AGENDA

Agenda, Bay Village City Council
Committee Meeting
Conference Room, Bay Village City Hall
Dwight Clark, President of Council, Presiding

Date: October 15, 2018
Time: 7:30 p.m.

ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

Jodie Hausmann, Superintendent of Schools
Bay Village City School District

Council Committee Topics

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

Deer Management Plan

FINANCE & CLAIMS COMMITTEE-Tadych

Update on Budget Process
Jefferson Health Group Contract

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Kathryn Kerber, Administrative Project Leader
Update on Grant Process

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-
Stainbrook

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

AUDIENCE

MISCELLANEOUS

CAHOON MEMORIAL PARK TRUSTEES
MEMORANDUM

TO: Members of Council

DATE: October 11, 2018

FROM: Joan Kemper, Clerk of Council

Re: Agenda Items

Dear Members of Council,

In regard to the Committee agenda in your packet this weekend, the item Council Committee Topics will be addressed by Mr. Clark. I do not have any supporting documents for that item.

There are no documents for the Deer Management Plan Topic. I am assuming that the Police Chief will address this topic at the meeting.

In regard to the item to be addressed by Kathryn Kerber, Update on Grant Process, at the agenda review the Mayor stated that Kathryn will have handouts at the Committee meeting. I do not have anything to put in the packets for that item.

The Jefferson Health Contract has an ordinance in the regular meeting packet.

Thank you and I hope you have a nice weekend.
President of Council Clark called the meeting called to order in the Council Chambers of Bay Village City Hall at 7:30 p.m.

Present: Clark, DeGeorge, Mace, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar

Also Present: Law Director Barbour, Finance Director Mahoney, Director of Public Service and Properties Liskovec, Police Chief Spaetzel, Recreation Director Enovitch, Human Resource Director Demaline, Chief Building Official Vogel (SAFEbuilt), The Honorable Brian Hagan, Judge of the Rocky River Municipal Court, Detective Jeff Capretto of the Westshore Enforcement Bureau (WEB).

AUDIENCE

The following members of the audience signed in this evening: Bob and Vickie Sprague, Jeff Gallatin, Clare Banasiak, Denny Wendell, Tara Wendell, William Clements, John Suter, Mark Chernisky, Pat McGannon, Tom Kelly, Al Kruzer.

Mayor Koomar introduced Judge Brian Hagan of the Rocky River Municipal Court, and Mr. Jeff Capretto of the Westshore Enforcement Bureau. Mayor Koomar stated that he thought it important for Council to understand the functions that Judge Hagan and Detective Capretto serve. The Rocky River Municipal Court is the court jurisdiction for the City of Bay Village, and includes a drug court where the officials work with folks to get them to the right place.

Judge Brian Hagan addressed the Mayor, Council and administration, beginning with a history of the Rocky River Municipal Court. In the early 1950’s all the area in the west shore and Bay Village were cottages for those individuals who took summers off and came here to sit by the lake. Westlake and North Olmsted were farmland, Fairview Park had green houses, and Rocky River had a downtown and industrial place. They actually had a factory on the river. When the legislature decided in the 1950’s that there would be no more Justices of the Peace, motorcycles or horses to come out to keep the peace, they established the Municipal Court of Rocky River. Because Rocky River was the most populace area, it became the seat of the court. The court should actually be known as the West Shore Court because it serves the cities of Rocky River, Westlake, Bay Village, and Fairview Park. Since 1997, the Rocky River Court has operated without one tax dollar. The people that come before the courts pay for the court.

Judge Hagan stated that he is present today, not only as the Presiding Administrative Judge of the Rocky River Municipal Court, but also the President of the Association of Municipal and County Judges of Ohio. They deal with people that are suffering from addiction: alcoholics, drug addicts and the mentally ill. They are trying to save people’s lives. Issue No. 1 on the ballot in November, 2018 is dealing with a Heroin epidemic. Judge Hagan explained that many of
these are good people caught up in addiction that lead to other crimes, such as petty theft, in order to feed their addictions. In March of 2018, 115 individuals per day in the United States succumbed to a Heroin overdose, or Opioid overdose. He stated that Issue No. 1 will take away a valuable tool that he has in order to make sure people get treatment. Issue No. 1 will take the Fourth and Fifth Degree Felony Possessions and make them a First Degree Misdemeanor. When an individual is suffering from drug abuse and they have a possession charge, a Fifth Degree Felony, Judge Hagan will ask the detectives if they want this charge to stay in the municipal court. The Common Pleas Judges cannot jail Fourth and Fifth Degree Felons, because of the overcrowding. When Judge Hagan sends people to jail, they do not go to prison; they go to the County Jail. If this issue passes, these Fourth and Fifth Degree Felons become a First Degree Misdemeanor, and the Judge cannot put them in jail until it is their third conviction in 24 months of a possession charge.

Judge Hagan stated that his Community Control Department is the best in the State of Ohio. He has five women that work in his department that are very proactive, and get these individuals to treatment. When a shoplifting case comes to Judge Hagan, he puts them on a five-year intensive Community Control. The conditions for Community Control are good behavior, obey all laws and ordinances, no further offenses, not to leave the State of Ohio without first advising Community Control, report as directed, obey all rules of Community Control, complete any and all treatment recommendations required, total abstention of alcohol and drugs of abuse, subject to testing, complete an assessment, join Alcoholics Anonymous, find a sponsor, and do the steps of Alcoholics Anonymous. If another incident occurs, the offender is sent to receive the Vivitrol shot to take away craving, and counseling. If an additional incident occurs later, they come into the court room, and the jail sentence is imposed with a jail time reduction, assessment, and a treatment bed. This is not punishment, but a step to continue treatment. If Issue No. 1 passes, Judge Hagan will not be able to use the step of sending them to jail, because he would be encouraged to send them to treatment, which has already been done on two occasions.

Judge Hagan continued his appeal for the defeat of Issue No. 1. He expressed appreciation for the opportunity to address Council this evening, and the opportunity to tell them they have a great court serving this City.

Mayor Koomar commented that in his role as Safety Director, the Police Chief and he spend increasingly larger amounts of their day working with the schools, working with retired Principal Jim Cahoon and others on the efforts through Bay Family Services. For the last sixteen years, one student a year has been lost. From talking with the Chief and the detectives, there are many others that are in bad condition, committing other crimes, their quality of life and their families lives ruined because of this epidemic. It is very important for the City to continue to work on this. Mayor Koomar thanked Judge Hagan for his presence this evening.

Judge Hagan commented that the proponents for Issue No. 1 are out-of-state proponents. It has been funded by George Soros and the Zuckerberg’s. They put $4 million to get the 700,000 signatures by July 3 of this year. There is almost $20 million they have for ads. For the past three weeks, the majority of the pro Issue No. 1 advertising and radio spots have been in the inner cities of Youngstown, Cleveland, Columbus, and Cincinnati. Judge Hagan stated that the Judicial Associations, the Municipal Judges, put in $15,000 to Project No. It has been matched
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by Juvenile Court, and the Common Pleas Court. The Prosecuting Attorneys of the County have donated $65,000 for opposition. The Sheriff’s Department is totally opposed, and all police are opposed as well. He stated that he is not dealing with the drug dealers. He is dealing with those unfortunate individuals that are the users. Those that had a tooth pulled or back surgery and got hooked on their OxyContin and ended up doing Heroin. He cannot save these people if he does not have that little cattle prod behind him to put them in jail. Judge Hagan asked for help in defeating Issue No. 1.

Mayor Koomar introduced Detective Jeff Capretto with the West Shore Enforcement Bureau (WEB). The Mayor explained that WEB is the collaboration of surrounding cities, including Lakewood.

Detective Jeff Capretto stated that his feelings are the same as those expressed by Judge Hagan regarding Issue No. 1. He stated that he is in his 46th year of law enforcement, and for the past 15 years has trained the Grand Jury about drug education. Since 1986, Detective Capretto has worked in the field of narcotics. The Westshore Enforcement Bureau is under the umbrella of the West Shore Council of Governments, and includes the cities of Lakewood, Rocky River, Bay Village, Westlake, North Olmsted and Fairview Park. They are funded through each of the six cities’ contributions, similar to a per capita basis. The funding also includes the SWAT Team, the Bomb Unit, the HAZMAT Unit and the Crowd Control Unit. Detective Capretto is the head of the Narcotics Unit.

Detective Capretto stated that things are changing with this Heroin epidemic introduced several years ago. Treatment, prevention, and education are key. Mayor Koomar has been very supportive of the members of West Shore Young Leaders, 5th through 12th grade students, as the prevention and education piece. Detective Capretto stated that if an individual gets arrested for drug possession, he will sit down with the individual to see if there are ways to get help with their addiction. They also aggressively pursue the traffickers. In addition to the Municipal Court role, of which Judge Hagan spoke, Detective Capretto stated that he sits on Judge David Matia’s County Court and his Board. He has been very successful in making a difference in the addicts’ lives by getting them into treatment and the straight and narrow path. Detective Capretto expressed his thoughts that Issue No. 1 needs to be rewritten as a statutory amendment versus a constitutional amendment which could be changed if not done correctly. Detective Capretto provided a press release from the Ohio Task Force Commanders Association asking for support in opposing State Issue No. 1. Detective Capretto welcomed any questions from the audience.

Mr. Clark thanked Detective Capretto for his presence this evening. He stated that Bay Village is proud to provide the West Shore Enforcement Bureau the space for their operations.

Mr. Clark also thanked Judge Hagan for his presence this evening and for sharing the history of the Rocky River Municipal Court, as well as providing great advice.

**Mr. John Suter, Parkside Drive**, stated that he would like to speak for Council, because this is an open meeting and it is very heavily slanted for one opinion. While it is a very compelling argument, he thinks it is a disservice to Council members to not hear the other side. They may be for it; they may be undecided, but that is their decision. And, to have this kind of meeting
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hoisted upon them, really isn’t proper. The need is to have the other side represented at another meeting.

Mr. Clark addressed Mr. Suter stating that Council is always happy to do so, and his point is well taken.

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

Bay Village Green Team Donation of Water Bottle Filling Stations.

Mr. Mace will present a resolution at the Special Meeting of Council this evening recognizing a donation from the Bay Village Green Team of two water bottle filling stations.

Mr. Patrick McGannon stated that this donation is from the Bay Village Green Team and represents the efforts of many volunteers at the Cleveland Indians Baseball games to raise money in order to make this donation. There was a request from the staff at the Dwyer Memorial Senior Center to replace their current water bottles with this water filling station. The other station is to continue their goal to provide a station at each of the City’s parks. They will add the water bottle filling station to Bradley Road Park.

Mr. McGannon stated that these filling stations will reduce the amount of plastic water bottles used and provide filtered water. Mayor Koomar noted that the water bottle filling station in the City Hall lobby receives frequent use by tennis players and families who frequent Play-in-Bay, as well as City Hall employees and folks out running and walking.

Mr. Clark expressed appreciation to Mr. McGannon and The Green Team for their donation of these water bottle filling stations throughout the City.

Coastal Management Assistance Grant.

Mr. Mace will present a resolution at the Special Meeting of Council this evening to accept a Coastal Management Assistance Grant from the Ohio Department of Natural Resources. The grant funding will provide two cross walks on Lake Road, one just east of Cahoon Road, and one just west of Columbia Road on Lake Road to provide safer access to Columbia Road Beach. The grant requires 50% City participation for funding the crosswalks.

Mr. John Suter, Parkside Drive, asked if this is just a cross walk, or a traffic signal. Mayor Koomar stated that they will be talking with an Ohio Department of Transportation traffic engineer as they move forward, but the current technology will be a rapid beacon LED light that is activated by pedestrians. They will work with the Police Chief on the final design. It will provide flashing, LED beacons when someone is going to be crossing, marking the intersection and building up the middle section to increase awareness of crossing. Mr. Tadych stated that this
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has been in the works for over a year. Mayor Koomar and he have stood in the middle of Lake Road watching the traffic, and this will be a big help for pedestrians crossing the street.

Mr. Suter asked if this beacon is flashing and a motorist decides to go through it, is that a traffic offense. Police Chief Spaetzel stated that if someone is in the crosswalk it is a traffic offense.

FINANCE & CLAIMS COMMITTEE-Tadych

September 2018 Financial Reports.

Mr. Tadych will acknowledge acceptance by motion this evening to accept the September 2018 Financial Reports prepared by Finance Director Mahoney. A Finance Committee meeting will be held in the near future to review these reports.

Refuse Collection Fee for 2019.

Mr. Tadych stated that the refuse collection fee is renewed annually, and the refuse fee is being reestablished the same as last year. Mr. Clark noted that the $12.00 per quarter refuse fee will be maintained for a total of $48.00 per year, per household.

Mr. Tadych will introduce an ordinance this evening to maintain the $12.00 per quarter for the refuse collection fee through 2019.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Ms. Maier had no report of business this evening.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook

Mrs. Stainbrook had no report this evening.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Mr. Winzig had no report this evening.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

Cuyahoga County General Health District Agreement for Public Health Services for the Calendar Years 2019 and 2020.

Ms. DeGeorge will present an ordinance for first reading this evening authorizing an agreement with the Cuyahoga County General Health District for Public Health Services for the Calendar Years 2019 and 2020.
Ms. DeGeorge stated that in 2015 and 2016 the annual contract was $61,352.00. In 2017 and 2018, the annual contract was $64,482.00, an increase of approximately $3,000 or 5%. For the contract of 2019 and 2020, the annual fee increases from $64,482.00 to $74,186.00 in 2019. Then in 2020 it increases to $85,298.00 which is approximately a 15% increase each year. This contract is for two years, whereas in the past it had been annually. Ms. DeGeorge noted that she understands this is something the City must do under the Ohio Revised Code. Ms. DeGeorge referred to a letter dated September 27, 2017 from the Cuyahoga County Board of Health sent to Mayor Koomar. She had hoped it would be specific to Bay Village and refer to the number of calls, but it is not specific at all. Ms. DeGeorge asked the reason for the increase.

Mayor Koomar stated that Terry Allan, who is head of the Cuyahoga County Board of Health, and also a Bay Village resident, presented to the Mayors and City Managers Association last month, distributing flyers regarding their services which the Mayor passed on to the members of Council. Cuyahoga County is still one of the lowest cost Board of Health service providers in the state, but given their requirements of what they need to do as a Board of Health, their costs have increased and to meet those they did go through a lot of their details. The Mayor stated that it can be passed on a one-year basis, but he wanted to give the whole picture for two years. Given the services that they need to provide County wide, this is the new rate.

Ms. DeGeorge asked Mayor Koomar if he has access to a breakdown by City. Mayor Koomar stated that he can request a breakdown.

Mr. Clark commented that he had similar thoughts due to the significant increase in the 2020 year. It might be nice to have a representative of the County Board of Health in to talk about their services. They do great work and to have our own Health Department in Bay Village the cost of staffing would be much higher.

Law Director Barbour stated that the County Health Care cost is calculated on a per capita basis, based on data they collect. It is a flat fee based on the number of residents. It is $4.74 per capita for 2018 and then goes up to $5.70 per capita for 2020. It is based on the number of residents, not on the number of calls or use.

Mr. Winzig asked if the rate is negotiable. Mr. Barbour stated that it is not negotiable. Mr. Winzig stated that the flyer received has good metrics, but they are county wide and not specific to Bay Village. It would be great to ask for the Bay Village metrics and see if those have increased or decreased. There is no way to measure value based on these large increases.

Mr. Clark reiterated his request that a representative of the County Board of Health be invited to attend a meeting of Council for informational purposes. The ordinance will be placed on first reading this evening. Mr. Barbour noted that the ordinance must be passed by December 31, 2018 and there is time to invite a representative of the Board of Health to a Council meeting.

AUDIENCE

Mr. Denny Wendell, 451 Queenswood Drive, asked the status of the Queenswood Bridge.
Mr. Barbour stated that the City has obtained Right of Entry from one of the properties and has negotiated fully with the other three properties. The papers have been filed and there is access to the property to commence construction. From a legal standpoint, and the Law Department standpoint, there remains one property owner who is an open claim. They have granted permission to proceed and have all the temporary construction easements that are needed for the City to proceed with the project.

Mr. Wendell asked if contracts have been signed for construction. Director of Public Service Liskovec stated that contracts have not been signed. Final plans were submitted to the Ohio Department of Transportation (ODOT) on October 1, 2018. Those plans are subject to a review period. The schedule indicates that it will be sent out for public bidding at the end of December, or beginning of January.

Mr. Wendell stated that he has spoken to residents of the area, as well as people on Devonshire Court. They do not want a new bridge. They want a pedestrian bridge and a dead end street. People come down from Edinborough Drive and then up the hill at high rates of speed continually. There is another access on the other side of the bridge; it is not necessary to go through Queenswood. That is the concern of everyone; they do not think there is a reason for the bridge.

Mr. Barbour stated that he is not sure it is that simple. The bridge will eventually collapse because the underneath supports are wearing out. Mr. Wendell suggested demolishing it and not have a bridge.

Mrs. Stainbrook stated that there would be questions and issues related to safety forces access. If you are that house on whatever side, it would require a round-about to get to your house by the Police and Fire Departments. Mr. Wendell stated that there are a lot of streets that have that same sort of thing that are dead ends.

Mr. William Clements, Parkside Drive, stated that there are two points he would like to make in regard to Issue No. 1. The current Time Magazine has an article regarding the country of Colombia. Colombia had decriminalized the possession of small amounts of marijuana and cocaine in 1994. As of October 1, the President of Colombia has changed the laws where even small amounts will now be confiscated. Mr. Clements stated that the other thing he cannot figure out is where these tremendous amounts of money are coming from that created Issue No. 1. Someone has a reason for setting this up as it is. Buried in there is the $100 million to $200 million that is anticipated savings that is going to be available to people currently is based on savings that haven’t been determined. None of that is explained. If anybody has anyway of finding out who is behind this and what their motive is, that should be exposed.

Mr. Winzig stated that if a person goes on line and types in State of Ohio, Issue 1 there is a specific website and it explains both pros and cons. In that information they list the major donors and their participation and the amount of money they put in. Mr. Winzig stated that he would be glad to share this information with Mr. Clements.
Mr. Clark stated that in the past we have seen constitutional amendments involving casinos and medical marijuana. He asked Detective Capretto a comment from his perspective.

Detective Capretto stated that he would be happy to meet with Mr. Clements after the meeting to pass along information. Part of the argument of the municipalities is that while it may save money, it will cost municipalities more money.

**MISCELLANEOUS**

**Ms. DeGeorge** stated that since last summer she has been looking to start a Commercial Development Team. In this regard, she spoke with Councilman Winzig and the Mayor. On October 26, from 2 p.m. to 4 p.m., in the Bay Village City Hall Conference Room there will be a meeting for anyone who is a business owner or employee of a business in Bay Village, or lives in Bay Village and has a business background and thinks they have something to offer or would like to open a business in Bay Village. The shopping center across the street used to have a lot of vacancies. Now, it seems to have only four vacancies. Ms. DeGeorge has started a Facebook page and there are twelve individuals in various businesses that belong to that page already. As of October 1, there are twenty-four members. On Saturday she spoke with eight different owners and managers between the two shopping centers, and emailed thirty-five others. There seems to be interest to go forward with this. There is no structure yet, or organization, but they are putting the word out and asked if anyone knows anybody interested to spread the word and have them contact Ms. DeGeorge. One of the issues to be addressed with Council is the ordinance for home-based businesses. Two residents that have businesses in their homes have contacted Ms. DeGeorge and they are not sure if they should be involved or not.

Ms. DeGeorge stated that the majority of complaints or questions that come to her are regarding trees. With that recently she had two residents that have questioned the invasive Bamboo. We have some in the City. In the summer, at Bay Days, at the Tree Commission booth, Ms. DeGeorge spoke with the arborist and there are ordinances out there that do address invasive species. The State of Ohio just passed their 38th species that you are not allowed to plant this year. There is a lot of information available, and these ordinances can be looked at separately or at the same time the Council reviews the Tree Ordinance that was presented to Council at the beginning of the year. Ms. DeGeorge recommends putting this on the agenda as something to review further.

Mr. Tadych stated that he would bring this up on Tuesday, October 9 at the Tree Commission meeting.

Mr. Clark stated that Council will meet on October 15 and October 29, and cancel the meeting scheduled for October 22, 2018. Mr. Tadych stated that Finance Committee meetings will be scheduled.

Mr. Winzig stated that the Council packets included information regarding changes to the small cell wireless regulations. Ms. Maier and Mr. Winzig have shared emails on the FCC ruling. As Mr. Ebert had said, anticipate changes after we had written our code. These are changes at the state and national level. A 100 page document was posted regarding these changes.
Mayor Koomar stated that the FCC decided to bring forth uniform regulations, many of which would negate the good work that was done at the local level. It is felt that this will go back to court because there will be litigation before it is enacted, and ultimately in the hands of Congress.

Mr. Winzig stated that most of the changes seem to be around fees and timelines. There is a term in the document called “shot clock” where municipalities are worried that all the wireless vendors would all come at communities at the same time and it would be difficult with limited resources to be able to assess all of the applications at once. The communities are trying to protect themselves, like Bay Village did in their legislation, and now the FCC is coming back to say that municipalities may not have the liberties.

Mayor Koomar stated that there is an acknowledgement by municipalities that we need the technology, but the pushback we have heard is that in Europe they have actually located some of this equipment inside a sewer system and in other creative ways in ground.

Ms. Maier stated that she will attend a conference on November 2, 2018 where small cells is one of the topics of conversation. She will bring back information from that as well.

There have been no small cell installation applications in Bay Village to date.

There being no further discussion, the meeting adjourned at 8:45 p.m.

Dwight A. Clark, President of Council  Joan Kemper, Clerk of Council
Memorandum

To: Members of Council

From: David L. Tadych, Chair
Finance Committee

Re: Schedule of Finance Committee Meetings

Ladies and Gentlemen,

The following is the schedule of Finance Committee meetings to be held during the months of October and November:

Finance Committee October 15, 2018 6:30 p.m. to 7:30 p.m.
Agenda: Review of Third Quarter Revenue and Expenses
Unpaid Sewer Bill Penalty Fee (Comments welcome from Council members)

Finance Committee October 22, 2018 6:15 p.m. to 7:30 p.m.
Agenda: 2019 Budgets – Police Department, Community Services Department

Finance Committee October 24, 2018 6:15 p.m. to 7:30 p.m.
Agenda: 2019 Budget – Fire Department, Recreation Department

Finance Committee November 5, 2018 6:15 p.m. to 7:30 p.m.
Agenda: 2019 Budget – Service Department, Finance Department

Budget Reading Schedule:
First Reading November 19, 2018
Second Reading December 3, 2018
Third and Final Reading December 17, 2018

The December 17, 2018 third and final reading of the 2019 Budget will be preceded that evening by the final amended appropriation ordinance for 2018.

In anticipation of presenting their budgets to Council, Department Directors will meet with Finance Director Mahoney on October 15, 16, and 17, 2018, and longer if necessary, with information for Council to be included in their Council packets on October 19.

FYI – As of today, labor negotiations are scheduled for October 18, October 23, and Nov. 8.

While it is hoped that this meeting schedule will flow as intended, changes will be made if necessary. Thank you for your cooperation.

Dave
321.03 - Dates of payment.

(a) The charges established by Section 921.02 shall be payable quarterly at the Bay Village City Hall. Collection periods for the quarterly payments shall be:

1. First quarter of calendar year—January 1 through January 31;
2. Second quarter of calendar year—April 1 through April 30;
3. Third quarter of calendar year—July 1 through July 31;
4. Fourth quarter of calendar year—October 1 through October 31.

(b) In the event that the cutoff date should fall on a weekend or City-observed holiday, the collection period shall be extended to include the next regular business day on which the City Hall is open.

(Ord. 14-62. Passed 6-9-14.)

321.04 - Billings.

Billings for each quarterly period shall be mailed as close as practical to January 1, April 1, July 1 and October 1 for the respective quarter. Such billings shall contain such information as the Director of Finance shall deem necessary. Notice of the user charge shall be given at least annually to each user through the sewer billings.

(Ord. 14-62. Passed 6-9-14.)

321.05 - Penalty for late payment.

All unpaid charges for Section 921.02 and 923.01 shall be certified by the Director of Finance to the Auditor of Cuyahoga County for collection as other municipal taxes. A penalty of ten percent of the delinquent amount shall be added to delinquent accounts, but in no event shall such penalty be less than $10.00. Should one or both of the charges in Section 921.01 or Section 923.01 not be paid, only one $10.00 late fee shall apply. An account shall be deemed delinquent if not paid by the end of the quarterly collection periods specified in Section 921.03 and Section 923.02.

(Ord. 14-62. Passed 6-9-14.)