Emergency Clause:

Yeas – Stainbrook, Tadych, Winzig, Clark, DeGeorge, Kelly, Maier.

Nays – None.

Roll Call on Adoption:

Yeas – Stainbrook, Tadych, Winzig, Clark, DeGeorge, Kelly, Maier.

Nays- None.

Mr. Barbour announced adoption of Ordinance No. 20-29, an emergency measure, by a vote of 7-0.

Mrs. Stainbrook introduced and read **Ordinance No. 20-30** authorizing an agreement with Ronyak Paving, Inc. for Street Resurfacing Material and Services for the Longbeach Area Pavement Maintenance Project, and declaring an emergency, and moved for adoption.

Mr. Bierut stated that the field crews are still laid off and the asphalt plants are not yet open. The intention is to start the work in May, and stay on the project until the work is completed. Mr. Clark noted that this is the first contract for this company with the City and they will be anxious to make a favorable impression.

There being no further discussion, Mr. Clark called for a vote on the motion of adoption of Ordinance No. 20-30.

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Roll call on Suspension of Council Rules:

Yeas- Tadych, Winzig, Clark, DeGeorge, Kelly, Maier, Stainbrook
Nays – None.

Roll Call on Suspension of Charter Rules:

Yeas – Tadych, Winzig, Clark, DeGeorge, Kelly, Maier, Stainbrook.
Nays – None.

Roll Call on use of Emergency Clause:

Yeas – Tadych, Winzig, Clark, DeGeorge, Kelly, Maier, Stainbrook.
Nays – None.

Roll Call on Adoption:

Yeas –Tadych, Winzig, Clark, DeGeorge, Kelly, Maier, Stainbrook.
Nays- None.

Mr. Barbour announced adoption of Ordinance No. 20-30, an emergency measure, by a vote of 7-0.

Motion by Stainbrook to authorize the Director of Public Service and Properties to advertise for bids for the Contracted Crack Seal Program. The base bid is for Bassett Road, with alternates for Clague Road and Nagle Road. Mr. Liskovec stated that the mode of operation on county streets is to use an outside contractor with the county specifications for those streets. It is hoping to be able to manage all three roads within the budget for the crack seal program.

Mayor Koomar asked if there is a sense that opening of asphalt plans will be delayed. Mr. Bierut stated that everything is uncertain at this time. Mr. Liskovec stated that weather permitting it is possible that the asphalt plants will open shortly.

Motion passed 7-0.

Motion by Stainbrook to authorize the Director of Public Service and Properties to advertise for bids for the construction of a Cahoon Memorial Park Multiuse Facility.

Mr. Clark noted that this project was discussed at length as part of the amended appropriation ordinance discussion this evening. Council has the ability to reverse the project if need be, or if some of the funding sources do not come in to play.

Mr. Tadych asked if they start building this unit, and the virus throws them off and they stop, what power the City has to get the job completed.

Law Director Barbour that it depends on what the contract says. Most are standardized, and Mr. Barbour cannot inform Mr. Tadych at this moment if the business practices are crippled by a world-wide pandemic you don't have to complete the contract.

Mr. Winzig commented that often times there is a clause about national disaster.

Mr. Barbour stated that there is a Force Majeure Clause in the contract, but it has to be determined if that will exactly apply to this contract.

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Ms. Maier stated that a contract she read recently had a basic hold harmless clause and did mention quarantine. It is basically no-fault on either side.

Mr. Barbour stated that usually those mean that they are not excused from performing, but they are given an opportunity to cure the issue. There is no penalty on the contractor. If absolutely no construction work can take place for thirty days and you have the right language in the contract, and normally the contract says money is owed for each day past thirty days that would not apply.

Mr. Tadych stated that the biggest contract in his mind regarding this is the Sunset Project contract. He would not want the contractor to have to stop in the middle of the Sunset Project.

Mayor Koomar stated that contractors are working outside and are not in close proximity to one another. Mr. Bierut added that the outside contractors all seem to be working.

Mr. Barbour stated that the things the government will permit to shut down does not include this type of work. What may happen is a shortage of people to do the job, rather than being half done and stopping completely.

Mayor Koomar noted that there are daily news conferences with the Governor which indicate people should practice social distancing, and the young people to take the mandates seriously. He is trying to keep everything going as much as possible.

Motion passed 7-0.

Mrs. Stainbrook introduced and read **Ordinance No. 20-31** authorizing the Mayor to enter into a contract with Duro-Last Roofing Company for the replacement of the Service Department roof over the lunch room and office space, and declaring an emergency, and moved for adoption.

Mr. Liskovec stated that initial conversations with NOPEC indicate that this project would qualify for the grant that is available for energy conservation. The structure is of white membrane and it is installed over the existing roof. It is durable and eliminates the need for removing any existing roof material and potentially stirring up any underlying asbestos that may or may not be there. The purchase is being made through a Cooperative Purchasing Agreement, guaranteeing a good price for services.

Mr. Winzig noted the budgeted amount for this project is \$35,000, and the cost is well below that amount at \$28,000. The NOPEC offset will be \$20,700. Mr. Liskovec does not anticipate any other ancillary items.

Mr. Clark asked if any other municipalities use this white membrane product. Mr. Liskovec stated that the Ohio Department of Transportation (ODOT) is one of the biggest users at this time. The salt dome at the Cleveland Hopkins Airport has the same product installed on their roof.

Mr. Winzig noted that the roof for the Service Garage lunch room is a good investment to protect the hard working Service Department employees on their lunch break.

There being no further discussion, Mr. Clark called for a vote on the motion of adoption of Ordinance No. 20-31.

Roll call on Suspension of Council Rules:

Yeas- Winzig, Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych.
Nays – None.

Roll Call on Suspension of Charter Rules:

Yeas – Winzig, Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych.
Nays – None.

Roll Call on use of Emergency Clause:

Yeas – Winzig, Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych.
Nays – None.

Roll Call on Adoption:

Yeas – Winzig, Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych.
Nays- None.

Mr. Barbour announced adoption of Ordinance No. 20-31, an emergency measure, by a vote of 7-0.

Mrs. Stainbrook introduced and read **Resolution No. 20-32** authorizing participation in the Ohio Department of Transportation (ODOT) Winter Sale Contract for the 2020-2021 Season for the purchase of Road Salt, and declaring an emergency, and moved for adoption.

Mr. Liskovec stated that this is the annual road salt purchase through ODOT using statistical data to determine how much salt to purchase and considering salt storage capacity. This resolution will authorize the request for 1,250 tons of salt, which is about 500 tons less than last year, and significantly less than asked for in 2018-2019, which was 2,200 tons. Mr. Liskovec stated that he tries to look at the worst case scenario for winter, noting that we have been fortunate recently. In 2015, 3000 tons were purchased.

Mr. Clark asked if all the salt is held at the salt dome, or stored elsewhere and transported to the City as needed.

Mr. Liskovec stated that this year we were fortunate enough to start with a full shed, and ordered salt as needed. During the contract terms, ODOT stores the salt off-site and ships as needed. A number of years ago the City was required to pay for storage. The price of salt this year is \$73.28 per ton, and in 2017-2018 it was \$29.00 per ton. In 2015-2016, it was \$52.00 per ton.

There being no further discussion, Mr. Clark called for a vote on the motion of adoption of Resolution No. 20-32.

Roll call on Suspension of Council Rules:

Yeas- Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.

Nays – None.

Roll Call on Suspension of Charter Rules:

Yeas – Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig

Nays – None.

Roll Call on use of Emergency Clause:

Yeas – Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig

Nays – None.

Roll Call on Adoption:

Yeas – Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.

Nays- None.

Mr. Barbour announced adoption of Ordinance No. 20-32, an emergency measure, by a vote of 7-0.

Mr. Kelly introduced and read **Resolution No. 20-33** authorizing the purchase of Two (2) International HV507 Single Axle Cab and Chassis, and Snow and Ice Control Equipment Packages, and declaring an emergency, and moved for adoption.

Mr. Liskovec stated that in going through the budget process in 2019, they asked for the replacement of two existing snow vehicles. In working with Fleet Manager Scott White, the largest impact is the chassis cost, which has increased approximately \$5,000 since the last truck purchase. The snow and ice packages that are installed on the trucks have increased about \$4,000 each. The over cost will be managed through additional purchases this year and balances from last year. The vehicles include the complete hydraulic system, truck body itself, salt spreaders and plows, computer systems, and warning lights to keep motorists and drivers safe. The trucks being replaced will be sold through auction.

There being no further discussion, Mr. Clark called for a vote on the motion of adoption of Resolution No. 20-33.

Roll call on Suspension of Council Rules:

Yeas- DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Clark.

Nays – None.

Roll Call on Suspension of Charter Rules:

Yeas – DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Clark.

Nays – None.

Roll Call on use of Emergency Clause:

Yeas – DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Clark.

Nays – None.

Roll Call on Adoption:

Yeas – DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Clark.

Nays- None.

Mr. Barbour announced adoption of Resolution No. 20-33, an emergency measure, by a vote of 7-0.

Special Meeting of Council
March 20, 2020

Mr. Kelly introduced and read **Resolution No. 20-34** authorizing all actions necessary to accept a Northeast Ohio Public Energy Council ("NOPEC") Energized Community Grant, and declaring an emergency, and moved for adoption.

There being no further discussion, Mr. Clark called for a vote on the motion of adoption of Resolution No. 20-34.

Roll call on Suspension of Council Rules:

Yeas- Kelly, Maier, Stainbrook, Tadych, Winzig, Clark, DeGeorge.

Nays – None.

Roll Call on Suspension of Charter Rules:

Yeas –Kelly, Maier, Stainbrook, Tadych, Winzig, Clark, DeGeorge.

Nays – None.

Roll Call on use of Emergency Clause:

Yeas – Kelly, Maier, Stainbrook, Tadych, Winzig, Clark, DeGeorge.

Nays – None.

Roll Call on Adoption:

Yeas –Kelly, Maier, Stainbrook, Tadych, Winzig, Clark, DeGeorge.

Nays- None.

Mr. Barbour announced adoption of Resolution No. 20-34, an emergency measure, by a vote of 7-0.

Announcements

Mayor Koomar stated that when he first took office they started having meetings with the clergy of the community. The Mayor spoke with them last Tuesday and talked about a strategy for helping those potentially at risk for the longer term. Discussions in the past have been held in each church in the community regarding substance abuse programs, and it nice to have the relationship and dialogue built at this time.

The Mayor stated that sixteen people have volunteered to the Dwyer Memorial Center for anyone that may need help. Community Services Director Selig and her assistant, Connie Lupica, have done an excellent job taking care of Knickerbocker Apartments needs and working with their social worker. He noted that Director Selig has a phone system that is utilized for those folks who do not have cell phones, and 400 calls were made yesterday to check on well-being of residents.

The Mayor stated that Stacey Nye, who does catering for St. Raphael's Church, has food available, baskets made, and is ready to drop those off for residents in need.

Dr. Spanger from University Hospital has been good guidance for the safety forces in his role in reviewing all of the Paramedic runs. He is pragmatic in his approach and his guidance is invaluable.

Special Meeting of Council
March 20, 2020

Mayor Koomar brought in a Westcom partner at the Council of Governments (COG) meeting last week to review protocols for protective gear. Fire Chief Lyons has procured the equipment the Bay Paramedics need for near term and are planning on having stock through mid-May.

Department Directors have segmented staff into varying work arrangements to keep the City operational through phone and email, with physical presence inside the building restricted. Residents have been very understanding. The Mayor complimented the work of the Directors in keeping all staff informed.

Project work, such as the cemetery project has continued. The hope is to try to stay with Regular Council meetings twice per month, but it is unknown if that will be possible.

Building Director Tuck-Macalla, Mayor Koomar, and Mr. Bierut met with Liberty Development this week. The Service Department will film sewers for them next week. Liberty is committing to breaking ground this summer. Plans will be submitted in the near future. A call will be placed to First Energy to coordinate the moving of poles for construction of the library and the Liberty Development Project construction.

The Library Project has had bid submission, with the bids coming in high. Tracy Strobel, Cuyahoga County Library Board Director is excited to move forward with the project. They are still looking at donors for the patio, with donations already made by residents in the amount of \$50,000 collectively.

The Mayor stated that most of the time over the last ten days was trying to make sure the City staff is kept safe and protected. There may be a couple of cases over the past two days. The City does not have a huge staff, so employees have been split off physically and assigned to working from home. If the front line goes down, a second team will be brought in. Curtis Krakowski, Infrastructure Manager, has been working from home. Mr. Liskovec has split his team and is trying to rotate employees. Work is being finished at the Community House. Daily temperatures are being taken of staff. Employee populations are segmented as much as possible and safety measures are being taken.

The Mayor noted that there will most probably be real estate tax delinquencies and delays, as well as a drop in Municipal Income Tax. The gasoline tax, which affects road repairs, will also be diminished. Interest rates are very low which may positively affect the City's annual borrowing program.

Mr. Kelly asked if there are any thoughts in terms of addressing what would be done if something should happen to the Mayor, given what happened when Mayor Sutherland left. Mayor Koomar stated that he has always made Police Chief Spaetzle Acting Mayor, followed by Law Director Barbour as second in line.

Mr. Tadych asked if Liberty Development has purchased the land for their project. Mayor Koomar stated that he does not know, but there have been deposits on the homes. They have brought the Oster family in for the actual project. They are very excited about the development.

Special Meeting of Council
March 20, 2020

Mayor Koomar stated that he sends out information in his email blasts, but will try to do his quarterly newsletter a little sooner than usual. Hard copies are available for seniors. His email blast contained information about a loan program announced by the State, and warned residents of scam artists who are already working.

Mr. Barbour stated that the State of Ohio has made significant changes to the ability to draw unemployment. He suggested constituents of Council be directed to those programs that have been changed due to coronavirus related matters, including child care and school closings. Also, the Federal Government made far reaching changes for paid sick time. Mr. Barbour encouraged Council members to keep their constituents informed of these measures that will provide benefits to those unable to work.

The Mayor reviewed the process of keeping work flowing in the City while keeping employees safe. He noted that Finance Director Mahoney has done a great job with a limited number of employees in the Finance Department. The good thing about City Hall is that it is physically spread out. Currently there are only about four people per day working in the building.

Mr. Barbour stated that because of a reduced staff, he suggested Council ask residents to be patient with calls for small matters, i.e. garbage cans left out or branches to be picked up, and assure the callers that these things will be taken care of as soon as possible.

Mr. Tadych asked if the Regional Income Tax Agency has changed the deadline for filing municipal income tax, as have the Federal and State Governments. Mr. Barbour stated that they have not changed the deadline, and it will be one of the issues taken up by the Ohio General Assembly when they are recalled.

Audience.

There were no members of the audience present.

Miscellaneous.

Mr. Winzig stated that Finance Director Mahoney put together the Available Funds Balance Report which cleared up many of the questions Mr. Winzig had in regard to carry over projects and how each of these funds change over time. On the 2020 page, we have to drop in all of the encumbrances we logged in this evening. This is a working document that helps the Finance Committee when a project trickles over with allocated funds; it can be much easier to trace.

Mr. Winzig thanked Mr. Liskovec and Mrs. Mahoney for putting this report together.

Mr. Barbour announced that a decision has been made to close sports fields because of the prohibition of gatherings by the Ohio Department of Public Health. Organized practices, meetings, or games will not be held until further notice. Mayor Koomar stated that the sports organizations have been understanding. Public buildings used by organizations and private rental parties have also been closed.

Special Meeting of Council
March 20, 2020

The Mayor reviewed the staffing of the Building Department and City Hall during the Stay-at-Home mandate by the Governor of the State of Ohio. The Building Department will be open for applications from 9 a.m. to 12 Noon. Property Maintenance Inspector Bob Lyons, and two other Building Department employees, will be brought in to assist Building Director Tuck-Macalla if necessary. Rental inspections have been suspended. The Mayor noted that the City of Rocky River has an even more reduced schedule of staffing for their Building Department.

Mrs. Stainbrook asked about the arrangements for the Clerk of Council. The Mayor stated that being very fit, but an older demographic, he would like her to work from home. Mr. Clark stated he will talk to Ms. Kemper about having connectivity at home, making sure she is set through the folks at Bailey Communication as well, so she is not put in harm's way.

Mr. Tadych asked what the fireworks contract allows for cancellation on the Fourth of July. Mayor Koomar stated that he feels that they are looking for the peak of the pandemic to be the end of April. Summer plans will be reviewed further as things move forward.

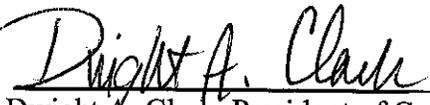
Mr. Clark noted that speakers and presentations scheduled for Council, as well as the off-site planning session will be held in abeyance until there is more clarity.

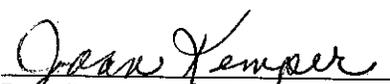
Mr. Barbour suggested that prior to the conclusion of this evening's meeting, Mr. Clark announce the adjournment of Council to a specific date. Mr. Tadych asked if it is necessary to vote for adjournment. Mr. Barbour stated that voting is not necessary, but an official announcement should be made.

Mr. Clark stated that Bay Village is a great city, much in part by the administration and the department heads. He thanked Council for taking time out of their schedules for the unanimous support of the legislation voted on this evening. These are extraordinary times. Bay Village is a great city because of the combined work of the administration, the Council, the Council Clerk and the department heads.

Mr. Clark announced that after this evening City Council meetings will be adjourned until June 30, 2020. Special meetings of Council will be called as necessary.

There being no further discussion or matters to come before the Council this evening, the meeting adjourned at 7:27 p.m.


Dwight A. Clark, President of Council


Joan Kemper, Clerk of Council

CITY OF BAY VILLAGE

CAHOON MEMORIAL PARK TRUSTEES

March 20, 2020
7:27 p.m.

President of Council Clark called the meeting called to order in the Council Chambers of Bay Village City Hall at 7:27 p.m.

Present: Clark, DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar.

Also Present: Law Director Barbour, Finance Director Mahoney.

AUDIENCE

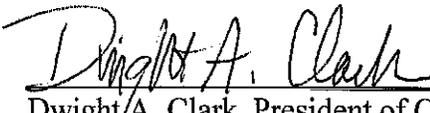
Motion by Mr. Winzig to approve the request of the Bay Village Foundation to use the north side of Cahoon Memorial Park for their annual Memorial Day event on Monday, May 25, 2020, from 10 a.m. to 12 Noon, including set up and take down times as necessary, and contingent upon the lifting of the restrictions on public gatherings due to the State of Emergency caused by the public health crisis.

Motion passed 8-0.

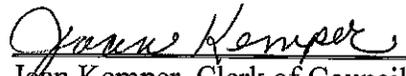
Motion by Mr. Winzig to approve the annual Bay Village Memorial Day Parade and activities in Cahoon Memorial Park on Monday, May 25, 2020, contingent upon the lifting of the restrictions on public gatherings due to the State of Emergency caused by the public health crisis.

Motion passed 8-0.

There being no further business to come before the Cahoon Memorial Park Trustees, the meeting adjourned at 7:30 p.m.



Dwight A. Clark, President of Council



Joan Kemper, Clerk of Council



City of Bay Village

350 Dover Center Road
Bay Village, Ohio 44140-2299

Phone: 440/871-2200
Fax: 440/871-5751

March 18, 2020

A Special Meeting of the Bay Village City Council will be held on Friday, March 20, 2020, at 5:00 p.m., in the Council Chambers of Bay Village City Hall, 350 Dover Center Road, to take action on items listed below:

1. Roll Call; Pledge of Allegiance led by Thomas J. Kelly, Councilman-at-large.
2. **Motion** to approve the Minutes of the Regular Meeting of Council held March 2, 2020. ***Tadych***
3. **Motion** to approve the Minutes of the meeting of the Cahoon Memorial Park Trustees held March 2, 2020. ***Tadych***
4. **Ordinance** authorizing the Mayor to take any and all administrative action deemed necessary in the handling of State of Emergency and mandates by the Governor of the State of Ohio, the Ohio Department of Health, and the Cuyahoga Department of Health, as it pertains to the operations of the City of Bay Village, including adjourning, postponing, or canceling meetings and declaring an emergency. ***DeGeorge***
5. **Resolution** authorizing the donation of personal property items received into possession by the Bay Village Police Department to the Village Bicycle Cooperative, and declaring an emergency. ***DeGeorge***
6. **Motion** to acknowledge receipt of February 2020 Financial Reports of the City of Bay Village, as prepared and submitted by Finance Director Renee Mahoney. ***Tadych***
7. **Ordinance** to make appropriations for the current and other expenditures of the City of Bay Village for the Fiscal Year 2020, as previously appropriation in Annual Appropriation Ordinance 19-109, and declaring an emergency. ***Tadych***
8. **Ordinance** repealing Ordinance No. 16-32, and declaring an emergency. ***Tadych***
9. **Motion** to authorize the Director of Public Service and Properties to advertise for bids for the CMAG 22 Trail Construction. ***Maier***
10. **Ordinance** authorizing an agreement with Specialized Construction, Inc. for Street Resurfacing Material and Services for the Sunset Area Improvements, and declaring an emergency. ***Stainbrook***

11. Ordinance authorizing an agreement with Ronyak Paving, Inc. for Street Resurfacing Material and Services for the Longbeach Area Pavement Maintenance Project, and declaring an emergency. ***Stainbrook***

12. Motion to authorize the Director of Public Service and Properties to advertise for bids for the Contracted Crack Seal Program. ***Stainbrook***

13. Motion to authorize the Director of Public Service and Properties to advertise for bids for the construction of a Cahoon Memorial Park Multiuse Facility. ***Stainbrook***

14. Ordinance authorizing the Mayor to enter into a contract with Duro-Last Roofing Company for the replacement of the Service Department roof over the lunch room and office space, and declaring an emergency. ***Stainbrook***

15. Resolution authorizing participation in the Ohio Department of Transportation (ODOT) Winter Sale Contract for the 2020-2021 Season for the purchase of Road Salt, and declaring an emergency. ***Stainbrook***

16. Resolution authorizing the purchase of Two (2) International HV507 Single Axle Cab and Chassis, and Snow and Ice Control Equipment Packages, and declaring an emergency. ***Kelly***

17. Resolution authorizing all actions necessary to accept a Northeast Ohio Public Energy Council (“NOPEC”) Energized Community Grant, and declaring an emergency. ***Kelly***

18. Announcements.

19. Audience.

20. Miscellaneous

21. Adjournment

Dwight A. Clark
President of Council

Charter Reference 2.11

C.O. 111.10 - Council Rules for Legislation

Roll call on suspension of Charter Rules:

Every ordinance or resolution shall be read on three different days unless two-thirds (2/3) of the total number of Council members provided for in this Charter dispense with the rules.

Roll call on suspension of Council Rules:

No ordinance or resolution shall be passed unless a written copy thereof is before the Council ...at least 24 hours before any meeting of Council at which action...is contemplated.

Roll call on inclusion of the emergency clause:

All ordinances and resolutions shall become effective forty (40) days after their passage by Council unless a later effective date is set forth or an earlier date is established. Resolutions to initiate any public improvement shall become effective immediately upon their passage and approval by the Mayor.

It is required that two-thirds (2/3) of the total number of Council members provided for by this Charter vote affirmatively to enact with the emergency provisions. This clause allows legislation to become effective immediately upon passage and approval by the Mayor.

NOTE: Regular and Special Meetings of Council are scheduled for 7:30 p.m. However, Council generally meets informally at 7:00 p.m. prior to a Regular or Special meeting, and said portion, usually held in the conference room, is open to the public.

CITY OF BAY VILLAGE

Agenda, Cahoon Memorial Park Trustees
Council Chambers

March 20, 2020

A meeting of the Cahoon Memorial Park Trustees will be held following the Special Meeting of Council to be held on March 20, 2020, at 5:00 p.m.

Dwight A. Clark, President of Council
Presiding

CAHOON MEMORIAL PARK TRUSTEES

Motion to approve the request of the Bay Village Foundation to use the north side of Cahoon Memorial Park for their annual Memorial Day event on Monday, May 25, 2020, from 10 a.m. to 12 Noon, including set up and take down times as necessary, and contingent upon the lifting of the restrictions on public gatherings due to the state of emergency caused by the public health crisis. ***Winzig***

Adjournment.

City of Bay Village

Council Minutes, Committee Session
David L. Tadych, Vice President of Council, presiding

March 2, 2020
Conference Room

Vice President of Council Tadych called the meeting called to order in the Conference Room of Bay Village City Hall at 7:00 p.m.

Present: DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar.

Excused: Mr. Clark.

Also Present: Law Director Barbour, Finance Director Mahoney, Police Chief Spaetzel, Fire Chief Lyons, Director of Public Service and Properties Liskovec, Community Services Director Selig, Building Director Tuck-Macalla.

AUDIENCE

Clare Banasiak, Tara Wendell, Denny Wendell.

ANNOUNCEMENTS

Mayor Koomar advised that he has been in contact with the Cuyahoga County Board of Health last week and through this past weekend. The Board of Health has put together strategies in regard to the Coronavirus and are discussing communications to the safety forces and public. The Mayor stressed the importance of following the rules of washing hands frequently throughout the day, and not touching your mouth, nose or eyes. There will be an update from the County Board of Health again this Friday.

The Mayor advised that March 17, 2020 is the Presidential Primary Election Day in Ohio. The polling for Ward 3, Precincts A, B, and C will be held that day at Bay Methodist Church instead of Bay High School. The Board of Elections will provide signage advising voters of the change of location. Voting will take place at the Middle School as usual. Mayor Koomar believes this will be a temporary change for this primary election only.

Mayor Koomar stated that he has been involved with a Lakefront Transportation Connection Study with the Northeast Ohio Areawide Coordinating Agency (NOACA) and Cuyahoga County. Discussions on this topic will continue.

Mayor Koomar announced the appointment of Debra Jesionowski to the Tree Commission for a three year term expiring March 2, 2023, and the reappointment of Kevin Krol to the Architectural Board of Review for a three year term expiring March 2, 2023.

Ms. Jesionowski is an active member of the BV 60+ group, and had applied previously to the Tree Commission. Ms. Jesionowski is excited about promoting tree education on both public and private land.

Ms. DeGeorge asked if the process of boards and committee appointments is done by the submission of a resume by the interested candidate to the Mayor, and if the Mayor speaks to the Chairman of the board or commission, or solely makes the decision for appointment. The Mayor stated that he normally speaks to the Chairman of the board or commission, especially in the case of reappointments. In the case of Ms. Jesionowski, she had been in touch with the Chairman of the Tree Commission. The Mayor noted that he did not repost the position because he did interview candidates from past postings.

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-DeGeorge, Tadych, Maier.

Division of Police; Codified Ordinance Section 129.02. (Second Reading and Consideration of Adoption of Ordinance No. 20-21 at Regular Meeting of Council this evening.)

Ms. DeGeorge will present Ordinance No. 20-21 at the Regular Meeting of Council this evening amending Codified Ordinance Section 129.02, for second reading and consideration of adoption if the motion to adopt is favorable with all members of Council. This ordinance will provide for an additional police officer necessary due to the hiring of a School Resource Officer.

Mr. Tadych polled the members of Council regarding their willingness to proceed with consideration for adoption on second reading of Ordinance No. 20-21 this evening. There were no objections.

FINANCE & CLAIMS COMMITTEE-Tadych, Winzig, Kelly, Clark.

Mr. Winzig had no report for the Finance and Claims Committee this evening.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier, DeGeorge, Stainbrook.

Land Lease Agreement for Bay Village Branch of Cuyahoga County Public Library. (Second reading and Consideration of Adoption of Ordinance No. 20-22 at Regular Meeting of Council this evening.)

Ms. Maier will present Ordinance No. 20-22 at the Regular Meeting of Council this evening approving the land lease agreement for the Bay Village Branch of the Cuyahoga County Public Library for second reading and consideration of adoption.

Mr. Tadych stated that he had conversations with some members of Council as to whether the ordinance should receive three readings, or if two readings are adequate before consideration for adoption. He noted that personally he is o.k. with voting on it for consideration this evening.

Mrs. Stainbrook stated that her preference is three readings but due to the fact that Council is not meeting next week she would not want to delay passage for two weeks.

Mr. Kelly stated that for the same reason expressed by Mrs. Stainbrook he would say to move on it tonight. If someone has substantive objections to the document as it stands, he would see going in a different direction. But, purely from a perspective of avoiding delay he would suggest moving on the ordinance this evening.

Mr. Tadych asked if the Recreation Center has moved out of the Bayway Cabin. The Mayor stated that they would be moving in approximately two weeks. Remediation of Avian waste infestation due to an uncovered cupola at the Community House needs to be taken care of prior to moving to the building.

Mr. Winzig stated that he is fine with it and asked the Law Director if there have been any changes to the agreement. Mr. Barbour stated that there have been no changes, and the Cuyahoga County Library Board approved the agreement. They are waiting for the Cahoon Memorial Park Trustees to sign the lease when the ordinance is passed.

Ms. DeGeorge stated that her preference for three readings is always so that the public has the opportunity to provide input. There has not been a lot of input on the lease itself. There has been input on other aspects of the project. Ms. DeGeorge stated further that she thinks the public is just ready to move forward, and she would comply with just the two readings.

Ms. Maier stated that for something like this she would definitely prefer three readings, but she is good with going ahead tonight.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-
Stainbrook, Maier, Kelly.

Transfer Ramp Rehabilitation Project.

Mrs. Stainbrook called upon Director of Public Service and Properties Liskovec to explain the functions of a transfer ramp.

Mr. Liskovec stated that the transfer ramp is located at the Service Garage and is a means for the workers to move bulky items for disposal into the dumpster. It is a holdover from the days of in-house refuse collection. Currently the method is facilitated by dumping the items on the ground and picking them back up to move them into the dumpster. The state of the transfer station is due to the collapse of the roof structure years ago as well as wear and tear. It is the desire now to return it back to working condition for efficient use on a daily basis. Mr. Tadych noted that this equipment is not used for leaf disposal as leaves are dumped daily as they are picked up.

Mrs. Stainbrook noted that \$194,000 was budgeted for the transfer ramp, minus some engineering which takes the cost to \$174,000. With all the alternates, the total estimate is \$152,000.

Mrs. Stainbrook asked Mr. Liskovec for his comments regarding the alternates.

Mr. Liskovec explained that the base bid includes just joint repairs, but it is suggested to replace the concrete on the approach to the ramp as well as the edges of the joints. When the bids come in, if the prices are favorable, this additional work could be included.

Mr. Tadych asked if it is possible to do some of this work in-house, like many of other projects. He asked if the City has the equipment to remove pavement from the ramp.

Mr. Liskovec stated that this project is a little more complicated because of how the concrete slab is on the deck. Right now the deck is floating and the City does not have the equipment to remove that safely. A contractor would have more equipment and resources to address that situation.

Mr. Tadych stated that the first alternate is pavement, and asked if the City has the equipment to remove pavement. Mr. Liskovec stated that it would be determined at the time the contract is started and how busy the Service Department is at that time.

Mrs. Stainbrook asked the results of the bid opening for both the Longbeach Paving Project and the Sunset Paving Project.

Mr. Liskovec stated that the bids were opened on Thursday, February 27, 2020. Two bids were received for the Sunset Paving Project and five bids for the Longbeach Paving Project. Due to unexpected results, additional time is needed for review. Mr. Tadych asked how many bid packages were requested for the Sunset Project, and Mr. Liskovec stated that two bid packages were pulled for the Sunset Project, one from Chagrin Valley Paving Company who has the contract for the 2020 Pavement Maintenance Project, and the other from Specialized Construction who does the pavement recycling.

RECREATION & PARKS IMPROVEMENT COMMITTEE-Winzig, DeGeorge, Tadych.

Donation of Office Furniture to Recreation Department.

Mr. Winzig will present a resolution at the Regular Meeting of Council this evening to accept the donation of office furniture to be used by the Recreation Department. The resolution refers to Codified Ordinance Section 103.05, which allows the Council to approve any donation to the City in excess of \$100. The R.F. Coffin Enterprises, Inc. is donating office furniture, consisting of a two-piece reception desk, two executive desks, credenza desk, leather chairs, office floor mats, two four drawer filing cabinets, a marble conference table and chairs and a wood conference table with glass top. The furniture will likely be picked up by City personnel. Mr. Winzig noted that it will certainly enhance the environment of the Recreation Department at their new location in the Community House.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Kelly, Stainbrook, Winzig.

Mr. Kelly had no report this evening.

MISCELLANEOUS/AUDIENCE

Ms. DeGeorge asked Mr. Liskovec for an update on the light at Columbia and Lake and the Cahoon crosswalk.

Mr. Liskovec stated that there were additional electronic issues, which were addressed by the manufacturer on a personal visit on February 21. As of February 22 everything is in working order. There was a motor vehicle accident which destroyed the north tower of the Columbia and Lake crosswalk. The driver's insurance will fully pay for replacement of the equipment, which is on order and due to be delivered in three to four weeks. All the equipment will be new.

Mrs. Stainbrook gave testimony to the efficient working of the Lake and Cahoon crosswalk, noting that she used the crosswalk in a heavy rush-hour traffic situation, pushed the button and traffic stopped allowing her to cross safely.

Mr. Tadych stated that there seems to be a lot of clutter at Columbia of signs and other things when coming from the east going west which seems to block what used to be there. He asked if this could be looked at further.

Mayor Koomar said that they actually have been looking at both of the crosswalks.

Mr. Winzig stated that there was a question last week about the current library building lease, and how the premises will be left at the end of the lease. The Council members were provided with a copy of the lease, which states that the demised premises and improvements thereon will be left in good repair and condition, subject only to ordinary wear and tear.

Law Director Barbour advised that he mis-spoke at the Council meeting held February 24, 2020 about the library lease. He had said that the shared parking lot, which is also the pool overflow lot as it is sometimes called, would be the landlord's responsibility to maintain. Mr. Barbour stated that this is incorrect; it will be the tenant's responsibility to maintain.

Mrs. Stainbrook commented that Council has talked in the past about some of the Finance Project Sheets. She would like to get everyone's thoughts and see if we might want to have Finance and the Finance Committee look at the information and how it is presented on the spreadsheets. This came up for Mrs. Stainbrook in going through the different sheets to find everything she was looking for in regard to the paving projects. She is not sure we need everything that is listed here, but it might be a good idea to review the process.

Mr. Tadych stated that Mrs. Stainbrook and he talked about this at some length recently, and he is going to request for the Finance Committee that serious heavy projects be shown on one sheet of paper where the whole project is laid out. Mr. Winzig and others have mentioned this type of

thing, and he would like the Finance Department to review the project from the beginning to the end.

Mrs. Mahoney stated that the new system will provide this, and she does not want to spend hours and hours on something that will be part of the new system. Mr. Tadych stated that some people on Council would like to see a couple projects presented as he requested before the end of the year.

Mayor Koomar advised that relative to the potential for a meeting next week, they have been in discussion with the Ohio Department of Natural Resources (ODNR) again today, relative to the \$130,000 in State Capital funding that needs to have the correct wording since the restroom project is in Cahoon Memorial Park. There was some potential movement today from the ODNR, and the application might be positive for the City going forward. They do want the money spent by the end of June, so we may want to look at that project, based on that funding, and move that along. The Mayor would probably want to have a meeting next week to keep that moving, with possibly a Public Improvements meeting as part of the discussions. There was a difference of \$120,000 that was not funded. The Mayor noted that the City of Avon Lake just had a two-stall restroom built that came in at a high amount. He stated that if we are going to try to look at that project and get it out to bid, the ODNR would probably tell us we should move this with purpose. The Mayor would at least like to have a discussion on the project.

Mr. Winzig asked if when the Mayor says the money needs to be spent, or the project needs to be approved. The Mayor stated that the project needs to be completed. He has been talking with Representative Greenspan because he has been working with them to try to find some latitude. Mr. Barbour and Mr. Ebert devised something that the ODNR is amenable to, but not having a discussion has been dragging this out. Relative to three readings, the Mayor would like to get the project out there, get some more data and have that discussion.

Ms. Maier asked if this is not under contract with the state yet because of the language. The Mayor stated that it is not under contract yet. Ms. Maier asked if the Mayor thought it will be possible to get it done before the end of the state fiscal year. The Mayor said that is one alternate, but he would like to see if it can be extended because if it can be extended the extra money would need to be appropriated to get that project done. He would not want to wait two weeks for the next scheduled Council meeting. Ms. Maier suggested the Mayor find out if the money just needs to be encumbered by the end of the state fiscal year. The Mayor stated that this is his hope and if that would be the case a meeting might not be necessary.

Ms. DeGeorge asked if meetings can be at any time, or is it necessary to adhere to the usual 7 p.m. or 7:30 p.m. time. Mr. Barbour stated that special meetings can be called at any time without adhering to the usual 7 or 7:30 p.m. time.

ADJOURNMENT

There being no further discussion, the meeting adjourned at 7:30 p.m.

Committee Meeting of Council
March 2, 2020



David L. Tadych, Vice President of Council

Joan Kemper, Clerk of Council

CITY OF BAY VILLAGE

Council Minutes, Regular Meeting
Council Chambers 7:32 p.m.

March 2, 2020

David L. Tadych, Vice President of Council, presiding

Present: DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar.

Excused: Mr. Clark.

Also Present: Law Director Barbour, Finance Director Mahoney, Director of Public Service and Properties Liskovec, Police Chief Spaetzel, Fire Chief Lyons, Community Services Director Selig, Building Director Tuck-Macalla.

AUDIENCE.

Clare Banasiak, Tara Wendell.

Mr. Tadych called the Regular Meeting of Council to order at 7:32 p.m. in the Council Chambers of Bay Village City Hall, with the Pledge of Allegiance led by Nancy W. Stainbrook, Councilwoman-at-large.

Mr. Tadych called for a reading of the minutes of the Special Meeting of Council held February 24, 2020. Mrs. Stainbrook **MOVED** to dispense with the reading and accept the minutes of the Special Meeting of Council held February 24, 2020 as prepared and distributed.

Motion carried 6-0.

Mr. Tadych called for a reading of the minutes of the Cahoon Memorial Park Trustees meeting held February 24, 2020. Mrs. Stainbrook **MOVED** to dispense with the reading and accept the minutes of the Cahoon Memorial Park Trustees meeting held February 24, 2020, as prepared and distributed.

Motion carried 7-0.

AUDIENCE

Clare Banasiak, Tara Wendell.

ANNOUNCEMENTS

Mayor Koomar announced the following appointments:

Appointment of Debra Jesionowski to the Tree Commission for a three year term expiring March 2, 2023.

Reappointment of Kevin Krol to the Architectural Board of Review for a three year term expiring March 2, 2023.

REPORTS

Law Director Barbour had no report this evening.

Finance Director Mahoney had no report this evening.

Director of Public Service and Properties Liskovec advised that in regard to the Sunset Area Utility Project, the water main for the Kenmore lane of the project has been completed, and the contractor is now working on the water main on Rockledge Drive. LED lighting conversions have been completed in accordance with an updated time table from First Energy.

Mayor Koomar commented that the contractor did a good job of staying on schedule with utility plans that were not accurate in the Sunset area.

Director of Community Services Selig had no report this evening.

Police Chief Spaetzel reported that the Police Department is very close to purchasing two speed control devices. They are working with the Service Department to make sure they will not create a new burden on them as far as how they are going to be moved around and placed.

Chief Spaetzel gave a shout-out to the Service Department, particularly Al Stier and Steve Doick, for their work in getting the LED work done. They completed the Police Department building completely, and did a fantastic job, in a very short time, of completing the traffic lights.

Fire Chief Lyons announced proudly that based on its recent analysis of the Bay Village Fire and Rescue Services, the Bay Village Fire Department has received the Insurance Services Organization (ISO) Class 2 Public Protection Classification (PPC). This places Bay Village in the top 2% of communities nationwide. ISO is a third party independent agency that evaluates the readiness of 50,000 Fire Departments in America every five years. It rates the results on a national scale from 1 to 10, with 1 being the highest possible rating. According to the ISO, its public protection classification program plays an important role in the underwriting process with insurance companies. Most United States insurers report that the PPC information is used in the decision making process when deciding what businesses to cover, and prices to charge for residential and commercial insurance. With each improvement in the PPC rating, the community residents may have a discount on their annual insurance premiums. The PPC program evaluates communities according to uniform criteria, including emergency communications, fire department staffing and training, water supply, hydrants and inspections. For an historical perspective, Bay Village was assigned a PPC rating of 5 from 1971 through 2014. In 2014, there was an improvement to a 3 rating, and with this most recent rating in 2019, Bay Village is now a Class 2. Chief Lyons is already making plans to improve the department to a Class 1 rating for the next PPC analysis, which would place the department in the top 1% of the nation.

Building Director Tuck-Macalla reported that the plans for the library have been received and have been sent out for review. Comments were received back from the reviewer and the library architects are now working on revisions. The plans will then go back to the reviewer to make sure everything is o.k. The time frame for this review and approval to be finished is within the next three weeks. The reviewer is Sixmo Architects.

Mayor Koomar reported that Director of Public Service Liskovec walked the Bayway Cabin this week and the asbestos is there in greater quantities than first recognized. Mr. Liskovec stated that in order to prepare for bidding the library board had to put a package together for testing and documentation. Mr. Liskovec spoke to the Facilities Manager of the Cuyahoga County Library and learned that there was asbestos in areas where Mr. Liskovec initially would not have suspected. Before removing any good mechanical equipment by City workers, they will make sure that the asbestos is removed. The expense for the removal of the asbestos is the library's obligation.

Ms. DeGeorge asked if the building has to be tented when it is taken down because of the asbestos. Mr. Liskovec stated that he does not have an answer, but once a contractor is selected there will be a ten-day notice per the Environmental Protection Agency. Mr. Tuck-Macalla stated that they probably will not tent the whole building, but will take the asbestos out piece by piece. It has to be disposed of apart from any of the rest of the structure. It will be abated, remediated, and then the building will come down.

AUDIENCE

There were no comments from the audience this evening.

COMMUNICATIONS

There were no communications this evening.

ENVIRONMENT, SAFETY & COMMUNITY SERVICES COMMITTEE –Ms. DeGeorge

Ms. DeGeorge read, **Ordinance 20-21** amending Codified Ordinance Section 129.02 regarding Division of Police; Members, and declaring an emergency, and moved for adoption.

There being no further discussion, Mr. Tadych called for a vote on the motion for adoption of Ordinance No. 20-21.

Roll Call on Suspension of the Charter Rules:

Yeas-DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.

Nays- None.

Roll Call on Suspension of the Council Rules:

Yeas –DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.

Nays –None.

Minutes of Regular Meeting
Bay Village City Council
March 2, 2020

Roll Call on Inclusion of the Emergency Clause:

Yeas –DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.

Nays – None.

Roll Call on Adoption:

Yeas– DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.

Nays –None.

Mr. Barbour announced adoption of Ordinance No. 20-21, an emergency measure, by a vote of 6-0.

Motion by Ms. DeGeorge to confirm the appointment by Mayor Koomar of Debra Jesionowski to the Tree Commission for a three-year term expiring March 2, 2023.

Motion carried 6-0.

FINANCE AND CLAIMS-Mr. Winzig

Mr. Winzig had no report this evening.

PLANNING, ZONING, PUBLIC BUILDINGS AND GROUNDS COMMITTEE-Ms. Maier

Ms. Maier read **Ordinance 20-22** authorizing the Mayor to enter into a Ground Lease Agreement with the Cuyahoga County Public Library for a parcel of real estate in Cahoon Memorial Park located at 27400 Wolf Road, and declaring an emergency, and moved for adoption.

There being no further discussion, Mr. Tadych called for a vote on the motion for adoption of Ordinance No. 20-22.

Roll Call on Suspension of the Charter Rules:

Yeas-Kelly, Maier, Stainbrook, Tadych, Winzig, DeGeorge.

Nays- None.

Roll Call on Suspension of the Council Rules:

Yeas –Kelly, Maier, Stainbrook, Tadych, Winzig, DeGeorge.

Nays –None.

Roll Call on Inclusion of the Emergency Clause:

Yeas –Kelly, Maier, Stainbrook, Tadych, Winzig, DeGeorge.

Nays – None.

Roll Call on Adoption:

Yeas– Kelly, Maier, Stainbrook, Tadych, Winzig. DeGeorge.

Nays –None.

Mr. Barbour announced adoption of Ordinance No. 20-22, an emergency measure, by a vote of 6-0.

Motion by **Maier** to confirm the reappointment of Kevin Krol to the Architectural Board of Review for a three-year term expiring March 2, 2023.

Motion carried 6-0

PUBLIC IMPROVEMENTS/STREETS/SEWERS/DRAINAGE COMMITTEE-Mrs. Stainbrook

Motion by **Stainbrook** to authorize the Director of Public Service and Properties to advertise for bids for the Transfer Ramp Rehabilitation Project.

Motion carried 6-0.

RECREATION AND PARK IMPROVEMENTS COMMITTEE –Mr. Winzig

Mr. Winzig introduced and read **Resolution No. 20-24** accepting donation of office furniture for the Recreation Department offices, and declaring an emergency, and moved for adoption.

There being no further discussion, Mr. Tadych called for a vote on the motion for adoption of Resolution No. 20-24.

Roll Call on Suspension of the Charter Rules:

Yeas-Maier, Stainbrook, Tadych, Winzig, DeGeorge, Kelly.
Nays- None.

Roll Call on Suspension of the Council Rules:

Yeas –Maier, Stainbrook, Tadych, Winzig, DeGeorge, Kelly.
Nays –None.

Roll Call on Inclusion of the Emergency Clause:

Yeas – Maier, Stainbrook, Tadych, Winzig, DeGeorge, Kelly.
Nays – None.

Roll Call on Adoption:

Yeas– Maier, Stainbrook, Tadych, Winzig, DeGeorge, Kelly.
Nays –None.

Mr. Barbour announced adoption of Resolution No. 20-24, an emergency measure, by a vote of 6-0.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE –Mr. Kelly

Mr. Kelly had no report this evening.

MISCELLANEOUS

In compliance with Section 121.22 of the Ohio Revised Code, Mrs. Stainbrook **MOVED** to convene to Executive Session at 7:45 p.m. regarding Sale and Acquisition of Property.

Minutes of Regular Meeting
Bay Village City Council
March 2, 2020

Roll Call Vote:

Yeas – Stainbrook, Tadych, Winzig, DeGeorge, Kelly, Maier.
Nays – None.

Motion carried 6-0.

Also in attendance in Executive Session were Mayor Koomar, Law Director Barbour, and Director of Public Service and Properties Liskovec.

Council reconvened in an open meeting at 8:20 p.m. Present were: DeGeorge, Kelly, Maier, Stainbrook, Tadych, and Winzig.

ADJOURNMENT

There being no further discussion or matters to come before the Council this evening, the meeting adjourned at 8:24 p.m.



David L. Tadych, Vice President of Council

Joan Kemper, Clerk of Council

CITY OF BAY VILLAGE

CAHOON MEMORIAL PARK TRUSTEES

March 2, 2020
7:30 p.m.

Vice President of Council Tadych called the meeting called to order in the Conference Room of Bay Village City Hall at 7:30 p.m.

Present: DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar.

Excused: Mr. Clark

Also Present: Law Director Barbour, Finance Director Mahoney, Police Chief Spaetzel, Fire Chief Lyons, Director of Public Service and Properties Liskovec, Community Services Director Selig, Building Director Tuck-Macalla.

AUDIENCE

Clare Banasiak, Tara Wendell, Denny Wendell.

Library Land Lease Agreement.

Motion by **Maier**, to approve the Land Lease Agreement for the Bay Village Branch of the Cuyahoga County Public Library, pursuant to the approval of the Ordinance granting the lease agreement in the meeting of the Bay Village City Council on this date, March 2, 2020.

Motion carried 7-0.

Permission to the Bay Village Green Team to hold Shredding Day on June 6, 2020 from 9 a.m. to 12 Noon, and Habitat for Humanity Pick Up on June 6, 2020 from 9 a.m. to 3 p.m., both events to be held at the Bay Village Police Station.

Motion by **Winzig** to grant permission to the Bay Village Green Team to hold Shredding Day on June 6, 2020 from 9 a.m. to 12 Noon, and Habitat for Humanity Pick Up on June 6, 2020 from 9 a.m. to 3 p.m., with both events to be held at the Bay Village Police Station.

Ms. Tara Wendell, representing the Green Team, stated that at last year's event ten tons of paper were collected.

Motion carried 7-0.

There being no further business to be brought before the Trustees this evening, the meeting adjourned at 7:32 p.m.

Minutes of a Meeting of
Cahoon Memorial Park Trustees
March 2, 2020



David L. Tadych, Vice President of Council

Joan Kemper, Clerk of Council

ORDINANCE NO.
INTRODUCED BY:

AN ORDINANCE

AN ORDINANCE AUTHORIZING THE MAYOR AND COUNCIL TO TAKE ANY AND ALL ADMINISTRATIVE ACTION DEEMED NECESSARY IN THE HANDLING OF STATE OF EMERGENCY AND MANDATES ISSUED BY THE GOVERNOR OF THE STATE OF OHIO, THE OHIO DEPARTMENT OF HEALTH AND THE CUYAHOGA DEPARTMENT OF HEALTH AS IT PERTAINS TO THE OPERATIONS OF THE CITY OF BAY VILLAGE, INCLUDING ADJOURNING, POSTPONING OR CANCELING MEETINGS AND DECLARING AN EMERGENCY.

WHEREAS, the current threat of the COVID-19 pandemic has caused the Governor of the State of Ohio to declare a state of emergency; and

WHEREAS, The Governor further asked state agencies to develop and implement procedures, including suspending or adopting temporary rules within an agency's authority, consistent with recommendations from the Ohio Department of Health designed to prevent or alleviate this public health threat; and

WHEREAS, the Administration, consistent with actions now being taken by state and county officials, seeks to have Council authorize it to act quickly to institute any and all reasonable measures to protect the health of City's employees and public by reducing the risk of contracting and spreading this dangerous illness; and

WHEREAS, the above-mentioned state of emergency compels the cancellation of public events and gatherings: and

WHEREAS, this Ordinance shall provide guidance during this emergency and other circumstances where Council, boards, and/or commissions may be unable to meet, choose not to meet or be unable to reach a quorum due to the health emergency; and

WHEREAS, as set forth in Article 2 of the City of Bay Village Charter, this Council by a vote of at least two-thirds of its members determines that the President of Council, or in the President's absence, the Vice President, or in the absence of the Vice President then the Mayor, may adjourn, postpone or cancel council meetings in the event of a state of emergency being declared by the State of Ohio, Cuyahoga County, or the City of Bay Village or upon recommendation of community health and safety officials; and

WHEREAS, as set forth in Article 2 of the City of Bay Village Charter, this Council by a vote of at least two-thirds of its members, determines that this Ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the property, health, and safety of the public and City personnel, and to provide

for the usual daily operation of municipal departments, in that holding public meetings and having large gatherings during a pandemic may threaten public health;

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Bay Village, Ohio:

SECTION 1. That Council hereby authorizes the Mayor to execute and take all reasonable administrative actions to contain the spread of the COVID-19 virus by, among other things, deploying personnel in a manner deemed best suited to minimize contact with each other and the general public wherever and whenever possible so as to maintain the operations of the City as much as possible and preserve its workforce, and: furthermore, the Mayor is authorized to take any emergency actions directed by the Governor, State Department of Health, or the County Health Department to protect and aid the employees and the public in regard to the COVID-19 virus, until such time as it is determined that the emergency no longer exists.

SECTION 2. That meetings of Council may be adjourned, postponed or cancelled by the President of Council, or if the President is unavailable, by the Vice President of Council, or if the Vice President is unavailable, the Mayor, due to the restrictions to public gatherings or other orders issued by the Governor, the State Department of Health, or the County Health Department for the health and safety of the public to eliminate the potential spread of the COVID-19 virus, or the inability to reach a quorum due to illness, quarantine, public health orders, or other cause related to the pandemic.

SECTION 3. That the meetings of the boards and commissions of the City are hereby cancelled or postponed at the discretion of the Mayor, or the Mayor's designee, due to restrictions or other orders issued by the Governor, the State Department of Health, or the County Health Department for the health and safety of the public to eliminate the potential spread of the COVID-19 virus, or the inability to attain a quorum due to illness, quarantine, public health orders, or other cause related to the pandemic.

SECTION 4. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity to authorize the Mayor and/or Council to take any and all measures to protect the public and the City's employees from contracting and/or spreading the COVID-19, thus for the health, safety and welfare of the public. Therefore this Ordinance shall be in full force and effect from and, immediately after passage and approval by the Mayor.

PASSED:

PRESIDENT OF COUNCIL

CLERK OF COUNCIL

APPROVED:

MAYOR

031720 jt

RESOLUTION NO.
INTRODUCED BY:

A RESOLUTION
**AUTHORIZING THE DONATION OF PERSONAL PROPERTY ITEMS
RECEIVED INTO POSSESSION BY THE BAY VILLAGE POLICE
DEPARTMENT TO THE VILLAGE BICYCLE COOPERATIVE,
AND DECLARING AN EMERGENCY**

WHEREAS, the City of Bay Village Police Department has received into its possession over the last several years a variety of personal property items in the form of bicycles that were taken as evidence, confiscated, found or abandoned; and

WHEREAS, the Division of Police has made reasonable efforts to locate persons entitled to possession of the personal property in its custody; and

WHEREAS, said items have minimal value but could be restored or used for parts by the Village Bicycle Cooperative;

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Bay Village, Ohio:

SECTION 1. That Council authorizes the donation of personal property items in the form of bicycles taken into possession by the Bay Village Police Department as evidence, confiscated, found or abandoned to the Village Bicycle Cooperative.

SECTION 2. That this Council finds and determines that all formal action of this Council concerning and relating to the passage of this resolution were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 3. That this resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, and further so said donation may move forward expeditiously, wherefore this resolution shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

PRESIDENT OF COUNCIL

CLERK OF COUNCIL

APPROVED:

MAYOR
030920 jt

CITY OF BAY VILLAGE AGENDA REQUEST MARCH 19, 2020

OVERVIEW

1. Action Requested

Appropriation changes as described below.

2. Previous Action

Amending previously approved appropriations for specific projects.

3. Background/Justification for Current Action

CMAG 22 Grant Project (Crosswalks and path):

Original Appropriation: \$146,000

Expended and encumbered to date (112,366.46)

Remaining Funds from original appropriation: \$33,633.54

Estimated cost for trail (attached memo Don Beirut): \$43,604

Additional appropriation needed (from Infrastructure Improvement Fund) \$10,000

(Reminder that \$73,000 was grant funds initially)

Cahoon Multipurpose Facility – see memo from Jon Liskovec

Additional appropriation needed (from Building Improvement Fund) \$145,000

Sunset Improvement – see memo from Jon Liskovec

Additional appropriation needed (from Infrastructure Improvement Fund) \$22,000

Longbeach Paving – see memo from Jon Liskovec

Additional appropriation needed (from Infrastructure Improvement Fund) \$1,000

Ohio Bureau of Workers Compensation

A rebate for Safety Council performance was received from BWC for our participation in Safety Council in 2019. City would like to use these funds for employee wellness and future safety initiatives

Appropriation (from Workers Compensation Fund): \$1,400

4. Financial Impact

Total of \$33,000 appropriated from reserves in Infrastructure Improvement and \$145,000 from reserves in Building Improvement.

Workers Compensation fund no impact – appropriating additional funds received.

5. Affected Parties

Service and Human Resources

March 19, 2020

**Cahoon and Columbia Parks
(MULTI-PURPOSE TRAIL)
PRELIMINARY ESTIMATE OF PROJECT COST**

Project Scope:

The proposed project consists of the construction of an all purpose trail. The project is partially funded by a Coastal Management Assistance Grant (CMAG) through the Ohio Department of Natural Resources (ODNR).

ITEM NUMBER	ITEM DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL
1	Clearing and Grubbing	1	LUMP	\$7,500.00	\$7,500.00
2	Excavation & Embankment	1	LUMP	\$2,000.00	\$2,000.00
3	Subgrade Compaction	160	SY	\$1.50	\$240.00
4	4" ODOT 301 Asphalt Concrete Base	30	CY	\$185.00	\$5,550.00
5	6" ODOT 304 Aggregate Base	30	CY	\$50.00	\$1,500.00
6	Tack Coat	10	GAL	\$4.00	\$40.00
7	1-1/4" ODOT 441 Asphalt Concrete Surface Course, Type 1, (448), PG64-22	10	CY	\$220.00	\$2,200.00
8	1-3/4" ODOT 441 Asphalt Concrete Intermediate Course, Type 2, (448), PG64-22	20	CY	\$180.00	\$3,600.00
9	4" Underdrain W/ Fabric	140	LF	\$14.00	\$1,960.00
10	ODOT 411 Berm	30	SY	\$20.00	\$600.00
11	Rock Channel Protection, Type C w/ Filter Fabric	20	CY	\$80.00	\$1,600.00
12	Headwall 2.1	1	EACH	\$1,500.00	\$1,500.00
13	12" Storm Sewer	40	LF	\$60.00	\$2,400.00
14	Catch Basin	1	EACH	\$2,200.00	\$2,200.00
15	Mobilization	1	LUMP	\$3,000.00	\$3,000.00
16	Linear Grading, Topsoil, Seeding and Mulching	250	SY	\$3.00	\$750.00
17	Erosion Control	1	LUMP	\$1,500.00	\$1,500.00
18	ODNR Trail Sign	1	LUMP	\$500.00	\$500.00
19	Construction Staking	1	LUMP	\$1,000.00	\$1,000.00
Subtotal					\$39,640.00
Contingency (10%)					\$3,964.00
TOTAL PRELIMINARY PROJECT COST ESTIMATE					\$43,604.00

Note:

The costs shown represent an estimate of probable construction costs prepared in good faith and reasonable care. Chagrin Valley Engineering, Ltd. has no control over the costs of construction labor, materials or equipment, nor over competitive bidding.



Donald P. Bierut, PE
Chagrin Valley Engineering, Ltd.
Bay Village Engineer

CITY OF BAY VILLAGE, OHIO
ORDINANCE NO. 20-
By: Mr. Tadych

To make appropriations for the current and other expenditures of the City of Bay Village for the fiscal year 2020, as previously appropriated in the annual appropriations 19-109.

NOW, THEREFORE, be it ordained by the Council of the City of Bay Village, State of Ohio:

Section 1: That to provide for the current expenses and other expenditures of the City of Bay Village during the fiscal year ending December 31, 2020, the following sums be and they are hereby set aside and appropriated from the funds herein specified as follows, to wit:

Section 2: That there be appropriated transferred and advanced from the following funds and as further detailed in the Schedules attached hereto as Exhibit "A" and incorporated herein:

General Fund - 100						
Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
100	Total General Fund	\$ 8,336,052	\$ 3,831,552	\$ 59,900	\$ 1,013,348	\$ 13,239,852

Special Revenue Fund Group - 200						
Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
210	Emergency Paramedic	\$ 1,263,820	\$ 96,225	\$ 12,000	\$ -	\$ 1,372,045
230	Parks and Recreation	715,850	312,100	22,000	-	1,049,950
231	Community Gym Capital Improvement	-	-	15,000	-	15,000
232	Youth Activities	-	-	-	-	-
234	Play in Bay	-	-	-	-	-
235	Bay Family Services	-	49,000	-	-	49,000
236	Community Diversion	-	5,500	-	-	5,500
238	Tennis Court Maintenance	-	-	10,000	-	10,000
240	Equipment Replacement	-	-	-	-	-
245	Private Property Maintenance	35,028	33,500	-	-	68,528
250	State Highway	-	100,000	-	-	100,000
270	Street Construction	656,350	294,740	654,975	-	1,606,065
280	Police Pension	388,200	-	-	-	388,200
281	Fire Pension	561,800	-	-	-	561,800
282	Accrued Benefits	140,000	-	-	-	140,000
284	Endowment Trust	-	18,314	-	-	18,314
290	Senior Programs	-	17,000	-	-	17,000
292	Law Enforcement	-	14,000	-	-	14,000
293	Drug Fine/Bail Forfeiture	-	5,000	-	-	5,000
294	Alcohol Intervention	-	7,000	-	-	7,000
295	DARE	-	564	-	-	564
297	Federal Equitable Sharing	-	30,000	-	-	30,000
299	Grant Funds	-	-	-	-	-
200	Total Special Revenue Funds	\$ 3,761,048	\$ 982,943	\$ 713,975	\$ -	\$ 5,457,966

Debt Service Fund Group - 300						
Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
300	General Bond Retirement	\$ -	\$ 6,142,027	\$ -	\$ -	\$ 6,142,027

Capital Project Fund Group - 400

Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
400	General Capital Improvement	\$ -	\$ -	\$ 3,128,386	\$ -	\$ 3,128,386
480	Walker Road Park	-	220	-	-	220
490	Public Improvement	-	-	-	-	-
494	Infrastructure Improvements	-	-	33,000	-	33,000
495	Municipal Building Improvements	-	-	145,000	-	145,000
496	Public Building Roof Improvements	-	-	-	-	-
400	Total Capital Project Fund Group	\$ -	\$ 220	\$ 3,306,386	\$ -	\$ 3,306,606

Enterprise Fund Group - 500

Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
520	Pool	\$ 249,700	\$ 140,300	\$ 20,000	\$ -	\$ 410,000
580	Sewer	924,450	1,519,057	142,500	-	2,586,007
500	Total Enterprise Fund Group	\$ 1,174,150	\$ 1,659,357	\$ 162,500	\$ -	\$ 2,996,007

Internal Service Fund Group - 600

Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
600	Health Insurance	\$ 30,800	\$ 1,468,846	\$ -	\$ -	\$ 1,499,646
601	General Insurance	-	173,230	-	-	173,230
602	Workers Compensation	140,729	16,400	-	-	157,129
600	Total Internal Service Fund Group	\$ 171,529	\$ 1,658,476	\$ -	\$ -	\$ 1,830,005

Trust Fund Group - 800

Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
801	Unclaimed Monies	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000
840	Waldeck	-	11,000	-	-	11,000
860	Dwyer	-	10,000	-	-	10,000
800	Total Trust Fund Group	\$ -	\$ 26,000	\$ -	\$ -	\$ 26,000

Deposit Fund Group - 900

Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
930	Building Deposits	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
920	Employee FSA	-	65,000	-	-	65,000
931	Security Deposits	-	22,000	-	-	22,000
900	Total Deposit Fund Group	\$ -	\$ 137,000	\$ -	\$ -	\$ 137,000

Grand Total All Funds \$ 13,441,779 \$ 14,437,675 \$ 4,242,761 \$ 1,013,348 \$ 33,135,463

Itemized List of Transfers and Advances by Fund

Description	Amount
General Fund to Parks and Recreation	\$ 425,000
General Fund to General Capital	350,000
General Fund to Pool	100,000
General Fund to Community Gym	9,348
General Fund to Bay Family Services	49,000
General Fund to Fire Pension	80,000
Total Transfers	\$ 1,013,348
Total Advances and Advance Repayments	\$ -
Total Transfers and Advances	\$ 1,013,348

Section 3: That the City Director of Finance be and is hereby authorized and directed to draw warrants against the appropriations set forth upon presentation of proper vouchers.

Section 4: That all expenditures within the fiscal year ending December 31, 2020 shall be made in accordance with the code accounts set forth above, and shall be made within the appropriations herein provided ("Appropriations" as used means the total amount appropriated for an individual fund). For any Capital Project Funds (400 Series) the appropriation herein approved shall lapse only upon completion of all specified projects; therefore, any appropriation balance unexpended at the end of the fiscal year shall be carried forward to subsequent fiscal years.

Section 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 6: This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare for the reason that it is necessary in the current operation of the City, and therefore shall take effect immediately upon its enactment and approval by the Mayor.

PASSED:

PRESIDENT OF COUNCIL

CLERK OF COUNCIL

MAYOR

DATE

EXHIBIT "A"
SCHEDULE OF BUDGETS BY DEPARTMENT FOR GENERAL FUND

Department	Personal Service	Other	Equipment Replacement	Transfers	Total
Council	\$ 88,500.00	\$ 13,350.00	\$ -	\$ -	\$ 101,850.00
Clerk of Council	66,550.00	875.00	-	-	67,425.00
Mayor	285,400.00	22,815.00	1,000.00	-	309,215.00
Law	135,306.00	81,650.00	-	-	216,956.00
Finance	262,500.00	25,050.00	1,200.00	-	288,750.00
Taxation	-	228,300.00	-	-	226,300.00
General Administration	239,000.00	527,014.00	1,200.00	1,013,348.00	1,780,562.00
Civil Service	-	5,100.00	-	-	5,100.00
Planning Commission	5,300.00	625.00	-	-	5,925.00
Zoning Board of Appeals	2,600.00	600.00	-	-	3,200.00
Service	1,850,790.00	2,232,113.00	13,000.00	-	4,095,903.00
Fire	1,585,465.00	249,075.00	14,000.00	-	1,848,540.00
Police	3,021,441.00	391,310.00	27,000.00	-	3,439,751.00
Central Dispatch	-	-	-	-	-
Building	509,600.00	36,150.00	-	-	545,750.00
Architecture Board of Review	-	25.00	-	-	25.00
Community Services	282,600.00	19,500.00	2,500.00	-	304,600.00
GRAND TOTAL	\$ 8,335,052.00	\$ 3,831,552.00	\$ 59,900.00	\$ 1,013,348.00	\$ 13,239,852.00

EXHIBIT "B"
SCHEDULE OF MAJOR CAPITAL PROJECTS AND EQUIPMENT APPROPRIATIONS BY FUND

Fund	Description	Amount
Street Construction (270)	Road Improvements	654,975.00
Total Street Construction (270)		654,975.00
General Capital (400)	Information Technology Improvements	46,500.00
	Finance ERP System (continuation from 2019)	155,000.00
	Website Improvement	12,500.00
	Bradley Park Playground	40,000.00
	Reese Court Basketball Courts	120,000.00
	COTF Grant- Cahoon River Basin Trail	543,886.00
	CMAG Columbia Stairs and Bay Point	125,000.00
	Fire Equipment	22,000.00
	Police Vehicles	124,000.00
	Police Equipment	8,000.00
	Road Improvements	314,500.00
	LED Solar Crossing Sign	35,000.00
	Ashton Lane Bridge Right of Way	26,500.00
	Cahoon Connectivity Bridge	35,000.00
	Community House Study	40,000.00
	Service Roof Replacement	35,000.00
	City Hall Repairs	16,000.00
	Cemetery Shoreline Improvements (continuation from 2019)	125,000.00
	Huntington Generator Upgrades	75,000.00
	Walker Road Park Improvement (partial funding)	489,500.00
	Service Vehicles	740,000.00
Total General Capital (400)		3,128,386.00
Infrastructure Improvement (494)	CMAG 22 Path	10,000.00
	Sunset Improvement	22,000.00
	Longbeach Paving	1,000.00
Total Infrastructure Improvement (494)		33,000.00
Building Improvement (495)	Cahoon Multipurpose Facility	145,000.00
Total Building Improvement (495)		145,000.00
Sewer Improvements (580)	Walker Road Park Improvement (partial funding)	120,500.00
Total Sewer Improvements (580)		120,500.00
GRAND TOTAL		\$ 4,081,861.00

Total amount appropriated by fund may not be exceeded.

ORDINANCE NO.
INTRODUCED BY:

AN ORDINANCE
REPEALING ORDINANCE 16-32,
AND DECLARING AN EMERGENCY.

WHEREAS, the City of Bay Village annually provides a budget which is approved by Council and is subject to certain State bidding limitations; and

WHEREAS, the Finance Director may approve expenditures submitted by the department directors or as directed by Council within amounts appropriated by Council; and

WHEREAS, the current threat of the COVID-19 pandemic has caused the Governor of the State of Ohio to declare a state of emergency; and

WHEREAS, The Administration may need to quickly expend funds for capital expenditures in an amount less than \$50,000 and for personal services contracts in excess of \$20,000 due to the pandemic emergency; and

WHEREAS, the Administration, consistent with actions now being taken by state and county officials, seeks to have Council authorize it to act quickly to institute any and all reasonable measures to protect the health of City's employees and public by reducing the risk of contracting and spreading this dangerous illness; and

WHEREAS, the provisions of the Ohio Revised Code regarding bidding, purchasing and contracting would remain in effect; and

WHEREAS, it may not be possible to convene Council to consider personal services contract greater than \$20,000 or capital expenditures in an amount less than \$50,000 due to conditions arising from the pandemic such as illness, quarantine or public health orders; and

WHEREAS, as set forth in Article 2 of the City of Bay Village Charter, this Council by a vote of at least two-thirds of its members, determines that this Ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the property, health, and safety of the public and City personnel, and to provide for the usual daily operation of municipal departments, in that holding public meetings and having large gatherings during a pandemic may threaten public health;

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Bay Village, Ohio:

SECTION 1. That Ordinance 16-32 is hereby repealed.

SECTION 2. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 3. That this ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, wherefore this ordinance shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

PRESIDENT OF COUNCIL

CLERK OF COUNCIL

APPROVED:

MAYOR

031920 jt

CITY OF BAY VILLAGE AGENDA REQUEST MARCH 11, 2020

OVERVIEW

1. Action Requested

Approval to enter into agreements with Ronyak Paving for the Longbeach Pavement Repair project and Specialized Construction for the Sunset Paving Project.

2. Previous Action

Both projects were publically advertised for bids.

3. Background/Justification for Current Action

The Sunset Pavement Project is the second phase of work to follow the current Sunset Utility project. Originally, funding for both projects was appropriated by council. Due to various circumstances, an additional amount of \$22,000 is required to award the contract to the recommended bidder.

The Longbeach Pavement Repair project was budgeted and appropriated by council for 2020 and bid out accordingly. Based on the bid results, an additional amount of \$1,000 is required to award the contract to the recommended bidder.

4. Financial Impact

Appropriation of \$23,000 from the Infrastructure Improvement Fund in order award and execute both projects.

5. Implementation Plan

Notify the appropriate contractors of the winning award and schedule the projects accordingly.

6. High-Level Timeline/Schedule

Immediate notification to be issued each contractor. Project completions are estimated as stated in the engineers letters of recommendation.

**City of Bay Village
Memorandum**

Date: March 12, 2020

To: Jon Liskovec, Director of Public Services and Properties

From: Donald Bierut, PE
City Engineer

Re: Bid Results for the Sunset Drive Area Paving Improvements – Rebid

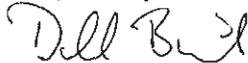
The City of Bay Village advertised for contractors to bid on the Sunset Drive Area Paving Improvements project. The bid was due on February 27, 2020. Two contractors submitted a bid. The advertised construction estimate was \$250,000.00.

The “Lowest Responsive and Responsible Bidder” was Specialized Construction, Inc. Their bid was within the advertised estimate, considered complete and provided all the information that was requested. I contacted them to discuss their bid and confirm their understanding of the project’s requirements and the City’s expectations of quality and scheduling.

Based on our review of their bid, my conversation with them and a review of their references, it is my recommendation to award the Contract to Specialized Construction, Inc. for \$244,688.75. Their earliest start date is May 1, 2020. They estimate the work will take 90 days to complete.

If you have any questions, please do not hesitate to contact me.

Respectfully,



Donald Bierut, PE

cc: Paul Koomar, Mayor
Mark Barbour, Law Director
Renee Mahoney, Finance Director
Curtis Krakowski, Infrastructure Manager

BID TABULATION
SUNSET DRIVE AREA PAVING
CITY OF BAY VILLAGE, OHIO

DATE: FEBRUARY 27, 2020
CVE JOB NO. 19122 Engineer's Estimate \$250,000.00

SPECIALIZED CONSTRUCTION, INC.		CHAGRIN VALLEY PAVING, INC.					
ITEM	DESCRIPTION	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
1	PROFILE PLANING	SY	5,327	\$4.00	\$21,308.00	\$2.20	\$11,719.40
2	PAVEMENT REMOVED	SY	770	\$10.00	\$7,700.00	\$22.00	\$16,940.00
3	ASPHALT PAVEMENT RECYCLING	SY	5,327	\$9.75	\$51,938.25	\$11.45	\$60,994.15
4	ENGINEERED RECYCLING ASPHALT EMULSION	GAL	10,654	\$3.25	\$34,625.50	\$4.00	\$42,616.00
5	ADDITIONAL AGGREGATE	TONS	90	\$75.00	\$6,750.00	\$75.00	\$6,750.00
6	FOG SEALING	GAL	532	\$1.00	\$532.00	\$2.50	\$1,330.00
7	FULL DEPTH ASPHALT REPAIRS (MISC. LOCATIONS)	SY	500	\$65.00	\$32,500.00	\$62.00	\$31,000.00
8	PARTIAL DEPTH ASPHALT REPAIRS (MISC. LOCATIONS)	SY	250	\$25.00	\$6,250.00	\$30.00	\$7,500.00
9	SUBGRADE REMOVAL AND REPLACEMENT	CY	100	\$20.00	\$2,000.00	\$50.00	\$5,000.00
10	3/4" ASPHALT LEVELING COURSE	CY	111	\$185.00	\$20,535.00	\$200.00	\$22,200.00
11	1-1/4" ASPHALT SURFACE COURSE	CY	185	\$200.00	\$37,000.00	\$200.00	\$37,000.00
12	DRIVEWAY APRON BUTT JOINT	LF	400	\$3.00	\$1,200.00	\$7.00	\$2,800.00
13	MANHOLE OR CATCH BASIN ADJUST TO GRADE	EACH	10	\$300.00	\$3,000.00	\$350.00	\$3,500.00
14	VALVE OR MONUMENT BOX ADJUST TO GRADE	EACH	20	\$50.00	\$1,000.00	\$150.00	\$3,000.00
15	MISCELLANEOUS METAL	LBS	1,000	\$1.35	\$1,350.00	\$2.00	\$2,000.00
16	MAINTENANCE OF TRAFFIC	LUMP	1	\$17,000.00	\$17,000.00	\$16,000.00	\$16,000.00
	TOTAL PROJECT COST			TOTAL	\$244,688.75	TOTAL	\$270,349.55
ALT 1	EXCAVATION	CY	1776	\$40.00	\$71,040.00	\$10.00	\$17,760.00
ALT 2	ODOT ITEM 304 (6")	CY	888	\$65.00	\$57,720.00	\$50.00	\$44,400.00
ALT 3	ODOT ITEM 301 (6")	CY	888	\$155.00	\$137,640.00	\$132.00	\$117,216.00
	TOTAL			TOTAL	\$357,185.00	TOTAL	\$287,816.00
				DAYS TO COMPLETE: 90		DAYS TO COMPLETE: 75	
				EARLIEST START DATE: MAY 1, 2020		EARLIEST START DATE: APRIL 13, 2020	

**City of Bay Village
Memorandum**

Date: March 12, 2020

To: Jon Liskovec, Director of Public Services and Properties

From: Donald Bierut, PE
City Engineer

Re: Bid Results for the Longbeach Area Paving project

The City of Bay Village advertised for contractors to bid on the Longbeach Area Paving project. The bid was due on February 27, 2020. Five contractors submitted a bid. The advertised construction estimate was \$117,000.00.

The "Lowest Responsive and Responsible Bidder" was Ronyak Paving, Inc. Their bid was within the advertised estimate, considered complete and provided all the information that was requested. I contacted them to discuss their bid and confirm their understanding of the project's requirements and the City's expectations of quality and scheduling.

Based on our review of their bid, my conversation with them and a review of their references, it is my recommendation to award the Contract to Ronyak Paving, Inc. for \$105,000.00. Their earliest start date is May 4, 2020. They estimate the work will take 15-20 days to complete.

If you have any questions, please do not hesitate to contact me.

Respectfully,



Donald Bierut, PE

cc: Paul Koomar, Mayor
Mark Barbour, Law Director
Renee Mahoney, Finance Director
Curtis Krakowski, Infrastructure Manager

BID TABULATION
LONGBEACH AREA PAVING
CITY OF BAY VILLAGE, OHIO
DATE: FEBRUARY 27, 2020
Engineer's Estimate \$117,000

ITEM	DESCRIPTION	UNIT	UNIT	SPECIALIZED CONSTRUCTION, INC.		CHAGRIN VALLEY PAVING, INC.		RONYAK PAVING		CROSSROADS ASPHALT	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	FULL DEPTH ASPHALT REPAIRS	SY	300	\$69.00	\$20,700.00	\$75.00	\$22,500.00	\$65.00	\$19,500.00	\$66.60	\$19,980.00
2	PARTIAL DEPTH ASPHALT REPAIRS	SY	1,200	\$26.00	\$31,200.00	\$33.50	\$40,200.00	\$28.75	\$34,500.00	\$35.00	\$42,000.00
3	SUBGRADE REMOVAL AND REPLACEMENT	CY	100	\$20.00	\$2,000.00	\$25.00	\$2,500.00	\$15.00	\$1,500.00	\$80.00	\$8,000.00
4	CHIP SEAL (ODOT ITEM 882)	SY	13,200	\$3.00	\$39,600.00	\$2.77	\$36,564.00	\$2.75	\$36,300.00	\$2.85	\$37,620.00
5	FOG SEAL	SY	13,200	\$1.00	\$13,200.00	\$0.90	\$11,880.00	\$1.00	\$13,200.00	\$1.00	\$13,200.00
TOTAL PROJECT COST				TOTAL	\$106,700.00	TOTAL	\$113,644.00	TOTAL	\$105,000.00	TOTAL	\$120,800.00
				DAYS TO COMPLETE: 45	DAYS TO COMPLETE: 60	DAYS TO COMPLETE: 45-20	DAYS TO COMPLETE: 60				
				EARLIEST START DATE: 5/15/2020	EARLIEST START DATE: 5/1/2020	EARLIEST START DATE: 5/4/2020	EARLIEST START DATE: 5/1/2020				

ITEM	DESCRIPTION	UNIT	UNIT	NES CORP	
				UNIT PRICE	TOTAL PRICE
1	FULL DEPTH ASPHALT REPAIRS	SY	300	\$61.50	\$18,450.00
2	PARTIAL DEPTH ASPHALT REPAIRS	SY	1,200	\$42.50	\$51,000.00
3	SUBGRADE REMOVAL AND REPLACEMENT	CY	100	\$130.00	\$13,000.00
4	CHIP SEAL (ODOT ITEM 882)	SY	13,200	\$2.56	\$33,792.00
5	FOG SEAL	SY	13,200	\$0.45	\$5,940.00
TOTAL PROJECT COST				TOTAL	\$122,182.00
				DAYS TO COMPLETE: 30	
				EARLIEST START DATE: 4/1/2020	

Joan Kemper

From: Jon Liskovec
Sent: Thursday, March 19, 2020 12:58 PM
To: Agendas
Cc: Don Bierut
Subject: Sunset Utilities and Paving Summary v-2
Attachments: Sunset Utilities and Paving Summary v-2.pdf

All,

Per Dwight's request, attached is a summary sheet of expenditures thus far for the Sunset Project to be included for review in council packets.

Regards,

Jonathan Liskovec

Director of Public Services and Properties

City of Bay Village

jliskovec@cityofbayvillage.com

Office: 440-899-3437

Garage/Dispatch: 440-871-1221

Fax: 440-899-3480

Sunset Utilities and Paving

Prior Work:

2013	\$32,184.22		CT Consultants - Sunset Engineering Services
2014	\$7,239.47		CT Consultants - Sunset Tax Assessment
2015	\$136,000.00		CT Consultants - Sunset Engineering Services
2017	\$11,163.16		CT Consultants - Sunset Engineering Services
	\$186,586.85		Total CT Expenditures

Current Project:

Date	Budgeting	Ordinance	Notes
2019	\$517,521.00		Starting Budget
2019	\$26,944.00	19-29	Engineering - CVE
2019	\$1,724.08		Advertising and Bid Books
11/18/2019	\$110,758.23		Additional Appropriation/Reallocation of Funds
11/21/2019	[350000 est]		Utility Project out for advertisement
12/11/2019			Utility Project Bid opening
12/16/2019	\$363,375.00	19-115	Utility Project presented for Council Approval
1/16/2020			Utility Pre-Construction
2/3/2020			Utility Start Date
2/10/2020	\$13,200.00	20-17	Alt #3 Presented to Council - approved
2/10/2020	[249776.15 est]		Paving Project out for advertisement approval
2/13/2020			Paving Project out for advertisement
2/27/2020			Paving Project Bid opening
3/16/2020	\$244,688.75		Paving Contract Award (pending)
3/16/2020	\$22,000.00		Appropriation (pending)
			Paving Pre-Construction
			Paving Start Date
			Utility Completion
			Paving Completion
	\$347.40		Project Budget Remaining

ORDINANCE NO.
INTRODUCED BY:

AN ORDINANCE
**AUTHORIZING AN AGREEMENT WITH RONYAK PAVING, INC. FOR STREET
RESURFACING MATERIAL AND SERVICES FOR THE LONGBEACH AREA
PAVEMENT MAINTENANCE PROJECT, AND DECLARING AN EMERGENCY.**

WHEREAS, the City is in need of paving services for the Longbeach Area Pavement Maintenance project; and

WHEREAS, the City has received a proposed Scope of Services for that project from Ronyak Paving, Inc., 14376 N. Cheshire Street, Burton, Ohio 44021, which was determined to be the lowest responsive and responsible bidder;

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Bay Village, Ohio

SECTION 1. That the Mayor is hereby authorized to enter into an agreement with Ronyak Paving, Inc. to proceed with the proposed services for the Longbeach Area Pavement Maintenance project at a cost not to exceed One Hundred Five Thousand Dollars (\$105,000.00).

SECTION 2. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 3. That this ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, property and safety, and for the further reason that it is immediately necessary to provide said paving services, wherefore this ordinance shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

PRESIDENT OF COUNCIL

CLERK OF COUNCIL

APPROVED:

MAYOR

031220 jt

ORDINANCE NO.
INTRODUCED BY:

AN ORDINANCE
AUTHORIZING AN AGREEMENT WITH SPECIALIZED CONSTRUCTION, INC.
FOR STREET RESURFACING MATERIAL AND SERVICES FOR THE SUNSET
AREA IMPROVEMENTS, AND DECLARING AN EMERGENCY.

WHEREAS, the City is in need of paving services for the Sunset Area Improvements; and

WHEREAS, the City has received a proposed Scope of Services for that project from Specialized Construction, Inc., 711 Harvard Avenue, Cuyahoga Heights, Ohio 44105, which was determined to be the lowest responsive and responsible bidder;

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Bay Village, Ohio

SECTION 1. That the Mayor is hereby authorized to enter into an agreement with Specialized Construction, Inc. to proceed with the proposed services for the Sunset Area Improvements at a cost not to exceed Two Hundred Forty-Four Thousand, Six Hundred Eighty-Eight Dollars and Seventy-Five Cents (\$244,688.75).

SECTION 2. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 3. That this ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, property and safety, and for the further reason that it is immediately necessary to provide said paving services, wherefore this ordinance shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

PRESIDENT OF COUNCIL

CLERK OF COUNCIL

APPROVED:

MAYOR

CITY OF BAY VILLAGE AGENDA REQUEST MARCH 18, 2020

OVERVIEW

1. Action Requested

Approval to advertise for bids for the Cahoon Multiuse Facility and make necessary appropriations.

2. Previous Action

Award of funding from the State Capital budget, approval to engage with Sixmo for architectural plans for the facility.

3. Background/Justification for Current Action

The city applied and received funding from the State of Ohio Capital budget in the sum of \$130,000 to apply towards the construction of the a new Cahoon Park Multiuse Facility which will include expanded and improved restroom facilities, storage facilities and a new larger covered pavilion area. Current funding is as noted below

New Budget	\$380,000 (budget as determined by Sixmo upon design of facility)
Original Appropriation	\$230,000 (\$130,000 State Capital/\$75,000 City funded/\$25,000 Soccer Club donation)
Architecture fee	\$20,000 (Sixmo)
Transfer of Funding	\$25,000 (Balance from Rosehill Museum Project)
Current Funds Available (if approved)	\$255,000
Funds Required	\$145,000

4. Financial Impact

Appropriation of \$145,000 from the Building Improvement fund

5. Implementation Plan

Complete and finish preparation of all documents required for bidding purposes

6. High-Level Timeline/Schedule

Advertise for bidding purposes 2-4 weeks from approval

Opinion of Probable Construction Costs
City of Bay Village - Cahoon Park Restroom Improvements Project
3/9/2020

Div #	Div Name		Div Totals
01	General Requirements		\$20,100.00
02	Existing Conditions		\$2,500.00
03	Concrete		\$22,250.00
04	Masonry		\$0.00
05	Metals		\$0.00
06	Wood, Plastics, and Composites		\$104,672.00
07	Thermal and Moisture Protection		\$18,049.05
08	Openings		\$15,450.00
09	Finishes		\$19,106.75
10	Specialties		\$12,850.00
11	Equipment		\$0.00
12	Furnishings		\$0.00
13	Special Construction		\$0.00
14	Conveying Equipment		\$0.00
	SubTotal		\$214,977.80
21	Fire Suppression		\$0.00
22	Plumbing		\$46,113.00
23	Heating, Ventilating, and Air Conditioning (HVAC)		\$1,100.00
25	Integrated Automation		\$0.00
26	Electrical		\$17,841.00
27	Communications		\$0.00
28	Electronic Safety and Security		\$0.00
33	Utilities		\$24,000.00
	SubTotal		\$89,054.00
	Construction Total		\$304,031.80
	Contractor's Overhead and Profit	10%	\$30,403.18
	Permit, Bond, Insurance	3%	\$9,120.95
	Contract Total		\$343,555.93
	Construction Contingency	10%	\$34,355.59
	Total Opinion of Probable Construction Costs		\$377,911.53

CITY OF BAY VILLAGE AGENDA REQUEST MARCH 18, 2020

OVERVIEW

1. Action Requested

Approval to enter into contract with Duro-Last for the replacement of the Service Department roof above the lunch room and office space.

2. Previous Action

Appropriation of funds in the 2020 capital budget.

3. Background/Justification for Current Action

The current roofing system has reached the end of its useful life and has intermittent leaks in certain weather conditions. Duro-Last was chosen through the use of the TIPS cooperative purchasing program.

4. Financial Impact

Expenditure of \$28,442.81 as appropriate for the project.

5. Implementation Plan

Complete contract agreement and schedule installation with manufacture/installer

6. High-Level Timeline/Schedule

All dependent on the current status of Coronavirus.

March 18, 2020

Mr. Jonathan Liskovec
Director of Public Service and Properties
City of Bay Village
31300 Naigle Road
Bay Village, OH 44140
Tel: (440) 871-1221
jliskovec@cityofbayvillage.com

Re: Re-Roofing Project for the City of Bay Village Cafeteria Roof

Dear Mr. Liskovec:

Duro-Last Roofing has developed the following pricing proposal to re-roof City of Bay Village Cafeteria Roof in Bay Village, Ohio. This pricing proposal was developed using Duro-Last's contract number 170201 with The Interlocal Purchasing System (TIPS) and includes the total cost to purchase and install the Duro-Last roofing system.

Duro-Last will provide the Duro-Last roofing system and its installation to the City of Bay Village at RS Means pricing using the Cleveland City Cost Index.

Installation of the Duro-Last Roofing System will be provided by Damschroder Roofing, LTD of Fremont, Ohio, an authorized Duro-Last contractor who has achieved Platinum Contractor status with Duro-Last based on their quantity and quality of commercial installations.

Attached is the Duro-Last specification which defines the work that Duro-Last proposes to complete. When the installation is complete, a Duro-Last Technical Representative will inspect the installation for completeness and conformity to Duro-Last specifications. Following acceptance of the roof, Duro-Last will issue a warranty to the City of Bay Village.

The Duro-Last Roofing 20-year NDL warranty provides for the repair or replacement of the roofing system, and the labor to install it, in the event of a defect in the Duro-Last products. The 20-year NDL warranty does have an additional charge to obtain it, which has been included in the proposal. The warranty also does not provide coverage of consequential damages resulting from leaks caused by any defects covered under the warranty.

Based on this scope of work, pricing for Duro-Last to complete the City of Bay Village Cafeteria re-roofing project is \$28,442.81.

Attached is a detailed pricing summary. Prevailing wages do not apply. The base price is good for delivery for 60 days from the date of this proposal, after which the components of the base price are subject to price adjustment.

Duro-Last will invoice the City of Bay Village for materials shipped and 30% mobilization upon initial shipment.

Any alterations or deviation from the scope of work involving extra costs including, but not limited to, additional materials and labor will be executed only upon written change-orders submitted to Duro-Last, which will result in an extra charge over this proposal.

The base price does not include any allowances for roof deck replacement or for other hidden damages.

The building owner is responsible for obtaining any necessary permits, engineering fees, or tests needed to meet state and local codes.

The base price includes performance and payment bonds. Any bonds for this project shall only apply for a one-year maintenance period commencing on the date of substantial completion of the project. Bond coverage shall not be extended to the 20-year warranty period subsequent to the one-year maintenance period.

The lead time for manufacturing your Duro-Last roof is five business days following receipt of the order. Transit time is one business day by commercial carrier from the Duro-Last manufacturing facility in Saginaw, Michigan.

Duro-Last Roofing and Damschroder Roofing, LTD are not responsible for the following:

- HVAC alteration and related utility work
- Lightning, lightning protection, or electrical alterations or recertification
- Satellite dishes or antenna recalibration
- Removal of material containing asbestos or asbestos testing
- Pondered water due to previous existing substrate conditions

All material is guaranteed to be as specified. All work will be completed in a workmanlike manner according to standard roofing practices and in accordance with Duro-Last published specifications. Duro-Last Roofing shall not be responsible for delays relating to weather, accidents, or other events beyond our control.

If this proposal is accepted, the Duro-Last TIPS price schedule, terms, and conditions will be applied. In addition:

1. The City of Bay Village's TIPS membership will need to be verified.



2. A purchase order and tax exempt certificate will need to be issued to Duro-Last Roofing.
3. The purchase order should be clearly marked "Per TIPS Contract".
4. E-mail the purchase order in PDF format to TIPS at tipspo@tips-usa.com for review and approval.
5. Duro-Last will issue a Notice to Proceed to Damschroder Roofing, LTD after receiving the approved purchase order from TIPS.

If you have any questions regarding this proposal, please contact me at (800) 248-0280, ext. 2219 or ktobias@duro-last.com. If this proposal is acceptable, please sign below and return with the aforementioned documents.

City of Bay Village Cafeteria Re-Roofing Project Base Price: \$28,442.81

Approved By: _____

Title: _____

Date: _____

Best Regards,

Kelly Tobias
Cooperative Purchasing Representative
Duro-Last Roofing, Inc.

cc: Dana Howell, Damschroder Roofing, LTD

RESOLUTION NO.
INTRODUCED BY:

AN ORDINANCE

**AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DURO-LAST
ROOFING COMPANY FOR THE REPLACEMENT OF THE SERVICE
DEPARTMENT ROOF OVER THE LUNCH ROOM AND OFFICE SPACE,
AND DECLARING AN EMERGENCY**

WHEREAS, the current roofing system has reached the end of its useful life and has intermittent leaks in certain weather conditions and needs to be replaced for the public welfare and safety of its users;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bay Village,
Ohio:

SECTION 1. That the Mayor is hereby authorized and directed to enter into a contract with to Duro-Last Roofing., 525 Morley Drive, Saginaw, MI 48601 to replace the existing roof at the Service Department at a price not to exceed Twenty-Eight Thousand, Four Hundred Forty-Four Dollars and Eighty-One Cents (\$28,442.81).

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this resolution were adopted in an open meeting of Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

SECTION 3. That this resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, and for the further reasons stated in the preamble hereof, wherefore this resolution shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

PRESIDENT OF COUNCIL

CLERK OF COUNCIL

APPROVED:

MAYOR

**RESOLUTION NO.
INTRODUCED BY:**

**RESOLUTION AUTHORIZING PARTICIPATION
IN THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) WINTER SALE
CONTRACT FOR THE 2020-2021 SEASON FOR THE PURCHASE OF ROAD SALT,
AND DECLARING AN EMERGENCY.**

WHEREAS, the City Of Bay Village, Cuyahoga County, State of Ohio (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual winter road salt bid (2020-2021) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

NOW, THEREFORE, be it resolved by the following authorized person(s) that this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the terms and conditions regarding participation on the ODOT winter salt contract as follows:

Section 1. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and

Section 2. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and

Section 3. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision’s participation in the winter road salt contract; and

Section 4. The Political Subdivision hereby requests through this participation agreement a total of **1,250 (One Thousand, Two Hundred Fifty)** tons of Sodium Chloride (Road Salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and

Section 5. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract’s effective period of September 1, 2020 through April 30, 2021; and

Section 6. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and

Section 7. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 24, 2020. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

Section 8. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

Section 9. That this ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, and to insure adequate road salt coverage during the winter season of 2020-2021, wherefore this ordinance shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

PRESIDENT OF COUNCIL

CLERK OF COUNCIL

APPROVED:

MAYOR

031920 jt

THIS RESOLUTION MUST BE UPLOADED TO THE WINTER SALT PARTICIPATION WEBSITE BY NO LATER THAN FRIDAY, APRIL 24, 2020.

PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

**RESOLUTION AUTHORIZING PARTICIPATION
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2020**

WHEREAS, the City of Bay Village, Cuyahoga County (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the road salt contract; and
- d. ~~The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and~~
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 24 by 12:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

_____ (Authorized Signature) _____ Approval Date
_____ (Authorized Signature) _____ Approval Date

THIS RESOLUTION MUST BE UPLOADED TO THE SALT PARTICIPATION WEBSITE BY NO LATER THAN FRIDAY, APRIL 24, 2020.

PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

DEADLINE TO SUBMIT SALT 2020-2021 RESOLUTION/ORDINANCE PARTICIPATION FORM: FRIDAY, APRIL 24th

Each Political Subdivision **must** submit this electronic order form (BELOW) AND attach an approved, completed, and signed Resolution/Ordinance for the ODOT Salt Contract to be included in the Department's bidding opportunity for road salt. Upon the Director of ODOT's award of the contract, you will be bound to purchase at least 90% (and you can purchase up to 110%) of the salt quantities requested on this participation form.

[Link to Required Resolution/Ordinance Language](#)

1) You cannot use previously submitted or approved resolutions/ordinances. No exceptions.

2) ALL ORDERS WILL BE BASED ON THIS ELECTRONIC SUBMISSION

By submitting the electronic participation form below AND attaching a completed and signed Resolution/Ordinance (link above) for the ODOT Salt Contract (018-21), you will be included in the Department's bidding opportunity for road salt and, upon the Director of ODOT's award of the contract, bound to purchase at least 90% (and you can purchase up to 110%) of the salt quantities requested.

3) Submission Receipt

Each Political Subdivision will receive a "submission receipt" via email verifying submitted tonnages. It is each Political Subdivision's responsibility to verify this information has been received and that all information is correct.

4) HOW TO MAKE CHANGES TO AN ALREADY SUBMITTED PARTICIPATION FORM

If you need to make any changes to your information after it has already been submitted, you must do so by no later than **5:00 PM on Friday, April 24th, 2020**. To make changes to an already submitted form you must re-submit the **ENTIRE FORM WITH ALL INFORMATION FILLED OUT** (including attached resolution/ordinance) and it will automatically overwrite the information you had previously submitted.

Salt Resolution/Ordinance Participation Form

Phone is required.
Tons Requested is required.
1st Stockpile Address - Include Zip is required.

* Indicates required field

Attachments	<input type="button" value="Choose File"/> No file chosen
County *	<input type="text" value="Cuyahoga"/>
Political Subdivision *	<input type="text" value="City of Bay Village"/>
Other	Select Other if Not on List...
Authorized Person *	Jonathan Liskovec - Service Director
City	City of Bay Village
Contact for Ordering *	Don Landers
EmailAddress *	dlanders@cityofbayvillage.com
Phone *	440-871-1221 / 440-899-3417
Tons Requested *	1,250
1st Stockpile Address - Include Zip *	31300 Naigle Road Bay Village Ohio 4414
2nd Stockpile Address - Include Zip	
3rd Stockpile Address - Include Zip	
4th Stockpile Address - Include Zip	
5th Stockpile Address - Include Zip	
6th Stockpile Address - Include Zip	
7th Stockpile Address - Include Zip	
8th Stockpile Address - Include Zip	
<input type="button" value="Submit"/>	

RESOLUTION NO.
INTRODUCED BY:

A RESOLUTION
**AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT A NORTHEAST
OHIO PUBLIC ENERGY COUNCIL (“NOPEC”) ENERGIZED COMMUNITY
GRANT, AND DECLARING AN EMERGENCY**

WHEREAS, the City of Bay Village (“City”) is a member of the Northeast Ohio Public Energy Council (“NOPEC”) and is eligible for a NOPEC Energized Community Grant (“NEC Grant”) for 2020 as provided for in the NEC Grant Program guidelines; and

WHEREAS, the City previously entered into a Grant Agreements with NOPEC to receive NEC Grants for 2018 and 2019,

NOW, THEREFORE, be it resolved by the Council of the City of Bay Village, Ohio:

SECTION 1. Council finds and determines that it is in the best interest of the City to accept the NEC Grant for 2020, and authorizes the Mayor to accept the NEC Grant funds.

SECTION 2. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this resolution were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 3. That this resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, and for the further reason that this resolution is required to be immediately effective in order to maximize the potential benefit through the Natural Gas Program provided by NOPEC, wherefore this resolution shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

PRESIDENT OF COUNCIL

CLERK OF COUNCIL

APPROVED:

MAYOR

031820 kek

RESOLUTION NO.
INTRODUCED BY:

A RESOLUTION
**AUTHORIZING THE PURCHASE OF TWO (2) INTERNATIONAL HV507 SINGLE
AXLE CAB AND CHASSIS, AND SNOW AND ICE CONTROL EQUIPMENT
PACKAGES, AND DECLARING AN EMERGENCY.**

WHEREAS, the City of Bay Village Service Department is in need of new vehicles to replace existing vehicles per the replacement schedule, and the Council of the City of Bay Village has previously appropriated funds for the purchase of said vehicles; and

WHEREAS, the needed vehicles are available through the ODOT Cooperative Purchasing Program; and

WHEREAS, the needed equipment is available through the State of Ohio State Term Schedule;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bay Village:

SECTION 1. That the Service Director is hereby authorized and directed to submit purchase orders to purchase the following vehicles and equipment:

- Two (2) International HV507 Single Axle Cab and Chassis from Rush Centers, 11775 Highway Drive, Cincinnati, OH, 45241, through ODOT Cooperative Purchasing Program ODOT #023-20, Proposal 22306-01, total cost \$ 172,602.00.
- Two (2) Snow and Ice Control Packages for the above Chassis' from Concord Road Equipment, MFG, 348 Chester Street, Painesville, OH, 44077 per State of Ohio State Term Schedule (STS) Number 800507; Index Number ST515, Quote 71703, total cost \$ 186,667.54.

SECTION 2. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this resolution were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 3. That this resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, wherefore this resolution shall be in full force and take effect immediately upon its passage and approval by the Mayor.

Resolution – Service Department Vehicles and Equipment

PASSED:

PRESIDENT OF COUNCIL

CLERK OF COUNCIL

APPROVED:

MAYOR

031220.jt