

Minutes of a Meeting of
City of Bay Village Planning Commission
held June 17, 2015
7:30 p.m.

Present: Barbour, Dzienny, Foster, Lieske, Remein

Excused: Maddux, Lesny-Fleming

Audience: Councilman David Tadych, Ward 1, Conda Boyd

Chairman Barbour called the meeting to order at 7:30 p.m. Following roll call, Mr. Barbour called for approval of the minutes of the Planning Commission meeting held January 7, 2015.

Motion by Foster, second by Remein, to approve the minutes of the Planning Commission meeting held January 7, 2015 as prepared and distributed. Roll Call Vote: Yeas – Mr. Barbour, Mr. Dzienny, Mr. Foster, Mrs. Lieske, Mr. Remein. Nays – None. Motion passed 5-0.

**Referral of Ordinance 15-43 from Bay Village City Council
Entitled, “Amending the Traffic Control Map and File of the City by
Enacting New Handicap Parking Space”**

Mr. Barbour advised that this ordinance will allow the installation by striping of a new handicap parking space on East Oviatt Road in front of the U.S. Post Office. The City currently allows 15 minute parking on the north side of the street.

Mr. Tadych advised that the parking spot was a request from Councilman Vincent and it was submitted by Mr. Tadych because it falls under the Public Improvements, Streets, Sewers and Drainage Committee, chaired by Mr. Tadych. Mr. Tadych stated he thought the spot was a good idea. Handicap parking currently is across the street in the City parking lot. With the new restaurant going in next to the City parking lot, it is good to add a handicap parking space in front of the post office.

Mrs. Lieske stated that Mr. Vincent has advised that the call for the spot came from a resident. Mr. Vincent put the idea forth. Mrs. Lieske noted that it is nice for residents to know that they can make a difference.

Mr. Remein stated that he checked with the state and federal regulations concerning the ADA requirements. Street, parallel-type parking would require a 60-inch unloading area, which is typically expected to be paved. Mr. Remein does not believe that there would be for the length

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of the parking spot that the layout actually agrees with code. Mr. Remein noted that he is not opposed; in principle he is 100% for the spot. There needs to be signage, etc.

Mr. Remein further noted that a handicap driver would be exiting on the street side, perhaps with equipment designed for walking assistance. There needs to be real consideration as to how the spot is put in, and if it is done to code.

Mr. Dzienny noted that it is not a one-size-fits all. There are a lot of people who are older and just can't make that long walk. There is still a spot in the parking lot to accommodate those that need additional area, and two handicap spots in the post office parking lot.

Mrs. Lieske commented that John Cheatham of SAFEbuilt, Inc., and Law Director Ebert were present at the Council meeting when the ordinance was presented.

Mr. Barbour stated that since this is not an issue that arises with regularity before the City Council or the City Planning Commission, our authority to review this is based on Section 1103 of the Codified Ordinances of the City of Bay Village, Planning and Zoning Code, Thorough Fare Plan, Reserved Areas. The Planning Commission can decide to a) vote on the proposal as submitted; b) vote on the proposal with required modifications; c) set for public hearing and request input from City departments. When reading the code, it is Mr. Barbour's belief that the Planning Commission is not required in this instance to have a subsequent meeting and a public hearing and to have input from City departments.

Mrs. Lieske noted that initially there wasn't any reference in terms of bringing this to the Planning Commission. Mrs. Lieske then specifically asked if this is something that should come before the Planning Commission.

Mr. Barbour continued, stating that the Planning Commission can approve, reject, or approve with modification tonight. The Commission does have the option of coming back for the purpose of hearing from others if that is what they would like to do.

Mr. Barbour noted that this parking designation is a little bit different orientation. Normally, you are not allowed to park on the side of the street with the fire hydrants. This is one of the few places in the City where that takes place. The other concern is that it is relatively close to the intersection of Dover Center Road and East Oviatt Road. The City is already permitting parking there and it will just be a demarcation of a designated spot for handicap placards.

Motion by Dzienny, second by Foster, to approve proposed Ordinance 15-43 to designate a parking spot as handicap parking in front of the U.S. Post Office on East Oviatt Drive, as submitted.

**Roll Call Vote: Yeas – Barbour, Dzienny, Foster, Lieske, Remein
 Nays – None.**

Motion passed 5-0.

Council Update

Mrs. Lieske stated that audio recordings of Council meetings are now posted on the City website. The League of Women Voters has been trying to give the City a grant of \$10,000 from the Hirsh Education Fund to improve the quality of our audio tapes. The idea is that there would be microphones at the Council table, a podium with a microphone for residents to comment and for directors to give reports. The question has been whether the conference room should be equipped with microphones, because that room is where the meat of all of the discussions occur. The Mayor has expressed concern about microphones in that room because the room is used for so many other purposes and so many other meetings during the week. The work has been trying to come up with a way to accommodate the Mayor's needs and Council's wishes to have that available.

Conda Boyd added that the League of Women Voters would not be interested in giving the money unless it included both rooms. Mr. Dzienny asked for further clarification on that reasoning. Mrs. Lieske stated that the Council members feel the small room lends itself more to discussing things with each other as opposed to being in the Chambers as the more formal body to act on things. Many Council members have expressed their preference to have that committee room be included. It could be something that could be turned on or off when Council would be using it and not having it running at other times.

Mayor Sutherland announced on Monday, June 15 that the grant was not received to do a Master Plan, however, the good news is that there will be \$50,000 worth of technical assistance from NOACA for the study of a bridge connecting the east end of Cahoon Memorial Park with the west end of Cahoon Memorial Park. There was also \$16,000 allocated by the City from funds that were savings from a lower-than-expected insurance renewal that will be used for a survey of residents. The survey has been discussed by the Planning Commission as being a very important key to a new Master Plan, especially in looking at Chapter 1158. Mrs. Lieske suggested that the members of the Planning Commission forward any thoughts or types of questions they think would be of value to the Mayor. The Council asked if they could see the survey before it is finalized. The Mayor is thinking the time frame for the paper survey would be late summer or early fall.

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Mr. Barbour suggested that it would be good for the Planning Commission, Architectural Board of Review, and the Board of Zoning Appeals to have some input into the questions to be asked in the survey, since these are the three entities that are involved with land use. The Recreation Commission also would find interest in the survey since there is so much interest in sports and recreation among the families in the City.

Mr. Foster stated that the recurring theme in the Planning Commission in the Chapter 1158 discussion was options for housing, types of housing, price points, the availability of different sizes and configurations, and where this housing will be located.

Law Director Ebert stopped in at this point and was advised of the action by the Planning Commission with regard to the handicap parking spot at the post office.

The moratorium on the development under Chapter 1158 was extended for 90 more days at the Council meeting of June 15. The natural gas aggregation that was on the ballot in May passed and residents will be receiving notifications later this summer with instructions for opting out if they so choose not to be part of the aggregation program.

A new message sign has been installed in front of Bay Village City Hall.

Council has been discussing the idea of civilian dispatch for the Police Department. Chief Spaetzel has proposed having civilian dispatchers instead of uniformed police officers. Council has expressed support but has also asked for this to be a cost neutral revision. The Mayor has stated that in filling in a vacant police position and the process involved for phasing this program in, the Council is optimistic that it will be cost neutral. Bay Village, Fairview Park, and Rocky River are the only three suburbs using police officers for dispatch. It is thought that perhaps Bay Village could become a central dispatching agency for all three cities in the future.

The Mayor and City Council participated in a Home Improvement Workshop this past April to provide residents with information on different programs to help fix up their homes, and information concerning funding sources for those repairs and renovations.

Permit fees and rental dwelling house registration fees have been updated.

The Walker Road Park deer culling is being discussed based on an experience of culling in another area in Avon Lake this past winter. If the culling proceeds, Ward 4 Councilman Tom Henderson will provide information through a ward meeting to residents in Ward 4, and especially those who live near Walker Road Park.

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The Foundation Drain Disconnection program has been put on hold pending further study by the Engineering and Service Departments.

Mr. Foster asked if there is any progress regarding the Sunset Area Project. Service Director Thomas has indicated that the engineering of the project is in process.

Mr. Barbour called for further comments from the Planning Commission members or audience.

Mr. Remein stated that relative to the Master Plan, about two years ago the Mayor involved members of the Green Team and other community members in doing some research relative to inputting sustainability into the Master Plan. Mr. Remein noted that there were many recommendations that resulted from this work. Mr. Remein urged that sustainability become a core value for the City, and is something that the Green Team talked about proposing to City Council to make a statement regarding sustainability.

Conda Boyd suggested that former Planning Commission Chair and member for 30 plus years, Bela Persanyi, and former member Dick Majewski, be involved in the survey and Master Plan process.

Meeting adjourned at 8:02 p.m.

Mark Barbour, Chairman

Joan Kemper, Secretary