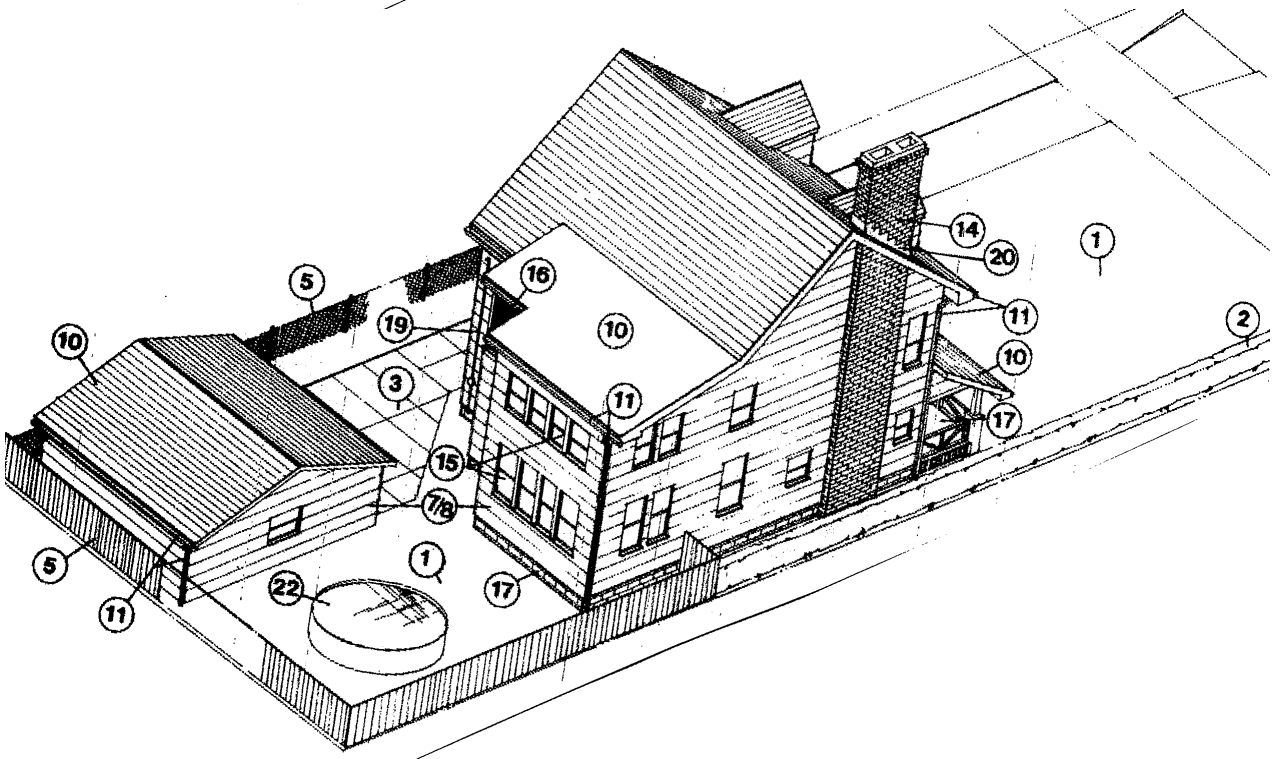
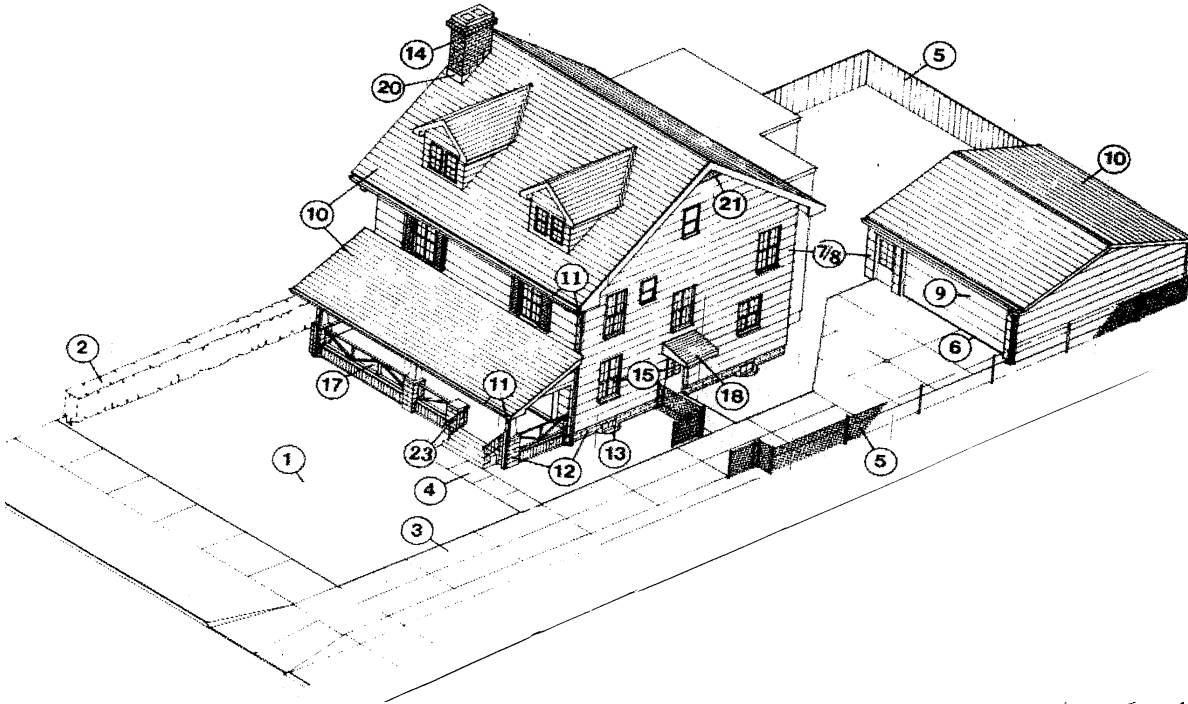


Front and Rear Exterior



Exterior Checklist

1. YARD AREA - Check for lawn overgrowth, noxious weeds, insect and rodent harborage, diseased trees, debris and litter. Dispose of discarded auto parts. Insure improper storage of firewood and immobilized and unlicensed vehicles.

2. SHRUBBERY - Check for overgrowth and ensure adequate clearance with public right-of-way.

3. DRIVEWAY - Check for severely spalled or cracked broken concrete and uneven asphalt.

4. PRIVATE SIDEWALK - Check for severely spalled or cracked sidewalk concrete, and raised or sunken slabs.

5. FENCE - Check for structural stability, general appearance and zoning code compliance.

6. GARAGE FLOOR - Check for severely spalled, cracked or heaved concrete floors. See Section Two, "Garages", for additional information.

7. PAINT - Check for extensive blistering, peeling or shabby appearance. Look for deteriorated and broken caulking. All bare wood surfaces must be painted and/or stained to match and conform to the existing structure.

8. SIDING AND TRIM - Check siding and trim for damage or decay.

9. GARAGE DOORS - Check operating parts for excessive wear and check condition of glass. Replace missing or damaged door trim. Check for rotten spots.

10. ROOFS - Check for damaged missing or loose shingles and damaged flashing. Roofs cannot have more than two layers of shingles without total re-shingling.

11. GUTTERS AND DOWNSPOUTS - Check connection to drainage systems and inspect condition of material composition in gutters. Check for proper pitch.

12. FOUNDATION ABOVE GRADE (Masonry) - Check for defective block (concrete) or brick. Check types and stoops for cracks, spalling, or improper anchorage. Check for weather-tight mortar joints. (Openings for piping, wiring, etc. must be weather-tight).

13. WINDOW WELLS - Check for blockage of drains and inspect general condition of walls.

(Continued)

Exterior Checklist

14. CHIMNEY - Check joints, brick, flashing, pointing, weather wash and draft deflector.

15. DOORS AND WINDOWS - Check units for proper operation and inspect for any worn parts. Remove crumbling caulking; clean, and apply new caulking where, doors and windows meet siding or brick. Replace damaged or weathered drip caps.

16. SCREENING - Check for torn or unfastened screening.

17. PORCHES - Check general condition of porch decks, ceiling and railings. Secure all loose handrails; install new lattice where foundations are open.

18. CANOPIES - Check where canopy meets structure for open joints. Check for deterioration of wood parts and loose flashing.

19. ELECTRICAL WIRING - Check exterior fixtures and outlets for waterproof construction. Check for proper clearance of overhead wiring and inspect for proper connection. Replace all defective and worn electrical lights and receptacles inside garage structure.

20. FLASHING - Examine for looseness between chimney, roof, and flashing material. Seal with caulking compound or roofing cement.

21. LOUVERS - Should be open for ventilation but screened to keep out insects. Remove leaves. Check caulking.

22. SWIMMING POOLS - Above ground pools containing less than 100 square feet. of water and less than one (1) foot deep are permissible. All other pools are required to be "in ground" and plans and specifications must be submitted to the Bay Village Building Department for approval at the time you apply for a building permit. Additional information may be found in Section Two. Check cleanliness of water to eliminate flies, insects, and mosquitoes.

23. HANDRAILS - Steps with more than three risers are required to have at least a handrail on one side.