AGENDA

Date: February 11, 2019
Time: 7:30 p.m.

Agenda, Bay Village City Council
Committee Meeting
Conference Room, Bay Village City Hall
Dwight Clark, President of Council, Presiding

ANNOUNCEMENTS

Mayor Koomar – Appointment of Nick Dios to the Tree Commission for a term of three (3) years expiring February 11, 2022.

COMMITTEE OF THE WHOLE

Jan Rybka, Cuyahoga County Soil and Water District
Services Provided to the City of Bay Village

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

Amendment to Section 333.11 of the Codified Ordinances – Texting While Driving.

Transfer of Liquor Permit from 583 Bistro to Thyme Table, 583 Dover Center Road.

FINANCE & CLAIMS COMMITTEE-Tadych

January 2019 Financial Reports

Amended Annual Appropriation Ordinance.

Administrative Compensation.

Approval of Labor Contract with the Police Dispatchers Union.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook

Approval of contracts for the furnishing of Road Maintenance Materials: Aggregate, Concrete and Asphalt.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

MISCELLANEOUS/AUDIENCE

CAHOON MEMORIAL PARK TRUSTEES
City of Bay Village

Council Minutes, Committee Session
Dwight A. Clark, President of Council, presiding

February 4, 2019
Council Chambers

President of Council Clark called the meeting called to order in the Council Chambers of Bay Village City Hall at 7:35 p.m.

Present:  Clark, DeGeorge, Mace, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar.

Also Present: Law Director Barbour, Finance Director Mahoney, Director of Public Service and Properties Liskovec, Police Chief Spaetzle, Fire Chief Lyons, Recreation Director Enovitch, Community Services Director Selig, Human Resource Director Demaline, Administrative Project Leader Kerber, Building Director Eric Tuck-Macalla.

AUDIENCE

Clare Banasiak, Tara Wendell, Suzanne Graham, Tom Kelly, Gary Sebrosky.

ANNOUNCEMENTS

Mayor Koomar announced the appointment of Rick Kirk to the Planning Commission for a term of five (5) years expiring February 4, 2024. He stated that Mr. Kirk is a long time Bay resident and is the Director of Real Estate for Highland Software, overseeing their property in Westlake and their properties in 34 other locations. The Mayor commented further that he was looking for someone with a real estate background that brought a slightly different viewpoint to the Planning Commission and can add value as we look to invigorating the commercial district. The Mayor noted that Law Director Barbour and he met with Mr. Kirk and he will be a great fit for the Planning Commission.

The Mayor noted that there is also a vacancy on the Community Services Board. Resumes should be sent to the Mayor’s Administrative Assistant, Sue Kohl. Director of Community Services Leslie Selig has reached out to various seniors and BV60+ members to see if there is interest, and the opportunity will be mentioned in the Mayor’s newsletter as well.

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

Amendment to Codified Ordinance Section 333.11 – Texting while Driving.

Mr. Mace asked Law Director Barbour for his comments on a proposed amendment to Codified Ordinance Section 333.11, Texting while Driving.

Law Director Barbour stated that there was discussion at the Environment, Safety and Community Services Committee regarding an amendment to the ordinance to change the offense of texting while driving from a secondary offense, which means the police can’t stop a driver if
they see him texting while driving, to a primary offense, which means that the police can stop a motorist for texting while driving by itself. The thought of changing the penalty was also mentioned in the discussion. The present ordinance can be easily changed by just removing the paragraph that makes texting while driving a secondary offense.

Mr. Clark asked Mr. Barbour if an ordinance will be prepared for first reading on February 11, 2019. Mr. Mace stated that the Environment, Safety and Community Services Committee has agreed to present this matter to the Committee of the Whole. Mr. Barbour will prepare the necessary legislation.

FINANCE & CLAIMS COMMITTEE-Tadych

Mr. Tadych reported that a meeting of the Finance and Claims Committee was held this evening to review the 2019 Capital Budget. The Finance Committee is prepared to put the 2019 Capital Budget on first reading, with potential changes in the second and third reading. The intent is to present the ordinance on Monday, February 11. The following Monday, February 18, is a holiday, and the second reading is planned for February 25, 2019.

Mr. Clark noted that this is a significant Capital ask for this year which requires a larger amount of borrowing, but there is also a significant amount of outside funding and inside Capital resources. Mr. Tadych stated that he is hoping grants will help this year.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Ms. Maier stated that the only matter this evening for the Regular Meeting of Council is the Planning Commission appointment of Rick Kirk. A Planning, Zoning, Public Grounds and Buildings Committee will be held on Monday, February 25, 2019 at 6:15 p.m. with agenda items to be announced.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-
Stainbrook

Mrs. Stainbrook advised that a Public Improvements, Streets, Sewers and Drainage Committee will meet on Monday, February 11, 2019 at 6:15 p.m. in the City Hall Council Chambers regarding the Sunset Project.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Mr. Winzig reported that a Recreation and Parks Improvement Committee was held this evening with review of a number of items, including a recap of 2018 activity, and a few projects being worked on in 2019. A “No Smoking” ordinance and signage for the City Parks was approved to be moved forward, and will be worked through with the Law Director and committee members.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

Northeast Ohio Public Energy Council (NOPEC) Energized Community Grant.
Ms. DeGeorge called upon Administrative Project Leader Kathryn Kerber, who stated that in 2018 the City received a grant in the amount of $19,658 from NOPEC based on the number of NOPEC subscribers there are in the City of Bay Village. The grant was used to replace the lighting at the following city facilities: Fire Station, Police Station, Gun Range, Senior Center, and Service Center. One hundred sixty two fixtures were switched out, with an estimated life cycle savings from those changes of $138,000. In 2019, the City is eligible for a $20,475 grant, and Ms. Kerber is meeting with Director Liskovec to determine which projects will be done.

Mr. Clark asked what buildings remain to be converted to LED lighting. Ms. Kerber stated that not all of the buildings in the report were converted, it was just parts of those buildings with additional conversions to be done.

MISCELLANEOUS

Ms. Maier reported an outreach from Mr. Overfield, a Bay Village resident, about the lighting for the skate park. A pilot program was done last year for that project. Mr. Overfield is interested in going to the Bay Village Foundation for possible support for lighting for the Skate Park.

Mr. Clark stated that there will most probably be a public session to talk about this in some detail.

AUDIENCE

There were no comments from the audience this evening.

There being no further discussion, the meeting adjourned at 7:35 p.m.

Dwight A. Clark, President of Council

Joan Kemper, Clerk of Council
MATTERS PENDING BEFORE COUNCIL COMMITTEE
February 5, 2019

Public Improvements, Streets, Sewers & Drainage-Stainbrook, DeGeorge, Maier

- Sunset Drive Area Storm Sewer and Road Improvements (5-12-08)
- Bruce/Russell/Douglas Sewer Improvements

Recreation and Parks Improvement- Winzig, Mace, Stainbrook

- Renovations to Playground Equipment at Bradley Road Park (8-29-17)

Finance & Claims-Tadych, Winzig, Mace, Clark

Services, Utilities & Equipment- DeGeorge, Maier, Tadych

Planning, Zoning, Public Grounds & Buildings- Maier, Winzig, Stainbrook

- Elimination of Front-in Parking in front of stores on Dover Center Road
- Review of Codified Ordinance No. 1373.01 Boat Storage
- Review of Codified Ordinance No. 1141.04 Home Based Business

Environment, Safety & Community Services- Mace, DeGeorge, Tadych

- Review of Codified Ordinance No. 1163.05 Fence Regulations

Mr. Tadych will bring the Tree Ordinance to the Committee of the Whole.
Nicholas Dios
495 Clague Road · Bay Village, Ohio 44140 · 440-503-7703 · nickdios@gmail.com

PROFILE
Consulting Arborist
Self-driven project leader with over 18 years of diverse green industry understanding provides proven experience in delivering strong technical solutions, excellent organizational skills, and genuine enthusiasm to a committed team. Important credentials and licensure include:
✓ Associates Degree in Applied Science; Kent State University
✓ Certified Arborist OH-6170A; International Society of Arboriculture
✓ Certified Landscape Technician; Professional Landscape Network
✓ Pesticide Applicator #119483 (3a, 4a, 5a, 6c, 8); OH. Department of Agriculture

EXPERIENCE
Davey Tree Residential Tree and Lawn Care North Royalton, Ohio: 2015 - present
Plant Health Care Technician: Performs routine visits on residential and commercial properties to inspect and treat for both and abiotic plant disorders. Prepares multiple written reports on a daily basis. Consults with clients, in person, regularly, to discuss state of landscape and necessary changes for specific integrated pest management program as well as answering any questions or concerns.

Production Manager: Assists Department Director and manages, coordinates and oversees multiple projects concurrently including stream channel restoration, urban reforestation, invasive vegetation control as well as other land management projects. Specific duties and responsibilities required to execute said projects include proposal writing, management and analysis of costs, budgets and project timelines, coordination of field staff, materials, and necessary project resources, client and internal team communications, project scheduling, as well as oversight and organization of project records.
Site Manager: Assists Production Manager with routinely executing both field and administrative responsibilities on single projects. Responsibilities include coordination of field staff and sub-contractors, management of onsite client interactions, project record keeping, completion and oversight of all technical objectives, maintenance and readiness of all equipment and vehicles. Promoted to Production Manager within one year.
Biolgeist/Urban Forester: Assists Site Manager with execution of all field related tasks while overseeing completion of project objectives. Acting Site Manager for mid to large-scale projects. Promoted to Site Manager within six months.
Field Technician: Worked alone and on large teams in the field with minimal supervision from Site Manager. Acted as site manager on simple projects and assisted Biologist and Site Manager with client coordination, standardized reports and letters. Duties include field tasks such as herbicide application and GIS data collection. Promoted to Urban Forester within six months.

Foreman: Routinely lead maintenance crews to preserve and enhance commercial landscapes. Conducted client coordination and execution of all field tasks for projects.

Davey Residential Tree & Lawn Care North Royalton, Ohio / San Francisco, California: 2008 –2010
Trimmer/ Ground Worker/ Intern: Participated in tree removals, installations, feedings, hazard inspection, climbing, pruning, cable and bracing installation, root pruning and other advanced arboricultural practices.

Got Grass Landscaping Cleveland, Ohio: 2006 – 2007
Operations Manager: Assigned and assisted all general labor primarily for residential properties. Also scheduled fieldwork and fostered client relationships.

Laborer: Participated in general landscape development and restoration including installation, mulching, planting, maintenance and hardscape construction.

***References and credentials available upon request.***
Joan Kemper

From: Mark Spaetzel
Sent: Friday, February 08, 2019 11:07 AM
To: Joan Kemper
Subject: liquor permit

PD has no reason to object to the transfer of the Liquor Permit for the Dover restaurant.

Mark A. Spaetzel
Chief of Police
Bay Village Police Department
28000 Wolf Rd
Bay Village, Ohio 44140
O: (440) 899-3465
F: (440) 899-3478
mspaetzel@cityofbayvillage.com
### NOTICE TO LEGISLATIVE AUTHORITY

<table>
<thead>
<tr>
<th>PERMIT NUMBER</th>
<th>TRFO</th>
</tr>
</thead>
<tbody>
<tr>
<td>8317333</td>
<td>MICHAEL SMITH</td>
</tr>
<tr>
<td>2287787</td>
<td>DOVER BAY ENTERPRISES INC</td>
</tr>
</tbody>
</table>

#### MICHAEL SMITH
- **DBA:** THYME TABLE
- **Address:** 583 DOVER CENTER RD & PATIO, BAY VILLAGE OH 44140

#### DOVER BAY ENTERPRISES INC
- **DBA:** 583 BISTRO
- **Address:** 583 DOVER CENTER RD & PATIO, BAY VILLAGE OH 44140

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**MAILED:** 01/28/2019  
**RESPONSES MUST BE POSTMARKED NO LATER THAN:** 02/28/2019

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES:C TRFO 8317333

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD:

- [ ] IN OUR COUNTY SEAT.
- [ ] IN COLUMBUS.

WE DO NOT REQUEST A HEARING. [ ]

**DID YOU MARK A BOX?** IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

**PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:**

<table>
<thead>
<tr>
<th>(Signature)</th>
<th>(Title)</th>
<th>(Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Clerk of County Commissioner</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Clerk of City Council</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Township Fiscal Officer</td>
<td></td>
</tr>
</tbody>
</table>

**CLERK OF BY VILLAGE CITY COUNCIL**

350 DOVER CENTER  
BAY VILLAGE OHIO 44140

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DLC 4052

REV. 03/09
MEMORANDUM

TO:        Law Department
FROM:      Jackie Moore, Service Department
CC:        Joan Kemper, Clerk of Council
DATE:      February 4, 2019
SUBJECT:   2019 Road Materials - Bids

Attached are the original bids for the following companies. Please prepare legislation for Council.

Furnishing Aggregate – Area Aggregates/Olen Corporation.
Furnishing Concrete - Westview Concrete Corp.
Furnishing Asphalt (Patching Material) – Kokosing Materials, Inc.

The original bid bonds and checks received at the bid opening have been given to Jim Milton in the Finance Department.

Please prepare Contracts (4 originals and required attachments) and return to me for mailing to the contractors.

Thank you.

/jm

Attachments – 3 original bids
**FURNISHING AGGREGATE FOR 2019**
**BID OPENING**
February 1, 2019
12:00 Noon

<table>
<thead>
<tr>
<th>COMPANY</th>
<th>BID BOND CHECK</th>
<th>Limestone #1 Per ton</th>
<th>Limestone #57 Per ton</th>
<th>Limestone #8 Per ton</th>
<th>Limestone #10 Per ton</th>
<th>Limestone #304 Per ton</th>
<th>Fill Sand Per ton</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Area Aggregates/Olen Corp $100 check</td>
<td>$20.75</td>
<td>$21.00</td>
<td>$22.00</td>
<td>$17.50</td>
<td>$17.00</td>
<td>$15/00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
OFFICIAL PROPOSAL
CITY OF BAY VILLAGE, OHIO

FOR THE FURNISHING OF AGGREGATE AND OTHER GRANULAR MATERIAL FOR ROAD MAINTENANCE

Date: 2/1/19

TO THE COUNCIL OF THE CITY OF BAY VILLAGE, OHIO:

The undersigned, AREA Aggregates, LLC proposes to do all work and to furnish all materials necessary to deliver to the stock pile certain amounts of aggregate or to deliver same to various streets in the City of Bay Village, Ohio for the year 2019 in accordance with specifications to be determined by the Director of Public Service and Property.

<table>
<thead>
<tr>
<th>ITEM DESCRIPTION</th>
<th>DELIVERED TO LOCATIONS WITHIN CITY LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. #1 Limestone Per Ton</td>
<td>$20.75</td>
</tr>
<tr>
<td>2. #57 Limestone Per Ton</td>
<td>$21.00</td>
</tr>
<tr>
<td>3. #8 Limestone Per Ton</td>
<td>$22.00</td>
</tr>
<tr>
<td>4. #10 Limestone Per Ton</td>
<td>$17.50</td>
</tr>
<tr>
<td>5. #304 Limestone Per Ton</td>
<td>$17.00</td>
</tr>
<tr>
<td>6. Fill Sand Per Ton</td>
<td>$15.00</td>
</tr>
</tbody>
</table>

Deliveries to be made in 15 ton minimum loads and 25 ton maximum loads.

All materials to meet the current State of Ohio, Department of Highways Construction and Materials Specifications 703-1 for Course Aggregate.

Each bid must be accompanied by a certified or cashier's check in the amount of $100.00 on some solvent bank as a guarantee that if the bid is accepted, a contract will be entered into and its performance properly secured. The right is expressly reserved to accept or reject any separately itemized proposals or portions of bids.

The City of Bay Village is an Equal Opportunity Employer and does not discriminate against the handicapped.

Contractor: AREA Aggregates, LLC
Address: 4755 South High Street, Columbus, OH 43207
Phone No.: (614) 491-1515
E-Mail: srh@theolencorp.biz
FAX No.: (614) 491-1691

Signature: [Signature]
Title: Sales Manager / Site Manager
OFFICIAL PROPOSAL
CITY OF BAY VILLAGE, OHIO


Date January 09, 2019

TO THE COUNCIL OF THE CITY OF BAY VILLAGE, OHIO:

The undersigned, Westview Concrete proposes to furnish ready mix concrete for various streets within the City of Bay Village for the following prices:

PURPOSE:
The purpose for this bid is to obtain itemized costs for the furnishing of concrete for the calendar year 2019. All concrete is to be delivered to a specified site within the City of Bay Village, utilizing the costs proposed in this bid document.

SCOPE:
The Service Department utilizes the 1-3-5 mixture (4.5 sack cement) for base repairs, footer mixes, and posts.

The Service Department utilizes the Class "C" (O.D.O.T. Spec) concrete with fiber for all residential and commercial flat work, as well as concrete road repairs and curbing. On many of the jobs, Hi-early strength is added in order to open driveways and roadways earlier.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Cu. Yd. 1-3-5 mixture (4.5 sacks cement)</td>
<td>$100.00</td>
</tr>
<tr>
<td>2.</td>
<td>Cu. Yd. Class &quot;C&quot; (O.D.O.T. specs)</td>
<td>$112.50</td>
</tr>
<tr>
<td></td>
<td>Added cost for residential fiber (1 lb. per yard)</td>
<td>$6.00</td>
</tr>
<tr>
<td></td>
<td>Added cost for commercial fiber (1.5 lb. per yard)</td>
<td>$10.00</td>
</tr>
<tr>
<td></td>
<td>Added cost for Hi-early strength concrete</td>
<td>$6.00</td>
</tr>
<tr>
<td>3.</td>
<td>Cu. Yd. LSM concrete (100)</td>
<td>$78.00</td>
</tr>
<tr>
<td>4.</td>
<td>Additional cost for loads below minimum (under-load charges per load)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1 - 2.75 Yards</td>
<td>$110.00</td>
</tr>
<tr>
<td></td>
<td>3 - 8.75 Yards</td>
<td>$75.00</td>
</tr>
<tr>
<td></td>
<td>4 - 14.75 Yards</td>
<td>$55.00</td>
</tr>
<tr>
<td></td>
<td>5 - 20.75 Yards</td>
<td>$45.00</td>
</tr>
<tr>
<td></td>
<td>6 - 26.75 Yards</td>
<td>$35.00</td>
</tr>
</tbody>
</table>

Please make note of the following 2019 additional charges:

**Underload Delivery Charges:**

1.00 to 2.75 C.U.YD.  $110.00 per load  
3.00 to 3.75 C.U.YD.  $75.00 per load  
4.00 to 4.75 C.U.YD.  $55.00 per load  
5.00 to 5.75 C.U.YD.  $45.00 per load  
6.00 to 7.75 C.U.YD.  $35.00 per load

**Demurrage Charges:**

$1.50 per minute after an allowed 10 minutes per yard. Maximum 60 minutes per load.

**Late Load:**

Load after 3:30 pm. - $55.00 per load

**Saturday Delivery:**

7:00 am. -- 12:00 pm. - $55.00 per load

**Add Stop Charge:**

$15.00 per stop

**Dye Clean Up:**

$80.00 per load

**Winter Heat:**

November 1st -- April 30th  $6.00 per yard
<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Normal Delivery</td>
<td>$0.00</td>
</tr>
<tr>
<td>Additional charged</td>
<td>$0.00</td>
</tr>
<tr>
<td>Concrete: 1 yard</td>
<td>$112.50</td>
</tr>
<tr>
<td>Concrete: 1 yard and 1 sack</td>
<td>$160.00</td>
</tr>
<tr>
<td>Concrete: 1 yard and 2 sacks</td>
<td>$260.00</td>
</tr>
<tr>
<td>Concrete: 1 yard and 3 sacks</td>
<td>$360.00</td>
</tr>
<tr>
<td>Concrete: 1 yard and 4 sacks</td>
<td>$460.00</td>
</tr>
<tr>
<td>Concrete: 1 yard and 5 sacks</td>
<td>$560.00</td>
</tr>
</tbody>
</table>

**Notes:**
- Holiday: 6.00
- Com. Pleas: 10.00
- Res. Pleas: 6.00
- Check: $100.00
- Bid Opening: February 1, 2019
- Furnishing Concrete for 2019

1. Westview Concrete

[Table continued...]

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**Additional Information:**
- Hours: Regular hours, other than delivery costs
- Delivery charges
- Additional costs
- Underload charges/loads

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**Date:**
- February 1, 2019

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**Time:**
- 12:00 Noon
OFFICIAL PROPOSAL
CITY OF BAY VILLAGE, OHIO

FOR ASPHALT MATERIALS FOR THE CALENDAR YEAR 2019.

Date February 1, 2019

TO THE COUNCIL OF THE CITY OF BAY VILLAGE, OHIO:

The undersigned, Ralph E. Kyanko, proposes to furnish asphalt materials, as required, for the following prices:

Asphalt (patching) material at Batching Plant

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
<th>Ton</th>
</tr>
</thead>
<tbody>
<tr>
<td>301</td>
<td>$ 54.00</td>
<td></td>
</tr>
<tr>
<td>448</td>
<td>$ 65.25</td>
<td></td>
</tr>
</tbody>
</table>

Sheffield Plant: 4140 East River Road 10.6 miles
Cleveland Plant: 3000 Independence Road 17.3 miles

All materials to meet the current State of Ohio, Department of Highways, Construction and Materials Specifications for Items 301, and 448. Item 448 will consist of a mix design (JMF) for light or medium duty traffic suitable for use as a road patching material.

A certified or cashier's check in the amount of $100.00 shall be submitted with each proposal as a guarantee that if the bid be accepted, a contract will be entered into and its performance properly secured.

The right is expressly reserved to accept or reject any separately itemized proposal or portions of bids.

The City will consider the distance to and from the batching plant, as well as the timeframe necessary to complete a round trip.

Amount of material to be installed will be based upon the City's needs during the course of the contract year.

The City of Bay Village is an Equal Opportunity Employer and does not discriminate against the handicapped.

Contractor: Kokosing Materials, Inc.
Address: P.O. Box 334
Fredericktown, OH 43019

Phone No.: (740)694-9585
FAX No.: (740)957-9253
Signature: Ralph E. Kyanko
Title: Asst. Sec.
FURNISHING ASPHALT (PATCHING) MATERIAL FOR 2019
BID OPENING
February 1, 2019
12:00 Noon

<table>
<thead>
<tr>
<th>COMPANY</th>
<th>BID BOND CHECK</th>
<th>#1 301 per Ton</th>
<th>#2 448 per Ton</th>
<th>COMMENTS/NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Stoneco, Inc. (dba Allied Corporation, Inc.)</td>
<td>Bond</td>
<td>$54.25</td>
<td>$65.25</td>
<td>Plant #76 (2214 West 3rd) 15.1 miles Plant #77 (4900 West 150) 11.1 miles</td>
</tr>
<tr>
<td>2. Kokosing Materials, Inc.</td>
<td>$100</td>
<td>$54.00</td>
<td>$65.25</td>
<td></td>
</tr>
</tbody>
</table>
CITY OF BAY VILLAGE JOB DESCRIPTION

JOB TITLE: School Resource Officer
SUPERVISOR: Sergeants and Lieutenants
FLSA STATUS: Non-Exempt, Non-Bargaining
SCHEDULE: Varied throughout the school year
DATE: February 5, 2019

JOB SUMMARY:
The School Resource Officer provides a safe learning environment and valuable resource, fosters positive relationships, provides guidance and education, and develops strategies to resolve problems affecting students. The School Resource Officer proactively interacts with the school community to ensure the enforcement of city and state laws, preservation of public order, protection of life and the prevention, detection, or investigation of crime. As a liaison between law enforcement and the schools, this position works collaboratively with students, parents, school personnel and community agencies to support teaching and learning in the schools.

ESSENTIAL JOB FUNCTIONS:
Patrols assigned school district areas in order to protect students, staff and their property; enforces state and local laws; promotes compliance with school policies and procedures.
As assigned, monitor student behavior before/after and during school hours, during extra-curricular and other student activities for the purpose of maintaining a safe and positive learning environment and secure facility.
Facilitate Information sharing between school administration and the Police Department.
Develop appropriate working relationships with students and staff and serve as a role model through relationship building skills and a consistent presence.
Attend meetings and conduct courses and workshops for students, staff and parents to promote social awareness, relationship skills, self-management, self-awareness and responsible decision making.
Conduct presentations involving a wide range of topics, including safety, law, crime prevention, drug/alcohol education and prevention, and other related issues as approved by the school administration.
Conduct building security assessments for schools; works with school personnel and other law enforcement personnel to formulate and implement safety plans to prevent/minimize dangerous situations on or near the school campuses and at school-related activities.

Conducts and/or assists with school-related investigations; interviews witnesses and suspects.

Foster communication with residents, business owners/employers, other governmental employees, and school administration, staff, students and parents.

Prepares required reports and paperwork to accurately document work activity.

Attends various trainings, seminars or education classes as needed to enhance and/or maintain job knowledge and skills.

Conducts safe and lawful physical arrests as required.

Operates patrol vehicles during emergency and non-emergency situations.

Responds to service and emergency calls, provides assistance and aid and/or secures additional resources and assistance as necessary.

Prepares for and renders competent and credible testimony during court proceedings when required to do so.

Perform other duties as assigned or required by appropriate supervisory personnel and school administrators.

REQUlRED EDUCATION, BACKGROUND, KNOWLEDGE, SKILLS AND ABILITIES:

United States Citizenship; completion of High School or equivalent GED (AB, BA or BS degree from an accredited college or university preferred); valid Ohio Driver's license; meet state required age requirements; must successfully complete all medical, physical, agility, polygraph and/or psychological examinations administered by the City.; possess or be able to obtain a State of Ohio OPOTA certification; prior experience as a SRO/DARE officer preferred; LEADS certification, firearm proficiency qualification and any other State of Ohio required licenses and/or certifications.

Required Knowledge, Skills and Abilities:

Local (City Ordinances), state (Ohio Revised Codes) and federal laws and regulations related to law enforcement (i.e. criminal justice/investigative procedures, etc.) including a working knowledge of judicial law in areas of school law, search & seizure, self-incrimination, right to counsel, interrogation and confessions, and the collection and preservation of evidence.

Rules, regulations, policies, procedures, directives, and all general work methods of the Bay Village Police Department and the Bay Village City Schools; Department Mission Statement and Core Values; Employee Handbook; CBA, etc.

Must be able to demonstrate the ability to apply critical thinking skills in rendering solutions to various issues that arise in the schools; must be able to effectively communicate with the public and school
personnel; extensive communications (verbal and written) with students, staff and internal/external stakeholders is required; will be responsible for managing behavior of victims, witnesses and others when handling or responding to incidents; requires the use of sound judgment; ability to provide appropriate guidance to students; ability to teach mini-courses to youth and adults on a variety of topics to include government, law and State of Ohio approved prevention education programming.

City geography, streets, neighborhoods, business/commercial locations, buildings, landmarks, and the location and layout of all Bay Village Schools properties.

City and school operations and organizational structures.

Computer software including Microsoft Office (Word, Excel, Outlook, etc.), Computer Aided Dispatch and Records Management System, modern standard office equipment, patrol car radios, cameras/videos, radar/BAC units and computers, investigative tools and equipment, etc. and the ability to operate same.

Ability to identify, analyze and evaluate issues and circumstances, determine the appropriate course of action and execute responses and actions in a safe, timely and lawful manner and consistent with Departmental rules, regulations, policies and procedures.

Ability to establish and maintain effective working relationships and credibility with all Police Department personnel, school personnel, City employees, residents, business personnel and other law enforcement agencies and personnel.

Ability to communicate effectively in written and verbal forms and respond to internal and external inquiries, including while under stress and with individuals under stress.

Ability to safely operate Police Department vehicles.

Possess and maintain the necessary physical and mental attributes required to perform the essential duties of the job.

Ability to perform duties in extreme weather and other hazardous and physically demanding conditions.

Ability to understand and follow verbal and written instructions and directives.

Ability to maintain proficiency with all personally assigned equipment, including firearms, conducted electronic weapons, batons, handcuffs, tourniquets and any other equipment issued or otherwise required.

Ability to maintain confidentiality and handle issues with discretion and sound judgment.

Performs other duties as may be required and/or assigned.
PHYSICAL REQUIREMENTS OF THE JOB:

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>FREQUENCY OF ACTIVITY</th>
<th>ITEMS/WEIGHT INVOLVED</th>
<th>MACHINES/TOOLS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lifting</td>
<td>occasionally</td>
<td>equipment/injured persons (50-250#)</td>
<td>(same as above)</td>
</tr>
<tr>
<td>Carrying</td>
<td>occasionally</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reaching</td>
<td>occasionally</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Climbing</td>
<td>occasionally</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bending</td>
<td>occasionally</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Squatting</td>
<td>occasionally</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pushing/Pulling</td>
<td>occasionally</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Twisting/Turning</td>
<td>occasionally</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Keyboarding</td>
<td>frequently</td>
<td></td>
<td>computer keyboard</td>
</tr>
<tr>
<td>Sitting</td>
<td>frequently</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standing</td>
<td>frequently</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Walking</td>
<td>frequently</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crawling</td>
<td>occasionally</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Running</td>
<td>occasionally</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The employee who performs this job needs to possess the following:

(Place an X before each applicable category)

X Normal hearing with or without corrections.
X Normal vision with or without corrections.
X The ability to drive or operate a vehicle with or without corrections.
X The ability to wear protective equipment including various safety equipment and clothing.

__________________________          ________________          ____________________________          ________________
Employee’s Signature               Date                      Supervisor’s Signature               Date