

# **Bay Village Service Department**

Please review the following information regarding services and programs provided and contracted by the Service Department.

The Service Garage is located at 31300 Naigle Road and can be contacted Monday through Friday, 7:00 A.M. to 3:30 P.M., at 440-871-1221.

## **REFUSE COLLECTION RULES. PLEASE NOTE: COLLECTION HOURS BEGIN AT 7:00 A.M.**

All rules are in accordance with our current refuse collection contract. Due to this agreement between the City and B.F.I. Waste Systems, the following rules have been adopted. In order to maintain our efficient refuse collection in the City the following rules apply:

1. Garbage and dog leavings will be wrapped and sealed to prevent odor from escaping and then placed in refuse containers.
2. Containers are to be placed at the curb, not at the sidewalk, on the day of the rubbish collection but not prior to twenty-four (24) hours before regular pick-up day.
3. Containers should have a capacity of greater than 20 gallons but less than 35 gallons, constructed of plastic, metal or fiberglass, and having handles of adequate strength for lifting. The weight of the container and its contents shall not exceed 50 pounds. Larger commercial containers placed at the curb **will not** be emptied unless a commercial account is secured.
4. Branches, shrubs or hedge trimmings must be cut and placed in tied bundles not to exceed four (4) feet in length and two (2) feet in diameter. Excess dirt must be removed from roots, weight not to exceed 40 pounds per bundle.
5. Carpeting and padding must be cut and tied in bundles not to exceed four (4) feet in length and two (2) feet in diameter.
6. Up to two (2) cubic yards of construction debris generated by an individual homeowner will be picked up per week.
7. Wastes generated by commercial construction contractors are excluded from this contract.
8. Concrete must be removed from metal or wood fence posts.
9. Recyclable materials must be placed in blue recycling bags and put out along side the refuse. Co-mingled, recyclable materials can be placed in one blue recycling bag:
  - a) Glass beverage bottles and food jars with neck rings and lids removed.
  - b) Aluminum, bi-metal and steel cans (rinsed).
  - c) Plastic milk containers, bottles and containers that have the number 1 or 2 stamped on them, rinsed with caps removed.

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- d) Newspaper can be placed in a separate blue recycling bag. No magazines, phone books, milk cartons or other paper products.

**PLEASE NOTE: A PLACED BLUE BAG INDICATES RECYCLING. ANY BLUE RECYCLING BAGS CONTAINING GARBAGE OR YARD WAST WILL NOT BE PICKED UP.**

10. The contractor will not pick up any chemical, compound or mixture designated to be "hazardous" or "exempt" as defined by Federal or State Law.

Under the current refuse collection contract, refuse **does not** get collected on the following 2003 holidays:

Memorial Day  
Labor Day

When your collection day falls on one of these holidays, your pick-up will be the following day.

For questions regarding your collection day and/or problems with the refuse pick-up, please contact the Service Garage at 440-871-1221.

**CARDBOARD RECYCLING.** Corrugated cardboard may be taken to the Service Garage, 31300 Naigle Road, Monday through Friday and on weekends, where it can be placed in a designated bin.

**MAGAZINE RECYCLING.** A dumpster is located at the Service Garage for residents to drop off their magazines and catalogs.

**OTHER RECYCLING.** The City participates in many other recycling campaigns, such as old paint, pesticides, old tires, and phone books. These programs are normally done in conjunction with the Cuyahoga County Solid Waste District. Residents wishing to receive information about these programs can contact the Service Department at 440-871-1221.

**APPLIANCES.** Residents disposing appliances that contain Freon units such as refrigerators, freezers, air conditioners, dehumidifiers, etc., should call the Service Garage at 440-871-1221 to schedule a pick-up. All other appliances can be placed on the curb along with your refuse on your normal collection day.

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**LEAF MULCH.** Bay Village dumps their leaves at the Westlake/Bay Compost Facility Center on Ranney Parkway in Westlake. It is at this facility where the leaves are broken down into leaf humus, which is sold to the public. The humus is available from mid-April to November. Call 440-871-1221 for availability and pricing information. Bay Village will deliver the humus, to Bay Village residents only, for a delivery fee.

Brush and tree branches are also taken to the compost facility where they are shredded. This product is also available for sale, and information is available at 440-871-1221.

**SEWER BACK-UP.** If you experience sewer back up, please call the Service Garage at 440-871-1221, Monday through Friday, 7:00 A.M. to 3:30 P.M. to check the mains in your street **before** you call a plumber. Other times please call the Police Department at 440-871-1234.

**SNOW PLOW DAMAGE.** The Service Department keeps a record of tree lawns damaged by snowplows. If you have incurred damage to your tree lawn from snowplows, the Service Department will topsoil and re-seed the tree lawn. Please call 440-871-1221 to make sure your address is on the list for inspection. **The Service Department is not responsible for salt-damaged tree lawns.**

**LEAF COLLECTION.** Leaf collection will begin the third week in October. The Service Department will begin collection at the far east end of the town on Monday, working west each day, with the completion of the far west end on Friday.

Weekend pick-ups will be used primarily to catch up on routes and to pick up on main roads for traffic and drainage reasons.

Leaf collection will terminate at the end of December. Leaves on the tree lawns after this date must be bagged and placed for pick up by the refuse contractor.

We encourage residents to bag any small piles of leaves for pick up by the refuse contractor.

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It is imperative that only leaves be placed on the tree lawn for collection. Branches and other debris should not be included or mixed in with the leaves as this causes the suction tube to become clogged and downtime to occur. Leaves mixed with debris will not be picked up and must be bagged.

Yard maintenance contractors shall be responsible for disposing of any and all yard waste material at a proper site and in a proper manner, as prescribed by law.

During leaf collection, the Service Department will not provide its curbside brush pick-up. All brush and tree trimmings should be cut, bundled and contained so that they will be collected with the normal refuse pick up.

The Service Department's goal is to collect leaves in the quickest and most effective manner. Residential compliance is essential in achieving a successful program.

