AGENDA

Date: March 5, 2018
Time: 7:30 p.m.

AGENDA

Agenda, Bay Village City Council Committee Meeting
Conference Room, Bay Village City Hall
Dwight A. Clark, President of Council, Presiding

ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

Scott White, Fleet Manager – Presentation regarding City Vehicles

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

FINANCE & CLAIMS COMMITTEE-Tadych

Administrative Compensation Ordinance

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Stainbrook

RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig

Contract with Hamburg Fireworks Company for Fourth of July Fireworks

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

AUDIENCE

MISCELLANEOUS

CAHOON MEMORIAL PARK TRUSTEES

Request for approval by Mr. Dan Overfield to hold a special event at the Randy Stang Memorial Skate Park on Wednesday, April 11, 2018 from 7 p.m. to 9 p.m., with lighting to be provided by Mr. Overfield.

Request of resident Diane Morris, on behalf of the North Coast Hosta Society, for the use of Cahoon Memorial Park and the Community House on June 21, 2019 for the Great Lakes Region Hosta Tailgate event.
Request for use of Cahoon Memorial Park for the Bay Challenge Cup Tournament on August 31 and September 3, 2018 for the Bay Challenge Cup Soccer Tournament, requested by Allison Pohlkamp of the Bay Soccer Club.
City of Bay Village

Council Minutes, Committee Session
Dwight A. Clark, President of Council, presiding

February 26, 2018
Conference Room 7:30 p.m.

President of Council Clark called the meeting called to order in the Conference Room of Bay Village City Hall at 7:30 p.m.

Present: Clark, DeGeorge, Mace, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar

Also Present: Law Director Ebert, Finance Director Mahoney, Director of Public Service and Properties Liskovec, Recreation Director Enovitch, Human Resource Director Demaline, Administrative Project Leader Kerber, Fire Chief Lyons, Police Chief Spaetzel, Director of Community Services Selig.

AUDIENCE

The following members of the audience signed in this evening: Claire Banasiak, Jeff Gallatin, Denny Wendell.

ANNOUNCEMENTS

Liberty Development Project.

Mr. Clark advised that the Liberty Development Project was approved unanimously by the City Planning Commission, with conditions. Sara Byrnes Maier explained that the conditions are that it meets all the requirements for a buyer, and incorporates changes from the comments presented by the Architectural Board of Review and the Planning Commission. Mayor Koomar echoed the comments of Councilwoman Maier, noting that he attended the Architectural Board of Review and the Planning Commission meetings when the project was reviewed.

Mr. Clark stated that he is impressed by the architectural and design professionalism the members of the Boards and Commissions exhibit. The talent in the City of Bay Village is unbelievable. To the credit of the Planning Commission, they worked to make the right decisions with the right inputs and checks and balances that the residents deserve.

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Mace

Overnight Parking Fees Penalty Amendment.

Mr. Mace advised that the legislation to be presented this evening will enable the Mayor and/or Director of Public Safety to modify the means for paying a parking fine. The intent is to have the alternative fine option around the holidays with a donation to the Village Project in lieu of
Committee Meeting of Council  
February 26, 2018

the parking fine. The necessity of notifying City Council before the modification goes into effect and that the cost of any alternative means may not exceed the actual fine itself has been added to the ordinance. Mr. Mace suggested the ordinance be placed on first reading this evening.

Mr. Clark stated that he believes the legislation is ready for approval this evening, but would open the matter for discussion. Mrs. Stainbrook stated that she is not sure of the wording “from time to time” that is in the ordinance, noting that the ordinance states that the penalty violation may be modified by the Mayor or Director of Public Safety. The ordinance does also state “sole discretion” and “90 days.” Mrs. Stainbrook suggested that since this is a charitable opportunity, other holidays in the year besides Thanksgiving be considered for donations in lieu of fines. Mrs. Stainbrook noted that there are many donations made around Thanksgiving and Christmas by many people in the holiday spirit, but those same charitable organizations need donations during other times of the year. The Fourth of July or Memorial Day holidays present other opportunities for the fine substitution.

Kathryn Kerber, Asst. to Law Director Ebert, stated that the “time to time” language means that the alternative fine option can be done whenever they want.

Mr. Clark stated that the intention is to add other holidays and that since this discussion is public record the language is satisfactory. Mr. Ebert suggested leaving the language as written and in the comments note that the intention is to use the alternative fine throughout the year as necessary.

Submerged Land Lease – Kevin and Amy Davey, 26960 Lake Road.

Mr. Mace stated that permission has been granted previously to Kevin and Amy Davey for a submerged land lease, and the request this evening is a change in the type of material they are using.

Mr. Winzig asked if the original resolution was too specific. Mr. Ebert stated that some of the products used were changed and they are seeking approval for this modification. A resolution will be presented to Council at the Special Meeting this evening.

McKeon Education Group Contract Renewal.

Mr. Mace will introduce an ordinance this evening authorizing the Mayor to enter into a contract with the McKeon Education Group. The annual renewal will continue the Bay Family Services offerings through McKeon Education Group with an increase of $2,300 annually, to be shared equally by the City and the Schools.

Mayor Koomar stated that it is a good collaboration between the City and the Schools. Communications are sent to parents by both the City and the Schools, and the open communication and constant dialogue with the Bay Village Schools of identification of any issues in the community with individuals or groups is important. Chief Spaetzel added that if you look at the shootings that have been occurring, one of the things that has been identified very clearly is early intervention and identification to keep peace. Bay Family Services provides that
opportunity. There are many self-referrals from students and families presently. There was an incident on Friday, February 23, that turned out to be nothing, but the early communication and openness that the Mayor was speaking to is what enabled the Police to deal with it and put it to rest very quickly. The early intervention and education is a key piece to prevention to what we are seeing in society. We are in the fifth year with McKeon Education Group and they keep adding to their program offerings at very little cost. Not only do they do early intervention, they also do programming in the schools with great benefit. Chief Spaetzel highly endorses the services of McKeon Education Group.

Mayor Koomar commented that even a few years back when the economy was tough, they held their price flat for three years. Having worked with counselling groups in the past, it has been found that McKeon Education Group is very nimble so that when new issues come up in the schools they talk about how their scope of services can be redefined to address issues. In addition, they have also started talking with former Bay High principal Jim Cahoon about adding proactive steps in the system.

Mr. Clark stated that in the past the Council has received good detailed summary of the work that McKeon Education Group has done. It has been a great program.

Mrs. DeGeorge asked Chief Spaetzel if first responders have had training in how to recognize and deal with children with developmental disabilities such as Autism, because they respond differently.

Chief Spaetzel stated that about 40% of the Bay Village Police Department has been trained in crisis intervention, with more training being sought. Individual officers have gone through more intensive Autism training. Everyone has received general training, and certain officers have received additional training. The goal is always to increase that training. The police work closely with the schools to identify those folks, and are already aware. Some are on the list that helps if they are out in public and can’t identify themselves. There is a data base that will identify them immediately.

Mayor Koomar advised that in the school system there is the PAL Program, which is partnering a student with those individuals in social settings. The program is in both the High School and the Middle School now, and provides a friend to those individuals and being there when they are needed.

Mr. Winzig stated that he and Mrs. Winzig have been involved in drug education prevention for over ten years, and he would like to express endorsement for the McKeon Education Group, noting that they are first class people. Their interactions are great, they are helpful and involved with programs in both the Middle School and High School. It is money well spent.

Chief Spaetzel stated that additional work McKeon Education Group is done with the Police Department through the Community Diversion Program. Once a student goes through the program, the McKeon Education Group facilitates services for that program as well.
Mr. Clark stated that any point in time the Council thinks it would be helpful to have a representative from the McKeon Education Group address Council, he would be happy to facilitate that opportunity. Mayor Koomar suggested that Sean McAndrews, Principal of the Middle School, is the point person and he can come in to speak to Council.

FINANCE & CLAIMS COMMITTEE-Tadych

Amendment to Resolutions 04-153 and 10-123 – Travel Expense.

Mr. Tadych will present a resolution at the Special Meeting of Council this evening to update the expenses allowed for travel by City officials or employees. He stated that it has been seven years since there has been an increase in the allowance. The daily allowed rate for meals will be increased from $40 per day to $60 per day. Mr. Tadych stated that he believes the increases are reasonable and should go forward. Business mileage is the same as the Internal Revenue Service allowable amount.

Mrs. Mahoney stated that lodging was $75.00 per night, and will now be linked to the Government Services Administration (GSA) schedule.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier

C.O. 1373.01 Storage in Front of Building Line.

Sara Byrnes Maier stated that this ordinance will be a future discussion at a Planning, Zoning, Public Grounds and Buildings Committee meeting during the month of March. The ordinance deals with the storage of boats and other items in front yards.

Mr. Ebert stated that the Board of Zoning Appeals would like consideration for boats and things such as Jet Skis and Paddle Boards.

Mr. Tadych stated that the matter needs attention. Mr. Winzig noted that he has been asked by residents about back yard storage of items. Mr. Ebert noted that some cities do not allow back yard storage.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-
Stainbrook

Bid Review for Materials for 2018 Road Maintenance Program.

Mrs. Stainbrook will present three ordinances this evening at the Special Meeting of Council for approval of contracts for road materials for the 2018 Road Maintenance Program. Mrs. Stainbrook called upon Service Director Liskovic for comments about the bid process.

Mr. Liskovic stated that the Service Director advertises for bids for a period of two weeks, and the following Friday there is a bid opening. A tabulation of bids is prepared and a successful bidder recommended to Council.
Mayor Koomar noted that advertising for bids is required for contracts that will exceed $50,000. The lowest and best bid is recommended. The lowest bid is not always considered the best bid, however, if specifications are not met or there is something questionable that needs to be taken into consideration, such as quality issues or turnover of personnel.

**Municipal Bridge Project Application for the Ashton Lane Bridge.**

Director of Public Service and Properties Liskovic stated that the Ashton Lane Bridge rehabilitation is eligible for federal assistance. Mr. Liskovic approached the same firm that was successful on obtaining funding for the Queenswood Drive Bridge, and engaged that firm to apply to the Ohio Department of Transportation for funding. The City of Bay Village is responsible for engineering and environmental, design, as well as potential right-of-way. The City will pay 5% of the construction administration of the project. The bridge is scheduled for Fiscal Year 2021, which means that funding for construction will be available in the summer of 2020. Funding for engineering will be needed in 2019. An ordinance to proceed with the application will be presented to Council at the Special Meeting this evening.

**Municipal Bridge Project Application for the Queenswood Drive Bridge.**

The Queenswood Drive Bridge funding has been approved and the formal processing is being presented by ordinance this evening.

Mr. Tadych asked if there was a problem with the original estimates for the Queenswood Bridge. Mr. Liskovic stated that this was prior to his position as Director of Public Service and Properties. Engineering for the Queenswood Bridge is being done presently, and the bridge will be reconstructed in 2019.

Mayor Koomar stated that when the design criteria is prepared a resident meeting will be called. Mr. Tadych noted that the residents are very concerned about protection of the trees in the area.

Mr. Clark noted the need to pave Ashton Lane which will not be able to be completed until the bridge work is done.

**RECREATION & PARKS IMPROVEMENT COMMITTEE- Winzig**

Bradley Road Park Tennis Courts (Coulton Courts).

Mr. Winzig will present a resolution at the Special Meeting of Council this evening to authorize the purchase of the tennis court repairs at Bradley Road Park. A number of bids have been received, and authorization from Council is needed for award of the contract.

Recreation Director Enovitch stated that the best bid received is from Industrial Surface Sealer for the repair and resealing of the Coulton Courts at Bradley Road Park. Work will begin in late July or early August, when the weather is optimal for the process. The girls’ tennis program will be moved to the Dover Center Road tennis courts.
Mr. Stainbrook stated that Mr. Coulton has donated $21,000 for the court maintenance. The Bay Village City School District has offered $3500 as their share. Finance Director Mahoney stated that the School Board approved the $3500 contribution after meeting with Recreation Director Enovitch and Mrs. Mahoney.

Mr. Tadych asked if the $3500 has been received. Mrs. Mahoney stated that it has not yet been received. Mr. Tadych stated that the amount of $45,000 has been appropriated for the project, about $8,000 more than the actual cost of the project. He reiterated his comments made at the Finance Committee about appropriations being more accurate and he would like to again renew the interest in moving forward with better numbers when a budget is prepared.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-DeGeorge

Northeast Ohio Public Energy Council ("NOPEC") Energized Community Grant(s).

Ms. DeGeorge stated that she will present a resolution at the Special Meeting of Council this evening authorizing actions to accept the Northeast Ohio Public Energy Council (NOPEC) Energized Community Grant. Mrs. DeGeorge has researched other cities that have received this grant and what they have done with their funds. Mrs. DeGeorge called upon Kathryn Kerber to advise of the facts and figures, as well as the background of the grant request.

Mrs. DeGeorge stated that if the funds are not all used in one year they can be carried over for two years. Other cities have used the funds for solar panel installations or replacing street lights with LED lights.

Kathryn Kerber stated that the NOPEC grant is free money. It is based on how many subscribers there are in the City through NOPEC. The amount guaranteed for this year is $19,685. When the contract is signed, projects can be submitted for reimbursement. They want them to be products that encourage conservation of energy, such as replacing light bulbs with energy saving light bulbs. If the money is not all used this year, it can be rolled over until the next year. It is a good way to get money for energy products.

Mr. Clark stated that he has suggested to the administration that the grant money be targeted toward Fund 400 for Capital Projects. Mrs. Mahoney will present an appropriation ordinance to Council when the resolution is passed.

Mr. Clark asked Director of Public Service and Properties Liskovic if there is any thought about LED light bulbs. Mr. Liskovic stated that they began that process of replacement last year. An energy audit conducted five years ago addressed external light fixtures. There are many places where the return on investment will be great. The City of North Olmsted recently redid their lodge that is similar to the Bay Lodge, putting in new windows, new HVAC and new lighting, all covered under that grant.

AUDIENCE
Committee Meeting of Council
February 26, 2018

There were no comments from the audience this evening.

MISCELLANEOUS

Mr. Scott White, City Fleet Manager, is scheduled to address Council at their Committee Meeting on Monday, March 5, 2018.

Mr. Clark would like the administration to prepare Council visits to various City facilities over the next few months. Details will be forthcoming.

The meeting adjourned at 8:05 p.m.

__________________________  ______________________________
Dwight A. Clark President of Council       Joan Kemper, Clerk of Council
Hamburg fireworks display inc.

Contract

Contract entered into this ______ day of _______ A.D. 2018 at ________ (AM/PM) by and between Hamburg Fireworks Display Inc. of Lancaster in the county of Fairfield and State of Ohio party of the first part and City of Bay Village in the county of Cuyahoga in the State of Ohio party of the second part, witness to:

The said party of the first part in consideration of the promises and agreements of said party of the second part herein set fourth hereby covenants and agrees to furnish one fireworks display on the agreed date Wednesday, July 4, 2018 and time 9:45 PM. The attached sheet describes the items in the display show and presents the total cost of display including insurance. A rain date will be agreeable with both parties, rain date Thursday, July 5, 2018. In the event of inclement weather, the display will be rescheduled to the mutually agreed date and the party of the second part will secure the extension of the permit from the local authorities. Postponement fees are fifteen (15%) percent of the contract price. The postponement fee will be waived and the paid deposit will be applied to the mutually agreed upon rain date in the event the decision to postpone is mutually agreed upon and the party of the first part is notified by the party of the second part within a minimum of twelve hours prior to display date and time. Should the party of the second part elect to cancel the display there is a cancellation fee of twenty-five (25%) percent of the contract price. The party of the second part agrees to procure and furnish a suitable place to display the said fireworks in accordance with the current National Fire Protection Association codes 1123, 1124, and 1126. The party of the second part must also furnish police, fire and crowd security persons in securing adequate crowd control, auto parking and proper supervision of the danger zone, as secured by its agents until Hamburg Fireworks Display Inc., advises that the security is no longer necessary. Hamburg Fireworks Display Inc., reserve the right to terminate the display in the event that persons enter the secured danger zone and security is unable or unwilling to enforce the safety regulations.

In consideration whereof of said party of the second part hereby promises and agrees to pay the sum of $11,000.00 for the display show, on or before display date. Upon acceptance of this agreement a sum of which is equal or greater than 50% of total contract amount, will be due. A late fee of two percent (2%) will be charged after 10 days of display date.

Hamburg Fireworks Display Inc., reserves the right to substitute shells of equal or greater value in the event a substitution is necessary.

In witness whereof, the said parties have hereunto set their hands to duplicates here of the day and year above written.

By ____________________________
On behalf of Hamburg Fireworks Display Inc.

By ____________________________
On behalf of company / Sponsor / Agent

Witness ____________________________
Bill To: City of Bay Village  
Ship To: Bay Village, Ohio

Phone: 740-654-2666  
Sales Rep: Ken Sprague
Fax: 740-808-2666  
Cell: 740-808-2666
Email: kboom@hamburgfireworks.com

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<td>2.5&quot; SALUTE FINALE SHELLS</td>
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- TOTAL PRICE INCLUDES: INSURANCE CERTIFICATE, EQUIPMENT, DELIVERY, LICENSED EXHIBITOR AND REGISTERED ASSISTANTS
- BALANCE DUE ON DISPLAY DATE
- 2% LATE PAYMENT CHARGE APPLICABLE W/10 DAYS PAST DUE

We Appreciate Your Business!

Estimate Total 11,000.00
AN ORDINANCE
AMENDING SECTION 1 OF ORDINANCE 17-98 REGARDING RATES OF COMPENSATION FOR THE OFFICERS AND EMPLOYEES OF THE GENERAL ADMINISTRATION DEPARTMENT AND THOSE EMPLOYEES OF THE CITY NOT COVERED BY SEPARATE LABOR CONTRACT FOR THE CALENDAR YEAR 2018 AND THEREAFTER, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Bay Village, Ohio:

SECTION 1. That compensation to be paid to the NON-EXEMPT categorized officers and employees of the GENERAL ADMINISTRATION DEPARTMENT and those employees not covered by separate labor contract shall be:

NON-EXEMPT WAGE/SALARY STRUCTURE FOR NON-BARGAINING EMPLOYEES

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<th>MIDPOINT</th>
<th>MAXIMUM</th>
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<td>25,020 (12.0288)</td>
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Non-exempt employees hired in one of the following employment categories shall be positioned in one of the above pay grade levels, as determined by the Department Director and the Human Resource Director, and will be subject to the above wage/salary structure:

- Full-time – employees scheduled to work 37.5 to 40 hours per week.
- Statutory Full-time – employees scheduled to work more than 29 hours but less than 40 hours per week.
- Regular Part-time – employees scheduled to work a set number of hours per week not to exceed 29 hours per week.
- Intermittent Part-time – employees scheduled to work sporadic hours during a week not to exceed 29 hours per week.
- Seasonal – employees scheduled to work any number of hours per week for a specified period not to exceed six (6) consecutive months per year.
If an employee’s rate of pay at the time of assignment to a job classification exceeds the maximum of the paygrade range for that job classification, the employee’s rate of pay, at the Administration’s discretion, may be retained. However, the employee will not receive or be eligible for a rate change until the employee vacates that classification or the salary structure maximum is revised and exceeds the employee’s rate of pay.

If an employee’s rate of pay at the time of assignment to a job classification is below the minimum of the paygrade range for that job classification, the employee’s rate of pay, at the Administration’s discretion, may be adjusted between the minimum and the midpoint of the paygrade range at the time of assignment or receive six (6) month incremental increases until the employee’s rate of pay is within the paygrade range.

**NON-EXEMPT EMPLOYEE JOB CLASSIFICATION PAYGRADES**

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<tr>
<th>JOB CLASSIFICATION</th>
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<td>Administrative Assistant (Mayor’s Office)</td>
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<td>Office Coordinator</td>
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<td>Police Dispatcher</td>
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<td>Seasonal “B”</td>
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**SECTION 2.** That compensation to be paid to the EXEMPT categorized officers and employees of the GENERAL ADMINISTRATION DEPARTMENT and those employees not covered by separate labor contract shall be:

**EXEMPT EMPLOYEE SALARY STRUCTURE**

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<td>2</td>
<td>28,800(13.8462)</td>
<td>34,560(16.6154)</td>
<td>41,475(19.9399)</td>
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<tr>
<td>1</td>
<td>24,000(11.5385)</td>
<td>28,800(13.8462)</td>
<td>34,560(16.6154)</td>
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</tbody>
</table>
Exempt employees hired in one of the following employment categories shall be positioned in one of the above paygrade levels, as determined by the Department Director, Human Resource Director and/or the Mayor, and will be subject to the above salary structure:

- Full-time – employees scheduled to work 40 hours per week.
- Statutory Full-time – employees scheduled to work more than 29 but less than 40 hours per week.
- Regular Part-time – employees scheduled to work a set number of hours per week not to exceed 29 hours per week.
- Intermittent Part-time – employees scheduled to work sporadic hours during a week not to exceed 29 hours per week.

If an employee’s rate of pay at the time of assignment to a job classification exceeds the maximum of the paygrade range for that job classification, the employee’s rate of pay, at the Administration’s discretion, may be retained. However, the employee will not receive or be eligible for a rate change until the employee vacates that job classification or the salary structure maximum is revised and exceeds the employee’s rate of pay.

If an employee’s rate of pay at the time of assignment to a classification is below the minimum of the paygrade range for that job classification, the employee’s rate of pay may be adjusted between the minimum and midpoint of the paygrade range at the time of assignment or receive six (6) month incremental increases until the employee’s rate of pay is within the paygrade range.

### EXEMPT EMPLOYEE JOB CLASSIFICATION PAYGRADES

<table>
<thead>
<tr>
<th>JOB CLASSIFICATION</th>
<th>PAYGRADE</th>
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<tbody>
<tr>
<td>Chief of Police</td>
<td>8</td>
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<tr>
<td>Fire Chief</td>
<td>8</td>
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<tr>
<td>Building Director</td>
<td>7</td>
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<tr>
<td>Director of Public Services &amp; Properties</td>
<td>7</td>
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<tr>
<td>Finance Director</td>
<td>7</td>
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<tr>
<td>Director of Community Services</td>
<td>6</td>
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<tr>
<td>Director of Recreation</td>
<td>6</td>
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<tr>
<td>Human Resources Director</td>
<td>6</td>
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<tr>
<td>Infrastructure Manager</td>
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<tr>
<td>Projects Coordinator</td>
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<tr>
<td>Public Works Supervisor</td>
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<tr>
<td>Public Works Supervisor of Operations</td>
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<tr>
<td>Sewer Maintenance Supervisor</td>
<td>6</td>
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<tr>
<td>Assistant Director of Recreation</td>
<td>5</td>
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<tr>
<td>Clerk of Council</td>
<td>5</td>
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<tr>
<td>Finance Assistant</td>
<td>5</td>
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<tr>
<td>Property Maintenance Inspector</td>
<td>5</td>
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<tr>
<td>Administrative Project Leader</td>
<td>4</td>
</tr>
<tr>
<td>Assistant Director of Community Services</td>
<td>4</td>
</tr>
</tbody>
</table>
The individual who may serve pro-tem as Secretary to Council or as Secretary to Planning Commission, Board of Zoning Appeals, Recreation Commission, Civil Service Commission, Architectural Board of Review, Tree Commission or Charter Review Committee shall be paid fifty dollars ($50.00) for the first two hours of attendance and his or her hourly rate thereafter per regular or special meeting attended in lieu of wages."

and present Section 1 of Ordinance 17-74 is hereby repealed.

SECTION 3. The individual who serves as Safety Director shall be compensated at an annualized amount of $5,000.00.

SECTION 4. The Administration and Council will meet bi-annually to review the salary and wage administration.

SECTION 5. That it is found and determined that all formal actions concerning and relating to the adoption of this ordinance were adopted in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6. That this ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, and for the further reason that it is necessary to provide for compensation in conformance with agreements reached during labor negotiations and to secure adequate personnel for the City’s needs, wherefore this ordinance shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

____________________________
PRESIDENT OF COUNCIL

____________________________
CLERK OF COUNCIL

APPROVED:

____________________________
MAYOR

2-26-18 JD
Hi Dan,

At agenda review this morning, Mr. Clark asked that this be placed on the Cahoon Memorial Park agenda for March 5, 2018.

--- Original Message ---
From: Overfield, Daniel [mailto:Daniel.Overfield@tri-c.edu]
Sent: Tuesday, February 20, 2018 11:45 AM
To: Joan Kemper <jkemper@cityofbayvillage.com>; Lydia DeGeorge <ideorge@cityofbayvillage.com>
Subject: RE: Randy Stang Memorial Skatepark

Thank you,

Tentatively, for the proposed event, I'd like to try for the evening of April 11th because sunset is still early enough and it's a regular school night which is most representative of the Skatepark's typical usage pattern.

I'd like to start the lights at 7pm and have the facility cleaned up and vacated by 9pm. I did send an earlier message with more details but please know that any questions or comments are welcome.

Sincerely,

Dan Overfield
28008 Osborn Rd.
Bay Village, OH
44140

(440) 385-7177

--- Original Message ---
From: Joan Kemper [mailto:jkemper@cityofbayvillage.com]
Sent: Tuesday, February 20, 2018 8:13 AM
To: Lydia DeGeorge <ideorge@cityofbayvillage.com>; Overfield, Daniel <Daniel.Overfield@tri-c.edu>
Subject: RE: Randy Stang Memorial Skatepark
Hi Dan and Lydia,

If you will send me a date and time that you would like to hold your event I will ask Mr. Clark, Vice President of Council, for permission to place it on the agenda for the Cahoon Memorial Park Trustees. I will also look back into the minutes of when the park was approved. I believe there was some discussion then about lighting.

Joan

-----Original Message-----
From: Lydia DeGeorge
Sent: Saturday, February 17, 2018 7:51 AM
To: Overfield, Daniel <Daniel.Overfield@tri-c.edu>
Cc: Joan Kemper <j kemper@cityofbayvillage.com>
Subject: RE: Randy Stang Memorial Skatepark

Hello Dan,

Please contact (440-899-3406 Email: j kemper@cityofbayvillage.com) Joan Kemper, Clerk of Council to discuss how to apply for a permit to use the skate park for the special event that you would like to hold. This would then go before the Trustees. I see this as the first step, as you mentioned, to see if there would be support to begin with.

Once you can establish support, then you would go back before the Trustees for discussion for the lighting and explain the difficulty of acquiring estimates. If approved the Parks Dept. could be involved in getting the lighting estimates for you.

I know the subject of lighting has been brought up by residents in the past but I am unaware if it has it ever been brought to a council/trustee meeting for discussion, has it?

I see the timing of this being up to you and your committee.

I am copying Mrs. Kemper and ask that she confirm or correct me regarding the process that I have suggested to you. I am also advising Pete Winzig of your inquiry as he is the Chairman of the Parks Committee.

Thank you for contacting me and please keep me posted of your thoughts, and do not hesitate to ask me any questions.

Regards, Lydia
440-227-3543
From: Overfield, Daniel [Daniel.Overfield@tri-c.edu]  
Sent: Monday, February 12, 2018 4:08 PM  
To: Lydia DeGeorge  
Subject: Randy Stang Memorial Skatepark

Good afternoon Ms. DeGeorge,

I live at 28008 Osborn and, as you are my councilperson, I wanted to ask you for advice on a couple of issues.

First off, I would like to pursue the idea of funding and and installing lighting at the skateboard park. We've had the park for several years now and it has proven to be popular beyond fad and as I move around town I am fairly sure that it is one of the most popular recreational features offered. If the pavement is dry people seem to be there. My children and I have even shoveled it a few times over the years as Winter melts into Spring.

I spoke with my neighbor, who serves on the Bay Village Foundation, about possibly submitting a grant application there to begin the funding process. Another friend maintains a very popular facebook page that focuses on the city and we think we can gain the financial and general support needed to complete this project. My question to you is how might go about getting an estimate for the project's cost. Last year I volunteered (with Mr. Kuh and Jim Smillie) to replace the bowl's "coping" and I found it very difficult to get businesses to respond to estimate requests made by private citizens for municipal projects and so we ended up doing the work ourselves with tools borrowed from the city.

As you know, the skatepark is the only recreational feature in the city that it not lighted. Nearly every other feature, even in Winter and when snow covered, remains brightly illuminated.

Secondly, in an effort to gain support for this idea (or to discover that there is no support!) I would like to host an "evening session" at the skatepark this Spring. I'd like to bring my generator there along with lighting and turn it on around 7:00PM until 9:00 or so. Perhaps on a Friday evening, this event could be a highly enjoyable and visible demonstration of how lighting could improve the park's usefulness and safety. The event would not be a fundraiser of any kind and it would be open to anyone wishing to attend. How might I go about getting a permit for such an activity? I am perfectly fine waiting until next Fall if this proves to be a challenge.

This is certainly not as important as schools or public safety so your response need not be rushed.
Thank you,

Dan Overfield

28008 Osborn Rd.

Bay Village, OH 44140

215 900 4082 - cell (yes, its a 5)

440 385 7177 - home.
Joan Kemper

To: 4dianemorris
Subject: RE: [Possible SPAM - Bay Village SPAM Filter] Cahoon Memorial Trustee meeting

Thank you, Diane, I will pass on to the Trustees and let you know when you are scheduled for the meeting of the Cahoon Memorial Park Trustees.

From: 4dianemorris [mailto:4dianemorris@gmail.com]
Sent: Friday, February 23, 2018 10:45 AM
To: Joan Kemper <j kemper@cityofbayvillage.com>
Subject: [Possible SPAM - Bay Village SPAM Filter] Cahoon Memorial Trustee meeting

Importance: Low

Hello,

Would you you be so kind as to forwarding the following to the members of the Cahoon Memorial Trustees;

The North Coast Hosta Society (NCHS) is very interested in holding the Great Lakes Region (GLR) Hosta Tailgate at the Bay Community House on Friday June 21, 2019.

The Tailgate is a 3 day event open to members from NY, PA, IN, MI, KY, and Ohio, as well as local garden clubs. The 'kickoff' which we hope to hold at the Community House is Friday June 21, 2019. It begins with a meet and greet, where attendees have the opportunity to shop the vendors, partake in a silent auction, play hosta bingo, eat dinner, concluding with a live auction of members plants and garden related items. Days 2 & 3 are self guided tours of NCHS member's gardens and local nurseries. Because we are a non profit organization all proceeds of the event are used to fund the following year's tailgate.

Our membership is composed mostly of retired seniors who have a great respect for nature and a passion for gardening.

The ten or so vendors, are member hosta growers and other garden related vendors. Thus far we have a commitment from Rain Barrels and More, the manufacture of 'Soil Moist', a local woman that specializes in hypertufa flower containers, DJ's greenhouse in PA, and Emerald Forest Nursery of Columbia Station. The vendors would set up outside on the grass near the Community House.

NCHS is requesting the use of Bay Community House as it is an ideal venue in which to hold the Friday tailgate festivities on June 21, 2019. We eagerly await your decision.
Respectfully,

Diane Morris
NCHS Tailgate Chairwoman
4dianemorris@gmail.com

Sent via the Samsung Galaxy S7, an AT&T 4G LTE smartphone
February 19, 2018

City of Bay Village  
Cahoon Park Trustees  
350 Dover Road  
Bay Village, Oh 44140

RE: Bay Challenge Cup 2018

To Whom It May Concern:

The Bay Soccer Club would like to request approval from the Cahoon Park Trustees for use of the Cahoon Park fields and facilities for the annual Bay Challenge Cup Soccer Tournament. The tournament will be held Labor Day weekend, August 31, September 1 and 2. As in the past, the Bay Soccer Club will abide by all the rules and regulations of Cahoon Park.

The facilities requested include the following:

   Fields (located on Cahoon Road between Lake and Wolf)
   Field (located at the Rose Hill Museum area)

I will follow up with Dan Enovitch on the layouts of fields and any other city issues.

The Bay Soccer Club appreciates the support the city has shown the tournament and all of our soccer programs over the last 40 years and looks forward to another successful tournament.

Sincerely,

[Signature]

Allison Pohlkamp  
Bay Soccer Club