

Minutes of a Meeting of
City of Bay Village Civil Service Commission

Held June 6, 2016

1:00 p.m.

Members Present: James Potter, Chairman, Marty Krebs, Dennis Lekan

Also present: Police Chief Spaetzel, Fire Chief Lyons, Brandon Dimacchia, Jeff Vidmar

Chairman Potter called the eight meeting of the Civil Service Commission in the year 2016 to order at 1:00 p.m.

Motion by Potter, second by Krebs, to approve the minutes of June 1, 2016 as prepared and distributed.

Motion carried. 3-0

Results of Fire Lieutenant Examination conducted on May 3, 2016

The following results were received from Clancy and Associates on June 6, 2016:

“Good Morning Ms. Kemper-

Please find the attached letter with the adjusted scores for the Fire Lt. written exam administered on May 3, 2016. The scores are adjusted to reflect the following based on the commission's ruling:

Question number:

3- Removal from exam

13-removal from exam

27- Change correct answer to B

The original Answer sheets and letter have been sent priority mail.”

Sincerely,

Vanessa Nietert”

and:

“June 3, 2016

Joan Kemper, Clerk of Council

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Secretary to Boards and Commissions
City of Bay Village, Ohio
350 Dover Center Road
Bay Village, Ohio 44140

Re: Results of Fire Lieutenant Promotional Examination
May 3, 2016

Dear Ms. Kemper:

The following are the results of the Fire Lieutenant Promotional Examination administered by Clancy and Associates, LLC. on May 3, 2016:

<u>ID Number</u>	<u>Correct Response</u>	<u>Percent</u>
001	96	84.955
002	100	88.495
003	101	89.380
004	91	80.530
005	90	79.646
006	96	84.955
007	90	79.646
008	99	87.610
009	84	74.336
010	85	75.221
011	98	86.725
012	93	82.300
013	101	89.380

There were 113 possible responses on this examination.

When the Commission has no further need for the copy of the examination and master answer key that were given to you at the time this examination was administered, please return them so that they may be retained in our files as a permanent record.

It has been a pleasure being of service to the City of Bay Village. Should you have any questions, do not hesitate to contact me.

Very truly yours,

Vanessa Nietert
Vice President"

Mr. Potter stated that the thirteen people who took the examination have all achieved a passing grade

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of at least 70%. The next step was to open the sealed envelope revealing the names of the candidates with their identification numbers, and match with the grades.

Candidate No. 9	Eric Leitner
Candidate No. 6	Zachary Hirzel
Candidate No. 3	Jeff Vidmar
Candidate No. 1	Jason Goodwin
Candidate No. 2	Samuel Gmetro
Candidate No. 5	Steven Kaye
Candidate No. 4	Shawn Janicek
Candidate No. 7	Keith Swanson
Candidate No. 11	Dan Smith
Candidate No. 12	Justin Fischbach
Candidate No. 13	Thomas Garrucio
Candidate No. 10	Mark Obran
Candidate No. 8	Brandon Dimacchia

Results were as follows:

FIRE LIEUTENANT WRITTEN EXAMINATION MAY 3, 2016

(Listed Alphabetically)

Brandon Dimacchia	87.610%
Justin Fischbach	82.300%
Thomas Garuccio	89.380%
Samuel J. Gmetro	88.495%
Jason L. Goodwin	84.955%
Zachary Hirzel	84.955%
Steven Kaye	79.646%
Mark Obran	75.221%
Dan Smith	86.725%
Keith Swanson	79.646%
Jeff Vidmar	89.380%

All candidates will now move forward to the Oral Assessment portion of the examination to be held Saturday, June 25, 2016 and Sunday, June 26, 2016. Orientation for the Oral Assessment Examination will be held Friday, June 24, 2016. Credit for seniority and performance shall be added to the final score of the total of the written examination and oral assessment.

Civilian Police Dispatchers

Mr. Potter stated that at the last Civil Service meeting the Law Director was asked to give the Civil Service Commission some direction for actions they might take to reverse previous action, if they desire to do that, to take part time civilian police dispatchers out of classified Civil Service and also open the door for those who are not currently on the Civil Service eligibility list who might want to have part time employment.

Mrs. Krebs **MOVED** for the adoption of the following Resolution of the City of Bay Village Civil Service Commission: “In accordance with Rule 1, Section 3 (i), of the Rules and Regulations of the Civil Service Commission of the City of Bay Village adopted May 27, 2015, it is hereby resolved that part time employees in the position of Police Dispatcher are exempted from the classified service of the City of Bay Village.” Motion was seconded by Dr. Lekan.

**Roll Call Vote: Yeas – Potter, Krebs, Lekan
Nays – None.**

Motion carried 3-0.

There being no further business to discuss, the meeting adjourned at 1:27 p.m. The next meeting will be conducted during the month of July, when final scores for the Fire Lieutenant promotional examination are available.

James R. Potter, Chairman

Joan Kemper, Secretary