January 26, 2017

A Special Meeting of the Bay Village City Council will be held on **Monday, January 30, 2017**
at **8:00 p.m.** in the Council Chambers of Bay Village City Hall, 350 Dover Center Road, to take
action on items listed below:

1. **Roll Call; Pledge of Allegiance led by Ward 1 Councilman David L. Tadyeh.**

2. **Announcements/Audience/Miscellaneous**

3. **Motion** to approve minutes of Special Meeting of Council held January 23, 2017. *Tadyeh*

4. **Motion** to convene to Executive Session -President of Council.

5. **Motion** to appoint President of Council pursuant to Bay Village City Charter Section 2.4
   “Vacancies.”

6. **Adjournment.**

Dwight Clark, Vice President of Council

Charter Reference 2.11
City of Bay Village

Council Minutes, Special Meeting January 23, 2017
Council Chambers 8:15 p.m.
Vice President of Council Dwight Clark, presiding

Present: Clark, Henderson, Lieske, Mace, Tadych, Vincent, Mayor Koomar

Also Present: Law Director Ebert, Finance Director Mahoney, Police Chief Spaetzel, Recreation Director Enovitch, Community Services Director Selig, Operations Manager Landers.

AUDIENCE

Lydia DeGeorge, Suzanne Graham, Jerrie Barnett, Tara and Denny Wendell, Jeff Gallatin, Claire Banasiak.

Vice President of Council Clark called the meeting to order at 8:15 p.m. with roll call and the Pledge of Allegiance led by Councilman-at-large Marty Mace.

ANNOUNCEMENTS/MISCELLANEOUS

Mr. Clark stated that next Monday, January 30, 2017 is the fifth Monday of the month. Council needs to decide if they will have a meeting on January 30, and what might be pressing for Council to act on considering what was discussed at the meeting earlier this evening.

Mr. Henderson stated that he would like to offer that the decision be made after the Executive Session that will be held this evening.

Mr. Clark called for a reading of the minutes of the Special Meeting of Council held January 9, 2017. Mr. Tadych MOVE to dispense with the reading and accept the minutes of the Special Meeting of Council held January 9, 2017 as prepared and distributed. Motion carried 6-0. Mr. Clark called for a reading of the minutes of the Cahoon Memorial Park Trustees meeting held January 9, 2017. Mr. Tadych MOVE to dispense with the reading and accept the minutes of the meeting of the Cahoon Memorial Park Trustees held January 9, 2017, as prepared and distributed. Motion carried 7-0.

Motion by Henderson to acknowledge receipt of the 2016 Year End Financial Report of the City of Bay Village as prepared by Renee Mahoney, Director of Finance.

Motion carried 6-0.

Mr. Henderson introduced and read Ordinance 17-2 amending Section 1 of Ordinance No. 16-91 regarding rates of compensation for the officers and employees of the General Administration Department and those employees of the City not covered by separate labor contract for the calendar year 2017 and thereafter, and declaring an emergency, and moved for adoption.
Mr. Henderson noted that this ordinance was discussed in the Committee session of Council held this evening. Two of the line items, No. 11 and one of the items within No. 23, are typographical corrections to confirm that the mathematical calculation equals a 2.25% increase to the previous wages.

There being no further discussion, Mr. Clark called for a vote on the motion for adoption of Ordinance No. 17-2.

Roll Call on Suspension of the Charter Rules:
Yeas- Clark, Henderson, Lieske, Mace, Tadych, Vincent
Nays -None

Roll Call on Suspension of the Council Rules:
Yeas - Clark, Henderson, Lieske, Mace, Tadych, Vincent
Nays – None.

Roll Call on Use of the Emergency Clause:
Yeas- Clark, Henderson, Lieske, Mace, Tadych, Vincent
Nays -None

Roll Call on Adoption:
Yeas– Clark, Henderson, Lieske, Mace, Tadych, Vincent
Nays–None.

Mr. Clark announced adoption of Ordinance No. 17-2, an emergency measure, by a vote of 6-0.

Mr. Henderson introduced and read Ordinance 17-3 fixing the salary of the Mayor of the City of Bay Village, repealing Ordinance 13-43, and declaring an emergency, and moved for adoption.

Mr. Henderson advised that this ordinance was discussed in the Committee session of Council held this evening. There is a change to remove a sentence from Section 2 in Ordinance 13-43 stating that “However should the Mayor elect not to participate in any fringe benefit, there shall be no cash payment made in lieu of said benefit.” Mr. Henderson stated that it is his understanding that the purpose of excluding this sentence is to allow the Mayor to participate in the Health Care Opt Out Program which would make him similar to every other employee.

There being no further discussion, Mr. Clark called for a vote on the motion for adoption of Ordinance No. 17-3.

Roll Call on Suspension of the Charter Rules:
Yeas- Henderson, Lieske, Mace, Tadych, Vincent, Clark
Nays –None.

Roll Call on Suspension of the Council Rules:
Yeas - Henderson, Lieske, Mace, Tadych, Vincent, Clark
Nays – None.

Roll Call on Use of the Emergency Clause:
Yeas- Henderson, Lieske, Mace, Tadych, Vincent, Clark
Nays –None.
Mr. Clark announced adoption of Ordinance No. 17-3, an emergency measure, by a vote of 6-0.

**Mr. Henderson** introduced and read **Ordinance No. 17-4** authorizing the Mayor to enter into a Professional Services Agreement with Bay Village School District and McKeon Education Group, incorporated to provide prevention and intervention services, and declaring an emergency, and moved for adoption.

Mr. Clark noted that this agreement was discussed in the Committee session of Council held this evening and everyone is in favor of the partnership with the Bay Schools and the McKeon Education Services. A representative of McKeon will be present at a City Council meeting sometime in the first quarter of the year to provide Council a report of their services in 2016.

Mr. Mace asked if it is possible to place this ordinance on first reading this evening and extend adoption to the first meeting in February. Mr. Vincent stated that he would be in favor of passing it this evening. Mr. Henderson stated that he supports passage this evening. Mr. Clark stated that if it were something that involved a new expenditure or someone we have not worked with before, perhaps extending it to another reading would be worthy of consideration. Mr. Clark would like to move for adoption this evening to be in sync with the Bay Schools. Mrs. Lieske asked if the Bay Schools have already adopted their share of this contract. Mr. Koomar stated that as soon as it is passed by Council he will sign the agreement with the schools so the contract can be executed.

There being no further discussion, Mr. Clark called for a vote on the motion for adoption of Ordinance No. 17-4.

Roll Call on Suspension of the Charter Rules:
Yeas- Lieske, Mace, Tadych, Vincent, Clark, Henderson
Nays –None.

Roll Call on Suspension of the Council Rules:
Yeas - Lieske, Mace, Tadych, Vincent, Clark, Henderson
Nays – None.

Roll Call on Use of the Emergency Clause:
Yeas- Lieske, Mace, Tadych, Vincent, Clark, Henderson
Nays –None.

Roll Call on Adoption:
Yeas–Lieske, Mace, Tadych, Vincent, Clark, Henderson
Nays–None.

Mr. Clark announced adoption of Ordinance No. 17-4, an emergency measure, by a vote of 6-0.
Mr. Henderson introduced and read Ordinance No. 17-5, amending by reading to change the Fund from which payment shall be made to the Infrastructure Improvement Fund (Fund 494) authorizing the Mayor to enter into an agreement with Nerone & Sons, Inc. for the White Creek Improvement Project, and declaring an emergency, and moved for adoption.

Mr. Clark stated that the consensus of Council is to move this ordinance forward in support of the resident who has been seeking a solution to this issue for a number of months.

There being no further discussion, Mr. Clark called for a vote on the motion for adoption of Ordinance No. 17-5.

Roll Call on Suspension of the Charter Rules:
Yeas- Tadych, Vincent, Clark, Henderson, Lieske, Mace
Nays –None.

Roll Call on Suspension of the Council Rules:
Yeas – Tadych, Vincent, Clark, Henderson, Lieske, Mace
Nays – None.

Roll Call on Use of the Emergency Clause:
Yeas- Tadych, Vincent, Clark, Henderson, Lieske, Mace
Nays –None.

Roll Call on Adoption:
Yeas–Tadych, Vincent, Clark, Henderson, Lieske, Mace
Nays–None.

Mr. Clark announced adoption of Ordinance No. 17-5, an emergency measure, by a vote of 6-0.

Mr. Vincent introduced and read Ordinance 17-6 authorizing participation in the Heritage Home Loan Program with the Cleveland Restoration Society, and declaring an emergency, and moved for adoption.

There being no further discussion, Mr. Clark called for a vote on the motion for adoption of Ordinance No. 17-6.

Roll Call on Suspension of the Charter Rules:
Yeas- Vincent, Clark, Henderson, Lieske, Mace, Tadych
Nays –None.

Roll Call on Suspension of the Council Rules:
Yeas –Vincent, Clark, Henderson, Lieske, Mace, Tadych
Nays – None.

Roll Call on Use of the Emergency Clause:
Yeas- Vincent, Clark, Henderson, Lieske, Mace, Tadych
Nays –None.

Roll Call on Adoption:
Yeas–Vincent, Clark, Henderson, Lieske, Mace, Tadych
Nays–None.
Special Meeting of Council
January 23, 2017

Mr. Clark announced adoption of Ordinance No. 17-6, an emergency measure, by a vote of 6-0.

**Motion** by Vincent to not request a public hearing on the advisability of issuing a permit by the Department of Liquor Control regarding the transfer of ownership of Martins Corner, LLC, dba Martin’s Deli, 328 Bassett Road, Bay Village, Ohio.

**Motion carried 6-0.**

**Motion** by Lieske to approve the temporary signs requested by St. Raphael’s Catholic Church.

- One 4’x 8’ banner “Got Questions About Life?” on the front lawn of the church between the sidewalk and the church building from approval date thru March 11, 2017.
- One sign, 36” x 72”, advertising the St. Raphael School Mardi Gras, to be supported by temporary metal stakes along Dover Center Road, in front of the church, not on the tree lawn area, but on the church lawn area, from approval date through February 25, 2017.

**Motion carried 6-0.**

Mr. Tadych introduced and read Ordinance 17-7 authorizing the Mayor to enter into an agreement with CT Consultants, Inc. as the Engineering Consultant for the City of Bay Village for the year 2017, and declaring an emergency.

Mr. Clark announced that Ordinance No. 17-7 is placed on first reading.

Mr. Tadych introduced and read Resolution 17-8 authorizing the purchase of two law enforcement vehicles under the Cooperative Purchasing Program with the State of Ohio, and declaring an emergency, and moved for adoption. Mr. Tadych noted that this purchase was approved by the Finance Committee when working on the budget for 2017.

There being no further discussion, Mr. Clark called for a vote on the motion for adoption of Resolution No. 17-8.

- **Roll Call on Suspension of the Charter Rules:**
  - Yeas- Clark, Henderson, Lieske, Mace, Tadych, Vincent
  - Nays –None.
- **Roll Call on Suspension of the Council Rules:**
  - Yeas – Clark, Henderson, Lieske, Mace, Tadych, Vincent
  - Nays – None.
- **Roll Call on Use of the Emergency Clause:**
  - Yeas- Clark, Henderson, Lieske, Mace, Tadych, Vincent
  - Nays –None.
- **Roll Call on Adoption:**
  - Yeas–Clark, Henderson, Lieske, Mace, Tadych, Vincent
  - Nays–None.

Mr. Clark announced adoption of Resolution No. 17-8, an emergency measure, by a vote of 6-0.
In compliance with Section 121.22 of the Ohio Revised Code, Mr. Vincent MOVED to convene to Executive Session to discuss litigation, contracts regarding a consulting agreement and the office of President of Council.

Mr. Clark called for comments and questions regarding this motion from members of Council. There were none.

Roll Call Vote: Yeas- Henderson, Lieske, Mace, Tadych, Vincent, Clark. Nays – None. Motion passed 6-0.

Also present in Executive Session was Law Director Gary Ebert, Finance Director Mahoney, and Mayor Koomar.

Council reconvened in an open meeting at 9:26 p.m. Present were: Clark, Henderson, Lieske, Mace, Tadych, Vincent, Mayor Koomar, Law Director Ebert, Operations Manager Landers, and members of the audience.

The motion to appoint President of Council pursuant to Bay Village City Charter Section 2.4 “Vacancies” was removed from this evening’s agenda. Mr. Henderson stated that members of Council have requested that a Special Meeting of Council be held on Monday, January 30, 2017 with the agenda items of an Executive Session and a Motion to appoint a President of Council pursuant to Bay Village City Charter Section 2.4 “Vacancies.”

There being no further business to discuss, the meeting adjourned at 9:28 p.m.

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Dwight Clark, Vice President of Council  Joan Kemper, Clerk of Council
City of Bay Village

Council Minutes, Committee Session January 23, 2017
Dwight Clark, Vice President of Council, presiding Conference Room 7:30 p.m.

Also Present: Law Director Ebert, Finance Director Mahoney, Police Chief Spaetzel, Recreation Director Enovitch, Community Services Director Selig, Operations Manager Landers.

AUDIENCE

Lydia DeGeorge, Suzanne Graham, Jerrie Barnett, Tara and Denny Wendell, Jeff Gallatin, Claire Banasiak.

ANNOUNCEMENTS

Mayor Koomar advised that at the Council of Governments (COG) January meeting he was elected as the alternate to COG when Rocky River Mayor Bobst could not be in attendance.

Mayor Koomar announced that there will be a Mental Health Awareness Night this Wednesday, January 25, 2017 at Bay High School at 7 p.m. Representatives addressing will be the McKeon Educational Group, pediatricians, and school psychologists. Mayor Koomar noted that increasingly kids today feel that they are under a lot of stress, more so than years past. This is another forum of addressing those issues and providing guidance to parents.

Mayor Koomar stated that he attended the Mayors’ Breakfast at the Cleveland Restoration Society and had a discussion with them in regard to the Heritage Home Loan Program. The Mayor’s newsletter will substitute for the Heritage Home Loan Program spring flyer. Statistics show that increased awareness drives usage of the program. The Mayor also informed the new marketing person at the Cleveland Restoration Society that we are in the process of refreshing our web site and asked if they could provide some data. Most people don’t realize that you can consult the Cleveland Restoration Society for guidance and seek a private loan. They also have another option where the Cleveland Restoration Society will work with the homeowner through the entire improvement process. The funds can be in escrow, they will review the quotations and contract, and provide a group of contractors they have worked with in the past. They will stay with the homeowner every step of the way if that is not something that they have done before. The ability of showing the two different options is important and could be included on our website.

Key Bank is the only lender in the City that does the Heritage Home Loan Program. The west side representative, Margaret Lann, is going to attend a meeting hosted at Bay Village City Hall, and the branch manager and the two assistant managers of Key Bank will participate in a round table discussion of the loan process and update officials on changes in the program. Expansion of their program includes projects such as driveways and additions, as long as they are in keeping with the style of the home.
Also discussed was the possibility of finding Bay Village testimonials of those who have used technical guidance and have gone forward with their projects, even though they may have not have applied for the loan.

Mr. Clark stated that First Federal Bank of Lakewood used to be a lender in this program. Mr. Koomar stated that they are not right now; they stepped out of the program a year ago. Third Federal Bank was recently added. They are continuing to add lenders but right now Key Bank is the only lender in our area.

Margaret Lann has been asked if they can go back to all of the technical assistance given in 2016 and tell us whether the projects went forward or not. This is an important metric that Mayor Koomar asked if they could measure. There will be follow up to see what their progress is on connecting with the homeowners. That would be the vehicle for obtaining those testimonials.

Mr. Clark stated that the ordinance to participate in the Heritage Home Loan Program is included on the agenda for the Special Meeting of Council to be held this evening. The participation fee has already been included in the 2017 budget, but Council would like to see if we could measure metrics on the program and perhaps have some successful testimonials for the second year we are back in the program.

Mr. Vincent stated that he is pleased to hear there is a new marketing person at the Cleveland Restoration Society. The technical advice on how you can fix up your home is valuable and everyone is interested in how the many homes that are over fifty years old in the City can be improved. Mr. Vincent noted that he took advantage of the opportunity for this assistance at his home and was informed of the many things that could be done.

Mr. Koomar stated that when people are banking at Key Bank they can see advertised information about the County Help Loan Program. There can also be a sign about the Heritage Home Loan Program, but homeowners need to be versed in what it is and what the differences are. Hence, the meeting on January 31, 2017 to have that discussion.

Mr. Vincent noted the importance of having another set of eyes look at the contracts and vet the contractors. Mr. Vincent noted that he gets many calls from homeowners upset about a contractor who did not perform correctly. Having assistance with contractors’ performance is very valuable for homeowners.

Mr. Clark stated that the agenda for the Special Meeting of Council this evening includes approval for the contract for the McKeon Education Group, at a small increase for 2017. We will be looking at adopting that ordinance this evening. Mayor Koomar has asked if McKeon Education Group representatives can address Council sometime in the next thirty to forty-five days to talk about the summary of the program in light of the mental health issues and opiate addiction so prevalent in many communities.

Mrs. Lieske asked why the emergency clause is included in the ordinance to extend the program beginning this summer. Law Director Ebert stated that the Bay Schools are passing the contract now and we are showing that we are in accord with continuation of the program. Other than the
small increase in the contract amount, it is a necessary program in conjunction with the Board of Education.

Mr. Vincent asked when payments are made. Finance Director Mahoney stated that payments are made monthly.

Mr. Clark stated that we have done this in the past to the point that we are in lockstep with the schools in supporting this program, which touches many different lives.

Mrs. Lieske noted that she is not opposed to the program. It started when Mrs. Lieske served on the School Board. It is just that we hear from people in the community about the number of things being declared an emergency. We can look at the timing of things and how we may be able to time things out in a timely fashion so we don’t have to have everything passed with an emergency clause.

Mayor Koomar stated that after attending the meetings with the McKeon Group he knows they have done a very good job of taking their base contract and addressing the needs of the community and the schools. If you go back and look at what they are asked to address within the framework of the contract, they continue to add new programs such as the new program at the high school that has been very successful. The increase is 2.8% this year and the program is always something that we have done as part of our budget. Mayor Koomar noted that he wholeheartedly supports the program.

Mrs. Lieske stated that she totally supports the contract, but simply asked about the need for the emergency clause.

Mr. Mace asked if this is something the school system is required to provide to the students. Mr. Clark stated it is not required with Law Director Ebert noting that it is a service offered by the schools. They will provide metrics on all the things they are doing with those that are underprivileged or in need. There is a lot more going on right now in terms of drug counselling and mental health issues. The program has been around for twenty years. We are reminded that every time we lose another Bay High graduate as we did recently that McKeon fills a very vital role.

Mr. Henderson suggested passing the contract this evening with the ordinance and the emergency clause, but he does acknowledge Mrs. Lieske’s concern that a general rule of the Council and the administration ought to be to have as few ordinances passed with the emergency clause as reasonably necessary because of the optic it creates with the public.

Mr. Tadych stated that he believes the consideration for the contract should appear on the agenda and the following week, if it is something easy like this, it should be passed. Mr. Tadych does not think it should be on the committee meeting agenda and the special meeting agenda at the same time.

Mr. Clark stated that the ordinance approving the contract with McKeon Education Services will be placed for adoption this evening. If this were a situation for a new spend on something we
hadn’t gone through before it would be a whole different set of circumstances of trying to push something through. Mrs. Lieske’s point is well-taken, we want to minimize that but at the same time we do want to support the schools in what is considered to be one of the best partnerships between public institutions in the City.

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Vincent

Liquor Permit Notification – Transfer of Ownership
Martins Corner, LLC, dba Martins Deli, 328 Bassett Road

Mr. Vincent will introduce a motion this evening to not request a public hearing for the transfer of ownership to Martins Corner, LLC, dba Martins Deli, 328 Bassett Road. Police Chief Spaetzel has notified, by memorandum dated February 11, 2017, that in regard to the Ohio Division of Liquor Control Permit No. 55925870005 in the name of Martin’s Corner LLC, the Bay Village Police Department has conducted a records review and found no reason to request a hearing.

FINANCE & CLAIMS COMMITTEE – Clark

Administrative Compensation Ordinance

Mr. Henderson will introduce an ordinance to amend the recently adopted Administrative Compensation Ordinance to correct two line items to the already approved 2.25% wage increase.

Amendment to fringe benefit portion of Mayor’s compensation

Law Director Ebert stated that the ordinance to be introduced this evening will amend the Mayor’s compensation ordinance to eliminate one sentence in Section 2 regarding the participation in fringe benefits. Finance Director Mahoney stated that when Ordinance No. 13-43 was adopted the opt-out provision was not offered. An opt-out is now offered and the Mayor would have the option of receiving $250 per month instead of being on the City’s health insurance. Mr. Henderson confirmed with Mrs. Mahoney that this is pertaining just to the City’s health insurance. Mr. Clark noted that this is putting the Mayor in a consistent category with all the other employees of the City.

McKeon Education Group contract for Bay Family Services provisions for Academic Year 2017-2018.

Mr. Clark commented that McKeon Education Group contract was discussed earlier in this meeting, and confirmed with Mayor Koomar that a representative of McKeon Education Group will address the City Council sometime in the near future.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Lieske

Request for temporary signs – St. Raphael’s Catholic Church, 525 Dover Center Road
One 4’x 8’ banner “Got Questions About Life?” on the front lawn of the church between the sidewalk and the church building from approval date thru March 11, 2017.

One sign 36” x 72”, advertising the St. Raphael School Mardi Gras, to be supported by temporary metal stakes along Dover Center Road, in front of the church, not on the tree lawn area, but on the church lawn area, from approval date through February 25, 2017.

Mrs. Lieske stated that she would have appreciated, since there is one sign and one banner, in the front of the church, one says the front lawn and the other says in the front of the church, some type of visual. Are there going to be two in the front of the church, does that mean actually on the church and the other one is on the lawn?

Mr. Tadych stated that he thinks the 4’x 8’ banner is much like the banner approved previously for a program that they have. They put the banner up on two poles. Mr. Tadych stated that he is unfamiliar with the other sign.

Mrs. Lieske stated that with two in the front, she was thinking where they would be because the one is actually on the church. Law Director Ebert stated that none are on the church itself. The sign will be supported by temporary metal stakes along Dover Center Road, in front of the church, not on the tree lawn area. Both signs are in front of the church, with Mr. Tadych noting that one will be further south than the other.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Henderson

White Creek Improvements

Law Director Ebert stated that a resident has reported having a major sink hole, 20 by 30 feet in the front lawn of his property. Much engineering work in regard to this has been done by the City. The sink hole amounts to an old, galvanized culvert pipe installed at an unknown time, which has totally collapsed. The storm sewer runs through there and floods the whole area, caving in the soil and the headwall on Wolf Road.

Mayor Koomar noted that the pipe comes in from Westlake. The Service Department has looked at proposals for the galvanized pipe. Consulting Engineer Bob Greytak and former Service Director Sears have reviewed this. The work is outside the scope of what the Service Department team can do in-house. The recommendation is replacement with a cement pipe because of the flow of water and concern about the pipe moving, which may have been part of the reason why the corrugated pipe broke down. They would also put in a cement headwall upstream at the beginning to get water into the pipe, which represents a better engineering fit. Downstream from there, under Wolf Road, there is about 100 feet of existing pipe that won’t be replaced. The three foot new pipe will go in and they will also go in and clean out the existing pipe under the roadway and get that clear of debris. It has backed up quite a bit and that could be part of the problem why the section being replaced was compromised. Downstream from there,
father north, there are issues with the stream-fed bed. That will be opened up to make sure there is no backing up of the water flow during a storm so the replacement lasts longer.

Both Bob Greytak of CT Consultants and former Service Director Sears thought the winning bid to be reasonable.

Mr. Tadych related that the resident came to him in early October and Mr. Tadych went to the Law Director about the matter. The resident had been putting up with the problem for nine to eleven months. Mr. Tadych expressed that he is glad to see this going forward; the resident really needs some help. He is worried about the mailman falling into the large hole.

Mr. Clark asked the feelings of Council on passing this ordinance this evening to enter into the contract with Nerone and Sons to proceed with the work. Mr. Henderson asked how the total amount of $43,000 was computed, based on the contractor’s price of $38,300. Mr. Ebert stated that an additional $5,000 was added for contingency work if problems occur during the project.

Mr. Tadych stated that the worry isn’t so much repairing what is there as how it is going to affect the northern area and also what is going to happen with the flow coming from the south. That slows down because of the breakdown, and what happens in the future further north could be a real problem for the residents that are nowhere near this area. Mr. Ebert stated that the City Service crew has been out there several times.

Mr. Henderson asked if the administration has looked into confirming that there is no reason that the person who owns the property should be responsible for some of these dollars, possibly through homeowners insurance. Mr. Ebert stated that this is actually a City storm sewer coming through the property. A recorded easement will be filed to make sure there is no problem in the future for repair.

Mr. Tadych stated that part of the search process was trying to figure out when the pipes were put in and who put them in, whether they were put in at the time they built the house, about fifty years ago, or whether they were put in before that. Nobody really knows who did it and who was responsible for it. It does continue under the bridge which would indicate that the City itself was involved in the initial planning. The sink hole has been there for about 18 months.

Mr. Clark stated that about four weeks ago Council was here talking about the Longbeach and Huntington Pump Stations. Council visited those stations. We are acting on a very quick emergency basis on some of these sewer related items where we know we have had issues for a while. Resident Suzanne Graham made a comment at a Council meeting recently about getting a better handle on infrastructure needs around the City and really putting a plan out there for things that we know about. It seems like we are playing catch-up here, so we do have to do a better job going forward of identifying those issues and handling them so we are not acting in such a quick fashion.

Mr. Tadych noted that the flow from the creek coming from the south has already flooded this resident’s basement a couple of times. He wants to do something to make it right but he doesn’t want to touch his basement until the City fixes the sewer problem.
Mrs. Lieske stated if there is a risk of someone being injured with that sink hole that would be a reason to have the ordinance approving the contract for repairs passed this evening. Mrs. Lieske was informed that a fence has been placed around the sink hole.

Mr. Vincent asked if the resident had reported this matter prior to reaching out to Mr. Tadych. Mr. Tadych stated that he had been working with the City for several months. The City kept researching and trying to figure out whose responsibility it was. Mr. Tadych stated that he communicated the urgency of the situation due to the hole in the front yard with Mr. Ebert. Mr. Ebert could not find out whose responsibility it was after research and decided to move forward.

Mr. Ebert reiterated that it is not the homeowner’s responsibility. The question is when the storm sewer was put in. It was for storm water, not the resident’s storm water, but coming from Westlake through the storm sewer which other people join in from the City of Bay Village to get to the creek.

Mr. Clark stated that the ordinance authorizing a contract with Nerone and Sons for the needed repairs will be placed for adoption this evening. Mrs. Mahoney noted the need for amending the reading by ordinance to provide payment from the Infrastructure Improvement Fund (Fund 494).

ANNOUNCEMENTS (continued)

AT&T Installations

Mayor Koomar stated that a few years back Council and the administration wanted to bring in some additional cable companies to try to create competition. WOW and AT&T came in at that time. AT&T had fiber optics to ends of streets in certain areas in boxes, but from that point on they were using copper wires. For what they were able to offer at that time, it was the best they could do. What they are doing now is extending the fiber optics from those points in the City to the residents’ homes. They started in a couple sections in Ward 1 in Councilman Tadych’s area. Mayor Koomar displayed a photograph of a pedestal about 32 inches tall. They were putting them in at multiple homes in a row, sometimes 6, 8, or 10 feet in from the sidewalk, in front yards. He noted a photograph of installation of these poles in a section where there are underground utilities. In some cases they were grouped with the existing, above ground utilities that people have landscaped so it wasn’t problematic. But, others just popped up in odd spots. Mayor Koomar stated that he looked at a couple installations last weekend and talked with Councilman Tadych a few times. They had multiple conversations with AT&T who is actually looking for a fix of an in-ground box where they could make that connection. Some of the poles will be replaced with in-ground units, which the residents are happy with. They have done a good job of communicating with the residents. As soon as they get the in-ground unit in, Mayor Koomar and his assistant will have a meeting with AT&T. They will also will be notifying the City when work is done in an area and the contractors will be hanging door tags so the residents understand what kind of work is being done. There may be an opportunity on the City website to put up some of that information ahead of time. When the Mayor is notified they will let Council know and do the best they can to notify residents. It is paused for now, but in the next few weeks there should be an update on the in-ground units.
Monopoles

Mr. Henderson asked for an update on the request for the installation of monopoles. Law Director Ebert stated that he has provided additional information to Councilman Vincent this week. Councilman Vincent will be scheduling an Environment, Safety and Community Services meeting in the near future.

Mr. Vincent stated that in regard to the fiber optic discussion he will be meeting with representatives from WOW to increase bandwidth in certain areas, such as at the Aquatic Facility. Mr. Vincent will notify the Mayor and Law Director when a meeting is scheduled.

RECREATION & PARKS IMPROVEMENT COMMITTEE-Mace

Mr. Mace had no report this evening.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Tadych

CT Consultants Annual Contract- Year 2017

Mr. Tadych stated that he has the ordinance to introduce this evening at the Special Meeting of Council for the annual contract for CT Consultants. The contract for 2016 was in the amount of $2,000 per month, or $24,000 annually. The amount of the contract for 2015 was also $2,000 per month.

Mr. Clark noted that the Finance Committee reduced the amount of compensation for CT Consultants as part of the 2017 budget. Mrs. Mahoney stated that she has informed Mayor Koomar that an additional appropriation can be done at a later date, or under spend in another category. The amount of $15,000 has been budgeted for the contract.

Mr. Tadych stated that it is interesting to note that the hourly rate in the contract for this gentleman is $90.00 per hour.

Mayor Koomar stated that he had multiple conversations with internal personnel and he and Law Director Ebert have met with CT Consultants a few times, with an additional meeting set for next week. There are multiple projects that CT Consultants is involved with for the City. There will be another meeting next week on the Sunset Project. Mr. Greytak has been doing Environmental Protection Agency (EPA) work on the Russell/Bruce/Douglas project. Mayor Koomar will have further discussions with Mr. Greytak and get back to Council. Given where we are and how much we have spent with them on these projects, it makes sense to continue with Sunset for sure and understand relative to the Russell/Bruce/Douglas and the EPA discussions where we are on that project.

Mr. Clark noted that the ordinance is going on first reading this evening. Between first reading and final approval it would be helpful to get a list of projects that CT Consultants is working on.
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right now and a status of how much we have paid for them and budgeted for them as well, for a common base to start with.

Mrs. Lieske stated that she was thinking along the same lines and was going to ask in terms of how they document their time. Mrs. Lieske asked if they still come on site, and Mr. Ebert stated that they do not. Mayor Koomar stated that what he was hearing from the team was that Mr. Greytak was used for consulting when he came to the city hall, but it wasn’t always for the entire four hours. Law Director Ebert made the decision in September to let Mr. Greytak know that all of the on-site work would be discontinued and, if for some reason, we need some time at $90 per hour we can pick and choose our projects.

Mr. Clark stated that he thinks the work of CT Consultants is good. Accounting for it, however, is important.

Mr. Vincent asked if the City is still using Bramhall Engineering and Surveying for grading services. Law Director Ebert stated that Mayor Koomar and he are meeting with Bramhall representatives on February 1. They work per project and Mr. Ebert and Mayor Koomar will see if they can use both Bramhall Engineering and CT Consultants.

Mayor Koomar noted that there was a fire at the Reese Park restrooms. Last week CT Consultants was contacted to do the plans for the Reese Park restrooms but that was halted. City Service Department employee Curtis Krakowski was involved, and while he is not a registered engineer, the structure is there for the plans that need to be done. Mr. Krakowski met with some contacts from the Service Department and Recreation Director Enovitch and inspected the site. If stamped engineering plans are not needed for the benefit of SAFEbuilt, Inc. and if this is a rehab of a fire situation, the question is if this is something that can be done in-house. Mayor Koomar is waiting for more information.

Mr. Tadych stated that he thought it interesting that the officers’ of CT Consultants hourly rate is $145.00 per hour per person.

Purchase of Two (2) Police Vehicles

Mr. Tadych will introduce a resolution this evening to purchase two police vehicles at approximately $60,116 for both. The purchase was approved by the Finance Committee. The Police Department anticipates having them on the road by June of 2017.

The purchase of these vehicles is through the Ohio Purchase Program, consistent with how we have been purchasing most vehicles.

Mr. Clark stated that the amount of $90,000 was approved for the vehicles in the Capital Budget for 2017. The amount over and above the $60,116 is set aside for the necessary equipment to be added to the vehicles, e.g., exterior lights, computers, video equipment, shotgun racks, etc. Mr. Clark stated that this purchase represents the last of the Crown Victorias coming out of the fleet, and in the future more equipment will be able to be transferred to new vehicles.
Crown Victoria equipment is not transferrable to the new cars. In the future, there will be savings when the equipment is standard for both the old and new vehicles.

AUDIENCE

Lydia DeGeorge asked how often the Bay Schools or the City research other groups that provide service similar to the service provide by the McKeon Education Services.

Police Chief Spaetzel stated that they do not really research other services because McKeon Education Group has been switched from other vendors in the past. McKeon Education Group is probably the fourth vendor. The City has used Applewood and other organizations. They have had great success with McKeon because they are so flexible and adaptable to what is needed. They go above and beyond of what is asked of them to do. Chief Spaetzel stated that they have not seen a need to go outside because they are uniquely positioned to provide all the services they are looking for. Applewood does not provide all of the same services McKeon Education Group does. Individuals have also been used but that limits the scope on how much can be provided.

Ms. DeGeorge stated that the DARE Program wasn’t exactly currently. Ms. DeGeorge asked if we are confident that they are current with what is going on as things are rapidly progressing. Chief Spaetzel stated that we are confident. McKeon Education Group does all research-based education, and actually does some of their own research. They are a front-runner in many respects when it comes to education, prevention and intervention.

Mayor Koomar noted that as an example the event that is being sponsored Wednesday, January 25, 2017 at the Bay High School is not part of their contract. He cited a number of events such as the Westshore Young Leaders Club and Swings and Things events, where they are present interacting with the children.

Chief Spaetzel noted that the Bay Family Services has an advisory board established and they have not been reluctant to research other groups, but McKeon Education Groups is one of the best they have used. Mayor Koomar noted that the fee for their services was held flat for some time and the increases are usually 2.50 to 3 percent for wages and health care.

Jerrie Barnett, Bayview Drive commented that it is very nice to drive into Bay Village at the various entrances to the City and see that the welcome signs have all been changed. All of the 2014 comments have been removed and Mayor Paul Koomar’s name has been installed.

Mr. Mace asked who has the authority to call in CT Consultants, and if this authority is granted to the supervisors at the City Garage. Mayor Koomar stated that they were contacting Mr. Greytak directly but he has asked to be informed before moving forward in that capacity. We want to vet projects before taking them outside.

MISCELLANEOUS

Animal Control Officer Hiring
Mr. Henderson asked Police Chief Spaetzel for an update on the status of the hiring of an Animal Control Officer (ACO).

Chief Spaetzel said that job notices are out. Human Resource Director Jen Demaline has advised that things are trickling in and she will keep working on it. The opening has also been advertised in the Facebook account, through email blasts, and notices to the County Dog Warden.

Mr. Tadych asked if the City will sponsor some type of training program for the Animal Control Officer. Chief Spaetzel stated that the job application states that experience in municipal animal control is preferred. If an applicant does not have that experience, there are places that provide training.

There being no further discussion, the meeting adjourned at 8:12 p.m.