AGENDA

Agenda, Bay Village City Council                                      Date: May 21, 2018
Committee Meeting                                               Time: 7:30 p.m.
Conference Room, Bay Village City Hall                              Dwight A. Clark, President of Council, Presiding

ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

FINANCE & CLAIMS COMMITTEE-Tadych

Note Ordinance - $ 750,371 – Final Reading and Adoption
Note Ordinance - $3,091,629 – Final Reading and Adoption

Special Assessments to County Auditor – Final Reading and Adoption

Tax Budget for Fiscal Year 2019.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Acceptance of Donation of Knickerbocker Road Lot, Permanent Parcel No. 204-10-040-Second Reading

Small Cell Wireless Facilities Legislation- Remain on First Reading

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-
Stainbrook

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

SAFEbuilt, Inc. Services Agreements –Final Reading and Adoption

AUDIENCE

MISCELLANEOUS

CAHOON MEMORIAL PARK TRUSTEES
President of Council Clark called the meeting called to order in the Conference Room of Bay Village City Hall at 7:30 p.m.

Also Present: Law Director Ebert, Director of Public Service and Properties Liskovec, Fire Chief Lyons, Director of Community Services Selig, Chief Building Official Vogel (SAFEbuilt, Inc.)

AUDIENCE

The following members of the audience signed in this evening: Mark Barbour, Clair Banasiak, Jeff Gallatin, Karen Lieske, Richard Fink, Carl Frey.

ANNOUNCEMENTS

Mayor Koomar announced that given some of Law Director Ebert’s external commitments, they are going to start to look at a transition of some of the Law Director duties. The Mayor stated that he has talked to Mark Barbour, who is here this evening. They are in the process of working through and finalizing that and will get back to Council shortly. They would like to keep Mr. Ebert’s institutional knowledge, it is very important. Mr. Barbour has a lot of experience since 2003 in the City and they are looking forward to getting that done.

Mr. Clark asked Mayor Koomar to keep the Council apprised.

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

Mr. Mace had no report this evening.

FINANCE & CLAIMS COMMITTEE-Tadych

Note Ordinance - $750,371 – Second Reading
Note Ordinance - $3,091,629 – Second Reading

Mr. Tadych will ask that the note ordinances, Ordinance No. 18-34 and Ordinance 18-35, be placed on second reading this evening. The date of sale of the notes is May 23, 2018 at 11 a.m.

Special Assessments to County Auditor – Second Reading

Resolutions to certify unpaid charges to residents by the City of Bay Village to the Cuyahoga County Fiscal Officer will be placed on second reading this evening. Mr. Tadych stated that the emergency clauses on these four resolutions are worded differently than emergency clauses that
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have been used for years. Mr. Ebert stated that the County is changing their process. He suggested that Mr. Tadych read the resolutions as having emergency clauses. Mr. Tadych asked if this is the new emergency clause wording that is shown on these resolutions, and if Council can expect all emergency clauses on legislation going forward to be worded in this manner. Mr. Ebert responded that this is correct.

Finance Committee Meeting held May 14, 2018

Mr. Tadych stated that the Finance Committee meeting held this evening included discussions pertaining to the Comprehensive Liability and Property Damage insurance to be renewed in June, and the Employee Health Insurance contract. There were two speakers at the meeting regarding the Liability and Property Damage insurance, representing two separate companies. Human Resource Director Jen Demaline went over everything about the health insurance plans, and everyone gained more knowledge on this topic. The committee also discussed the penalty on sewer bills and believes the calculation does not adhere to the ordinance. The $10.00 versus ten percent penalty makes a difference in the penalty amount at the end of the year. We have over 1000, maybe up to 1200, people that don’t pay their sewer bills on a regular basis and they are referred to the County. And those, indeed, receive these penalties. Mr. Tadych stated that, by ordinance, they are not being charged the heavier penalty that they should be receiving.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

Acceptance of Donation of Knickerbocker Road Lot, Permanent Parcel No. 204-10-040.

Ms. Maier advised that she will introduce a resolution accepting the donation of a lot on Knickerbocker Road this evening. Law Director Ebert stated there was a discussion with the attorney of the owner and negotiation for the payment of back taxes. The lot is on a paper street, but does provide access with any type of issue along the railroad. There are several paper streets within the City that donations are accepted of lots to provide access for storm sewers, etc. The deed will be recorded next week after the taxes are paid. Mr. Tadych stated that someone was interested in developing one of those paper streets several years ago. Mr. Ebert stated that there is currently interest in development. Mr. Tadych noted that the property then could become valuable.

The resolution will be placed on first reading this evening.

Ms. DeGeorge stated that the resolution reads that the value of the donation is in excess of $100. She asked if there is ever a range in dollar amount of value. Mr. Ebert stated that they do not put a number on the value. It is up to the owner when they take the deduction for tax purposes. The County Auditor’s website will indicate the value.

Ms. DeGeorge stated that on Knickerbocker Road there are six other parcels that are listed as belonging to the City of Bay Village. But, only one is identified as “Bay Village Land Revitalization Program.” Mr. Ebert stated that that property may have come from the Cuyahoga County Land Bank that was up for auction and there were no bidders. Mr. Ebert will check further upon being advised of the Permanent Parcel Number.
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Small Cell Wireless Facilities Legislation  

An ordinance adding Chapter 925 to the Codified Ordinances of the City of Bay Village entitled “Small Cell Facilities and Wireless Support Structures within the Right-of-Way” will be introduced by Ms. Maier this evening.

Mr. Ebert stated that the Small Cell Wireless Facilities Bill passed by the State of Ohio goes into effect July 31, 2018. There is an updated draft being released of legislation that Mr. Ebert will reference for amendments to the first draft of the ordinance that will be introduced by Ms. Maier this evening, by title only and given a number. This will show that the City of Bay Village is in the process of passing this legislation. Every city in the State of Ohio is undertaking this to try to control the design criteria and the location of the facilities.

Mr. Tadych asked how quickly poles will be installed throughout the City. Mr. Ebert stated that they will most probably be seen very soon.

Mr. Winzig asked if the legislation being presented is model legislation. Mr. Ebert stated that it is model legislation that has been modified since release, and will be modified again.

Applications for installations will be through the Building Department. Chief Building Official Steve Vogel has received a copy of the ordinance being introduced this evening. There is a number that can be accepted, and that number of installations is based on population. Mayor Koomar suggested that Mr. Vogel receive copies of the legislation as it works through the amendment process.

Mr. Tadych asked if there is any group that is promoting this. Mr. Ebert stated that it is being promoted by vendors.

The Planning, Zoning, Public Buildings and Grounds Committee will meet for review on Monday, May 21, 2018 at 6:30 p.m.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook

Sunset Area Project Update

Mrs. Stainbrook provided copies of the information she mailed with a cover letter to the Sunset area residents on Friday, May 11. Mayor Koomar thanked Mrs. Stainbrook for her work, noting that the information will be appreciated by residents and it is a nice follow-up to the meeting she held for the residents on April 23, 2018. Mrs. Stainbrook stated that she wanted to get back to the residents with the items they had requested at the April 23 meeting, including the assessment sheet numbers, a map of the traffic patterns and signs, and a summary of the meeting and what was discussed. The residents will be voting at their Homeowners’ Association Meeting which is Sunday, May 20, 2018 in regard to signing the Right-of-Way that the City has asked to receive in order to proceed with the grant application.
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Mr. Tadych asked Mrs. Stainbrook what they can expect on this Right-of-Way vote from the residents.

Mrs. Stainbrook stated that she is hoping for a positive outcome since many have attended meetings and afterward they have the information for review. They believe their Right-of-Way provides leverage for them. There are a lot of ways this project could go. Currently, some of the Right-of-Way is on private property.

Mr. Tadych asked Mrs. Stainbrook if she will attend the Homeowners Association meeting. Mrs. Stainbrook stated that she was not planning on attending. The results should be known by Monday, May 21, 2018.

Mr. Tadych stated that Mayor Koomar and he attended one of the meetings several years ago. The Mayor stated that at that time it was regarding the status of construction. The Right-of-Way is in the yards of several properties. This is meant to reflect where the road is and provide relief to the residents.

Mr. Tadych asked if there is any information about the connection from the house to the new sewer lines, and which houses were connected properly that we don’t have to worry about. The Mayor stated that they have to go back and get six or seven easements so the City has the ability to legally service those lines. Some property owners have indicated a preference to leaving their connection as is; the City will provide connections for new storm and sanitary lines at the right-of-way, plus this will be less intrusive. With the easements, the City will be able to service those lines for the time being. In the future, if they rebuild those homes and want to connect to the new lines they will be able to do so. Every house will have a storm and sanitary piece available for connection.

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Bay Soccer Club Donation of Top Soil

Mr. Winzig provided information to the Mayor and Council regarding the offer of the Bay Village Soccer Club to have 5000 cubic yards of top soil donated to the City of Bay Village for the revitalization of the Cahoon Memorial Park Soccer Fields. Mr. Carl Frey, Vice President of the Bay Soccer Club, attended the Recreation and Parks Improvement Committee meeting held Wednesday, April 25, 2018, and is present this evening to further review this proposal.

Mr. Winzig stated that in talking to the Mayor, Recreation Director Enovitch and Director of Public Service and Properties Liskovec, the project touches so many different aspects of the City’s departments and the Trustees’ land. Although not voting on it this evening, the desire is to get together sometime this week, go through it with the Recreation and Parks Improvement Committee, and come back with a recommendation.

Mr. Carl Frey stated that the club has had this conversation with the City for years to see if there is something that can be done to improve the field conditions. The fields do not drain well, are uneven, and it has gotten to the point where it affects not only the playability, but the safety of
the players. This is an opportunity to regrade the surface, and the topsoil would be stockpiled in the low, southwest corner of the park against the existing soil berm. The pile would be shaped to drain and could remain mowable once grass takes hold. Actual field renovation is tentatively planned for July, 2019, after the Bay Days Festival. The topsoil donation and delivery is estimated to have a comparable retail value of at least $15/yard – over a $75,000 value.

Mr. Tadych asked how many tons is expected to be delivered. Mr. Frey stated that he will get an estimate and know for sure what the volume is when the soil is ready to be delivered. At this time it is estimated to be about 10,000 tons.

The initiative is called the “Bay Soccer Club Cahoon Field Renovation Project” and is planned as the club celebrates their 50th anniversary next year. They are grateful to have the nine-acre space north of the driveway, and when the topsoil is spread it will be about four to five inches across the surface.

Ms. DeGeorge stated that this came up last year and she spoke to Recreation Director Enovitch about it at that time. Mr. Enovitch stated that any plans to accept dirt that would affect more than one acre or more would need to be approved by the Environmental Protection Agency (EPA). Ms. DeGeorge asked what has changed between last year and this year.

Mayor Koomar stated that they would have to go back and look at EPA requirements and storm water issues to be mindful of not flooding neighbors or the Metroparks. The EPA would have to be involved because of the landfill.

Mr. Tadych asked if there would be an inspection of the dirt before it is dumped to be assured it is clean and not from an area where there might have been a gas station and is reclaimed dirt.

Mr. Frey stated that the material is from an area where there were no previous structures.

Resident Richard Fink stated that a ton of dug soil weights more or less one ton per cubic yard. If five thousand cubic yards is being stacked, it would weigh much less than 10,000 tons. If 10,000 tons is being stacked, it would approximately double the volume.

Mr. Clark stated that Mr. Frey has been working on this project for some time and it would be appropriate for Mr. Winzig to take this under his committee to get some of the diligence done before it is brought back to Council.

Mr. Winzig will check schedules to see if a Recreation and Parks Improvement Committee meeting this week is workable. The reason this project is expedited is because the material is available within the next month. Mr. Clark noted the challenge of getting the EPA to sign off so quickly.
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Mrs. Stainbrook noted that the value of the donation is about $75,000.

Mr. Clark asked Mr. Winzig to consider with Mr. Frey if this is an all-or-none proposition or something that can be done with a specific area.

Mr. Frey stated that he has done a considerable amount of homework on this site for the past couple of years. It is important to the club. This spring two eighth grade girl soccer players rolled their ankles. These are girls that are getting ready for their high school season, and may miss their seasons because they are playing games on our fields. The club is looking at this for the long term; they have been at it for fifty years, and would like to see the improvements for the next fifty years for the community and the players.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

SAFEbuilt, Inc. Services Agreements – Second Reading

Ms. DeGeorge stated that the ordinance for the Services Agreements with SAFEbuilt, Inc. will be presented for second reading this evening. Ms. DeGeorge asked if there are any updates for this matter since last week.

Mr. Ebert stated that Council recommended that the percentages of the contract be increased from 88% of permit fees to SAFEbuilt, Inc. to 85% of the permit fees to SAFEbuilt, Inc. Mr. Ebert talked with Mr. Vogel and he is awaiting word from the SAFEbuilt, Inc. administration. Mr. Ebert recommended keeping the ordinance on reading until an answer is received.

AUDIENCE/ANNOUNCEMENTS

Director of Public Service and Properties Liskovec stated that he has been notified by the Norfolk and Southern Railway that starting May 21, 2018 the tracks at Cahoon Road and Bassett Road will be closed for four to five days for track maintenance. Notification will be sent to the public.

Chief Lyons has notified Westcom Dispatch Center and the Westlake Police Department. Medic access to St. John’s University Hospital may experience slight delays, however the delays will not be significant. The routes used will be Bradley Road and Clague Road.

MISCELLANEOUS

Library Update

Mr. Clark advised that the Capital Committee of the Cuyahoga County Public Library System met this morning. The only item on the agenda was to talk about the Bay Village Library. A number of Council members and residents attended the meeting. Mayor Koomar thanked all those that were able to attend, noting that it was great to have a show of support. The Mayor stated that he had a conference call on Friday with the Board Chair, Sari Feldman, to get a better understanding of the meeting. Mr. Bob Varley, the Capital Chair, wanted to make sure he heard
from as many of the Trustees as possible on supporting the library. That came across loud and clear.

Mayor Koomar stated that the residents wanting a new library in Bay, those that were there to have an opinion and spoke publicly for the library, obviously found that right middle ground on design, and the meeting was, overall, productive. He left with a good feeling. The Capital Chair asked the operating group, Sari Feldman and Tracy to think about the discussion and come back after the next board meeting.

Law Director Ebert stated that the Library Board knows that the City wants the library done now. They want to wait until 2020. The residents asked them not to put money into renovation of the existing library because that renovation would put this project on the back burner. That was evident. The only issue is how to get together on this design issue, and how that transpires moving forward. The urgency was evident by everyone who spoke.

Mr. Ebert stated further that there were good comments by residents as far as the mix of contemporary, modern with Colonial or Cape Cod, or things of that nature. There was a lot of discussion in that regard.

Resident John Suter did an outstanding job noting that there are a lot of comments about Mr. Nottingham's house (Mr. Suter’s neighbor on Lake Road). Some like it, some don't like it. Some will like it and some will not like it - you've got that mix and you get that situation. Another person said look at Vivid, it was a little gas station, now it's a modern jewelry store.

Mr. Ebert noted that one resident stood up and said you can't look to Facebook because there were a lot of residents who did not speak. He thought it was a good dialog among a diverse amount of residents and City Council. They heard the urgency of it, they heard the need for it and it's just a matter of trying to come together on the design issue.

Mayor Koomar stated that the point he tried to make is that the Trustees as elected officials are best suited to distill comments from the public and to listen to all segments of the public out there and bring those collective thoughts back for consensus. It's difficult for the Library Board to make that assessment, and that thought was echoed by one of the trustees of the Library Board. The Mayor stated that a new starting point is needed and it needs to be an inclusive process.

Mr. Winzig asked if there is any plan for a follow up document or anything to confirm before they meet.

Mayor Koomar stated that Mr. Varley has asked the Library Board trustees to come back with their thoughts and ideas on timing. We made our point to move forward sooner rather than later.

Ms. DeGeorge stated that, in reference to documents last year, the Cahoon Memorial Park Trustees all signed that they were as one offering them this piece of land. After the Library Board meeting next week, if they come up with a time line, is there anything we can have them
sign that shows us their commitment because now some residents are a little concerned - they backed out once, what if they get negative feedback again? Are they going to back out again?
Mr. Ebert said that they were three-quarters of a way through the land lease. If they set a time line, the City can immediately circulate the final draft to the trustees and move that on. We were very close to getting it down to the final details.

Mayor Koomar stated that to Ms. DeGeorge’s point, it would be a nice show of support to provide a document to us or a public statement of their intentions so we can share that with the public of what the next steps look like. Mr. Varley has been open-minded about the whole process, and so has Patty Shlonsky, the Board Chair. The Mayor would hope they would be willing to entertain that so we can communicate that to the community.

Mr. Clark stated that they made it very clear that they want to build us a new library. They like the location. The Board Chair made the comment about how we didn't address the design in our comments today. The purpose of our meeting wasn't to try to collaborate on a design. It was to try to get them to push off the pause button.

Mayor Koomar stated that it wasn't, especially if they have confirmed the date they terminated the services of their architect. At that point the design is probably secondary.

Sara Byrnes-Maier stated that it was a positive that they are advancing it to the Board Meeting next week so there is action on it so we know one way or another. I think that would be a good statement back to the public as well.

Ms. DeGeorge stated that the Library Board meetings are not posted online until six months later.

Mrs. Stainbrook stated that she thought it was great that Bay Village was the only agenda item. We had all the time that we needed. We got to say a lot of things as well as hear a lot of resident input. Mrs. Stainbrook stated that she is really pleased with the fact the entire Board is meeting on May 22, 2018. We had good representation and she is feeling positive.

Ms. DeGeorge asked if the Library Board records their meetings. Mayor Koomar and Mr. Winzig stated that they believe they do record their meetings.

Mr. Tadych pointed out the resident, John Suter, that spoke of the Nottingham home lives next door to the Nottingham home in a beautiful cottage home built in the early 1900's totally different than the Nottingham home. He stated that the two houses seem to blend fine. He noted that Mr. Suter has not done anything to discourage the Nottinghams and is quite friendly with them.

MISCELLANEOUS

Northeast Ohio City Council Association (NOCCA) Meeting Report
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**Mr. Mace** referred to information distributed to City Council concerning the Northeast Ohio City Council Association (NOCCA) meeting held on May 10, 2018 with the featured speaker, Bernadette Kerrigan. One of the goals is to prevent sleep related infant deaths in Cuyahoga County by 2020, and that is something that Bay Family Services could address through their program offerings, to make sure there is community education component. Mr. Mace stated that the presentation was very good. The next forum is in September where they will have Sari Feldman from the Cuyahoga County Public Library speaking about the advantages of the library to the community.

**Intersection of Dover Center Road and West Oviatt**

Mrs. Stainbrook stated that Mr. Tadych had emailed to Mr. Mace and her an email from a resident requesting information or ideas regarding the intersection of Dover Center Road and West Oviatt. When turning left onto West Oviatt from Dover Center Road, the traffic is backed up on Dover Center Road to the railroad tracks. A potential idea was presented to install a turning area to turn onto West Oviatt from Dover Center Road. Mrs. Stainbrook stated that she knows that traffic lights are very costly, somewhere between $50,000 and $100,000.

Mr. Tadych stated that he spoke with the resident, and also drove over the tracks north to illustrate the problem. He noted that there is not one light there, but two, so they would have to be somewhat coordinated. Possibly, a third light, that is coming from the north going south that would have to be coordinated.

Mayor Koomar stated that one of Northeast Ohio Areawide Coordinating Agency (NOACA) transportation planners is coming to Bay to look at their plan for the area. The Mayor will add that intersection to the list of the roads they drive and will look for his feedback and thoughts from a NOACA perspective as a starting point.

Mr. Tadych thanked Mrs. Stainbrook for bring this up to the Committee.

**Compensation Review**

Mrs. Stainbrook stated that when the new compensation ordinance was adopted it was decided to touch base once per year on the compensation ordinance. Mrs. Stainbrook was hoping to have that conversation before Council’s summer recess.

**Top Soil Donation**

Mr. Tadych asked Mr. Frey if the Bay Soccer Club has considered, and he has heard over and over about Walker Road Park having some difficult ground, putting part of the top soil over at that park to relieve that problem.

Mr. Frey stated that it is a different situation at Walker Road Park. That park was graded much more recently and deliberately than Cahoon Memorial Park. There are some improvements and swale lines that would help that park dramatically and there is some top dressing that would be on a much lesser scale than what they are considering at Cahoon Memorial Park. At Walker
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Road Park it would be better to use material that is already screened. Some of the topsoil that is being proposed by the Soccer Club was used by the Cleveland Clinic to restore an area that was staging for construction.

Mrs. Stainbrook asked Mr. Tadych if he meant storing the top soil at Walker Road Park. Mr. Tadych stated that the possibility of storing and using a little over there to correct the problems, but that is an Avon Lake-Bay Village park. Mayor Koomar stated that if the soil has to be trucked the donation value starts to drop rather quickly.

There being no further comments, the meeting adjourned at 8:17 p.m.

__________________________________   ______________ ________________
Dwight A. Clark, President of Council          Joan Kemper, Clerk of Council
Memorandum

To: Mayor and City Council
From: Renee Mahoney, Director of Finance
Date: 5/17/2018
Re: Tax Budget

The Ohio Revised Code requires that City Councils adopt a tax budget for the next fiscal year no later than July 16th of the current year and that the adopted tax budget be submitted to the County Budget Commission no later than July 20, 2018. The tax budget represents the City’s first estimate of its anticipated financial resources and needs for the coming fiscal year. The primary purpose of the tax budget is to demonstrate to the County Budget Commission the City’s need to levy property taxes to fund the basic operations of the City for the coming fiscal year (2019).

The Cuyahoga County Budget Commission implemented the prescribed alternate tax budget format in order to gather basic fiscal data from the County’s governments while streamlining the process. The City of Bay Village’s 2019 Tax Budget has been prepared in the prescribed format and is attached. This format includes four separate schedules and the approved resolution adopting the 2019 Tax Budget.

Revised Code also stipulates that the tax budget be made available for public inspection. A copy of the proposed 2019 Tax Budget will be made available on the City website and at the front reception desk prior to final adoption and submission to the Budget Commission. In accordance with ORC 5705.30 a public hearing is not required prior to the City Council’s adoption of the tax budget.

In any given budget year funding needs will always exceed current revenue. In the tax budget the additional need is demonstrated by showing a shortfall between expected revenues and expenditures. If the need demonstrated was less than estimated revenue then the Cuyahoga County Budget Commission could elect to certify a decrease in the estimate. This need is expressed by showing that operating disbursements exceed estimated operating revenues. The additional need in excess of anticipated General Fund resources for the budget year is shown below:

<table>
<thead>
<tr>
<th>General Fund 2019 Tax Budget</th>
<th></th>
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<tbody>
<tr>
<td>Total Estimated Revenue</td>
<td>12,247,092</td>
</tr>
<tr>
<td>Total Estimated Expenditures</td>
<td>12,534,289</td>
</tr>
<tr>
<td>Shortfall (Additional Need)</td>
<td>(287,197)</td>
</tr>
</tbody>
</table>

Explanation of the various levies that you will see in Schedule 1:
Currently the City has 3 voted levies per the City’s Charter (see Article X attached). These are levies that the citizen of Bay Village voted in on various dates:

Section 10.1: A tax not to exceed 9 mills for the purposes of general operating expenses. The City currently levies 8.26 mills; 6.88 to fund General Fund and .69 to each Police pension and Fire Pension Funds.
Section 10.1 (A) Parks and Recreation levy of .5 mills which the City levies the full amount.

Section 10.1 (B) Paramedic Unit levy of 2.5 mills of which the City currently collects 2.25.

The other amount levied per the Tax Budget is an inside millage of 3.89 mills. This amount is levied per the allotment to levy up to 10 mills for operation of the City as provided by the Constitution of the State of Ohio and is levied without a vote of the citizens. This 10 mill limitation also takes into account the portion allocated to the schools and the County. Historically the City has allocated this inside millage to cover the annual payments in relation to debt.

The 2019 Tax Budget expenditures were based on the 2018 operating budget with increases of 2.25% to reflect wage increases applied. These expenditures do not represent the final estimate of the 2019 operating budget. These figures will be refined within the budget process that will begin in September 2018.

Often people ask how much revenue would be generated by taking the extra .25 mills for the Paramedic Levy – estimate is about $125,000.

Additional revenue generated by taking the extra .74 from Section 10.1 would be about $370,000.

My recommendation is to leave the tax levies as is for 2019. The City is operating sufficiently at this time with the current taxes levied.

I would ask Council to consider first reading of the attached budget at the May 21, 2018 Council meeting with adoption no later than June 25, 2018.

Residents often ask how property taxes are calculated. Here is an example:

$100,000 home:

1. Take 35% of Fair Market Value = $35,000
2. Multiply #1 by the Residential millage for Bay Village (161.01)
3. $35,000 x .16101 = 5,635.35
4. Reduce by the 920 Reduction (.40378) 5,635.35 *.40378 = 2,275
5. $5,635-2,275 = $3,360 – estimate for full year
6. For a residential property discounts are also given for owner occupied and non-business credits

Or for a residential property simply take the Market Value multiplied by the Tax as a Percentage of Market Rate (2.99%) = $100,000 * .0299 = $2,990

May 17, 2018
RESOLUTION NO.
INTRODUCED BY:

RESOLUTION
ADOPTING A TAX BUDGET FOR THE CITY OF BAY VILLAGE FOR THE
FISCAL YEAR BEGINNING JANUARY 1, 2019, SUBMITTING SAME
TO THE COUNTY FISCAL OFFICER, AND DECLARING AN EMERGENCY.

WHEREAS, there has been prepared a tentative tax budget for the City of Bay Village for
the fiscal year beginning January 1, 2019, showing detailed estimates of all balances that will be
available at the beginning of the year 2019 for the purpose of such year and of all revenues to be
received for such fiscal year, including all general and special taxes, fees, costs, percentages,
penalties, allowances, prerequisites and all other types or classes of revenues; also estimates of all
said revenues or balances; and otherwise conforming with the requirements of law; and

WHEREAS, the budget will be available for public inspection; and

NOW, THEREFORE, be it resolved by the Council of the City of Bay Village, Ohio:

SECTION 1. That the tax budget of the City of Bay Village for the fiscal year
beginning January 1, 2019 as prepared and submitted to Council, copies of which are on file in the
offices of the Finance Director and Clerk of Council, is hereby adopted as the official tax budget
for the City of Bay Village for the fiscal year beginning January 1, 2019.

SECTION 2. That the Clerk of Council is hereby directed to certify a copy of said tax
budget and a copy of this Resolution to the Cuyahoga County Fiscal Officer, Ohio.

SECTION 3. That this Council finds and determines that all formal actions of this
Council concerning and relating to the passage of this Resolution were taken in an open meeting
of this Council, and that all deliberations of this Council and of any committee that resulted in
those formal actions were in meetings open to the public in compliance with law.

SECTION 4. That this Resolution is hereby declared to be an emergency measure
immediately necessary for the preservation of the public peace, health, safety and welfare, and for
the further reason that it is immediately necessary to adopt such tax budget to provide funds for
2019, wherefore this Resolution shall be in full force and take effect immediately upon its passage
and approval by the Mayor.

ADOPTED:

PRESIDENT OF COUNCIL

CLERK OF COUNCIL

APPROVED:

MAYOR
051718 kek
SECTION 9.8 PUBLIC IMPROVEMENTS.
Public improvements of all kinds may be made by the appropriate department either by the direct employment of the necessary labor and purchase of supplies and materials in the manner herein provided with a separate account as to each improvement so made, or by contract let as provided in the next preceding section either for a closed price or upon a unit basis.

ARTICLE X

TAXATION

SECTION 10.1 LIMITATION ON RATE OF TAXATION.
For the purpose of paying the current operating expenses of the Municipality and for the purpose of paying any other expense which may lawfully be included within the general levy for the general fund of the Municipality, including the purposes of police and fire pensions, the Council, without a vote of the people, shall have the power to levy on the property in the Municipality listed and assessed for taxation, a tax not to exceed 9 mills on the dollar of assessed valuation, the provision to be effective as an amendment on January 1, 1961. (Ord. 60-64; approved by voters 11-8-60.)

SECTION 10.1(A) LEVY FOR PARKS AND RECREATION.
For purposes of paying towards the expense of the Department of Parks and Recreation, the Council, without a vote of the people, shall have the power to levy on the property of the Municipality listed and assessed for taxation, a tax not to exceed one and one-half mills on the dollar of assessed valuation. This provision shall be in addition to the limitation provided in present Section 10.1 of the Charter. This provision shall be effective on January 1, 1975. (Ord. 72-144; approved by voters 11-7-72.)

SECTION 10.1(B) CREATION OF A PARAMEDIC UNIT; LIMITATION ON RATE OF TAXATION.
There is established within the Department of Public Safety an emergency Paramedic Unit, and Council shall provide for its organization by ordinance. For purposes of paying toward the capital and operating expenses of the Unit, the Council, without a vote of the people, shall have the power to levy on the property of the Municipality listed and assessed for taxation, a tax not to exceed two and one-half mills on the dollar of assessed valuation beginning with the 1986 tax year. This provision shall be in addition to the limitation provided in present Section 10.1 and present subsection 10.1(A) of the Charter. (Ord. 86-11; approved by voters 5-6-86)
ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit: CITY OF BAY VILLAGE
For the Fiscal Year Commencing: JANUARY 1, 2019
Fiscal Officer Signature: _________________________________ Date: June 25, 2018

COUNTY OF CUYAHOGA

Background
 Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

Ohio Revised Code Section 5705.281
 Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

County Budget Commission Duties
 The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.541, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

County Budget Commission Action
 On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (Including School(s)) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

Alternative Tax Budget Information Filing Deadline
 For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.
GUIDELINES FOR COMPLETING THE
ALTERNATIVE TAX BUDGET INFORMATION

SCHEDULE 1
The general purpose of schedule 1 is to meet the requirement of Ohio Revised Code (ORC) Section 5705.04 which requires the taxing authority of each subdivision to divide the taxes levied into separate levies. For help use the schedule 8 issued by the budget commission for the current year and add any new levies. This will help to ensure that no levies are missed.

In column 1 list only those individual funds which are requesting general property tax revenue. In column 2 purpose refers to the following terms, inside, current expenses, and special levy for example. In column 4 levy type refers to renewal, additional, and replacement for example. In column 9 identify the amount of general property tax you wish to request.

NOTE:
The general purpose of column 9 is to demonstrate the need to produce property tax revenues to cover the estimated expenditures for the budget year. ORC Section 5705.341 states in part:

"Nothing in this section or any section of the ORC shall permit or require the levying of any rate of taxation, whether within the 10 mill limitation or whether the levy has been approved by the electors, the political subdivision or the charter of a municipal corporation in excess of such 10 mill limitation, unless such rate of taxation for the ensuing fiscal year is clearly required by a budget properly and lawfully, adopted under this chapter or by other information required per ORC 5705.281."

Property tax revenue includes real estate taxes, personal property taxes, homestead and rollback, and the personal property 10,000 exempt monies.

SCHEDULE 2
The general purpose of schedule 2 is to produce an Official Certificate of Estimated Resources for all funds. In column 3, total estimated receipts should include all revenues plus transfers in excluding property taxes and local government revenue. All taxing auth must submit a list of all tax transfers.

SCHEDULE 3
The general purpose of schedule 3 is to provide inside/charter millage for debt service. The basic security for payment of general obligation debt is the requirement of the levy of ad valorem property taxes within the 10 mill limitation imposed by Ohio law. Ohio law requires a levy and collection of ad valorem property tax to pay debt service on general obligation debt as it becomes due, unless that debt service is paid from other sources.

SCHEDULE 4
The general purpose of schedule 4 is to provide for the proper amount of millage to cover debt service requirements on voted bond issues. Major capital improvement projects are sometimes financed through the use of voted bonds. The taxing authority seeks voter approval of general obligation bonds and of the levy of property taxes outside the indirect debt limitation in whatever amount is necessary to pay debt service on those bonds.

SCHEDULE 5
The general purpose of schedule 5 is to properly account for tax anticipation notes. See schedule 5 for more details.
### CITY OF BAY VILLAGE, CUYAHOGA COUNTY, OHIO
#### 2018 Tax Budget
##### For The Year Ending December 31, 2018

**DIVISION OF TAXES LEVIED**
(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)
(List All Levies Of The Taxing Authority)

<table>
<thead>
<tr>
<th>Fund</th>
<th>Purpose</th>
<th>Authorized By Voters On MM/DD/YY</th>
<th>Levy Type</th>
<th>Number Of Years To Run</th>
<th>Tax Year Begins/ Ends</th>
<th>Collection Year Begins/ Ends</th>
<th>Maximum Rate Authorized</th>
<th>$ Amount Requested Of Budget Commission</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>Special Levy</td>
<td>11/8/1960</td>
<td>Continuing</td>
<td>Continuing</td>
<td>1/1/16 - 12/31/16</td>
<td>1/1/16 - 12/31/16</td>
<td>6.88 Mills</td>
<td>$ 3,819,828</td>
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<tr>
<td>Police Pension Special Revenue Fund</td>
<td>Special Levy</td>
<td>11/8/1960</td>
<td>Continuing</td>
<td>Continuing</td>
<td>1/1/16 - 12/31/16</td>
<td>1/1/16 - 12/31/16</td>
<td>0.69 Mills</td>
<td>$ 383,093</td>
</tr>
<tr>
<td>Fire Pension Special Revenue Fund</td>
<td>Special Levy</td>
<td>11/8/1960</td>
<td>Continuing</td>
<td>Continuing</td>
<td>1/1/16 - 12/31/16</td>
<td>1/1/16 - 12/31/16</td>
<td>0.69 Mills</td>
<td>$ 383,093</td>
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<tr>
<td>Parks and Recreation Special Revenue Fund</td>
<td>Special Levy</td>
<td>11/7/1972</td>
<td>Continuing</td>
<td>Continuing</td>
<td>1/1/16 - 12/31/16</td>
<td>1/1/16 - 12/31/16</td>
<td>0.50 Mills</td>
<td>$ 277,604</td>
</tr>
<tr>
<td>Emergency Paramedic Special Revenue Fund</td>
<td>Special Levy</td>
<td>5/6/1986</td>
<td>Continuing</td>
<td>Continuing</td>
<td>1/1/16 - 12/31/16</td>
<td>1/1/16 - 12/31/16</td>
<td>2.25 Mills</td>
<td>$ 1,249,217</td>
</tr>
</tbody>
</table>

**Total Special Revenue Funds**
4.13 Mills $ 2,293,007

**Bond Retirement**
Inside Millage Continuing Continuing 1/1/16 - 12/31/16 1/1/16 - 12/31/16 3.89 Mills $ 2,159,757

**Totals** $8,272,593
# Statement of Fund Activity

(List All Funds Individually)

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>Beginning Estimated Unencumbered Fund Balance</th>
<th>Property Taxes and Local Government Revenue</th>
<th>Other Sources Receipts</th>
<th>Total Resources Available for Expenditures</th>
<th>Total Estimated Expenditures &amp; Encumbrances</th>
<th>Ending Estimated Unencumbered Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund Group</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Fund</td>
<td>$900,000</td>
<td>$4,120,835</td>
<td>$8,128,257</td>
<td>$13,147,992</td>
<td>$12,634,289</td>
<td>$813,703</td>
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<td>General Reserve</td>
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<td></td>
<td></td>
<td></td>
<td>1,888,929</td>
<td>1,888,929</td>
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<tr>
<td>Total General Funds</td>
<td>$2,789,929</td>
<td>$4,120,835</td>
<td>$8,128,257</td>
<td>$15,036,921</td>
<td>$12,634,289</td>
<td>$2,602,632</td>
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<tr>
<td>Special Revenue Fund Group</td>
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<tr>
<td>Paramedic</td>
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<td>1,249,217</td>
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<td></td>
<td>1,201,780</td>
<td>1,253,920</td>
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<tr>
<td>Parks and Recreation</td>
<td>138,143</td>
<td>277,604</td>
<td>634,495</td>
<td>1,050,242</td>
<td>933,737</td>
<td>116,505</td>
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<tr>
<td>Community Gym Fund</td>
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<td>9,076</td>
<td>85,847</td>
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<td>80,847</td>
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<tr>
<td>Play in Bay</td>
<td>881</td>
<td></td>
<td></td>
<td>881</td>
<td></td>
<td>881</td>
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<tr>
<td>Bay Family Services</td>
<td>4,961</td>
<td></td>
<td>47,328</td>
<td>52,289</td>
<td></td>
<td>4,961</td>
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<tr>
<td>Community Diversion Program</td>
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<td></td>
<td>6,000</td>
<td>10,700</td>
<td></td>
<td>5,700</td>
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<tr>
<td>Bay Bike and Skate Park</td>
<td>918</td>
<td></td>
<td></td>
<td>918</td>
<td></td>
<td>918</td>
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<tr>
<td>Tennis Court Maintenance</td>
<td>907</td>
<td></td>
<td>10,000</td>
<td>10,907</td>
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<td>907</td>
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<tr>
<td>Equipment Replacement</td>
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<td></td>
<td></td>
<td>45,000</td>
<td></td>
<td>40,000</td>
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<tr>
<td>Private Property Maintenance</td>
<td>32,566</td>
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<td>56,000</td>
<td>92,566</td>
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<td>32,566</td>
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<tr>
<td>State Highway</td>
<td>30,920</td>
<td></td>
<td>55,920</td>
<td>86,840</td>
<td></td>
<td>36,840</td>
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<td>Street Maintenance and Repair</td>
<td>246,728</td>
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<td>1,645,560</td>
<td>1,892,723</td>
<td>1,685,476</td>
<td>220,797</td>
</tr>
<tr>
<td>Police Pension</td>
<td>20,255</td>
<td>383,093</td>
<td></td>
<td>403,348</td>
<td>383,517</td>
<td>19,831</td>
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<tr>
<td>Fire Pension</td>
<td>5,555</td>
<td>383,093</td>
<td>129,500</td>
<td>518,148</td>
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<td>518,158</td>
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<tr>
<td>Acrued Benefits</td>
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<td>130,000</td>
<td>320,000</td>
<td>140,000</td>
<td>180,000</td>
</tr>
<tr>
<td>Endowment Trust</td>
<td>1,443</td>
<td></td>
<td>25,000</td>
<td>26,443</td>
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<td>23,707</td>
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<tr>
<td>Senior Programs</td>
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<td></td>
<td>45,000</td>
<td>53,500</td>
<td></td>
<td>49,500</td>
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<tr>
<td>Local Law Enforcement Trust</td>
<td></td>
<td></td>
<td>11,000</td>
<td>11,000</td>
<td></td>
<td>10,000</td>
</tr>
</tbody>
</table>

(CITY OF BAY VILLAGE, CUYAHOGA COUNTY, OHIO 2018 Tax Budget For The Year Ending December 31, 2018)
# Statement of Fund Activity

(List All Funds Individually)

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>Beginning Estimated Unencumbered Fund Balance</th>
<th>Property Taxes and Local Government Revenue</th>
<th>Other Sources Receipts</th>
<th>Total Resources Available for Expenditures</th>
<th>Total Estimated Expenditures &amp; Encumbrances</th>
<th>Ending Estimated Unencumbered Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drug Fine</td>
<td>2,750</td>
<td>-</td>
<td>500</td>
<td>3,250</td>
<td>1,750</td>
<td>1,600</td>
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<tr>
<td>Alcohol Intervention</td>
<td>1,900</td>
<td>-</td>
<td>1,500</td>
<td>3,100</td>
<td>1,500</td>
<td>1,600</td>
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<tr>
<td>DARE</td>
<td>565</td>
<td>-</td>
<td></td>
<td>565</td>
<td>-</td>
<td>565</td>
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<tr>
<td>Grant Commission</td>
<td>545</td>
<td>-</td>
<td></td>
<td>545</td>
<td>-</td>
<td>545</td>
</tr>
<tr>
<td>Federal Equitable Sharing</td>
<td>5,000</td>
<td>10,000</td>
<td>15,000</td>
<td>10,000</td>
<td>5,000</td>
<td>5,000</td>
</tr>
<tr>
<td>Community House Renovation</td>
<td>10,373</td>
<td>-</td>
<td>-</td>
<td>10,373</td>
<td>-</td>
<td>10,373</td>
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<tr>
<td><strong>Total Special Revenue Funds</strong></td>
<td><strong>881,639</strong></td>
<td><strong>2,293,007</strong></td>
<td><strong>2,824,869</strong></td>
<td><strong>5,099,515</strong></td>
<td><strong>5,175,693</strong></td>
<td><strong>823,923</strong></td>
</tr>
<tr>
<td><strong>Debt Service Fund Group</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond Retirement Special Fund</td>
<td>19,104</td>
<td>-</td>
<td>-</td>
<td>19,104</td>
<td>-</td>
<td>19,104</td>
</tr>
<tr>
<td><strong>Total Debt Service Funds</strong></td>
<td><strong>5,508,467</strong></td>
<td><strong>2,159,757</strong></td>
<td><strong>2,619,616</strong></td>
<td><strong>10,187,840</strong></td>
<td><strong>4,732,027</strong></td>
<td><strong>5,455,213</strong></td>
</tr>
<tr>
<td><strong>Capital Project Fund Group</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Capital Fund</td>
<td>-</td>
<td>-</td>
<td>500,000</td>
<td>500,000</td>
<td>500,000</td>
<td>-</td>
</tr>
<tr>
<td>Bassett Road</td>
<td>4,697</td>
<td>-</td>
<td>-</td>
<td>4,697</td>
<td>-</td>
<td>4,697</td>
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<tr>
<td>Walker Road</td>
<td>8,080</td>
<td>-</td>
<td>8,080</td>
<td>-</td>
<td>220</td>
<td>7,860</td>
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<tr>
<td>Public Improvement</td>
<td>135,000</td>
<td>-</td>
<td>-</td>
<td>135,000</td>
<td>-</td>
<td>135,000</td>
</tr>
<tr>
<td>Infrastructure Improvement Fund</td>
<td>1,600,000</td>
<td>-</td>
<td>-</td>
<td>1,600,000</td>
<td>-</td>
<td>1,600,000</td>
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<tr>
<td>Municipal Buildings Improvement</td>
<td>1,543,675</td>
<td>-</td>
<td>-</td>
<td>1,543,675</td>
<td>-</td>
<td>1,543,675</td>
</tr>
<tr>
<td>Public Buildings</td>
<td>26,625</td>
<td>-</td>
<td>26,625</td>
<td>-</td>
<td>26,625</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Capital Project Funds</strong></td>
<td><strong>3,318,477</strong></td>
<td><strong>-</strong></td>
<td><strong>500,000</strong></td>
<td><strong>3,818,477</strong></td>
<td><strong>600,220</strong></td>
<td><strong>3,318,257</strong></td>
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<tr>
<td><strong>Enterprise Fund Group</strong></td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>Swimming Pool</td>
<td>8,670</td>
<td>-</td>
<td>385,000</td>
<td>393,670</td>
<td>391,855</td>
<td>1,715</td>
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<tr>
<td>Sewer Fund</td>
<td>212,575</td>
<td>-</td>
<td>2,450,500</td>
<td>2,672,075</td>
<td>2,450,856</td>
<td>221,219</td>
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<tr>
<td><strong>Total Enterprise Funds</strong></td>
<td><strong>221,245</strong></td>
<td><strong>-</strong></td>
<td><strong>2,844,500</strong></td>
<td><strong>3,066,745</strong></td>
<td><strong>2,842,811</strong></td>
<td><strong>222,934</strong></td>
</tr>
</tbody>
</table>
## CITY OF BAY VILLAGE, CUYAHOGA COUNTY, OHIO
### 2018 Tax Budget
#### For The Year Ending December 31, 2018

### STATEMENT OF FUND ACTIVITY

*List All Funds Individually*

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>Internal Service Fund Group</th>
<th>Trust Funds</th>
<th>Security Deposit Funds</th>
<th>TOTAL ALL FUNDS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Fund Balance</strong></td>
<td><strong>Property Taxes and Local Government Revenue</strong></td>
<td><strong>Other Sources Receipts</strong></td>
<td><strong>Total Resources Available for Expenditures</strong></td>
</tr>
<tr>
<td>Health Insurance</td>
<td>$937,410</td>
<td>-</td>
<td>$1,277,110</td>
<td>$2,214,520</td>
</tr>
<tr>
<td>General Insurance</td>
<td>$23,700</td>
<td>-</td>
<td>$150,000</td>
<td>$173,700</td>
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<tr>
<td>Workers Compensation</td>
<td>$297,000</td>
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<td>$100,140</td>
<td>$403,140</td>
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<tr>
<td><strong>Total Internal Service Funds</strong></td>
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<td>-</td>
<td><strong>$1,533,250</strong></td>
<td><strong>$2,791,360</strong></td>
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<td>Unclaimed Monies</td>
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<td>-</td>
<td>$1,000</td>
<td>$2,400</td>
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<tr>
<td>Cahoon Income</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Cahoon Park Trust</td>
<td>$91,284</td>
<td>-</td>
<td>$500</td>
<td>$91,764</td>
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<tr>
<td>Cahoon Library</td>
<td>$25,200</td>
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<td>$500</td>
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<tr>
<td>Weldeck Estate Trust</td>
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<td>Dwyer Fund</td>
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<td><strong>Total Trust Funds</strong></td>
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<td>Building Deposit Fund</td>
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<tr>
<td>Security Deposit Fund</td>
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<td><strong>Total Security Deposit Funds</strong></td>
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<td><strong>$52,000</strong></td>
<td><strong>$149,500</strong></td>
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<td><strong>TOTAL ALL FUNDS</strong></td>
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<td><strong>$8,573,600</strong></td>
<td><strong>$18,403,542</strong></td>
<td><strong>$41,390,123</strong></td>
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</tbody>
</table>
## UNVOTED GENERAL OBLIGATION DEBT

(Include General Obligation Debt To Be Paid From Inside/Charter Millage Only)  
(Do Not Include General Obligation Debt Being Paid By Other Sources)

<table>
<thead>
<tr>
<th>Purpose Of Bonds Or Notes</th>
<th>Date Of Issue</th>
<th>Final Maturity Date</th>
<th>Principal Amount Outstanding At The Beginning Of The Calendar Year</th>
<th>Amount Required To Meet Calendar Year Principal &amp; Interest Payments</th>
<th>Amount Receivable From Other Sources To Meet Debt Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>2002 Various Purpose</td>
<td>2002</td>
<td>December 1, 2022</td>
<td>$520,000</td>
<td>$155,610</td>
<td></td>
</tr>
<tr>
<td>2011 Police Station Refinance</td>
<td>2011</td>
<td>December 1, 2031</td>
<td>$1,000,000.00</td>
<td>$158,313.00</td>
<td></td>
</tr>
<tr>
<td>2012 Police Station Refinance</td>
<td>2012</td>
<td>December 1, 2030</td>
<td>$2,215,000.00</td>
<td>$300,160.00</td>
<td></td>
</tr>
<tr>
<td>2012 Various Purpose</td>
<td>2012</td>
<td>December 1, 2022</td>
<td>$395,000.00</td>
<td>$161,568.00</td>
<td></td>
</tr>
<tr>
<td>2014-17 Various Purpose</td>
<td>06/08/17</td>
<td>June 8, 2018</td>
<td>$3,841,629.00</td>
<td>$3,937,670.00</td>
<td></td>
</tr>
</tbody>
</table>

**Totals**                                   |               |                     | **$7,971,629.00**                                                  | **$4,713,321.00**                                                   | **$0.00**                                               |
# VOTED DEBT OUTSIDE 10 MILL LIMIT

(Bonds Or Notes Must Actually Be Issued In Order To Commence Collection Of Property Taxes For Debt Service)

<table>
<thead>
<tr>
<th>Fiscal Officer Signature</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>June 26, 2018</td>
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</tbody>
</table>

**SCHEDULE 4**

<table>
<thead>
<tr>
<th>Purpose Of Notes Or Bonds</th>
<th>Authorized By Voters On MM/DD/YY</th>
<th>Date Of Issue</th>
<th>Principal Amount Outstanding At The Beginning Of The Calendar Year</th>
<th>Amount Required To Meet Calendar Year Principal &amp; Interest Payments</th>
<th>Amount Receivable From Other Sources To Meet Debt Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Note: The City has no debt in this category.</td>
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</tbody>
</table>
THIRD AMENDMENT TO
LEASE AGREEMENT
BETWEEN THE CITY OF BAY VILLAGE, OHIO
AND SAFEbuilt OHIO, LLC

Third Amendment to the Lease Agreement effective May 01, 2013 ("Agreement"), between the City of Bay Village ("Landlord") and SAFEbuilt Ohio, Inc., who as of October 01, 2014 has merged into and consolidated with SAFEbuilt Ohio, LLC ("Tenant"). The Landlord and the Tenant shall be jointly referred to as the ("Parties"). This Amendment shall be effective on the latest date on which the Amendment is fully executed by both Parties.

WHEREAS, Landlord and Tenant entered into the Agreement, establishing the terms and conditions for the lease of property for the period of May 01, 2013 through April 30, 2016. The Parties subsequently executed Amendments 1 and 2 extending the term of the Agreement through April 30, 2018 and June 30, 2018, respectively.

NOW THEREFORE, the Parties wish to further amend the Agreement as follows:

A) Article II, Section 1 is hereby amended and restated as follows:

1. **Term.** This Lease commences on May 1, 2013 (the "Commencement Date"), and ends on December 31, 2020, unless renewed or terminated sooner as provided herein. In addition, this Lease may be terminated by Landlord upon written notice delivered to Tenant thirty (30) days prior to termination date, or at any time in the event of the termination or expiration of the Professional Services Agreement between Landlord and Tenant executed on or about March 15th, 2013.

B) Article III, Section 1 is hereby amended and restated as follows:

1. **Fixed Base Rent.**
   a. During the first year of this Lease, TENANT agrees to pay to LANDLORD rent in the amount of $16,562.38 which amount represents one-half the cost of the build-out (Exhibit A), plus a monthly percentage of utilities as determined after a 90 day look back period, on the first day of each month.
   b. During the second year of this Lease beginning May 1, 2014, TENANT agrees to pay to LANDLORD rent in the amount of $1,016.67 per month, plus utilities each month, on the first day of each month.
   c. During the third year of this Lease beginning May 1, 2015, TENANT agrees to pay LANDLORD rent in the amount of $1,037.00 plus utilities each month, on the first day of each month.
   d. During the Lease year beginning May 1, 2016, TENANT agrees to pay LANDLORD rent in the amount of $1,057.74 plus utilities.
   e. During the period from May 1, 2017 through May 13, 2018, TENANT agrees to pay LANDLORD rent in the amount of $1,078.89 plus utilities.
   f. During the period from May 14, 2018 through April 30, 2019, TENANT agrees to pay LANDLORD rent in the amount of $1,150.00.
   g. During the period from May 1, 2019 through April 30, 2020, TENANT agrees to pay LANDLORD rent in the amount of $1,175.00.
   h. During the period from May 1, 2020 to December 31, 2020, TENANT agrees to pay LANDLORD rent in the amount of $1,200.00.
C) The original Agreement, Exhibits, and terms remain in effect to the extent not modified by Amendment.

IN WITNESS HEREOF, the undersigned have caused this Amendment to be executed in their respective names on the dates hereinafter enumerated.

City of Bay Village

Signature

Name: __________________________

Title: __________________________

Date: __________________________

SAFEbuilt Ohio, LLC

Signature

Name: Matthew Royer

Title: COO

Date: May 3, 2018

Legal Review

Gary A. Ebert

Date
THIRD AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF BAY VILLAGE, OHIO
AND SAFEbuilt OHIO, LLC

Third Amendment to the Professional Services Agreement effective May 01, 2013 (“Agreement”), between
the City of Bay Village (“City”) and SAFEbuilt Ohio, Inc., who as of October 01, 2014 has merged into and
consolidated with SAFEbuilt Ohio, LLC (“SAFEbuilt”). The City and SAFEbuilt shall be jointly referred to as the
“Parties.” This Amendment shall be effective on the latest date on which the Amendment is fully executed
by both Parties.

WHEREAS, City and SAFEbuilt entered into the Agreement, establishing the terms and conditions for
service delivery for the period of May 01, 2013 through April 30, 2016. The Parties subsequently executed
Amendments 1 and 2 extending the term of the Agreement through April 30, 2018 and June 30, 2018,
respectively.

NOW THEREFORE, the Parties wish to further amend the Agreement as follows:

A) Section 7.1 is hereby amended and restated as follows:

7.1 Term. This Agreement shall be effective on May 1, 2013 (the "Effective Date") at 12:01 am and shall
terminate on December 31, 2020 at 11:59 pm (the “Term”). At the end of the Term, and upon mutual
agreement of the parties as approved by Mayor, this Agreement may be renewed for an additional period of
two (2) years. This Agreement may also be terminated as provided in paragraph 7.3.

B) Exhibit A is hereby amended and restated as attached and incorporated herein by reference.

C) On Exhibit B: Fee Schedule, the fees for certain Fee Types are amended and restated as follows:

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>SAFEbuilt’s Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Permit Fees</td>
<td>88% of City of Bay Village Fees</td>
</tr>
<tr>
<td>Electrical Permit Fees</td>
<td>88% of City of Bay Village Fees</td>
</tr>
<tr>
<td>Plumbing Permit Fees</td>
<td>88% of City of Bay Village Fees</td>
</tr>
<tr>
<td>HVAC Permit Fees</td>
<td>88% of City of Bay Village Fees</td>
</tr>
<tr>
<td>Miscellaneous Fees</td>
<td>88% of City of Bay Village Fees</td>
</tr>
<tr>
<td>Plan Review Fees</td>
<td>88% of City of Bay Village Fees</td>
</tr>
<tr>
<td>Penalty Fees</td>
<td>88% of City of Bay Village Fees</td>
</tr>
<tr>
<td>Rental Dwelling Licensing/Inspection Fee</td>
<td>88% of City of Bay Village Fees</td>
</tr>
<tr>
<td>Contractor Registration/Licensing Fee</td>
<td>88% of City of Bay Village Fees</td>
</tr>
</tbody>
</table>

D) The original Agreement, Exhibits, and terms remain in effect to the extent not modified by
Amendment.

IN WITNESS HEREOF, the undersigned have caused this Amendment to be executed in their respective names
on the dates hereinafter enumerated.

City of Bay Village

Signature
Name: __________________________________________
Title: __________________________________________
Date: __________________________

SAFEbuilt Ohio, LLC

Signature
Name: Thomas P. Wilkas
Title: CFO
Date: April 19, 2018

Third Professional Services Agreement Amendment
PAGE 1 OF 1
EXHIBIT A: Scope of Services

Administrative Services
As part of our administrative services SAFEbuilt will:

- Provide onsite administrative staff with knowledge of City building codes and ordinances, including but not limited to fence and survey requirements
- Answer questions at the department window, via phone and email, and provide ongoing communication as needed
- Follow up on complaints and provide solutions
- Administer the City of Bay Village rental licensing and contractor registration programs
- Handle fee assessment and collection
- Process applications and prepare memorandum for the Board of Zoning Appeals, Planning Commission, and Architectural Board of Review
- Provide input, tracking, and reporting
- Implement performance measurements to ensure agreed upon service levels
- Complete and provide all reports required by the City, with timing, content, and detail to be mutually agreed upon
- Provide all compliance and licensing reporting to required agencies
- Receive pre-approval from Mayor or Mayor’s designee on all printed materials related to City

Building Department Services
As part of our building department services SAFEbuilt will:

- Demonstrate knowledge of City building codes and ordinances, including but not limited to fence and survey requirements
- Monitor changes to and enforce City building codes and ordinances
- Demonstrate experience and applied knowledge in the aspects of plan review, building, and construction inspections related to historic structures
- Document areas of non-compliance using written records, electronic communications, photographs or other appropriate means
- Provide training for inspectors on City building standards, zoning, codes, and ordinances
- Be available for meetings as requested
- Provide a resource to the Bay Village Fire Department for review of commercial fire plans

Plan Review Services
As part of our plan review services SAFEbuilt will:

- Accept and perform plan review electronically as well as in the traditional paper format
- Work with applicants on submittal requirements to ensure the process is not held up for minor issues
- Examine all commercial and residential projects including drawings, specifications, computations, and additional data to determine if plans conform with State of Ohio codes, City of Bay Village local ordinances, zoning, and pertinent codes including the National Electrical Code
- Perform the following reviews: building code, accessibility, mechanical, electrical, plumbing, use and occupancy classification, general building heights and areas, construction type, means of egress, accessibility, energy code, foundation, and flood plain
- Provide a signed acknowledgment that each plot plan meets City setback and other requirements, or was approved as a variance by the Board of Zoning Appeals, before sending the plot plan for engineering review.
- Be available for pre-submittal meetings to facilitate review timeliness and submittal completeness
- Coordinate plan review tracking, reporting, and interaction with applicable departments
- Add resources as needed to keep reviews on schedule and provide needed expertise
- Provide type written comment letters
- Review all revisions and be available for consultation after review is completed
Inspection Services
As part of our inspection services SAFEbuilt will:

- Perform and coordinate all requested electrical, plumbing, mechanical and building code inspections
- Offer a two hour inspection window along with a 30 minute call ahead notification to homeowners
- Conduct inspections within 24 hours of request to prevent delays in construction
- Perform inspections to determine that construction activity complies with approved plans, applicable codes, and ordinances
- Ensure that all sitework inspections by the engineer are ordered in a timely manner
- On an ongoing basis, review overall maintenance of construction sites including but not limited to removal of debris and dirt from sidewalks and adjoining streets to ensure they remain passable, and location of dumpsters and portable lavatory facilities
- Provide onsite inspection consultations to citizens and contractors
- Observe safety and security procedures and report potentially unsafe conditions
- Identify and document any areas of non-compliance and suggest alternate means
- Process and deliver stop-work notices for non-conforming building activities
- Leave a copy of the inspection notice on-site and input results into permitting/tracking system
- Conduct regular reviews of the City to identify unreported building activity and other potential violations

Building Official Services
As part of our building official services SAFEbuilt will:

- Provide a full-time, dedicated Chief Building Official as approved by the Mayor – forty (40) hours per week
- Effectively manage all building department activities and staff, including performance issues
- Meet with the Building Director and/or Mayor on a regular basis and provide coordination with other department managers
- Implement office and field policies and procedures
- Review documentation for compliance with state and local requirements
- Coordinate with City Attorney for timely code adoption and processing
- Attend staff and council meetings as requested
- Attend grievance hearings and resolve complaints appropriately
- Develop staff performance and training plans that align with City of Bay Village goals
- Review work performed by inspectors and provide feedback/training to ensure consistency between inspectors

For the purposes of providing building department services described herein, The City of Bay Village appoints SAFEbuilt as the sole building official and grants SAFEbuilt all rights and privileges established by ordinance, statute or building code for this position.

Front Counter/Administrative Support Services
As part of our front counter/administrative support services SAFEbuilt will:

- Provide a qualified team member to facilitate the permitting process from permit intake to issuance
- Maintain and coordinate permit payment receipts with the Bay Village Finance Department
- Provide inspection scheduling and tracking to ensure code compliance
- Provide customer service and answer questions at the department window or over the phone
- Review and provide handouts at the counter
- Process permits that require minimal or no plan review at time of submittal
- Administer the City of Bay Village rental licensing and contractor registration programs
- Respond to citizen complaints and communicate effectively with citizens to minimize impact of building activities on the public and neighborhoods
- Maintain all current and archived building department records and files in accordance with the City’s records retention schedule
Rental Dwelling Licensing & Inspection Services
As part of our rental dwelling licensing and inspection services SAFEbuilt will:

- Facilitate the program as established by The Bay Village Rental Dwelling Housing License Code
- Accept and review license applications forms
- Determine that license applications comply with annual renewal requirements
- Inspect interior and exterior of building, property, and yard to ensure compliance with ordinance requirements
- Issue licenses for buildings and properties found to be in compliance with ordinance requirements
- Void existing licenses for buildings and properties found to be in violation of ordinance requirements
- Complete and provide all reports required by the City, with timing, content, and detail to be mutually agreed upon

Contractor Registration & Licensing Services
As part of our contractor registration and licensing services SAFEbuilt will:

- Facilitate the program as established by the Bay Village ordinance
- Accept and review registration application forms
- Determine that contractors meet insurance requirements during registration review process
- Determine that registration applications comply with annual renewal requirements
- Complete and provide all reports required by the City, with timing, content, and detail to be mutually agreed upon

Emergency Response
SAFEbuilt staff has been trained for damage assessment. Our response will consist of a rapid assessment of the structural integrity of damaged buildings using appropriate means and methods. The purpose of these evaluations is to determine whether damaged or potentially damaged buildings are safe for use, or if entry should be restricted or prohibited. SAFEbuilt will post the structure with the appropriate placard.

SAFEbuilt provides immediate response to localized emergencies through the use of existing personnel within the office. In the case of large scale emergencies, we work directly with your representative and emergency management personnel to determine an appropriate response and mobilize resources as needed.

Subcontractors
SAFEbuilt will provide and maintain all professional services as described in the request document under “Scope of Services”. No portion will be subcontracted without prior approval by the City of Bay Village.

SAFEbuilt/Meritage Building Department Software
SAFEbuilt/Meritage has developed its own internet-based software package that allows workflow tracking for monitoring a permit’s progress through the entire permit lifecycle with separate signoff capability for internal and external departments. We have experience with legacy permitting systems and have implemented online permitting, field inspection resulting, electronic plan review, online citizen access, and contractor licensing for many clients. We can also provide a module to help facilitate code enforcement, rental dwelling and contractor registration programs as adopted by the City. These modules provide tracking and reporting of services typically associated with these types of programs. We request the City maintain their current software system for the initial 90 days after service transition to allow a solid understanding of the software prior to system transition. Main features include:

- Application data tracking, customizable to match existing forms
- Workflow tracking for monitoring a permit’s progress through the entire permit lifecycle
- Tracks the dates of all actions and reports turn-around times
- Owner, contractor, and address databases maintained in order to keep accurate records
- Fee assessment and collection capabilities – including use tax and other City fee items
- Separate signoff capability for appropriate departments, both internal and external
✓ Document attachment capability for scanned items pertaining to specific permits
✓ Web-enabled thin-client accessible with an internet connection 24/7/365
✓ Workflow tracking, plan review and inspection status details
✓ Standard reporting as well as custom reports written to your specifications
✓ Full offsite backup and storage
✓ Tracking and reporting of code enforcement and rental dwelling activities
✓ Tracking for contractor licensing that alerts user if licensing, registration or insurance is not in place at permit issuance
✓ Training on SAFEbuilt’s software will be provided