AGENDA

AGENDA
Agenda, Bay Village City Council                                  Date:  September 23, 2019
Committee Meeting                                                Time:  7:30 p.m.
Conference Room, Bay Village City Hall                           Dwight A. Clark, President of Council, Presiding
Dwight A. Clark, President of Council, Presiding

ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

FINANCE & CLAIMS COMMITTEE-Tadych

IT Support – Contract for Services.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Removal of Front-in parking from the Matters Pending before Council Committee list.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cuyahoga County Library for a new Bay Village Branch Library.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cahoon Memorial Park Multi-Purpose Facility.

Extension of 60 days, to December 19, 2019, for the Planning Commission to review plans for the Fire Department’s Water Rescue Boat Storage Facility.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-
Stainbrook

Lake Road Bridge Update.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Reese Park Pickleball/Tennis Court Project – Change Order to Contract.

LED Lighting for Aquatic Center Exterior – NOPEC Energized Communities Funding.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

MISCELLANEOUS

Schedule of Civil Service Examinations.

AUDIENCE
ADJOURNMENT

CAHOON MEMORIAL PARK TRUSTEES

Motion to approve new construction in Cahoon Memorial Park for a storage facility to house the Fire Department Rescue Boat and necessary support equipment to reduce response time.
AGENDA

AGENDA

Agenda, Bay Village City Council
Committee Meeting
Conference Room, Bay Village City Hall
Dwight A. Clark, President of Council, Presiding

Date: September 23, 2019
Time: 7:30 p.m.

ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

FINANCE & CLAIMS COMMITTEE-Tadych

IT Support – Contract for Services.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Removal of Front-in parking from the Matters Pending before Council Committee list.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cuyahoga County Library for a new Bay Village Branch Library.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cahoon Memorial Park Multi-Purpose Facility.

Extension of 60 days, to December 19, 2019, for the Planning Commission to review plans for the Fire Department’s Water Rescue Boat Storage Facility.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-

Stainbrook

Lake Road Bridge Update.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Reese Park Pickleball/Tennis Court Project – Change Order to Contract.

LED Lighting for Aquatic Center Exterior – NOPEC Energized Communities Funding.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

MISCELLANEOUS

Schedule of Civil Service Examinations.

AUDIENCE
ADJOURNMENT

CAHOON MEMORIAL PARK TRUSTEES

Motion to approve new construction in Cahoon Memorial Park for a storage facility to house the Fire Department Rescue Boat and necessary support equipment to reduce response time.
AGENDA

Agenda, Bay Village City Council                                      Date:  September 23, 2019
Committee Meeting                                                     Time:  7:30 p.m.
Conference Room, Bay Village City Hall
Dwight A. Clark, President of Council, Presiding

ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

FINANCE & CLAIMS COMMITTEE-Tadych

IT Support – Contract for Services.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Removal of Front-in parking from the Matters Pending before Council Committee list.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cuyahoga County Library for a new Bay Village Branch Library.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cahoon Memorial Park Multi-Purpose Facility.

Extension of 60 days, to December 19, 2019, for the Planning Commission to review plans for the Fire Department’s Water Rescue Boat Storage Facility.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook

Lake Road Bridge Update.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Reese Park Pickleball/Tennis Court Project – Change Order to Contract.

LED Lighting for Aquatic Center Exterior – NOPEC Energized Communities Funding.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

MISCELLANEOUS

Schedule of Civil Service Examinations.

AUDIENCE
ADJOURNMENT

CAHOON MEMORIAL PARK TRUSTEES

Motion to approve new construction in Cahoon Memorial Park for a storage facility to house the Fire Department Rescue Boat and necessary support equipment to reduce response time.
AGENDA

Agenda, Bay Village City Council
Committee Meeting
Conference Room, Bay Village City Hall
Dwight A. Clark, President of Council, Presiding

Date: September 23, 2019
Time: 7:30 p.m.

ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

FINANCE & CLAIMS COMMITTEE-Tadych

IT Support – Contract for Services.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Removal of Front-in parking from the Matters Pending before Council Committee list.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cuyahoga County Library for a new Bay Village Branch Library.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cahoon Memorial Park Multi-Purpose Facility.

Extension of 60 days, to December 19, 2019, for the Planning Commission to review plans for the Fire Department’s Water Rescue Boat Storage Facility.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook

Lake Road Bridge Update.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Reese Park Pickleball/Tennis Court Project – Change Order to Contract.

LED Lighting for Aquatic Center Exterior – NOPEC Energized Communities Funding.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

MISCELLANEOUS

Schedule of Civil Service Examinations.

AUDIENCE
ADJOURNMENT

CAHOON MEMORIAL PARK TRUSTEES

Motion to approve new construction in Cahoon Memorial Park for a storage facility to house the Fire Department Rescue Boat and necessary support equipment to reduce response time.
AGENDA

Agenda, Bay Village City Council
Committee Meeting
Conference Room, Bay Village City Hall
Dwight A. Clark, President of Council, Presiding

Date:  September 23, 2019
Time:  7:30 p.m.

ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

FINANCE & CLAIMS COMMITTEE-Tadych

IT Support – Contract for Services.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Removal of Front-in parking from the Matters Pending before Council Committee list.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cuyahoga County Library for a new Bay Village Branch Library.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cahoon Memorial Park Multi-Purpose Facility.

Extension of 60 days, to December 19, 2019, for the Planning Commission to review plans for the Fire Department’s Water Rescue Boat Storage Facility.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook

Lake Road Bridge Update.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Reese Park Pickleball/Tennis Court Project – Change Order to Contract.

LED Lighting for Aquatic Center Exterior – NOPEC Energized Communities Funding.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

MISCELLANEOUS

Schedule of Civil Service Examinations.

AUDIENCE
ADJOURNMENT

CAHOON MEMORIAL PARK TRUSTEES

Motion to approve new construction in Cahoon Memorial Park for a storage facility to house the Fire Department Rescue Boat and necessary support equipment to reduce response time.
AGENDA

Agenda, Bay Village City Council                                  Date:  September 23, 2019
Committee Meeting                                               Time:  7:30 p.m.
Conference Room, Bay Village City Hall
Dwight A. Clark, President of Council, Presiding

ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

FINANCE & CLAIMS COMMITTEE-Tadych

IT Support – Contract for Services.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Removal of Front-in parking from the Matters Pending before Council Committee list.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cuyahoga County Library for a new Bay Village Branch Library.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cahoon Memorial Park Multi-Purpose Facility.

Extension of 60 days, to December 19, 2019, for the Planning Commission to review plans for the Fire Department’s Water Rescue Boat Storage Facility.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-
Stainbrook

Lake Road Bridge Update.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Reese Park Pickleball/Tennis Court Project – Change Order to Contract.

LED Lighting for Aquatic Center Exterior – NOPEC Energized Communities Funding.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

MISCELLANEOUS

Schedule of Civil Service Examinations.

AUDIENCE
ADJOURNMENT

CAHOON MEMORIAL PARK TRUSTEES

Motion to approve new construction in Cahoon Memorial Park for a storage facility to house the Fire Department Rescue Boat and necessary support equipment to reduce response time.
ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE- Mace

FINANCE & CLAIMS COMMITTEE- Tadych

IT Support – Contract for Services.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE- Maier

Removal of Front-in parking from the Matters Pending before Council Committee list.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cuyahoga County Library for a new Bay Village Branch Library.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cahoon Memorial Park Multi-Purpose Facility.

Extension of 60 days, to December 19, 2019, for the Planning Commission to review plans for the Fire Department’s Water Rescue Boat Storage Facility.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE- Stainbrook

Lake Road Bridge Update.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Reese Park Pickleball/Tennis Court Project – Change Order to Contract.

LED Lighting for Aquatic Center Exterior – NOPEC Energized Communities Funding.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE- DeGeorge

MISCELLANEOUS

Schedule of Civil Service Examinations.

AUDIENCE
ADJOURNMENT

CAHOON MEMORIAL PARK TRUSTEES

Motion to approve new construction in Cahoon Memorial Park for a storage facility to house the Fire Department Rescue Boat and necessary support equipment to reduce response time.
AGENDA

Agenda, Bay Village City Council
Committee Meeting
Conference Room, Bay Village City Hall
Dwight A. Clark, President of Council, Presiding

Date: September 23, 2019
Time: 7:30 p.m.

ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

FINANCE & CLAIMS COMMITTEE-Tadych

IT Support – Contract for Services.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Removal of Front-in parking from the Matters Pending before Council Committee list.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cuyahoga County Library for a new Bay Village Branch Library.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cahoon Memorial Park Multi-Purpose Facility.

Extension of 60 days, to December 19, 2019, for the Planning Commission to review plans for the Fire Department’s Water Rescue Boat Storage Facility.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook

Lake Road Bridge Update.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Reese Park Pickleball/Tennis Court Project – Change Order to Contract.

LED Lighting for Aquatic Center Exterior – NOPEC Energized Communities Funding.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

MISCELLANEOUS

Schedule of Civil Service Examinations.

AUDIENCE
ADJOURNMENT

CAHOON MEMORIAL PARK TRUSTEES

Motion to approve new construction in Cahoon Memorial Park for a storage facility to house the Fire Department Rescue Boat and necessary support equipment to reduce response time.
AGENDA

Agenda, Bay Village City Council                                      Date: September 23, 2019
Committee Meeting                                                    Time: 7:30 p.m.
Conference Room, Bay Village City Hall                                Dwight A. Clark, President of Council, Presiding

ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

FINANCE & CLAIMS COMMITTEE-Tadych

IT Support – Contract for Services.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Removal of Front-in parking from the Matters Pending before Council Committee list.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cuyahoga County Library for a new Bay Village Branch Library.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cahoon Memorial Park Multi-Purpose Facility.

Extension of 60 days, to December 19, 2019, for the Planning Commission to review plans for the Fire Department’s Water Rescue Boat Storage Facility.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook

Lake Road Bridge Update.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Reese Park Pickleball/Tennis Court Project – Change Order to Contract.

LED Lighting for Aquatic Center Exterior – NOPEC Energized Communities Funding.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

MISCELLANEOUS

Schedule of Civil Service Examinations.

AUDIENCE
ADJOURNMENT

CAHOON MEMORIAL PARK TRUSTEES

Motion to approve new construction in Cahoon Memorial Park for a storage facility to house the Fire Department Rescue Boat and necessary support equipment to reduce response time.
AGENDA

Agenda, Bay Village City Council
Committee Meeting
Conference Room, Bay Village City Hall
Dwight A. Clark, President of Council, Presiding

ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

FINANCE & CLAIMS COMMITTEE-Tadych

IT Support – Contract for Services.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Removal of Front-in parking from the Matters Pending before Council Committee list.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cuyahoga County Library for a new Bay Village Branch Library.

Extension of 60 days, to December 5, 2019, for the Planning Commission to review plans of the Cahoon Memorial Park Multi-Purpose Facility.

Extension of 60 days, to December 19, 2019, for the Planning Commission to review plans for the Fire Department’s Water Rescue Boat Storage Facility.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook

Lake Road Bridge Update.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Reese Park Pickleball/Tennis Court Project – Change Order to Contract.

LED Lighting for Aquatic Center Exterior – NOPEC Energized Communities Funding.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

MISCELLANEOUS

Schedule of Civil Service Examinations.

AUDIENCE
ADJOURNMENT

CAHOON MEMORIAL PARK TRUSTEES

Motion to approve new construction in Cahoon Memorial Park for a storage facility to house the Fire Department Rescue Boat and necessary support equipment to reduce response time.
President of Council Clark called the meeting called to order in the Conference Room of Bay Village City Hall at 7:30 p.m.

Present: Clark, DeGeorge, Mace, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar.

Also Present: Law Director Barbour, Finance Director Mahoney, Director of Public Service and Properties Liskovec, Police Chief Spaetzel, Recreation Director Enovitch, Community Services Director Selig, Building Director Tuck-Macalla, City Engineer Bierut, Engineer Filarski.

AUDIENCE

Clare Banasiak, Debra Jesionowski, Colby Sattler, Andrew Musca, Gary and Amanda Sebrosky, Larry Ludwig, Tom Kelly, Deb & Tim Doyle.

ANNOUNCEMENTS

Mr. Clark expressed appreciation to Fire Chief Lyons and the Fire Department staff for showing the City’s new fire truck to City Council members prior to the meeting this evening.

Mayor Koomar announced that the Cuyahoga County Board of Health is having a public hearing on maintaining effective household sewage treatment system programs on October 3, 2019 at 10 a.m. at the Board of Health headquarters.

The Mayor stated that he has been working with the Northeast Ohio Areawide Coordinating Agency (NOACA) staff on additional funding relative to the City parks. There is a transportation improvement program that will run in the Fiscal Year 2021 through 2024, and through the work of City Engineer Bierut, Director of Public Service Liskovec, and Project Manager Kerber, the board did approve Bay Village for $372,000 to go through the program. There are additional grant applications pending this fall. The Mayor and staff will be meeting with the NOACA representatives next month and make sure all the projects they have awarded can be achieved. Final approval will be given in March. The funds are spread over three years, and the Bay Village project is allotted in the first year, Fiscal Year 2021, which begins next July.

Mayor Koomar announced receipt of an additional grant received recently that had been submitted through the work of Director of Public Service Liskovec and Project Manager Kerber. Director Liskovec stated that the county grant of $50,000 was awarded to Bay Village for the tree program. Mr. Liskovec thanked Arborist Mike Polinski for gathering all of the data and putting it together for submission. The City will coordinate with Bartlett Tree Experts to begin working on a tree inventory. The Mayor said this funding will assist with completing a tree inventory and having a
good framework for review of trees that are suspect for disease and in need of assistance. Three other cities received $50,000, while others received in the $10,000 to $25,000 range.

Mr. Clark asked if it is anticipated that the tree inventory will cost more than the $50,000 grant. Mr. Liskovec stated that the $50,000 will allow for an inventory of 6,000 trees, and the estimated number of City trees is between 7,000 and 10,000.

**Resident Tim Doyle** asked what is meant by “Tree Inventory.” Director Liskovec stated that this refers to an actual physical inventory of the trees. Information as to species, diameters, heights, and all pertinent field data that would be relevant to developing a proper tree maintenance plan is gathered.

Mr. Doyle asked if the information is something that would address the Oak Wilt issues that the City trees are experiencing. Mr. Liskovec stated that Oak Wilt in general is a cultural issue, requiring more educational efforts. The department has been working with the Tree Commission on the distribution of educational literature. Oak Wilt is a difficult fungus to try to beat and it spreads very easily. As a society, if we understand the mechanism of how it goes from tree to tree, that is how it will be overcome. It involves when pruning should be done, and when it shouldn’t be done, and what to look for as far as a tree company. One of the biggest problems is the use of spikes by tree company personnel to climb trees during the wrong time of the year, and then spreading the fungus to neighboring trees.

Mr. Doyle stated that he doesn’t understand the tree trimmers coming into the City and pruning after the first thaw. Legislation is needed to prohibit this practice. Mr. Doyle noted that down the street from his residence, four Oak trees all got Oak Wilt after they were pruned. Within a month from pruning, four of the trees died. Mr. Doyle stated that the City of Lakewood is addressing this, and Pepper Pike is doing something with legislation. He stated that this community has beautiful Oak trees, and we are supposedly good stewards of these trees. Mr. Doyle commented that a homeowner on Wolf Road recently cut down Oak trees in his yard, and questioned why this was done. He noted that the architects that come in are maximizing space size and minimizing the tree canopy and removing the trees. He pointed out Wolf Road and Lake Road, and the cutting down of trees with no regard to the community, recognizing that it is private property, but he does not understand how the citizens of the City are allowing this to take place. Tree companies have got to be informed that they cannot prune from April 1 to November 1, or whenever the first frost occurs.

Mr. Clark acknowledge the remarks of Mr. Doyle, noting that it is one element to be considered. We all love the tree canopy and want to do the right thing. One of the discussions to be had tonight is that of the trees. There is an ordinance that has been sitting here for some time as well. We want to make sure we do this the right way. We do it where it is legally enforceable. There are issues that could be involved at the state level. We want to make sure the administration and Council is somewhat aligned in terms of going forward on this.

Mayor Koomar asked for a few moments to finish his comments before proceeding to the tree ordinance discussion on this evening’s agenda.
Mayor Koomar (continued). The Mayor stated that a small section on the roof of the fire station needed to be resealed, and that job was completed two weeks ago. Final testing on mold will be done, but everything thus far has come back indicating compliance. The fire ladder truck the Council viewed tonight has even newer features relative to the containment of diesel fuels. All of the matters have been addressed adequately and the final testing will tell us if we are in compliance on the standards.

The Mayor reported that Law Director Barbour and he have talked to the Board of Education, noting that as the new library moves through the planning process, we need to look at the existing library later this fall. The Mayor noted that years ago when he was first on Council in Bay Village and sat on the Planning Commission, many of the setback requirements for the Middle School, because the City owned the library at the time, were waived by the City in the spirit of a good community asset. He stated that we have to look at how the building will be used going forward. Good discussions have always been held with the Board of Education to see whether there would be an interest in working with them on any potential collaborations and how the City might use the building. It is in the R-3 zoning district, suitable for public use, schools, city, or housing. The Master Plan talks about diversified housing options, which is a third option as well. We are waiting to hear back from the schools. It is our hope that small work sessions can be held and look at some long term strategic planning to see if there are any synergies of which we might be able to take advantage. We have done that with the Community Gym, the artificial turf field, and other ways that we can make our operations jointly more efficient as we move forward. The Board of Education is taking that under consideration and an update may be coming from the Superintendent later this week.

Mayor Koomar advised that the Cahoon Memorial Park restrooms failed again last week. Mr. Liskovec and his team are doing a nice job of trying to keep them functioning.

The Mayor reported that a very good meeting was held on the Safe Routes to Schools project by Project Manager Kathryn Kerber. There was good representation from the Ohio Department of Transportation, the schools, and the Bike Co-op. Safe Routes to Schools focuses on two components: capital and education. Ms. DeGeorge and the Mayor met last week about safe drop off, especially at Normandy School. There was discussion on that topic and that might be another avenue going forward on getting the word out on the education piece.

Mr. Clark asked if there is any update on the new library project. Mayor Koomar stated that he has a message in to them to ask about the Architectural Board of Review process, and when they will be coming back. Hopefully it will be within the next meeting or two. Building Director Tuck-Macalla emailed them requesting information for the Chairman of the Architectural Board of Review. They may be refining some things after receiving positive feedback from the Planning Commission. The Mayor stated that he does have a call in to Tracy Strobel, Executive Director of the Cuyahoga County Public Library, to get an update on their timing.

**COMMITTEE OF THE WHOLE**

Trees Discussion.
Mr. Clark stated that Mr. Tadych had requested that the trees discussion be included in this evening’s agenda.

**Mr. Tadych** stated that there have been tree discussions in the past and amongst ourselves. We have an ordinance in front of us. The Chair of the Tree Commission, Colby Sattler, is here this evening, who will start out with a talk about what he expects from the trees, and particularly what cities have this type of ordinance for their residents.

**Mr. Colby Sattler, Chairman of the City of Bay Village Tree Commission,** thanked everyone for the time and consideration devoted to this evening’s topic of trees. Mr. Sattler stated that today’s immediate question is permitting and the types of permitting for replanting and tree removal, whether that is on public or private space. More overarching, is what we do to protect our current trees. We heard a great example of the realities of the situation. We are not immune to any of the diseases our neighboring communities are facing, but, whatever is currently on anyone’s books in this county funding is the tip of the spear and these things are going to be changing. We have the opportunity now to be ahead of that curve, or behind the curve. In his work, connections and outreach, specifically to the county around the funding opportunity is that they are paying attention. They want to see how this funding is utilized. They want to see this as a springboard for activity. The money that came from the county was based on the idea that communities get it, and are going to move forward to protect it. That we are going to prioritize people, and we are going to prioritize trees. It might be the most singular, positive asset that benefits people in communities equally. When we talk about what defines a thriving community, trees are chief amongst those definitions. When we talk about what is on the books, we have examples, can share those, and know where communities currently stand. The Stormwater Conservation District, which manages this grant, has a log book of every community’s ordinance, and they are asking all the time if there are any updates or changes. They are going to want to know what is coming out of meetings like this all over the county. The City of Lakewood prioritizes trees at the highest level of cities and government. We know we need to get somewhere to that end. We need to have something that is flexible, common sense, and, over time, is adaptable as well. We are defined by this large, beautiful canopy. We know also that it is phasing out, so it is a matter of how do we let that age in place gracefully, and what is next.

When the support letter to the county, and the meetings held in support of the grants ask what’s next, there is nothing there. New data is coming from the county, no different than this granular data we are now funded to get at the street level in Bay Village, and we are looking at county wide, top down measurements. We are going to see a drop in Bay Village and county wide. We are currently in the top fifteen for canopy communities; we know that is going to change. When we start to parse that data and look beneath what is there and start to look at our books and what is codified and what is there to support and encourage. What Mr. Tadych has been shepherding for some time now is really the basis, that springboard to get ahead of the curve, to prepare us for what is next. Everything we know we share with our neighbors, what is really cutting edge state wide, regionally, and nationwide, we have that information. What we have now, and in front of Council is the best of all of that and something that is perfectly ripe for discussion and incredibly adaptable for what works best for this community. It is these types of measures that bring funding to communities that on the outside might not seem like a logical choice for it. It is why
national forestry conferences are coming to Cleveland, this year in fact. There are a lot of eyes on what we are doing right now.

Mr. Sattler stated that he is here this evening to show support for the ordinance and to let Council know that the Tree Commission has worked doggedly to keep this current, right, and flexible. They are totally realistic on what this could be and should be. They are happy to tailor it to the needs of the people of this community. He expressed appreciation for the time, enthusiasm and the conversations going on all throughout the community. He congratulated the City on the recent round of funding and stated that he knows greater things lie ahead if we stay the course.

Mr. Tadych stated that he has spoken to the individuals around the table tonight and has spoken to people in groups. The next thing he would like to do is talk to the Law Director and see what he finds that might be difficult in the solution to the revised plan in front of us. The Law Director has spoken with Mr. Sattler and the City Arborist, and has a good idea of what we are trying to do and what he might see as possible problems, or not problems.

Mr. Barbour stated that he had a nice conversation with Mr. Sattler last week. He also spoke with Arborist Mike Polinski about this specifically. He also consulted with other Law Directors, and he appreciates the Tree Commission’s position that this is a starting point, kind of a framework, and the appropriate thing that Council might consider is putting it in a committee so we can go through this operationally with the City and the Finance Department. There may be some costs that we haven’t thought about. We need to look at our language to make sure we don’t have conflicts with other code sections, e.g., Building or Planning, and we definitely want to hear from the residents. The best way to do that is in a committee session to work out some details.

Mayor Koomar noted that the inventory for trees is for trees on public property – tree lawns and other public spots. People are calling the City instead of calling an outside arborist, and the workload has been backing up. We may want to fold that in to any changes that Council may consider. We are trying to find the balance between the work on private property and public property, noting that when doing sewer work on private property it takes away from the time of working on public property such as filming sewers prior to the work on roads. All the plumbers now have that equipment, and sometimes the City can find information for the homeowner to turn over to their plumber. It is that kind of adjustment that we may have to consider when someone asks us to look at a tree on their property. If there is true concern about a diseased tree, that may fall into that service, but we need to take a further look to make sure this is functional.

Mr. Clark asked the City’s responsibility to report back to the county as part of this grant award.

The Mayor stated that this is a new program and the City has not met with them yet, but will be meeting with them in the next few weeks.

Mr. Clark stated that there are many different issues that were discussed this evening: legal, practical, operational, and funding. He stated that he would endorse moving this into a committee and get more granular on the topic and not delay. He welcomed thoughts from Council.
Mr. Tadych stated that he has no problem moving it to a committee, but by moving it to a committee it is going to be the same group all sitting around watching three or four people at the table. He would rather do a Committee of the Whole, outside of these meetings and get started that way because it is all going to fall back on all of Council. He does not believe it needs to go to a committee of three people who are going to turn around and make suggestions, when we can all sit at the same table, look at things and make suggestions.

Mr. Clark noted that last time something was sent to the Committee of the Whole there wasn’t continuity, e.g., the fence ordinance and Sunset. He stated he would be happy to put this into committee to allow for residents to have their input.

Mr. Tadych stated that the fence ordinance did go to a committee and came back to the Committee of the Whole and the committee suggestion did not go forward. If we are all involved we will know all the details. A meeting can be set up outside the meeting times, let the citizens have their say, and move forward.

Mr. Barbour asked how that would be different than having the Planning and Zoning Committee address this and the other council people attend and participate. Mr. Tadych stated that if it is the Committee of the Whole everyone has a say as to what the committee is going to recommend.

Mr. Barbour stated that when the ordinance would come back to the Council it can be amended or changed well before it goes to vote.

Mr. Tadych stated that a group such as the Committee of the Whole should be fully involved.

Ms. Maier asked if it would make the most sense for it to go to the Planning and Zoning Committee or Environment and Safety Committee. Mayor Koomar stated that the Planning, Zoning, Public Buildings and Grounds Committee is best because of the recent dealings with the neighbors on Northfield Drive and their tree issues by Ms. Maier as the Ward 3 Council representative. Also, Ms. Maier’s experience with the Metroparks and planning, would be most beneficial for this topic.

Mrs. Stainbrook stated that she was thinking the Planning and Zoning Committee because of all the other implications to other code sections.

Mr. Clark stated that he would like to make some headway since the county was so generous with their award to the City. There may be more grant funding in the future if we show we are making forward strides on this topic.

The Mayor noted that the City is working with Bartlett Tree Company now and executing the next phase of the tree inventory for the safety of our residents will be easy to do. We will just have to appropriate the additional money through Council.

Mr. Winzig asked if there will be software and extra manpower to do the project. Mayor Koomar stated that Bartlett Tree Company will continue to inventory the streets. Mr. Liskovec
stated that the City already has the software, and the funds would be used to continue the manpower. Mr. Clark noted that this is the perfect time to do the inventory.

Mr. Barbour stated that from the Law Department’s perspective, one thing to consider is how far the City will go on making recommendations or enforcement on private property trees.

Mr. Clark stated that the matter will be moved to the Planning, Zoning, Public Buildings and Grounds Committee and asked that the Council and administration pledge that there will not be a delay on this matter.

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

Mr. Mace had no report this evening.

FINANCE & CLAIMS COMMITTEE-Tadych

August 2019 Financial Statements of the City of Bay Village.

Mr. Tadych reported that the financial statements of the City of Bay Village through August 2019 have been received. When the September financial statements are received in October, a Finance Committee meeting will be scheduled.

Mr. Tadych noted that Municipal Income Tax receipts have dropped down to only a little more than 3% additional to the same period last year, compared to last month when it was 5%. Health expenses have gone up over the last month. Mrs. Mahoney and Mr. Tadych discussed things today and Mr. Tadych asked her if she would talk tonight about the way health expenses are structured. There is the actual health insurance that the City pays out on the first $75,000 on a claim and there is the claim expense and that expense varies by month. He noted that a variance of $5,000 to $6,000 can be seen on a particular month.

Mrs. Mahoney stated that Mr. Tadych is referring to the administration fees and the variance. Human Resource Director Demaline gave Mrs. Mahoney information today as to why the fees have increased. It is about $3,000 per month and part of it is that the large claim reimbursement program increased $23.31 per person, per month. That cost to the City is about $2,300 more per month. That increase in fees is based on the City experience along with limited experience of the whole consortium. As a reference, in 2018, $213,421 of claims were reimbursed through that large claim reimbursement which is a loss ratio of 89%. Part of the other increase also, is that a new fee was implemented by Jefferson Health Group on July 1, which is the aggregate protection plan. It is a trial period and more data is being awaited before determining if it is beneficial for the City to continue that or not. This cost is another $840 per month. Those two monthly payments make up three-quarters of the administration fee. Included in the administration fee are the wellness program costs, and it varies in how many months we pay for that at a time, because the vendor is erratic in billing. The wellness program is open to any of the employees, and the cost is $1,250 per month and that provides for wellness services for employees. Looking at the total administration cost, 2019 versus 2018, year-to-date, we are only about $11,000 more than 2018.
Mr. Clark noted that the claims experience went up, yielding the double digit increase. The City also has more covered lives. Mrs. Mahoney stated that in July of this year there were 99 employees, and in July of 2018 there were 95. That is four more plans, and six more covered lives. Mr. Tadych noted that the cost of family coverage is more than the cost for a single individual. Mrs. Mahoney stated that Mr. Tadych thought we should be premium based. Mrs. Mahoney did some calculations and if we were premium based we would have paid almost $1 million more in 2018 than we did. Being self-insured is definitely the way to go.

Mr. Clark noted that a representative of the Jefferson Health Group will visit Council in the near future.

Budget Planning Process for 2020 Year.

Mr. Tadych stated that Mrs. Mahoney and he worked up a time line for the City directors and the Mayor, and for the Finance Committee meetings to have readings of the budget as well as final approval. Mr. Tadych stated that his goal is to have the final reading and vote by the 16th of December, and possibly even the 9th of December, which Mr. Tadych would prefer.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Ms. Maier stated that the matter of the front in parking is ready to be removed from the Matters Pending before Council Committee list. The Planning and Zoning Committee had discussed previously that they would be meeting about home based businesses and boat storage as a couple of topics, as well as the Master Plan and Zoning Code Overlay that the administration is working on at this time. There are some ideas as to how that might be accomplished using some outside help. Also, part of the home based business is the Airbnb that needs to be discussed again through the committee. Ms. Maier will plan for a Planning, Zoning, Public Grounds and Buildings Committee on October 14, and will include the tree ordinance on the agenda.

Mrs. Stainbrook asked if there is a possibility of getting the traffic light at Dover Center and East Oviatt reconfigured. The Mayor stated that there is a possibility at a later date when some of the capital projects are completed. Mrs. Stainbrook stated that a change in the rotation would significantly improve the traffic.

Mayor Koomar advised that the Lake Road Bridge may open the middle of the week of September 23. Final painting, striping, grading, and signage is being completed now.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook

Rocky River Wastewater Treatment Plant- Capital Projects Update.

Mrs. Stainbrook reviewed the total project cost figure of $7.5 million for the Final Clarifier Upgrade Project (Rehab) for the Rocky River Wastewater Treatment Plant, for which a resolution will be introduced this evening to participate with the member cities, including Bay
Mayor Koomar called upon Jeff Filarski, engineer from Chagrin Valley Engineering Company, who is working on behalf of the City in slope stabilization projects, and also wastewater treatment pump stations. The Mayor noted that the Rocky River Wastewater Treatment Plant has a projects list that totals approximately $39 million. There is also required by the Environmental Protection Agency an alternative study and Mr. Filarski is a specialist in that area and will represent the City.

Mr. Filarski stated that a study was done by consultants Hazen and Sawyer of capital improvements needed for the plant which created a list of five near-term projects that are on the agenda for the next four years, totaling $21 million. The most critical is the Final Clarifier Upgrade Project (Rehab) to address issues. Last winter, the traveling bridge that runs over the top of the clarifier fell in. That project went into DOPWIC for a grant/loan application for funding and will also go into the EPA and be nominated for assistance.

Mr. Clark asked how the allocable percentage by community is determined for these capital projects.

Mr. Filarski stated that it is based on the flow strength study that is done every three years. The City of Bay Village is responsible for about 20.8%, much lower than previously.

Mayor Koomar noted that the agreement is very old that talks about capital expenditures. There has been a lot of dialogue going forward relative to the EPA No Feasible Alternative Study. Each city has its own problems and how to allocate costs may be a conversation that will pick up again this fall or early winter.

Mr. Winzig asked if it is normal for engineering to add their fees after everything is totaled, inclusive of contingency, overhead, profit, and bonds.

Mr. Filarski stated that all of those items are built into the construction contract and the fees are based on the construction contract.

Mr. Donald Bierut, City Engineer, advised that a call was received from the United States Environmental Protection Agency in Chicago regarding the 2009 warrant that the City of Bay Village received. The US EPA had no record of anything that had occurred over the past ten years. After reviewing emails and telephone calls with the US EPA, they have been brought up to date and the City is back to the point with them that there are still two outfalls that have to be addressed.

Mr. Jeff Filarski stated that the intent for the flow of this project is get the sewer model set up where the SSO’s are with the goal to eliminate them as the EPA requires. As an offshoot of that,
Committee Meeting of Council
September 16, 2019

they would work upstream to the Bruce/Russell/Douglas area and determine what can be done to eliminate flooding.

Mr. Filarski stated further that the sewer model is being put together, working with Mr. Liskovec to get more data from the pump stations, and start some testing.

Mayor Koomar noted that Mr. Filarski has been working on the model for three months. Mr. Filarski commented that there have not been many overflows.

Engineering Update - Lakeside Cemetery Erosion Project.

Mr. Bierut stated that a lot of soil testing has been done to determine the characteristics of the soils and what kind of solution might be appropriate. Tests have been run to see if a wall would be appropriate, or whether grading would be appropriate. This included the horizontal location of a wall, the vertical height of a wall, and the result was that a wall would be undoable. They are now in the midst of finalizing a plan to install large rock down the slope, basically blanketing the slope, bringing it up to the limits of the cemetery. The rocks will be three to five ton in size. The issue in the area is accessibility, and how that rock will get into the site, either by truck or barge. There is certain protocol that has to be followed. A lot of work has been done with the Catholic Cemeteries to see if this is something that goes on. Regarding the water option, they have reached out to contractors and one will calculate a number for bringing in the rock both overland or by barge. The configuration of the properties is also a consideration, with the cemetery sitting in a U shape with private property on either side. The private property is a big part of what needs to be fixed.

Bridge Project Update.

Mr. Liskovec reiterated the report by the Mayor that the Lake Road Bridge is anticipated to be open mid-week of the week of September 23, 2019. Final signal coordination is being done.

The Queenswood Bridge will have pavers installed in the next day or two. Paving will start on Tuesday, September 17. Other site work off the side of the road will be taken care of after the bridge is open, which should occur the end of this week.

Reclamite Application to Streets.

Mr. Liskovec presented an illustration of a test sample of the application of Reclamite on city streets. A letter from Mr. Liskovec dated September 12, 2019 to City Council provides the associated background behind the request for the use of Reclamite, which the City of Bay Village had used through 2007 as part of the pavement maintenance program. Beyond 2007, a decision was made to suspend application of this product, potentially financially driven given the economics at that time. After research and field visits to surrounding communities where Reclamite is used currently, Mr. Liskovec would like to reintroduce this product back into the paving program.
Mr. Liskovec stated that the purpose of Reclamite is to rejuvenate the asphalt and restore a significant amount of deteriorated binders that are used to hold asphalt pavement together. Some of the performance enhancements include longer pavement life and reductions in cracking. The standard window of application for Reclamite extends to three years after initial installation.

With regard to funding of the project, the City currently funded $804,034 for the 2019 pavement maintenance program, and currently has a balance of $128,867.30 after all projects have been completed and closed out. The City has received permission to utilize the Ohio Department of Transportation’s contract (10L-20) for Reclamite as awarded to Pavement Technologies to take advantage of the best pricing possible. The quotation of Pavement Technologies to the City of Bay Village is in the amount of $40,050.

Mr. Mace asked if this is a one-time application. Mr. Liskovec stated that it is a one-time application. The standard window of three years was used to select the recipient streets, which begins with all the streets paved in 2017. In addition, streets from the 2018 project were chosen in an effort to begin closing the gap between past paving projects and the most recent project. It is Mr. Liskovec’s intention to continue to manage the City’s paving program efficiently and close the gap even further to a point where the City will be positioned to include this component as part of the bidding documents for the City’s annual road program. Mr. Filarski concurred with the intention of Mr. Liskovec to include the Reclamite application as part of the annual program.

Ms. DeGeorge asked if the Reclamite can be applied more than once. Mr. Filarski stated that surfaces can be retreated with Reclamite. The Reclamite application, along with crack sealing, will extend the life of resurfacing to fifteen or twenty years.

Soccer Fields

Mr. Bierut stated that grading and fill will be required at the soccer fields. Mayor Koomar stated that when the US EPA called and records were needed to be reconstructed, this took priority so the soccer fields’ project was slid back. This is something that needs to be brought forward again. Part of this is if you start playing on the fields from April until Halloween, and the City gets the fields back in November, it is a difficult time to grow grass. In talking about what can be done with the fields, Mr. Enovitch will work with the soccer club to fix field areas currently before any long-term grading is done. This would allow the fields to be re-seeded and mature, cycling through the park on some of these fields from year to year. It is hard to establish some of the seedlings when the field is used for play. The City will work with the soccer club to rotate fields using options in the park, the Middle School, and Forestview. They will also talk with the soccer club about sliding the season toward the beginning of May. The Mayor stated that they would like to put a plan in place starting next year that would make bigger strides than in the past.

Mr. Tadych asked Director Liskovec if there is any intention to do hole patching on Wolf Road from Clague Road to the City Hall area this year. Mr. Liskovec stated that his crew is currently working on sidewalks. There is a section of Wolf Road close to Glenview School, at the curb line on the south side of the street that really needs attention first and foremost. There is also a
Committee Meeting of Council  
September 16, 2019

stretch of road on Park Lane near Longbeach Parkway that also needs attention. Weather permitting, they can take care of simple pot holes, if they are not bigger and require extra work.

Mayor Koomar stated that they have been meeting with County Council representative Nan Baker in an attempt to get funding for county roads that need attention.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Reese Park Tennis/Pickleball Courts.

Mr. Winzig reported that Council has received a drawing of the Reese Park Tennis and Pickleball Court Improvements.

Mr. Liskovec presented an illustration of the ground work that is being done for this project. He stated that there are issues with the soil, and the City has engaged a geo-technical company to look at the area. Twenty-four inches of material will be removed and the remaining material will be bridged with material to bring it back up to provide a good surface for the project. He noted that the clay surface is holding moisture. Under drains are being installed to deal with the moisture, which was contributing to the instability of the surface.

Mr. Liskovec stated that the original estimate for the project came in at about $107,000 with using City service crews. The crews have been able to do the excavation. The additional work by the contractor will result in an extra charge of $50,000.

Mr. Clark noted that the City is receiving $50,000 in casino money for this project. Mayor Koomar stated that an additional $50,000 is required for the base. He noted that there was a lot of different material under the surface.

Mr. Mace stated that connected to the area is a basketball court that is in poor condition also. He asked if this repair will be compromised in anyway if anything is done with the basketball court.

Mr. Liskovec stated that it will not because the basketball court is divided from the tennis court by a concrete curb.

Mr. Winzig advised further that the Mayor mentioned earlier that there was a meeting with the soccer club, and they talked about surface repairs for Cahoon Memorial Park and the Walker Road Park. The Avon Lake counterparts of the Walker Road Park Ad Hoc Committee will be contacted to set up a meeting with the Bay Village members of Council who are on that committee. The idea is to dress some of the fields so they would have an opportunity to regrow, rotating fields so they would have an opportunity to rejuvenate and regrow. A meeting of the Walker Road Park Ad Hoc Committee will be arranged in the near future. The idea is to determine what could be done now with existing resources that wouldn’t tax the club or the City.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

Ms. DeGeorge had no report this evening.
Committee Meeting of Council  
September 16, 2019

MISCELLANEOUS

The next meeting of Council will be Monday, September 23, 2019. City Council will participate in the Homecoming Parade on Friday, September 20.

Ms. DeGeorge stated that she has received feedback from residents that after the parade has gone down the road there is paper and candy everywhere. Ms. DeGeorge asked if anything is done by the City to clean up the roads after that evening.

Mr. Liskovec stated that they have not done anything in the past, but he would be glad to look into using the street sweeper after the parade.

AUDIENCE

There were no further comments from the audience this evening.

There being no further discussion, the meeting adjourned at 8:50 p.m.

__________________________________________________________  ________________________________
Dwight A. Clark, President of Council  Joan Kemper, Clerk of Council
MATTERS PENDING BEFORE COUNCIL COMMITTEE
September 20, 2019

Committee of the Whole

• Sunset Area Improvements

Environment, Safety & Community Services- Mace, DeGeorge, Tadych

Finance & Claims- Tadych, Winzig, Mace, Clark

Planning, Zoning, Public Grounds & Buildings- Maier, Winzig, Stainbrook

• Elimination of Front-in Parking in front of stores on Dover Center Road
• Review of Codified Ordinance No. 1373.01 Boat Storage
• Review of Codified Ordinance No. 1141.04 Home Based Business
• Review of Existing Zoning Code per Master Plan Recommendations (3-18-19)
• Tree Ordinance

Public Improvements, Streets, Sewers & Drainage- Stainbrook, DeGeorge, Maier

• Bruce/Russell/Douglas Sewer Improvements

Recreation and Parks Improvement- Winzig, Mace, Stainbrook

• Renovations to Playground Equipment at Bradley Road Park (8-29-17)

Services, Utilities & Equipment- DeGeorge, Maier, Tadych
OVERVIEW

1. Action Requested
   - Approve three year contract with Bailey Communications for the period 1/1/2020-12/31/2022

2. Previous Action
   Council approved 3 year contract for period 1/1/17-12/31/19 per Ord 16-88.

3. Background/Justification for Current Action
   In 2016 the Finance Department reached out to 5 vendors who had expressed an interest in providing IT services to the City and the only quote was returned by Bailey Communications, our current provider. It is a specific company that has the required certifications to work on sensitive data in the Police and Fire operations, such as LEADS and Sundance systems and thus probably the reason other providers did not respond. Bailey has been the City’s IT provider for quite some time and have provided the City with excellent service in maintaining all our systems. Through 2020 the Finance Department is embarking on the implementation of a new Finance System in which additional IT services may be needed to assist in that endeavor. It will be important to the success of that project to have a provider that knows our current system as well as Bailey does. In addition it would be beneficial to contract for an additional two days per month to assist in the implementation through 2020 and then to revert to the same schedule in 2021 as we currently provide.

4. Financial Impact
   Rate for 2020-2022 same rate as contracted for 2017-2019. Total contract price of $105,000 over the three year term ($36,000 2020; $33,000 2021 and 2022).

5. Affected Parties
   All City departments

6. Implementation Plan
   Approve contract and prepare corresponding purchase orders for the years 2020-2022.
CUSTOMER: CITY OF BAY VILLAGE
350 DOVER CENTER RD.
BAY VILLAGE, OH 44140

THREE YEAR COST: $99,000.00
ANNUAL COST: $33,000.00

Scope of this custom agreement: Bailey Communications will provide City of Bay Village with an on-site Engineer every Tuesday and every other Thursday, 4 hours per on-site day, for a total of 360 hours annually. The 360 hours includes built-in for Emergency Support and Projects.

Onsite Engineer will provide desktop, server, network storage, network, wireless, firewall, cabling and other misc. support.

Maintenance of the city Cisco Network Switches is included under this contract with a Service Level Agreement of 24x7x4hr response time. Any failed Cisco Network Switch will be repaired or replaced upon failure with 24x7x4hr response time to ensure network\phone system uptime and reliability. Backend equipment and service to provide this response time costs $7,000 annually. The Cisco Network Switches will have their configurations backed up, health\stats monitored and their authentication activity will be logged by Bailey Communications central monitoring system.

Bailey Communications primary contact in the City of Bay Village will be the Finance Department. All on-site service will have to be requested through Finance Department. Fire, Police and Service Departments have access to 24x7 emergency system outage support.

Any equipment purchases will have to be approved by the City of Bay Village and Bailey Communications before they can be purchased.

IMPORTANT INSTRUCTIONS FOR PLACING A NETWORK DOWN SERVICE CALL

During normal business hours, please call our office at 440-327-1813 where our network dispatcher will take your call. If you call after normal business hours, please leave a detailed message in our emergency mailbox, Extension 9. One of our technicians will be paged.

By signing below we agree to the terms and conditions of this maintenance agreement.

CITY OF BAY VILLAGE
Name: ____________________________
Signature: _________________________
Title: ____________________________
Date: ____________________________

BAILEY COMMUNICATIONS, INC.
Name: Kristoffer Oswald
Signature: Kristoffer Oswald
Title: CEO
Date: 5/23/2019
TERMS AND CONDITIONS

1. TERM OF AGREEMENT – This Agreement shall commence on the Effective Date and shall remain in effect for an initial period of thirty-six (36) months. This Agreement shall automatically renew for additional period(s) of twelve (12) months, unless either party notifies the other in writing of their intent not to renew. Notification of intent not to renew must be given prior to the thirty (30) days before the renewal date.

2. SERVICE AGREEMENT SELECTION – This Agreement will cover Customer selection of one of the following BAILEY COMMUNICATIONS service levels:

   FULL SERVICE – Coverage is Monday through Friday, 8:00 A.M. to 5:00 P.M., eight (8) hour response time, and nationally recognized holidays excluded. Service includes parts, labor, and travel.

   24-HOUR REPLACEMENT – Notification to occur Monday through Friday, 8:00 A.M. to 5:00 P.M., nationally recognized holidays excluded. Upon notification, BAILEY COMMUNICATIONS will ship like or similar replacement equipment to arrive within 24 Hours. Customer has ten (10) days to return the replaced equipment.

   CUSTOM AGREEMENT – Special coverage of days, hours, locations or other service requirements as agreed to on the cover of this maintenance agreement.

3. EXCLUSION FROM BAILEY COMMUNICATIONS SERVICE – This Agreement does not cover service calls or repair charges on Equipment arising from:

   A. Damage due to all forces external to the Equipment such as acts of God or third parties.
   B. Damage due to any external cause adversely affecting operability which shall include, but not be limited to environmental conditions, such as fire, water, wind, lightning, electrical interruption, or operation with temperature or electrical power outside of manufacturer’s specifications.
   C. Damage due to neglect, misuse, or operation outside of manufacturer’s recommended conditions.
   D. Requests for reconfiguring, relocating, or re-testing of equipment.

4. ADDITIONAL SERVICE AVAILABLE TO CUSTOMER – Upon Customer’s or User’s request, the rendition of parts and labor repair services outside this Agreement, will be within the discretion of BAILEY COMMUNICATIONS and, if performed, will be at the applicable BAILEY COMMUNICATIONS per call service rates and terms then in effect. Upon Customer or User request and BAILEY COMMUNICATIONS approval, BAILEY COMMUNICATIONS will provide parts and/or labor repair service, whether or not the Equipment is in the Buyer warranty or Extended Buyer warranty period.

5. DISCLAIMER – BAILEY COMMUNICATIONS OBLIGATIONS UNDER THIS AGREEMENT ARE IN LIEU OF ALL WARRANTIES EXPRESSED OR IMPLIED. BAILEY COMMUNICATIONS WILL NOT BE LIABLE FOR SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE SERVICE PERFORMED HEREUNDER.

6. CONTINGENCIES – BAILEY COMMUNICATIONS shall not be responsible for failure to perform due to unforeseen circumstances or causes beyond reasonable control. Examples of such causes are natural disaster, war, riot, fire, flood, accident, strike, shortage of transportation, power, labor or material, or any other act or condition, beyond the reasonable control of BAILEY COMMUNICATIONS.

7. CUSTOMER’S AND USER’S RESPONSIBILITIES – It is the responsibility of the customer or user to ensure that all of its files are adequately duplicated and documented. BAILEY COMMUNICATIONS will not be responsible for customer’s or user’s failure to do so, nor for the cost of reconstructing data lost during the course or performance of repair service.

8. EQUIPMENT ADDITIONS OR DELETIONS – Equipment additions or deletions to this Agreement must be in writing and signed by all parties.

9. CHARGES – Payment for services contracted for under this Agreement will be made within thirty days after the date of Invoice. Charges for a partial month’s service contract will be prorated on the basis of a thirty (30) day month.

10. GENERAL – BAILEY COMMUNICATIONS reserves the right to adjust the rate of charges if the Equipment specifications, attachments or features of any item of Equipment are changed after the Effective Date of this Agreement.
CHANGE ORDER
NO. 1

TO: CARRON ASPHALT PAVING, INC.
(Contractor)

ADDRESS: 7615 BOND STREET, SOLON OHIO 44139

PROJECT: REESE PARK TENNIS & PICKLEBALL COURT IMPROVEMENTS

OWNER: CITY OF BAY VILLAGE
350 DOVER CENTER ROAD, BAY VILLAGE, OHIO 44140

DATE: SEPTEMBER 23, 2019

THE CONTRACT DOCUMENTS ARE MODIFIED AS follows UPON EXECUTION OF THIS CHANGE ORDER.

Description of Change:
PROVIDE LABOR AND MATERIAL TO STABILIZE FAILING, WET & SOFT SUB-GRADE ENCOUNTERED DURING TESTING OF EXISTING SOIL. INSTALL 24” OF ENGINEERED STONE FILL & GEO-FABRIC AS RECOMMENDED BY GEO-TECHNICAL ENGINEER’S DESIGN RECOMMENDATION #2 (SEE RECOMMENDATION LETTER). COST NOT TO EXCEED PROPOSAL AMOUNT OF $49,692.00 WITHOUT WRITTEN AUTHORIZATION. EXTEND COMPLETION DATE TO SPRING OF 2020 TO APPLY COLOR COATING & STRIPING SYSTEM TO MEET INSTALL SPECIFICATIONS.

Attachments:
SUBGRADE IMPROVEMENT LETTER FROM GEO-SCI, INC. (8/26/2019)
PROPOSAL FROM CARRON ASPHALT PAVING, INC. (9/16/2019)

Original Contract Amount: $ 97,258.00
Contract Amount prior to this Change Order: $ 97,258.00
(INCREASED) Amount of this Change Order: $ 49,692.00
Contract Amount incorporating this Change Order: $ 146,950.00

Original Substantial Completion Date: SEPTEMBER 30, 2019
Substantial Completion Date prior to this Change Order: SEPTEMBER 30, 2019
(INCREASED) Days of this Change Order: 227 DAYS
Substantial Completion Date incorporating this Change Order: MAY 15, 2020

(Accepted by Contractor) (Date)
(Accepted by Owner) (Date)
Option #2 From GeoSci:

Subgrade Repair Backfill: 1,500cy @ 24" depth = 1,000cy

Install: ODOT type D geotextile fabric (Material provided by others at the jobsite)
- Tensar TX-190 geogrid fabric (Material provided by others at the jobsite)
- 20" #12 crushed concrete aggregate base
- 2" salvaged 304 limestone aggregate base
- 2" 304 limestone aggregate base

1,000cy x $49.20/cy = $49,200.00 + 1% bond = $49,692.00

CONDITIONS: We would highly recommend a geotechnical engineer is on site. We have NOT included one in this price.
- Excavation is not included. Fabric is NOT included.
- We will need to proofroll the site prior to starting to verify the condition of the subgrade.
- We will need 9 rolls 13.12' wide Tensar TX-190 and 3 rolls of 12.5' wide Type D fabric.

Richard J. Thornton
August 26, 2019

Mr. Curtis J. Krakowski, CSI, CDT
Infrastructure Manager
City of Bay Village
350 Dover City Road
Bay Village, Ohio 44140

Re: Reese Park Tennis Courts – Bay Village
Clague & Wolf Roads
Bay Village, Cuyahoga County, Ohio
Geo-Sci Project No. 39201.14

Dear Mr. Krakowski:

This letter is a follow up of the proofroll inspection and test pits excavation performed on August 19, 2019, and subsequent lab testing on soil samples procured during test pits investigation. As we already stated in the field report, severe deflections and approximately 4-5 feet of wet/soft previously placed fill soils was encountered throughout the proposed tennis courts area.

The following subgrade improvement alternatives are presented for consideration:

**Alternative 1 (Preferred)**

All fill and soft/wet soils are completely removed and replaced with engineered fill materials as observed by an onsite geotechnical engineer and/or representative.

**Alternative 2**

The unstable areas, due to presence of previously placed fill, may be stabilized with stone, as noted below:

- Undercut up to 24 inches below proposed subgrade;
- Place ODOT Item 712.09 Type D Filter fabric over exposed subgrade;
- Place one layer of Tensar TX 190 geo-grid;
- Install approximately 20 inches of ODOT #1 & 2 stone, as required to achieve stable subgrade;
- Choke of ODOT #1 & 2 stone with 4 inches of ODOT Item #304 limestone.

- All stones should be allowed to drain freely.

The final thickness of stabilization and the extent of area to be stabilized will be determined in the field as influenced by the condition of subgrade at the time of construction. We strongly recommend that Geo-Sci personnel be present on-site to monitor the stabilization operations and to make any changes deemed appropriate.

**Alternative 3**

In lieu of stone stabilization, chemical stabilization performed in general accordance with ODOT Item #206, may also be considered.

We appreciate the opportunity to work with you on this project. Should you have any questions or if we may be of further assistance, please contact us at (440) 234-8985.

Sincerely,

**Geo-Sci, Inc.**

Reviewed By:

Dorian Taran  
Geotechnical Engineer

George W. Aboumrad, P.E.  
President
Test Pit Sample Results

Project: 
Project No.: 39201 
Client: City of Bay Village 
Sampled by: D. Taran 
Date: 8/19/2019 

Classification:

TP - 1  Gray and brown SILTY CLAY, little sand, trace gravel, root hairs, wet. 
TP - 2  Gray and brown SILTY CLAY, little sand, trace gravel, wet. 
TP - 3  Gray SANDY SILTY CLAY, little gravel, trace brick fragments, wet. 
TP - 4  Gray SILTY CLAY, little sand, trace gravel, wood chips, wet. 

Testing Results:

<table>
<thead>
<tr>
<th></th>
<th>TP - 1</th>
<th>TP - 2</th>
<th>TP - 3</th>
<th>TP - 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moisture Content:</td>
<td>22.9%</td>
<td>20.0%</td>
<td>21.7%</td>
<td>23.7%</td>
</tr>
<tr>
<td>Liquid Limit:</td>
<td>42</td>
<td>41</td>
<td>40</td>
<td>43</td>
</tr>
<tr>
<td>Plastic Index:</td>
<td>18</td>
<td>18</td>
<td>15</td>
<td>18</td>
</tr>
</tbody>
</table>

Grain Size breakdown:

<table>
<thead>
<tr>
<th></th>
<th>TP - 1</th>
<th>TP - 2</th>
<th>TP - 3</th>
<th>TP - 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>% Gravel</td>
<td>5.6</td>
<td>3.2</td>
<td>14.0</td>
<td>7.7</td>
</tr>
<tr>
<td>% Sand</td>
<td>13.5</td>
<td>19.1</td>
<td>25.1</td>
<td>19.8</td>
</tr>
<tr>
<td>% Silt</td>
<td>26.3</td>
<td>22.9</td>
<td>17.0</td>
<td>18.3</td>
</tr>
<tr>
<td>% Clay</td>
<td>54.6</td>
<td>54.8</td>
<td>43.9</td>
<td>54.2</td>
</tr>
</tbody>
</table>
Memo

To: Council
From: Jonathan Liskovec, Director of Public Services and Properties
Cc: Dan Enovitch, Kathryn Kerber
Date: 9/16/2019
Re: Exterior Pool Lighting

It has been brought to my attention that the current exterior lighting at the Aquatic Center is fast approaching the end of its useful life cycle. Currently we have been spending on average $1,300 per year in materials alone over the past 10 years to perform maintenance and repairs on the dated lighting technology at the Aquatic Center. In light of completing LED upgrades of all the interior fixtures in 2019, I would look for your support to upgrade the exterior lights at the end of 2019.

Currently the city is eligible for $20,475 from NOPEC by way of the Energized Communities program. I would like to apply this funding to tackle a large portion of the entire scope of the proposed project. Currently, estimates are approximately $33,780 to replace all the existing fixtures, which is up approximately 15% from earlier this year when we initially looked into pricing out replacement fixtures. Furthermore the funding from NOPEC would provide for about 62% of the total replacement. We would utilize this funding, along with funding from other accounts as detailed below, to purchase all the necessary replacement products while performing the replacements utilizing service department staff pending council’s approval. Ideally, it would be in the best interest to purchase and replace all the fixtures at the same time. Complete replacement of the 44 existing fixtures would yield the most uniform and complete lighting coverage for the pool and associated areas and will realize an ROI of 8.5 years.

This replacement project will provide many benefits of which I have highlighted:

1. **Decreased energy consumption**: although the pool effectively runs approximately for 12 weeks, we would still see an approximate 60% decrease in energy usage for this period. In addition, of all the lights surrounding the pool area, there are 7 designated as security lighting which run from dusk to dawn year round. These fixtures will also realize a cost
savings by converting to LED and will be even more impactful with regards to the overall decrease in energy usage.

2. **Decreased maintenance costs:** new LED fixtures will decrease yearly maintenance expenses and allow staff members to focus on other maintenance projects. Current LED products require minimal maintenance and based on usage should last a minimum of 20 years using current industry standards. In addition, the product we are looking at also carries a 10 year manufacture warranty in the event a fixture failure, which will also decrease our expenditures.

3. **Increased overall lighting:** the new LED fixtures will provide a significant increase in overall foot candles at the water level which will result in better visibility of the patrons in the water by the lifeguards in the event of an emergency, which in turn increases overall safety.

4. **Rebate incentive program:** this project will also be eligible for a potential $909.00 rebate incentive from First Energy for making the conversion to LED. This will add to our already received total of $2,952.58 for completing conversion projects at other city facilities in 2019.

44 Fixtures @745.00 ea (Graybar pricing)  
32,780.00

Electrical Supplies (estimated)  
1,000.00

Installation – Service Department Staff  
N/C

**Total Project Cost:**  
33,780.00

**Funding Sources:**

-NOPEC Energized Community Funding:  
20,475.00

-Funds from 520.403.55200  
3,990.00

-Funds from 230.401.55200  
9,315.00