AGENDA

Agenda, Bay Village City Council
Committee Meeting
Conference Room, Bay Village City Hall
Dwight Clark, President of Council, Presiding

Date: November 19, 2018
Time: 7:30 p.m.

ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

Library Update

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

FINANCE & CLAIMS COMMITTEE-Tadych

Penalties for late sewer bill payments.

Receipt of October 2018 Financial Statements.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook

Enactment of new Chapter 925: Grease Interceptors, Installation, and Disposal of Waste.

Ashton Lane Bridge Replacement – Request for Letters of Interest for Engineering Services.

RECREATION & PARKS IMPROVEMENT COMMITTEE-Winzig

Coastal Management Assistance Grant Application for geotechnical studies of Bay Point and Columbia Park.

Community Development Supplemental Grant Application for resurfacing Reese Park Athletic Courts.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

Cuyahoga County Health District – 2019 and 2020 Public Health Services Contract.

AUDIENCE

MISCELLANEOUS

CAHOON MEMORIAL PARK TRUSTEES
President of Council Clark called the meeting called to order in the Conference Room of Bay Village City Hall at 7:30 p.m.

Present: Clark, DeGeorge, Mace, Maier, Stainbrook, Tadych, Mayor Koomar.

Excused: Mr. Winzig

Also Present: Law Director Barbour, Special Counsel Ebert, Finance Director Mahoney, Director of Public Service and Properties Liskovec, Police Chief Spaetzle, Fire Chief Lyons, Recreation Director Enovitch, Terry Allan, Health Commissioner Cuyahoga County Health District.

ANNOUNCEMENTS

Mr. Terry Allan, Health Commissioner
Cuyahoga County Health District

Mr. Clark introduced Mr. Terry Allan, Health Commissioner, Cuyahoga County Health District.

Commissioner Allan addressed the Council and administration, stating that he is happy to be present to speak about the contract that the City of Bay Village has with the Cuyahoga County Health District. Mr. Allan noted that he is a resident of the City of Bay Village.

The Cuyahoga County Board of Health is celebrating their 100th anniversary in 2019, actually starting after the Spanish Flu epidemic in 1918. They provide a wide range of services, serving 58 communities in 163 counties. The District also has regional responsibilities, providing Cervical Cancer screening and treatment for women in sixteen counties. They do storm water assessments for communities that require those under Environmental Protection Agency rules. They enforce the smoke-free law in four counties, and also perform water quality work in cleaning up the streams in Bay Village and monitoring algae blooms, such as those seen in the City of Toledo recently.

The health services contract rate for Bay Village is currently at $4.12 per capita. This is about 12% of their budget, and the lowest rate for any urban area in Ohio. The next closest rate is $5.82 per capita in Franklin County. Columbus City is at about $26.00 per capita. They diversify their funding sources, looking for grants for a range of services.

The Health District provides 44 programs. They have epidemiologists, statisticians, social workers, environmental health experts, and legal counsel on staff. They provide a range of services,
including contracts with schools to provide basic school services, safety inspections of all restaurants for health and safety, mosquito control, West Nile Virus control, and monitoring of a range of diseases reported to them from hospital systems. They do illness investigations when an outbreak occurs, such as that which occurred recently at a Parma church which suffered the results of Legionnaire Disease spread through their ventilation system.

They have a whole range of support programs in the region. The Ryan White Program provides services to people with HIV and Aids in six counties. New requirements of the Ohio Revised Code have been placed on health districts in the State of Ohio. They are now required to become accredited through a National Accrediting Body. This must be done by 2020. Nowhere else in the country is this mandated; it is a voluntary process. Mr. Allan noted that they believe it is important to be accredited because it demonstrates accountability, but there is a cost associated with accreditation. The application process alone costs $33,000. There are 100 measures of compliance. The accreditation lasts for five years with annual updates and a five year reporting process. This is a mandate that the state has tied to receiving funds that flow from the Federal Government to the state and direct state funding. There has been a precipitous drop in the number of health departments in the state. In the 1980’s there were 155 health departments. It is now down to about 113 because of the mandates.

The Ohio Revised Code has also stipulated that health departments must synchronize their health assessments and health improvement plans with hospital systems that must do health assessments and planning to meet their IRS requirements for obtaining benefits. In Cuyahoga County there are 21 hospitals and 3 systems. An assessment and planning must be done in order to synchronize the major system cycles. This is a policy for the better, aligning with priorities of what happens in the clinical environment with priorities that exist outside the clinical environment.

The Health District does a lot of work around emergency preparedness, working with communities to be able to dispense pills or vaccines very quickly. They have been involved with the H1N1 flu that occurred back in 2008 and deeply involved in the Ebola situation where they had people that were exposed. It is their job to be able to be on the spot when something happens. The Health District takes great pride in their work.

The Health District has a building that they own in Parma. The building has a leaky roof, and needs a new ventilation system. They have a number of upgrades to be done related to security, infrastructure, and space for meetings with safety forces and people in the community that need to address a range of public health issues.

Historically, the Health District has kept their cost low, and will continue to seek additional sources to diversify their funds. Mr. Allan offered to answer questions.

Mayor Koomar stated that a public meeting is scheduled for December 5, 2018 at the Health District Office in Parma regarding septic systems. Mr. Allan stated that there are still many communities that have septic systems in Cuyahoga County, reduced from 16,000 in the 1980’s to about 5,000 currently. The Health District will go in and require placement if the system is failing and discharging illicit material into the environment, unless there is a movement toward connecting
to a sewer. It is also their job to work with communities to have old wells closed and the property connected to a water site.

Ms. DeGeorge asked if there is a report available for the general public to see the Health District services for each community and Bay Village specifically. Mr. Allan stated that they have a semi-annual statistical report that describes those services and the numbers of services provided. Mr. Allan will provide copies of that report for the City Council.

Mr. Clark thanked Mr. Allan for his presentation this evening. Mr. Clark noted that in his professional career he has been involved with helping finance improvements in Summit County and in Greene County. He noted that Public Health Districts do not live in the Taj-mahal.

Mr. Allan thanked everyone for the opportunity to be present this evening.

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

United States Department of Agriculture (USDA) Contract

Mr. Mace will present Ordinance No. 18-88 authorizing the contract with the United States Department of Agriculture (USDA) for the deer management program for second reading this evening.

Mr. Clark commented that the will of the Council is to present the ordinance for second reading and adoption this evening, in tandem with the Amended Appropriation Ordinance to appropriate the funds for the deer culling contract, given the fact that the contract starts on November 1, 2018. Members of Council expressed agreement to move forward.

Heritage Home Loan Program

Mr. Mace called upon Mayor Koomar for comments regarding the Heritage Home Loan Program.

Mayor Koomar stated that the Heritage Home Loan Program will be coming up for renewal. Last year the program was promoted with a Mayor’s Newsletter, with good results. The Mayor distributed a year-to-date report of the number of inquiries, technical assistance, site visits, and loans signed, pending or denied for the period January through October 2018 received from the Heritage Home Program. The renewal contract will be received by the City within the next two to three weeks. Mayor Koomar noted the improvement in the number of technical assistance and site visits as compared to previous years.

Mayor Koomar stated that the Heritage Home Loan Program administrators will only mail to property owners of homes that are 50 years or older, because that is one of the criteria of the program. Another 100 homes this year are being picked up this year, and next year Bay Village will be just shy of 80% of homes in the City that are 50 years or older. Every year we are getting new folks into the program. In terms of reinvestment for housing stock this is a good program.
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November 5, 2018

Mrs. DeGeorge asked if they have ever looked into ways to streamline the process. Ms. DeGeorge heard from two residents that went through the process but were discouraged by the length of time their applications took. Mayor Koomar stated that he tries to provide the Heritage Home Loan Program administration feedback, so he will be happy to talk with them about this. He noted that they recently added an additional staff member.

Mr. Tadych stated that the expectation of the residents may be too high. They may want this to happen right away, but it takes time.

Mayor Koomar will get back to Ms. DeGeorge regarding her comments.

Mr. Clark stated that Council will await the new contract and look for renewal for 2019.

**FINANCE & CLAIMS COMMITTEE-Tadych**

**Jefferson Group Contract**

**Mr. Tadych** will present Ordinance No. 18-86 authorizing the Mayor to enter into a one year contract with the Jefferson Group to provide administrative services for the City’s Health and Hospitalization Plan for final reading and adoption this evening.

**Amended Appropriation Ordinance**

Mr. Tadych will present Ordinance No. 18-87 to make appropriations for the current and other expenditures of the City of Bay Village for the Fiscal Year 2018 as previously appropriated in Annual Appropriation No. 17-96, 18-5, 18-25, 18-30, 18-49, 18-57, 18-66, 18-79, and 18-80, for second reading and adoption this evening.

**Sewer Service Charge Late Payment Penalty**

Mr. Tadych will present an ordinance amending Codified Ordinance Chapter 921.05 regarding sewer penalties for late payment for first reading this evening. This has been discussed at four Finance Committee meetings, and all seem to be in agreement to bring it forward.

Mr. Tadych asked Finance Director Mahoney how long it will take to reprogram the system if this ordinance is passed by Council.

Mrs. Mahoney stated that she will begin the new penalty and reprogram the system beginning with the next quarter, which will be January 1, 2019.

Mrs. Stainbrook stated that she wants to make sure the language is clear from a resident’s perspective. The penalty of $25.00 will be added to delinquent accounts. Should one or both of the charges for sewer bill and refuse collection be delinquent, only one $25.00 penalty will be enforced. She asked if it is clear to everyone that the $25.00 will continue to occur over time. If you don’t pay one quarter, it is $25, and the next quarter, $25 and so on. Mr. Tadych stated that
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it is individual events. Mrs. Stainbrook stated that we are treating each quarterly bill as an independent item.

Mr. Clark asked if there are circumstances where somebody would pay the trash collection fee and not the sewer fee. Mrs. Mahoney stated that they either pay the whole thing or nothing.

Mr. Clark advised that Mrs. Mahoney has reported that there are about 1333 people that did not pay their sewer bill. That rounds up to over 21% of the entirety of the households in the City that are not paying each quarter.

Mrs. Mahoney stated that the threshold is that if the balance is higher than $9.99 the penalty is invoked. Some property owners pay a consistent amount, e.g., $35.00 each month instead of $102 at once. They prepay it so by the time their balance is due, the entire bill is paid.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Ms. Maier had no report this evening.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook

Mrs. Stainbrook had no report this evening.

RECREATION & PARKS IMPROVEMENT COMMITTEE-Winzig

There was no report this evening.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

Ms. DeGeorge had no report this evening.

AUDIENCE

There were no comments from the audience this evening.

MISCELLANEOUS

Ms. Maier reported that on Tuesday evening, October 30, 2018, she attended the watershed meeting of the Cuyahoga County Soil and Water Conservation District. A water quality plan and watershed plan is being developed by the Soil and Water Conservation District. They held an open house at North Olmsted Public Library to deal with the Cahoon Creek and the Lake Erie Watershed. They are early in the process and there is another public meeting this evening at the Bay Village Library.

The Soil and Water Conservation District will be scheduling a meeting with the City to talk through issues. They are trying to figure out where there are problem issues within the
watershed for all the different creeks. Ms. Maier asked Council if they know of any areas of infrastructure need. They will develop a plan where they will have recommendations on various levels including education for residents on how to deal with lawn clippings if you live next to a creek, up to projects that can go out for grant funding.

Ms. Maier just received this afternoon the District’s presentation and maps that can be put on the website. They have a survey as well for those that cannot come out to public meetings. They are in an information gathering phase right now. It will be about the end of the year when they will have the draft of the plan complete. It is meant to be a very dynamic plan.

**Mrs. Stainbrook** advised that this past summer Clerk of Council Joan Kemper attended an Ohio Municipal Clerks Association conference and one of the topics they talked about was microfilming important documents that belong to the City. Ms. Kemper provided information about the Cuyahoga County Microfilming Center who will provide support for everything related to microfilming documents including consulting, project planning, preparing documents, indexing documents, inventories, images, data bases, scanning and converting digital images to microfilm. It was explained at the conference that this is an important part of maintaining documents for the City. Ms. Stainbrook stated that there is so much history to Bay Village and preservation of documents is important.

**Ms. Kemper** explained that the conference included a presentation on the importance of microfilming and that digital records only last a certain number of years and may not be able to be accessed in the future when the technology changes. Microfilming lasts hundreds of years.

Mayor Koomar stated that Kathryn Kerber, Administrative Project Leader, has spent a lot of time early in the year going through and scanning all permanent contracts onto the system. Bailey Technology has a back-up for those documents on the cloud.

Ms. Stainbrook stated that the County is willing to come out and provide estimates and help project plan. Council will be provided a copy of the brochure and Ms. Kemper will check on the availability of the County representative to attend a Council meeting after the first of the new year.

Ms. Kemper suggested starting with the ordinances and resolutions that are in the vault to be microfilmed. The ordinances and resolutions that have formed our City and laws could be preserved for hundreds of years. Mr. Clark asked Ms. Kemper to poll other communities to see if it would be possible to have a consortium for this service. Ms. Kemper related that it is difficult to think of the future when there are so many needs in the present, but hopefully in 500 years there will be a City of Bay Village and they will need to know what was done. Right now, we can only go back to the early 1900’s. Ms. Stainbrook noted that this came to mind when discussing the needs of Council in the 2019 Budget.

Mr. Clark stated that the *Plain Dealer* noted in their Sunday, November 4 edition that the Veterans Wall will be dedicated at 11:00 a.m. at the Dwyer Memorial Center on Saturday, November 10, 2018. Mr. Clark urged attendance at this memorable occasion.
Ms. Maier reported attending the American Planning Association’s Planning and Zoning Conference on Friday, November 2. A session on Regulating Small Cell Facilities in the Right-of-Way was attended by Ms. Maier. This session dealt with the potential changes with the FCC for small cells. It is a wait-and-see approach. There are potentially two sets of rules, what we have on the books here, and the Ohio Revised Code. What we worked on this summer and adopted doesn’t really square with the FCC, but everything is changing on a daily basis. Most likely, the wireless providers will work with the City. Things such as Design Guidelines may need refinement, but the wireless providers think it important to work with the communities, and not try to figure out the FCC rules at this point.

Ms. Maier distributed copies of the presentation to Council.

Mr. Tadych presented an update on the Tree Commission’s ordinance. Mr. Tadych stated that he has looked at the ordinance and he has spoken with Chief Building Official Vogel about how he thinks the ordinance might work as far as permits that may have to be changed before it comes before Council. Another meeting with Mr. Vogel will be held this week.

There being no further discussion, the meeting adjourned at 8:04 p.m.
OVERVIEW

1. **Action Requested**
   Request to advertise for: Request for Letters of Interest (RFLoI) for engineering services for Ashton Ln bridge replacement.

2. **Previous Action**
   Award of funding from ODOT Municipal Bridge Fund.

3. **Background/Justification for Current Action**
   It is required by ODOT to follow their protocols when seeking a qualified firm to complete the design and engineering for the project.

4. **Financial Impact**
   Cost of advertisement in local media sources

5. **Implementation Plan**
   Execution upon council approval

6. **High-Level Timeline/Schedule**
   3 - 5 weeks
Joan Kemper

From: Kathryn Kerber
Sent: Tuesday, November 13, 2018 10:35 AM
To: Agendas
Subject: Grant application resolutions
Attachments: Resolution - CMAG Cycle 23 Grant 110618.docx; Resolution - CDSG Grant 110618.docx

Resolutions for 2 grant applications are attached.

CMAG – For a geotechnical study of Columbia Beach Park as a precursor for new stairs. and a study of Bay Point including a geotechnical study and site master plan. This builds on the recently-awarded CMAG grant for crosswalks to those parks and the path out to Bay Point. Estimated project cost is $125,000, we’re requesting $62,500 and providing the remaining 50% as match.

CDSG – This is the “casino money” grant. We are requesting $50,000 towards resurfacing the Reese Park athletic courts, possibly as pickleball courts. We had a public meeting on Friday that was very well attended, and the pickleball players are very enthusiastic about the grant and the project. No match is required.

Best regards,
Kathryn

Kathryn E. Kerber
Administrative Project Leader

City of Bay Village
350 Dover Center Road
Bay Village, Ohio 44140
440-899-3412
kkerber@cityofbayvillage.com
RESOLUTION NO.
INTRODUCED BY:

RESOLUTION
AUTHORIZING THE FILING OF A COASTAL MANAGEMENT ASSISTANCE
GRANT APPLICATION AND EXECUTION OF CONTRACTS AS REQUIRED, AND
DECLARING AN EMERGENCY.

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, Office
of Coastal Management, administers financial assistance for coastal management purposes,
through the Ohio Coastal Management Program, and;

WHEREAS, the City of Bay Village desires financial assistance under the Coastal
Management Assistance Grants Program to conduct feasibility and engineering studies of Bay
Point and the Columbia Beach Park stairs, and;

NOW, THEREFORE, be it resolved by the Council of the City of Bay Village, Ohio;

SECTION 1. That this Council approves filing an application for Coastal
Management Assistance Grants financial assistance.

SECTION 2. That the Mayor or his designee is hereby authorized and directed to
execute and file an application with the Ohio Department of Natural Resources and to provide all
information and documentation required to become eligible for possible funding assistance, and to
enter into any agreements as may be necessary and appropriate for obtaining this financial
assistance.

SECTION 3. That this Council does agree to obligate the funds required to
satisfactorily complete the proposed project and become eligible for reimbursement under the
terms and conditions of the Coastal Management Assistance Grants Program.

SECTION 4. That this Council hereby agrees to obligate $62,500.00 towards the
proposed project from Fund 490, the Public Improvement Fund.

SECTION 5. That this Council finds and determines that all formal actions of this
Council concerning and relating to the passage of this resolution were taken in an open meeting of
this Council, and that all deliberations of this Council and of any committee that resulted in those
formal actions were in meetings open to the public in compliance with law.

SECTION 6. That this resolution is hereby declared to be an emergency measure
immediately necessary for the preservation of the public peace, health, safety and welfare, and for
the further reason that it is necessary to authorize the filing of said application in a timely manner,
wherefore this resolution shall be in full force and take effect immediately upon its passage and
approval by the Mayor.

Page 1 of 2
PASSED:

___________________________
PRESIDENT OF COUNCIL

___________________________
CLERK OF COUNCIL

APPROVED:

___________________________
MAYOR

110618 kek

REQUIRED CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify, that the foregoing is a true and correct copy of resolution adopted by the Council of the City of Bay Village, Ohio held on the ____ day in the month of ______________, 2018, and that I am a duly authorized to execute this certificate.

___________________________
(original signature)  
___________________________
(title)
RESOLUTION NO.
INTRODUCED BY:

RESOLUTION
AUTHORIZING THE FILING OF A COMMUNITY DEVELOPMENT SUPPLEMENTAL GRANT APPLICATION, AND DECLARING AN EMERGENCY.

WHEREAS, Cuyahoga County is offering a Community Development Supplemental Grant up to $50,000 which would benefit the community by facilitating the renovation of the athletic courts at Reese Park; and;

WHEREAS, the City of Bay Village has prepared the application for submission with Cuyahoga County, and;

NOW, THEREFORE, be it resolved by the Council of the City of Bay Village, Ohio;

SECTION 1. That this Council hereby authorizes the application for and acceptance of a Community Development Supplemental Grant to facilitate the renovation of the athletic courts at Reese Park.

SECTION 2. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this resolution were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 3. That this resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, and for the further reason that it is necessary to authorize the filing of said application in a timely manner, wherefore this resolution shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

___________________________
PRESIDENT OF COUNCIL

___________________________
CLERK OF COUNCIL

APPROVED:

___________________________
MAYOR

110618 kek
Cuyahoga County Board of Health (CCBH)
Semi-Annual Statistical Report
January 1, 2018 through June 30, 2018

City of Bay Village

Community and Family Services

IMMUNIZATION CLINICS
CCBH Immunization Clinics provide immunizations for all ages and TB testing. Travel
vaccine clinics are available twice per month. Other efforts include community
outreach flu clinics, immunization clinics at refuge centers, and immunization clinics at
long term care facilities.

Program Inquiries and Responses (in hours)* .......................... 29

Child and Adult Immunizations .......................................... 11

Influenza Immunizations ...................................................... 8

Travel Clinic Immunizations (Clients) ..................................... 2

NEWBORN HOME VISITING: WELCOME HOME
Mothers that are 200% or greater of the Federal Poverty Guidelines are eligible to
receive home visits from a public health nurse. Also eligible for a visit are all teen
moms and any mom with an identified medical or social risk factor. The nurse will
discuss basic newborn care, home safety, parenting, feeding, and concerns of the
parent(s). Additionally, the visit will consist of an assessment of the baby, and will
provide the parent(s) with resources and make referrals to community agencies as
needed.

Program Inquiries and Responses (in hours)* .......................... 10

Case Management .......................................................... 1
LEAD POISONING PREVENTION
Public health nurses provide lead screening, education, and case management. Public health sanitarians perform investigations in response to reports of elevated blood lead levels in children to identify potential sources of lead exposure. Lead risk assessments, housing remediation, and clearance testing are conducted as part of collaboration with the Cuyahoga County Department of Development and our municipalities, through a grant with the U.S. Department of Housing & Urban Development.

Program Inquiries and Responses (in hours)* ........................................... 6

Inspections, Reinspections, and Complaints ............................................ 1

Case Management ................................................................................. 3

Sampling Analysis .................................................................................. 10

CHILDREN WITH MEDICAL HANDICAPS (CMH)
CMH is a state and federally funded health care program of the Ohio Department of Health. Serving as a safety-net insurance program and payer of last resort, CMH links children with special health care needs, and their families, to services that can diagnose a possible medical condition (Diagnostic Program). It also assists in obtaining payment for ongoing services their child might need (Treatment Program). A child must have a qualifying medical condition to be on the diagnostic and treatment programs and must see a CMH approved provider annually. The Treatment program also has income requirements. A child may be eligible from birth to 21 years of age and the Treatment program must be renewed annually.

Program Inquiries and Responses (in hours)* ........................................... 11

Visits ........................................................................................................ 2

Case Management ................................................................................. 88
BREAST AND CERVICAL CANCER PREVENTION PROGRAM (BCCP)
This program forms area partnerships with the goal of reducing the mortality of breast and cervical cancer. The program includes screening, case management, patient navigation, tracking, and follow-up as well as public education.

Program Inquiries and Responses (in hours)* .......................... 31

Screenings / Case Management ............................................... 4

HEALTHY HOMES PROGRAM
This project investigates the relationship between housing conditions and the respiratory health of occupants living in at risk housing. Public health sanitarians conduct healthy homes investigation in homes of 100 children with chronic asthma. Minor interventions are conducted through a grant with CareSource.

Program Inquiries and Responses (in hours)* .......................... 1

INDOOR AIR QUALITY (IAQ)
The IAQ Program involves the investigation and testing of residences, schools and other public buildings for various indoor air quality indicators on a complaint basis.

Program Inquiries and Responses (in hours)* .......................... 1

WOMEN IN RECOVERY
The Women in Recovery program provides preventive health care services such as education and counseling; screening for sexually transmitted infections (STIs) and HIV; pregnancy diagnosis and counseling; contraceptive methods and/or prescriptions for contraceptive supplies, when applicable; other medications; and basic infertility services to women in residential substance abuse facilities in Cuyahoga County.

Program Inquiries and Responses (in hours)* .......................... 11

HIV Testing ............................................................................. 1
RYAN WHITE PART A GRANT
The Ryan White HIV/AIDS Part A program provides HIV-related services for those who do not have sufficient health care coverage or financial resources for coping with HIV disease. The Cuyahoga County Board of Health (CCBH) serves as the Program Administrator of the Cleveland Transitional Grant Area (TGA) which serves the following Ohio Counties: Cuyahoga, Ashtabula, Geauga, Lake, Lorain, and Medina. The Ryan white Part A program contracts with local community partners to provide services in the areas of: outpatient ambulatory health care, medical case management, oral health, medical nutrition therapy, mental health, early intervention, home health care, home and community-based health care, substance abuse inpatient and outpatient, non-medical case management, medical transportation, outreach, food bank/home delivered meals and psychosocial support services.

Program.Inquiries.and Responses.(in hours)*..........................67

Community Assessments

CHRONIC DISEASE SURVEILLANCE
A specialized team of experts including data analysts, environmental health sanitarians, and public health nurses address chronic disease clusters of major public health concern. The program consists of: 1) disease identification and investigation of community risk factors; 2) appropriate environmental follow-up/sampling; 3) education; 4) and community collaboration.

Program.Inquiries.and Responses.(in hours)*..........................1

REPORTABLE DISEASE SURVEILLANCE/PUBLIC HEALTH PREPAREDNESS
This program encompasses reportable disease tracking and disease surveillance activities. The purpose of this program is to increase public health response and capacity regarding infectious disease case management and surveillance, acts of bioterrorism and other major public health events. Activities also include developing emergency plans and supporting the County Emergency Operations Plan by serving as the lead agency under Emergency Support Function (ESF) #8. This program is supported by the Public Health Emergency Preparedness grant (PHEP) and the Cities Readiness Initiative (CRI).

Program.Inquiries.and Responses.(in hours)*..........................98

Illness.Investigations/Disease Surveillance..............................23
IMMUNIZATION ACTION PLAN (IAP)
This program is designed to raise childhood immunization rates in Ohio so that 90% of children will be up to date by 24 months of age and 80% of adolescents are up-to-date. This is accomplished by implementing best practices identified to increase immunization rates including immunization assessment, education and tracking objectives. These efforts are delivered through education sessions and immunization rate audits provided to Cuyahoga County pediatric and family practice providers. The program also includes outreach to guardians of young children to promote the importance of vaccines to protect the health of young children.

Program Inquiries and Responses (in hours)*. ................................. 13

Case Management. ........................................................................ 6

MATERNAL AND CHILD HEALTH PROGRAM
This program is designed as an organized community effort to improve the health status of women and children in Cuyahoga County, including assessment and monitoring of maternal and child health indicators at the individual community or neighborhood level. The program also provides funding to partner agencies to address child and adolescent health needs, as well as the needs of pregnant women and teens at risk for poor birth outcomes.

Program Inquiries and Responses (in hours)*. ................................. 34

CHILD FATALITY REVIEW
This program reviews circumstances surrounding the deaths of children in efforts to make recommendations for actions to reduce preventable deaths in children in Cuyahoga County.

Program Inquiries and Responses (in hours)*. ................................. 14

Case Management. ........................................................................ 1
TOBACCO USE / EXPOSURE REDUCTION
This program focuses on reducing the impact that tobacco use/exposure has on the health of county residents. Initiatives currently include encouragement and development of comprehensive tobacco-free school policies, activities to counter the influence of the tobacco industry, and the enforcement of the Ohio Smoke Free Workplace Law.

Program.Inquiries.and Responses.(in hours)* ................................. 1

RABIES CONTROL AND PREVENTION
The primary objective of the Rabies Prevention Program is to effectively minimize the risk for Rabies in our communities by ensuring that essential preventative measures are followed when animals bite, scratch, or otherwise potentially expose people or pets to the disease. These measures include steps to verify that animals successfully complete applicable quarantine periods and have current rabies vaccinations, ensure that animals are tested for rabies when necessary, and to provide guidance on rabies treatment when indicated.

Program.Inquiries.and Responses.(in hours)* ................................. 18

Inspections, Reinspections, and Complaints ................................. 140

MOSQUITO CONTROL
This program utilizes an Integrated Pest Management (IPM) approach to reduce the potential spread of disease via mosquito populations and other vectors (disease transmitters) in Cuyahoga County. This approach combines the activities of surveillance, biological and chemical control and public education. CCBH strives to use the most environmentally sound control measures in its program to prevent disease transmission.

Program.Inquiries.and Responses.(in hours)* ................................. 8

Treatment  ...................................................................................... 1
COMMUNITY HOARDING RESPONSE
CCBH staff conduct home visits to provide support, advice, and education to individuals who hoard. Additionally, the program works with community partners to identify needed resources and develop best practices for dealing with this challenging issue.

Program Inquiries and Responses (in hours)*

ADVANCING HEALTH IMPACT ASSESSMENT (HIA)
To advance HIA in Greater Cleveland, the Program will build capacity by 1) training and education; 2) putting HIA into practice; and 3) establishing strong collaboration and coordination efforts. Through this advancement, there will be two pilot HIA projects completed in Greater Cleveland, technical support by Human Impact Partners, support of a multi-sector HIA team, networks to engage the community and a foundational infrastructure for the utilization of HIA as a tool for integrating health and equality considerations into decision making in Greater Cleveland.

Program Inquiries and Responses (in hours)*

Health Education Programs

PERSONAL RESPONSIBILITY EDUCATION PROGRAM (PREP)
The goal of the PREP program is to reduce teen pregnancy and sexually transmitted infection rates for youth in Cuyahoga County and four surrounding counties who are currently in foster care or the juvenile justice systems by educating the direct-care staff in those systems to become trainers in evidence-based pregnancy prevention programming. This train-the-trainer model seeks to enhance professional development at the local level for direct care staff while providing sustainability for pregnancy prevention and life skills education for youth in the foster care and juvenile justice systems.

Program Inquiries and Responses (in hours)*
HEALTH IMPROVEMENT PARTNERSHIP - CUYAHOGA (HIP-CUYAHOGA)
Health Improvement Partnership – Cuyahoga (HIP-Cuyahoga) is a partnership consisting of more than 100 active organizations with a network of over 1000 individuals working together to build opportunities for EVERYONE in Cuyahoga County to achieve their fullest health potential. The partnership is addressing both traditional public health and complex social issues impacting the health of our county’s residents including: 1) Healthy Eating and Active Living; 2) Chronic Disease Management; 3) Linking Clinical and Public Health; and 4) Eliminating Structural Racism. The Cuyahoga County Board of Health serves as the backbone organization for this partnership.

HIP-Cuyahoga partners with the United Way of Greater Cleveland and others, in their efforts to establish an Accountable Health Communities (AHC) model in Greater Cleveland. An AHC is a Center for Medicare and Medicaid model to address the health-related social needs of Medicare and Medicaid beneficiaries through assessment, referral and community navigation services, leading to improved care delivery, enhanced quality of care, reduction of the total cost of care and inpatient and outpatient health care utilization.

Through this AHC collaboration, HIP-Cuyahoga will inform the gap analysis and quality improvement plan, as well as share information and highlight AHC efforts and accomplishments through various communications channels and community engagement efforts.

Program Inquiries and Responses (in hours)* ........................................... 17

OHIO DEPARTMENT OF HEALTH INJURY PREVENTION GRANT
The leading cause of injury related death in Ohio continues to be accidental drug overdose. Rates of accidental drug overdoses have increased nearly 800% and opioid pain relievers are responsible for close to 75% of all drug overdose deaths. The goal of this program is to work collaboratively with community partners to significantly reduce fatalities associated with drug abuse through the development of comprehensive, multi-faceted, population based programs and policies.

Program Inquiries and Responses (in hours)* ........................................... 27
SAFE ROUTES TO SCHOOL
Safe Routes to School programs are an opportunity to make walking and bicycling to
and from school safer and more accessible for children, including those with
disabilities, and to increase the number of children who choose to walk and bike. The
program can enhance children's health and well-being, ease traffic congestion near
the school, improve air quality, and improve community members' overall quality of
life.

Program.Inquiries.and Responses.(in hours)* .................................1

Schools
The CCBH contracts with public and private schools, providing comprehensive school
nurse services that are designed to allow maximum flexibility to meet the specific
needs of the school system. These services include health screenings; disease
prevention; health educational offerings; review of immunization records; first aid and
illness assessment; and case management of children with special health care
needs. Additionally, the Division of Environmental Public Health conducts
comprehensive environmental health and safety inspections and services in more
than 300 school facilities within our jurisdiction. These inspections are conducted on
a semi-annual basis and integrate traditional building and classroom sanitation and
safety inspections along with emerging issues of chemical laboratory safety, indoor air
quality, integrated pest management, playground safety, chemical storage, and
vocational safety.

ENVIRONMENTAL HEALTH/SAFETY ASSESSMENTS

Inspections, Reinspections and Complaints. .................................5

SCHOOL-BASED DENTAL SEALANT PROGRAM
This program provides quality dental sealants in a cost-effective manner to the
maximum number of Ohio's school children at high risk for dental caries by targeting
schools with high rates of eligibility for the Free and Reduced Price Meal Program
(FRPM).

Program.Inquiries.and Responses.(in hours)* .................................2

OTHER ACTIVITIES

Program.Inquiries.and Responses.(in hours)* .................................5
Child Care
Public health nurses and dietitians provide technical assistance to child care providers in order to better serve children with special health care needs. Services include health screening and assessment, health education and service coordination. Additionally, the Division of Environmental Health is collaborating with the Ohio Department of Education to administer the licensing and inspection of preschool and school-age child care programs including Head Start agencies, County Boards of Mental Retardation and Developmental Disabilities, and chartered non-public schools within our jurisdiction.

HEALTH ASSESSMENTS

Case Management. ................................................................. 1

OTHER ACTIVITIES

Program Inquiries and Responses (in hours)* ......................... 18

Environmental Health and Safety

FOOD PROTECTION
The Food Protection programs are an integration of food safety education, inspections, consultations, disease prevention, surveillance, food defense (preventing intentional contamination of food) and educational offerings. The emerging disease events and persistent food allergies in our jurisdiction have also led to an increased response to food recalls and numerous consumer food safety education sessions in grocery stores, civic meetings and various public events. This unit responds to customer complaints, illness investigations and public health nuisances about food to prevent biological, chemical and physical contamination of food. Food inspections can be viewed on-line by visiting the CCBH website.

Program Inquiries and Responses (in hours)* ......................... 160

Inspections, Reinspections and Complaints ............................. 70

Plans Reviewed ................................................................. 3
Food Recalls (in hours) ................................................................. 1

DRINKING WATER QUALITY
CCBH is responsible for administering the Ohio Private Water Systems Program, which includes the inspection, sampling and monitoring of wells, cisterns, ponds, springs, and hauled water storage tanks. Our staff works closely with registered water haulers and well drillers who work within our jurisdiction. In addition, sanitarians respond to questions and concerns in the event of a drinking water boil alert issued by the public drinking water system.

Program Inquiries and Responses (in hours)* ................................. 2

SURFACE WATER QUALITY - RESIDENTIAL
Household Sewage Treatment Program responsibilities include the oversight of the operation and maintenance of all sewage treatment systems, the inspection of new system installations, system abandonments, review of proposed new lot-splits and subdivisions, and the registration of septage haulers, installers and service providers. Program staff are also very involved in county-wide stream monitoring activities, water quality education and inter-agency collaborations. The CCBH provides technical assistance to communities related to sanitary sewer feasibility by providing sewage treatment system and water quality data.

Program Inquiries and Responses (in hours)* ................................. 6

SURFACE WATER QUALITY - SEMIPUBLIC
Under the Semi-Public Sewage Treatment Program, our staff administers an operation and maintenance inspection program for all sewage treatment facilities that service businesses and other non-residential buildings and generate less than 25,000 gallons of effluent per day. This program is conducted under a contractual arrangement with the Ohio EPA.

Program Inquiries and Responses (in hours)* ................................. 1

Inspections, Reinspections, and Complaints ................................. 2
SURFACE WATER QUALITY - STORM WATER
The Storm Water Program responsibilities include providing Ohio EPA Phase II designated communities assistance in meeting their requirements under the Phase II Program. This includes inventory of designated storm sewer outfall locations, dry weather inspections of outfall locations, collecting water quality samples of dry weather flows, illicit discharge detection and source tracking for the elimination of the illicit discharge, public educational outreach, and good housekeeping/pollution prevention training programs for community employees.

Program.Inquiries.and Responses.(in hours)* ................................. 13

WATERSHED PROGRAM
The CCBH’s watershed program protects public health and our water quality resources from the impacts of point source and non-point source pollution. These programs emphasize the utilization of watershed-based planning within CCBH, as well as collaborative efforts with partnering agencies. The watershed protection program includes a variety of activities that assist our communities and our collaborative partners, including water quality programs, educational outreach, and public involvement programs. The CCBH is also involved in a number of watershed activities including the preparation of watershed action plans for various watersheds within our jurisdiction, and a number of watershed grants including US EPA Section 318 grants, Ohio Lake Erie Commission Grants, ODNR Coastal Management Assistance Grants, and the Ohio Environmental Education Fund Grants.

Program.Inquiries.and Responses.(in hours)* ................................. 12

SOLID WASTE / MATERIALS MANAGEMENT
Staff inspect solid waste facilities including landfills, transfer stations, construction and demolition debris landfills and processing facilities, infectious waste treatment facilities, compost facilities, scrap tire operations, and industrial/hazardous waste monitoring sites. Nuisance complaints involving open dumping and illegal disposal of waste are also investigated by our staff.

Program.Inquiries.and Responses.(in hours)* ................................. 1
RECREATIONAL FACILITIES
The program responsibilities include comprehensive inspections and monitoring of public swimming pools, spas, and public and private bathing beaches. Frequent water sample analysis is conducted at bathing beaches from Memorial Day through Labor Day to determine the level of bacterial contamination in nearshore water. The beach-going public is advised of any associated public health risk when necessary. In addition, near real-time water quality data is being obtained through an innovative technology known as the NOWCAST system for predicting beach advisories at Huntington Beach in Bay Village. A significant emphasis is placed upon education and outreach to help provide the public with accurate bathing beach water quality data. In addition to monitoring for bacteriological contamination, CCBH staff monitors the nearshore waters for the presence of Harmful Algal Blooms (HABs). If a bloom is suspected and/or observed, sampling is conducted and appropriate measures are taken to notify the public of the potential health effects associated with exposure to HABs.

Program Inquiries and Responses (in hours)*: 354

Inspections, Reinspections and Complaints: 8

Sampling Analysis: 92

HOUSING AND RELATED NUISANCES
The Nuisance Abatement Program involves close collaboration with community officials to evaluate and correct common public health nuisance conditions such as unsanitary living conditions, insect infestations and accumulations of garbage, debris, and animal wastes. Investigations are conducted to determine whether a public health nuisance does in fact exist. Abatement of nuisances is pursued to properly correct any such conditions. In some cases, the complaint may need to be referred to the community’s building or housing department or to another agency with direct authority over the specific nuisance condition, property maintenance issue, or social service matter.

Program Inquiries and Responses (in hours)*: 5

Inspections, Reinspections and Complaints: 1
CORRECTION FACILITIES/INSTITUTIONS
Registered Sanitarians provide inspections of jails and other public institutions upon request from municipalities.

Program.Inquiries.and Responses.(in hours)* ........................................ 1
Inspections, Reinspections and Complaints. ................................. 1

Organizational Support Services
This section summarizes activities that support the Board of Health infrastructure to assure that high quality public health services are delivered throughout Cuyahoga County. Examples of these activities include grants, contracts and other related fiscal support, legal services, human resources, strategic planning and performance goal development and monitoring and customer services.

ADMINISTRATIVE SERVICES
Program.Inquiries.and Responses.(in hours)* ................................. 214

EPIDEMIOLOGY AND SURVEILLANCE SERVICES
Program.Inquiries.and Responses.(in hours)* ................................. 34

ENVIRONMENTAL HEALTH SERVICES
Program.Inquiries.and Responses.(in hours)* ................................. 15

PREVENTION AND WELLNESS SERVICES
Community Health Services and Nursing Services re-organized into Prevention and Wellness Services.
Program.Inquiries.and Responses.(in hours)* ................................. 139
*Program Inquiries and Responses:* This represents employee time associated with meetings, phone calls, and other administrative responsibilities involved with the day-to-day management of the program.