

New Resident Information



The Resident Information section of the city's website at www.cityofbayvillage.com provides information about your new community, including schools, police and fire, maps, government information, events calendar, and much more. The site map on the side bar will assist you with navigation of the site.

The information that follows will assist you in understanding and contacting all of the city departments, as well as the most frequently asked questions about ordinances and city services.

POLICE DEPARTMENT, 28000 Wolf Rd., Non-emergency phone number (440) 871-1234, Emergency 911

FIRE DEPARTMENT, 28100 Wolf Rd., Non-emergency phone number (440) 871-1214, Emergency 911

CITY HALL, 350 Dover Center Rd., Main phone number (440) 871-2200

SERVICE DEPARTMENT, 31300 Naigle Rd., Main phone number (440) 871-1221

CITY DEPARTMENTS - HOURS OF OPERATION

City Hall and all Departments, with the exception of the Service Department, are open from 8:30 a.m. – 4:30 p.m. Monday – Friday. The Service Department is open from 7:00 a.m. – 3:30 p.m. Monday – Friday.

We are closed the following holidays: New Year's Day, Martin Luther King Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving, Day after Thanksgiving, & Christmas.

The City of Bay Village has two primary means of communicating directly with residents in an emergency situation or on other timely issues. We encourage residents to sign up for both:

- 1.) **ReadyNotify-CODE RED** - Hosted by Cuyahoga County, this emergency alert system provides users with immediate information regarding emergency events in Bay Village and other important information, including Water Boil Alerts, and Weather and Safety Messages. Users can receive information via landline telephones, cell phones, SMS/text messages, email and fax. The **CodeRED** Mobile Alert App is free to download on Apple App Store or Google Play Store. Register on-line at <https://ready.cuyahogacounty.us/en-US/ReadyNotify.aspx> or complete the [form](#) and email to skohl@cityofbayvillage.com or return to City Hall. We'll get you signed up.
- 2.) **Stay Connected**: Sign up to receive the Bay Village Mayor's e-newsletter with important city information, events and updates. [Sign up](#) is on the web site home page, look for the **STAY CONNECTED** box, or email your request with name and email information to skohl@cityofbayvillage.com.

SERVICE DEPARTMENT - 31300 Naigle Rd., (440) 871-1221

Garage hours are Monday-Friday 7:00 a.m. to 3:30 p.m.

YEAR-ROUND SERVICES

AUTOMATED RUBBISH COLLECTION Rules: Republic Services has provided each residence with a blue trash cart and a green recycling cart. Tuesday is pick-up day. Carts need to be placed within 3 feet of the curb and 3 feet apart with the arrow facing the street by 6:00 a.m. Do not place carts near mailboxes, other fixed objects, or in the street.

Day of Collection: Recycling and rubbish materials will be picked up on Tuesday each week EXCEPT when a holiday falls on or before your regular pick up day. Then, your recycling and rubbish materials will be collected on Wednesday. Holidays that affect collection are: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day. **Please see the 2019 Trash, Recycling, Household Hazardous Waste Collection Schedule for holiday dates.**

Please do not place containers at the curb prior to 5:00 p.m. on the day before collection and remove empty containers within 12 hours after collection.

If your trash or recycling cart is not emptied, or the can is broken, missing a wheel, etc. please contact Republic Services at 800-433-1309.

PERMITTED REFUSE IN BLUE CARTS

- Food Waste - drained, wrapped and placed in a plastic bag.
- Other trash - paper containers, waste paper, aluminum foil and foil pans, Styrofoam, etc.
- Sharp items, broken glass, syringes, etc. Place in puncture-proof container prior to placing in cart.
- Solidified latex paint.

NOT PERMITTED AT CURB

- Large car parts, tires, batteries, etc.
- Liquids
- Extra bags or cans of trash except the designated Tuesday of the month for Bulk pickup.

NOTE: Contractors are responsible for removal of building materials and debris.

RECYCLING

Recycling Collection Rules & Regulations: A green 65 gallon cart has been provided for all your recyclable materials. Place all items loose in recycling cart. Do not place in blue or other garbage bags.

Combine the following five core items in your curbside recycling container. No other items should be placed in your recycling. And when in doubt, throw it out.

The CORE ITEMS:

- CANS: Empty and rinse.
- CARTONS: Empty and rinse. Replace the cap -- it's too small to be recycled by itself!
- GLASS: Empty and rinse.
- PAPER & BOXES: Flatten cardboard items, like cereal boxes, to save space.
- PLASTIC BOTTLES & JUGS: Empty and rinse. Replace the cap.

Items excluded from recycling collections: Window glass, light bulbs, drinking glasses, hoses, clothes & shoes, mirrors or ceramics and empty plastic containers that had contained motor oil, antifreeze, pesticides and herbicides. Place above items and empty containers in blue trash container.

NOTE: Do not jam items into cart or overstuff container. Do not place YARD WASTE of any kind into recycling cart.

For more information please contact the Republic Services Customer Service Department at [800-433-1309](tel:800-433-1309), office hours are from 8:00 a.m. to 5:00 p.m. Monday through Friday.

Additional information on refuse and recycling can be found at the City of Bay Village under Service Department at www.cityofbayvillage.com, Bay Village Green Team website at: www.bayvillagegreenteam.com and the Cuyahoga County Solid Waste District website at: <http://www.cuyahogaswd.org>

The Cuyahoga County Solid Waste District has published its seventh edition of [Pass It On: A Resource-Full Guide to Donating Usable Stuff](#). Since 1997, this booklet has been helping thousands of people pass on their unwanted but usable items to those in need in our community. Listed are more than 140 community service organizations that need donated items to support their work. Toys, art supplies, clothing, books, school supplies, office equipment, sporting goods, tools, furniture and more can be donated.

BULK PICKUP

Your **Bulk Pickup** day will be the third **TUESDAY** of the full work week of the month (the week of the 3rd Monday of the month) **EXCEPT** when a holiday falls on or before your regular Bulk pickup day. Then your Bulk Pickup day will be on Wednesday.

Holidays that affect collection are the following: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day. On these weeks the pick-up date moves to Wednesday.

Bulk Pick-up Dates for 2019: Jan. 22 / Feb. 19 / Mar. 19 / Apr. 16 / May 21 / June 18 / July 16 / Aug. 20 / Sept. 17 / Oct. 22 / Nov. 19 / Dec. 17

If bulk items are not picked up, please contact Republic Services at 800-433-1309.

ITEMS BELOW WILL BE PICKED UP ON BULK PICK UP DAYS ONLY:

- 3-32 gallon cans or 6 plastic bags of trash or yard waste (Yard Waste bags and containers, from December through March)
- Household furniture, carpeting, tied and rolled into 4' lengths etc.
- Tables, swing sets, and television sets, etc.
- Refrigerators, freezers - DOORS REMOVED, FREON REMOVED
- Window AC Units and Dehumidifiers, FREON REMOVED
- Washers and dryers

In the event of an emergency, please contact the Service Department at (440) 871-1221 during their normal hours of operation (7:00 a.m. - 3:30 p.m.) to check availability for a one-time pickup of an appliance.

ITEMS CONTAINING FREON (Refrigerators, Dehumidifiers, etc.) will be picked up on Wednesday's by appointment. Call 440-871-1221 to schedule a pickup.

HOUSEHOLD HAZARDOUS WASTE DROP-OFF: at the Bay Village Service Garage, 31300 Naigle Rd. from 7:30 a.m.— 3:00 p.m. the last Friday of the month (except holiday weeks – see dates below) For a complete listing of materials accepted please see our web site at www.cityofbayvillage.com under Service Department - Services.

NOTE: All items for the Household Hazardous Waste collection MUST be in their original marked containers or else the items will NOT be accepted (no exceptions). Gasoline needs to be in a container that can be left with the Service Department. Latex paint is NOT accepted. Simply dry it and place it in your trash. Tires are not accepted from October through January. Tires CANNOT contain rims. No VCRs, DVDs, or Stereo Equipment. For more information, call the Bay Village Service Department at (440) 871-1221.

NOTE: Latex paint (which is water-based) is not hazardous and can be disposed of in the regular trash cart after being dried out or solidified with sand, kitty litter, or paint hardener.

2019 Drop Off dates: Jan. 25 / Feb. 22 / Mar. 29 / **April 26 / May 31 / June 28 / July 26 / Aug. 30 / Sept. 27** / Oct. 25/ Nov. 22 / Dec. 27

Bulk items may also be dropped at the Service Garage on the dates highlighted in blue

SIMPLE RECYCLING: Place the bright orange bags supplied by Simple Recycling (available at City Hall or at the Service Garage) or place the bright orange sticker on a bag or items to be recycled. Place these items out at the curb with your trash and recycling carts and they will be picked up by Simple Recycling on the regular collection day. **What can be recycled?** The primary focus is on clothing and other textiles -- blankets, sheets, drapes and towels, for example. But usable household items like small furniture and appliances, pots and pans, dishes, lamps and microwaves also are accepted. You can see the [full list](#) on Simple Recycling's website.

Questions about the Simple Recycling program? Call (216) 438-7109 or www.simplerecycling.com

BRUSH COLLECTION: Larger branches and sticks should be placed to the curb so one person can lift it waist high to be picked up by the City brush crew. Smaller brush, branches and trimmings – see “Yard Waste Collection”. Christmas trees will be picked up from the tree lawn beginning the first week of January.

LEAF HUMUS AND WOOD CHIP INFORMATION: The Bay Village Service Department, in conjunction with the Westlake Service Department, operate the Westlake-Bay Compost site. Leaves picked up during leaf season are composted and turned into leaf humus. Any branches/trimmings picked up from tree lawns are shredded and can be used as mulch. Residents can purchase receipts (cash or check) for leaf humus and/or shredded wood at the Bay Village Service Garage. Residents then can pick up the product at the compost site, or schedule a delivery through the Service Garage. Pricing for the leaf humus, shredded wood, and delivery information can be found on the City's website, under Service Department, Compost. If you have any questions, please contact the Service Garage at 440-871-1221.

TREE QUESTIONS? The Service Dept. has certified arborists on staff to help with your tree questions. Please call 440-899-3484 and leave a message. One of the arborists will return your call. Please beware of unlicensed tree trimmers. All contractors (including tree trimmers) must be registered with the City and the Building Department. The Building

Department (899-3400) maintains lists of all registered tree service contractors. If you need to report a private property tree issue call 440-899-3481.

SEWER BACK-UP: If you experience sewer back up please call the Service Garage at 440-871-1221 to check sewer mains in your street. Please call the Police Department at 440-871-1234 outside normal operating hours.

For sewer clean-out measurements, please contact the Service Garage.

SEASONAL INFO

YARD WASTE COLLECTION: Separate yard waste collection by Republic Services will take place from Tuesday, April 9 through Tuesday, December 3, 2019, on your regular pick up day. All grass clippings and other yard waste should be placed in **brown paper yard waste bags not to exceed 50 lbs.** Grass clippings and yard waste may also be placed loose in 32 gallon plastic containers marked **"YARD WASTE ONLY"**. Branches, sticks, and brush may also be bundled in four-foot lengths for weekly yard waste pickup from April through November. Yard waste is taken to a compost center and not to the landfill. Do not put yard waste out in plastic bags or in the Recycling container. After December 3, 2019, until April 2020, yard waste should be placed in bags or cans for bulk pick-up day (Tuesday of the 3rd full work week of the month)

Yard Waste stickers are available for \$2.00 each at the City Hall receptionist desk.

BULK DROP-OFF: Once a month from April through September, we offer monthly Bulk Drop Off dates. The same items that can be put out for Bulk Pickup can now be brought out to the Service Garage, at 31300 Naigle Rd. on the last Friday of the month between the hours of 7:30 a.m. - 3:00 p.m. **Only one can of construction debris permitted monthly per household. Contractors are not permitted to bring construction debris.** No drop off permitted after hours. This is self-serve and items must be off-loaded by person dropping items off. Sign in at Service Dept. office prior to leaving your items. **For Bay Village residents only.**

2019 Bulk Drop off Dates: **April 26 / May 31 / June 28 / July 26 / Aug. 30 / Sept. 27**

FALL LEAF PICK UP: Leaf season runs from mid-October through mid-December, weather permitting. Leaves are collected by City crews who continually rotate through the City. Residents may rake their leaves to the curb for collection. Please do not rake leaves into the street as this is a safety hazard! Do not mix brush/branches into the leaf pile, it will clog up the suction tube. Leaves mixed with debris will not be picked up and must be bagged.

A note on leaves: Under Ohio and Bay Village regulations there is no open burning of leaves, tree and brush trimmings, or any refuse.

CLEARING SIDEWALKS OF SNOW AND ICE - Please be a good neighbor and considerate resident by following our ordinance and clearing your sidewalks of snow and ice within 24 hours of the abatement of any storm. The walkers, joggers, and school children will greatly appreciate your efforts to maintain a safe environment.

CHRISTMAS TREES are picked up from the tree lawn beginning the first week in January.

BUILDING DEPARTMENT, 350 Dover Center Rd., (440) 899-3400

Building and Remodeling: If you plan to begin any construction or renovation on your buildings and/or property you may need a permit. This department maintains lists of contractors registered to work in Bay Village. Please contact the Building Department to determine if a permit is necessary and to obtain a list of registered contractors for your project.

Remodeling plans? You will need to arrange with your contractor for proper disposal of debris from construction projects, building, remodeling, replaced driveways, logs, tree stumps, etc.

CITY COUNCIL

Bay Village has an elected Mayor and City Council, which includes an elected at-large President of council, two at-large seats, and one representative from each of the four wards.

Joan Kemper, Clerk of Council (440) 899-3406

President of City Council Dwight Clark (440) 835-2504 dacbay@gmail.com

Council-at Large - Marty Mace (440) 835-1865 mmace@cityofbayvillage.com

Council-at-Large – Nancy W. Stainbrook (216) 470-7751 nstainbrook@cityofbayvillage.com

Councilman Ward 1 – Dave Tadych (440) 835-1815 dtadych@cityofbayvillage.com

Councilwoman Ward 2 – Lydia DeGeorge (440) 835-3592 ldegeorge@cityofbayvillage.com

Councilwoman Ward 3 – Sara Byrnes Maier (440) 665-4633 sbyrnesmaier@cityofbayvillage.com

Councilman Ward 4 – Peter Winzig (440) 508-6744 pwinzig@cityofbayvillage.com

City Council meetings are held most Monday evenings at City Hall, 350 Dover Center Rd.

7:30 p.m. Caucus in main conference room on third floor of City Hall - Public is welcome to attend

8:00 p.m. Council convenes in Council Chambers – Second Floor of City Hall – Public participation welcomed and encouraged.

Agendas for all meetings are posted on the city website the Friday prior to the Monday meeting. You may also receive an agenda via email or postal service by contacting the Clerk of Council at 440-899-3406 with your contact information.

Proceedings of all meetings in audio form are posted on the city web site on the day following the meeting.

Minutes of all meetings are posted on the city web site after approval by Council at their next meeting.

City Council recesses for the months of July and August.

CITY HALL RECEPTIONIST, 350 Dover Center Rd., (440) 871-2200

COMMUNITY SERVICES – DWYER SENIOR CENTER, 300 Bryson Lane, (440) 899-3409

Senior Transportation (440) 899-3410

Meals on Wheels & Medical Equipment Loan (440) 899-3442

Senior Activities (440) 835-6565

Community Services: The Department of Community Services acts as the clearinghouse for services and programs for all Bay's citizens. Services for senior citizens are located at the Dwyer Center 300 Bryson Lane, which offers a variety of programs.

Senior Transportation: Transportation is available to those aged 60 and over or those who are handicapped and in need of transportation to appointments. Contact Maureen Overholser, Transportation Coordinator at 899-3410 to register for transportation services and to schedule rides.

Meals on Wheels: Home delivered meals are available for shut-ins who are unable to cook for themselves. Contact Connie Lupica, Meals on Wheels Coordinator at 899-3442 for further information regarding the meal program.

The city also publishes a senior newsletter “The Prime Times” announcing activities and trips for seniors. This newsletter can be picked up free of charge at the Community Services Office, City Hall, or mailed to your home - \$10 for a two year subscription. It is also available on the city’s web site at www.cityofbayvillage.com, under Community Services. For more information regarding activities and programs, contact Connie Lupica at 899-3442. Social Services are available for all residents through the Community Services Office. Please contact Leslie Selig at 899-3409 to be linked with these services.

Community Care Monitor and Lock Box Program: The Community Care Monitor is a safety check program. It is a free service available to Bay Village older adults upon request. Forms are available at the Dwyer Sr. Center and on the city’s web site under Community Services – Community Care Monitor and Lock Box. The City of Bay Village offers residents who subscribe to the Community Care Monitor or a Lifeline program a FREE lock box, which allows City emergency personnel quicker access to the home. For residents who are NOT on the Community Care monitor or a Lifeline program but who have a medical condition which may require immediate medical assistance, lock boxes may be obtained for a \$25 installation fee. The lock box is tamper resistant and they are used for emergencies only.

COMMUNITY GARDEN: Bay Village residents may rent a garden plot in the Community Garden for \$30 for the growing season. Plots are 4 feet by 8 feet, and yield a tremendous amount of harvest. Garden plots are used to grow herbs, vegetables and flowers that you can harvest for your own use or to share with others.

The Community Garden is located on the east side of Bay Village at the corner of Forestview and Wolf Roads. The Community Garden is run by volunteers from the Bay Village Green Team. For more information visit: bayvillagegreenteam.org or email: garden@bayvillagegreenteam@gmail.com with questions.

FINANCE – 350 Dover Center Rd., (440) 899-3432

Sewer Rental/Trash Collection Fee: The west shore communities of Bay Village, Rocky River, Westlake and Fairview Park share the cost of operating and maintaining the Rocky River Wastewater Treatment Plant. Each city bills its own residents. The City of Bay Village charges each residence a flat sewer rental fee of \$90.00 plus a \$12 refuse fee for a total of \$102.00 per 3 months. The bills are mailed the first week of each quarter and are due February 1, May 1, August 1, and November 1. Payments can be made in advance. Please contact the Finance Department at 871-2200 with any questions. To have your quarterly Sewer Maintenance and Trash Collection payments deducted directly from your savings or checking account, complete the [form](#) available on-line or at City Hall and return to Bay Village City Hall, 350 Dover Center Rd. or fax to 440-871-5751. For your convenience there is a sewer payment box located on the left side of the City Hall drive exit.

City Income Tax: The City levies a local income tax of 1.5% on all EARNED income of its residents and those working within the City limits. A credit of 100% up to a limit of 1% is allowed for taxes paid to another City. For further information on registering and setting up quarterly estimated payments please contact the Regional Income Tax Agency (RITA) at 440-526-0900.

If you are 18 or over, or don’t have any other exemptions (such as retired) you must file a RITA return (even if the amount owed or refund due is zero). For more information please visit www.ritaohio.com and click on “Do I Need to File” on the left side of the page.

RITA individual taxpayer and business forms, including an auto-calc form 37 for Individual income tax returns, are available on RITA’s web site at www.ritaohio.com. Electronic filing (e-file) is always available from RITA’s web site.

Property Tax: City Property Taxes are collected through Cuyahoga County and are due twice a year (January and July). The distribution of property taxes is as follows- 59.66% School District, 16% City services, remainder to Metro Parks, Library, Cuyahoga Community College and the Cleveland Port Authority. For more information contact Cuyahoga County at 216-443-4663.

LAW DEPARTMENT, 350 Dover Center Rd.

Law Director Mark Barbour – (440) 899-3427

MAYOR, City Hall, 350 Dover Center Rd.

Paul Koomar (440) 871-3415

Administrative Assistant Sue Kohl (440) 899-3416

RECREATION, 400 Bryson Lane (440) 871-6755

The Recreation Department is located in Bayway Cabin, white building just west of City Hall

Email: bayrecoffice@cityofbayvillage.com

How to view and register for programs:

1. Visit us online at www.cityofbayvillage.com, click on “Parks & Recreation”, click on “Registration/View Programs”
2. Stop in our office during office hours: 8:30 a.m. – 4:30 p.m.
3. Mail or we also have a 24 hour blue drop box located at the side of our walkway

Program Guides are available online. Our Fall/Winter and Spring/Summer program guides are mailed to all residents.

Community Gym- 440-617-7672, 27725 Wolf Road

Community Gym is located at Bay Middle School, please use west entrance doors of school. Located in the Community Gym is our Fitness Room, annual memberships can be purchased at the Rec. Dept. Various programs take place at the Community Gym such as Preschool Playtime, exercise programs, basketball, volleyball, etc.

Family Aquatic Center- 440-871-1872, Address: 310 Bryson Lane

The Bay Village Family Aquatic Center is a seasonal facility for residents only. Memberships are sold at the Rec. Dept. and on-line before the pool season begins and at the pool front desk once the pool is open for the summer. Daily admission for residents and guests of residents is available. Aquatic programs include Learn to Swim, Water Aerobics, Swim Team, and Diving clinics.

SAFETY SERVICES

POLICE DIVISION - 28000 Wolf Rd. Non-emergency (440) 871-1234, Emergency 911

The Police Department has established a **Facebook** page to keep the residents up-to-date on the latest police related information in our City.

Bicycle riders: must ride single file on all streets in Bay Village. Experience has proven that cyclists are safest riding their bicycles on sidewalks. However, pedestrians do have the right-of-way and cyclists are required to yield on sidewalks. All bikes used in Bay Village must have a local license, obtained for FREE at the Bay Village Police Station. This license is valid for as long as you own the bike.

Curfew: Children 15 years old and younger are not permitted on public streets without an adult from 11 p.m. to 5 a.m., for those 16 and 17 years old, it is from 1 a.m. to 5 a.m.

Traffic tips: There is a 25 mph speed limit on all Bay Village streets, except Bassett, Bradley, Lake, Osborn and Wolf Roads, which are 35 mph. Watch for the 20 mph school zones and always stop at least 10 feet from a school bus when it is receiving or discharging passengers. **There is no parking on any city street between 2:30 a.m. and 5 a.m. unless permission is granted from the Police Division, 440-871-1234.** Please note that there is a six (6) hour time limit for parking on city streets between 5 a.m. and 2:30 a.m.

Noise Ordinance: – Between the hours of 9:00 p.m. and 8:00 a.m. daily (a) No person shall make or cause to be made by the use of any horn, bell, radio, television, loud speaker, or by the operation of any appliance, instrument or device, any unreasonably loud, disturbing and/or unnecessary noises of such a character, intensity, and/or duration as to disturb the peace and quiet of the City or to recklessly cause inconvenience, annoyance or alarm to another, and no person shall willfully conduct himself in a noisy, boisterous or other disorderly manner by either words or acts which disturb the good order and quiet of the City.

Snow blowers and snow removal equipment are specifically excluded during periods of snowfall.

Posting of House Address – Per City Ordinance, all properties must prominently display, so as to be capable of being seen from the opposite side of the abutting street, by legible digits, the number assigned to the home.

Animal facts: Currently there is no Animal Control Officer. If you have an issue with an animal, domesticated or wild, call the police non-emergency number at 440-871-1234.

Leash Law: The City of Bay Village has a leash law, dogs and cats are not permitted to run at large. Should your dog bite anyone, you are required to notify the Police at once so that appropriate action to safeguard both victim and dog owner are taken. See Vicious Dogs C.O. 505.01A

Pet Waste Removal: Your pet may only defecate on your own property. In the event your pet defecates on another's property, the pet owner must pick up said feces and dispose of it in a sanitary and proper manner. The responsibility is yours (505.13). If walking your pet, please curb them on the tree lawn area only. Many residents use chemicals on their lawns that are not necessarily safe for pets.

Barking and Howling: You cannot allow any animal to bark, howl, yelp, or screech that disturbs the peace and quiet of the city (505.14). This does not apply to animals that are behaving this way because of a trespasser or being tormented.

Dog License: For information on dog license go to <https://fiscalofficer.cuyahogacounty.us/en-US/dog-license-faqs.aspx> or contact the office of the Cuyahoga County Fiscal Officer at 216-443-7010 for dog license information.

Do Not Knock list: Registering your address on the Do Not Knock Registry will prohibit peddlers &/OR solicitors from knocking or ringing the doorbell at the address provided. It does not preclude non-profits, such as the Girls Scouts, Boy Scouts, Band Boosters and/or Kiwanis from knocking on your door. Canvassers (political & religious) are also exempted from complying. If you would like to preclude these groups, and similar groups, from knocking on your door you may elect to post a **No Peddlers, Solicitors or Canvassers Allowed** sticker on your front door (stickers are available at the Bay Village Police Station and City Hall).

A residence, house, apartment, or other dwelling shall remain on the Do-Not-Knock Registry (ordinance #721.08) until the expiration of five calendar years, expiring on December 31 of the fifth full calendar year from the date of the form submitted. Once you have signed up you won't need to re-register for another 5 years. Only one name per household is needed on the application. It shall be the responsibility of the applicant to re-register when the 5 years has expired.

You can sign up for the Do Not Knock registry on the home page of the city's web site. Paper forms are also available at City Hall, the Bay Village Police Department and Dwyer Senior Center.

FIRE DIVISION – 28100 Wolf Rd., Non-emergency (440) 871-1214, Emergency 911

Misc. Information

VOTER REGISTRATION: You may register to vote, no later than thirty days before an election, if you have lived in Cuyahoga County for thirty days. Voter registration forms are available at City Hall, the Bay Village Library, or the Cuyahoga County Board of Elections at 2925 Euclid Avenue in downtown Cleveland (216-443-3200). If you have moved from within Cuyahoga County please notify the Board of Elections with a change of address card, also available at above locations. If you have moved within Bay Village, after the close of voter registration, you may vote from your former address. If you have not voted in Cuyahoga County in the past four years you will have to re-register to vote. Board of Elections website: <http://boe.cuyahogacounty.us/>

RENTAL FACILITIES - The City of Bay Village offers its Residents three facilities which are available for rent. **Reservations and Information:** Phone (440) 899-3407, email: desk@cityofbayvillage.com

- 1.) **Community House** - 303 Cahoon Road - This historic building, has a capacity of 130. The building is not handicap accessible and there is no air conditioning. This facility offers approximately 130 chairs, 21 card tables, 15 8' x 30" tables and 9 60" round tables. The Community House is Smoke-Free and Alcohol-Free; alcohol may not be served either in or around the premises as it is located in Cahoon Park.
- 2.) **Cahoon Park Gazebo** - The Gazebo is adjacent to the Community House and may be reserved by Bay Village residents for a four hour block of time, 8:00 am to noon, noon to 4:00 pm, and 4:00 to 8:00 pm for a \$35.00 reservation fee, no security deposit. No chairs, podiums, or other equipment is provided.
- 3.) **Bay Lodge** - 492 Bradley Road - This facility has a capacity of 130 and there is an outdoor patio area. There are approximately 136 chairs, 9 8'x30" tables (6 are lightweight), and 16 5' round tables. Bay Lodge is a Smoke-Free facility; alcohol may be served and if it is served after 8:00 p.m. on a Friday or Saturday a security officer must be hired.

MOST FREQUENTLY REQUESTED PHONE NUMBERS

First Energy: 800-589-3101, **To report a power outage call: 888-544-4877.**

First Energy: www.firstenergycorp.com/content/customer/service_requests/report-lighting-problem to report a street light that is out or call 888-544-4877.

Electric Aggregation Program: To enroll in the electric aggregation program which saves residents 6% on their electric supply, call FirstEnergy Services at 1-866-636-3749.

Columbia Gas: 800-344-4077.

Gas Aggregation Program: The program is available to all residents and small businesses in the City. Columbia Gas of Ohio will continue to deliver the natural gas to your home or business, offer the same budget billing options, repair the pipes, meters, and will continue to send you your utility bill. Nothing changes other than the discounted energy supply available through the natural gas aggregation program. Call 1-855-667-3201 to enroll.

For more information on the electric and gas aggregation programs go to: <http://www.cityofbayvillage.com/welcome-from-the-mayor/gas-aggregation-program.aspx>

Cleveland Water 216-664-3130

Spectrum (formerly Time Warner Cable), cable, internet, & phone: 877-772-2253

AT&T Uverse cable & internet 216-822-2843, Phone 800-660-1000

WOW Cable 866-496-6996

Direct TV 877-644-1928

Cuyahoga County Auditor's Office 216-443-7060 (property tax information)

Bay Village Library, 502 Cahoon Rd. 440-871-6392

Bay Village Schools - Board of Education, 377 Dover Center Rd., 440-617-7300

Bay Village Churches – There are six churches in Bay Village; Baptist, Catholic, Episcopal, Lutheran, Methodist and Presbyterian. A list of them with telephone numbers and web site links can be found on the Information for New Residents page on our web site www.cityofbayvillage.com

***This information is subject to change. For the most current information please check the website.**

Crime Prevention for the New Homeowner

The Bay Village Police Department offers various crime prevention tips and initiatives to keep our streets and homes safe. The information provided is a brief set of common sense, best practices that all home-owners can easily achieve in an effort to keep Bay Village a safe community. After all, neighborhood safety is everyone's business.

1. As a new homeowner, one of the best practices for home safety is to get to know your neighbors. A good neighbor can be one of the best crime prevention tools. Knowing when something is amiss is a sign of good neighborhood awareness. This is particularly true when criminals and con-artists use the warmer weather to take advantage of residents. Watchful eyes in the neighborhood can spot criminals and alert police and the community to their presence.
2. If you see something, say something. Police are more than happy to eagerly investigate suspicious people and circumstances. We would rather investigate a suspicious person than to take a report once a crime has already occurred. This prompt attention also shows would-be criminals that police are going to respond quickly to suspicious circumstances.
3. Make your home less of a target. Consider proper night-time lighting that illuminates doors and windows or consider installing inexpensive and effective motion lights. Keep bushes and shrubs trimmed around windows. Don't hide a key, criminals are adept at finding them. If you don't have a home security system, consider getting one.
4. Use the safety measures that are already there. Lock your doors and windows. Keep your garage door shut when not in use. Learn how to properly use your alarm. Lock your car doors and remove valuables from view. Put away or lock property (bikes, yard equipment) when not in use. Get a free bike license from the police department.
5. Be aware of phone, internet or salesperson scams. If it sounds too good to be true then it probably is.

The Bay Village Police Department also offers crime prevention initiatives to help keep residents safe. These include:

- Vacation watch – this free service is provided by the police department. Call the non-emergency number and let us know when you are leaving and returning and where a trusted person can be contacted in case of emergency.
- Free bike licenses - Licenses can be picked up at the police dispatch window. Your bike will be registered with the police department and it will become easier to get back to you in case it is stolen. It is also a Bay Village City Ordinance that all bikes have a license.
- Free Home Security Survey - conducted by a Police Crime Prevention Specialist.

Please contact Sgt. Robert Gillespie, Bay Village Community Engagement Officer, if you have questions about any of the programs that we offer. He can be reached at 440-871-1234.

Stay safe and welcome to the neighborhood,

Mark A. Spatzel, Chief of Police