

## **AGENDA**

Agenda, Bay Village City Council  
Committee Meeting  
Conference Room  
Paul A. Koomar, President of Council, Presiding

Date: October 17, 2016  
Time: 7:30 p.m.

### **ANNOUNCEMENTS**

#### **COMMITTEE OF THE WHOLE**

**ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Vincent**

**FINANCE & CLAIMS COMMITTEE – Clark**

Supplemental Appropriation Ordinance for Pool Repairs

**PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Lieske**

**PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Henderson**

**RECREATION & PARK IMPROVEMENT COMMITTEE-Mace**

**SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Tadych**

**AUDIENCE**

**MISCELLANEOUS**

**CAHOON MEMORIAL PARK TRUSTEES**

# **CITY OF BAY VILLAGE AGENDA REQUEST OCTOBER 12, 2016**

## **OVERVIEW**

### **1. Action Requested**

Increase appropriation to allow for pool repairs in the amount of \$8,000

### **2. Previous Action**

None

### **3. Background/Justification for Current Action**

It was determined there is a leak in the pool with an estimated cost of \$6898 to repair. Would like to increase appropriation to \$8,000 to cover any other repair costs that might be found once repairs start.

### **4. Financial Impact**

Need to increase Fund 520 – Capital Equipment for the additional \$8,000.

### **5. Affected Parties**

NA

### **6. Implementation Plan**

Once passed adjust budget for the increase.

### **7. High-Level Timeline/Schedule**

NA

# City of Bay Village

Council Minutes, Committee Session  
Conference Room  
Paul Koomar, President of Council, Presiding

October 3, 2016  
7:30 p.m.

Present: Clark, Henderson, Koomar, Lieske, Mace, Tadych, Vincent, Mayor Ebert

Also Present: Finance Director Mahoney, Recreation Director Enovitch, Community Services Director Selig, Police Chief Spaetzel, Fire Chief Lyons, Chief Building Official Jeff Grassi of SAFEbuilt, Inc.

## **AUDIENCE**

The following audience members signed in this evening: Lydia DeGeorge, Tara Wendell, Jeff Gallatin, Warren Remein, Dick Majewski, Richard Fink, Claire Banasiak, Jerrie Barnett.

## **ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Vincent**

### Ready-Notify Notification System

Mrs. Lieske asked if it is necessary to have an email address to register for the Ready-Notify notifications, expressing concern for the senior citizens who might not have email addresses.

Community Services Director Selig stated that an email address is not necessary to receive the notifications. Mrs. Selig has signed up many of the seniors using telephone numbers. Mrs. Lieske stated that perhaps this is something that should be reviewed because it was originally put together in 2009.

Fire Chief Lyons advised that the Fire Department has had people on site at their Fire Department sponsored public relations events to actually sit down with folks and sign them up. They walk the people through that process of registering for Ready-Notify so that they don't have to do it on their own. Chief Lyons and Community Services Director Selig have discussed hosting an event at the Dwyer Center to sign up the seniors.

Mrs. Lieske suggested clarifying that if the resident doesn't have an email address to please contact a specific person for assistance.

Chief Lyons noted that people with land lines are already included in the Ready-Notify system. The registration is necessary for cell phones. This was part of the initial agreement with Ready-Notify.

Mr. Tadych asked how many people are actually included in the notification registry. Chief Lyons stated that there are approximately 1500 emails set up, 1600 mobile phones for text

messages, and 600 land line phone calls. Chief Lyons will check with the Cuyahoga County administrator of the system to find out why there are so few phone lines registered. Some of the phone calls and cell phone messages are for the same person. Mr. Tadych noted that this matter will have to be pursued further.

Mr. Koomar stated that recently a Ready-Notify was sent out regarding the Columbia Road railroad track closure. Mr. Koomar received a telephone call and a text message. Mrs. Koomar is registered and in the past she would get a voice mail. This time there was not a voice mail. Chief Lyons stated that he will check; a voice mail message should have been left.

### **FINANCE & CLAIMS COMMITTEE – Clark**

#### Contract for 2016 Auditing Services – Julian and Grube

**Mr. Clark** reported that the contract for auditing services is being extended to the City of Bay Village existing auditing firm, Julian and Grube, for who have been under contract since 2012. This is a firm that is out of Columbus, Ohio, and does satisfactory work. They meet with Council at the end of each audit period to recap their report.

Mr. Tadych noted that there is a limit to the number of years that an independent auditing firm can be used for the annual audit. Finance Director Mahoney stated that this is an Auditor of State decision, either the State Auditor comes to audit or they bid out the service for the cities. The Auditor of State is allowing the City for the next two years to stay with Julian and Grube. That will be the tenth year we will be with an independent firm. At that time the Auditor of State will come in for the audit. After that they decide if they will bid out again. They do the bidding process, with very little input from the City.

#### Deposit of Public Funds

Mr. Clark stated that the City will renew the depository contracts for public funds which provides for the deposit of City dollars. Three primary depositories, Fifth Third, Huntington National Bank and Key Corporation are the depositories designated in the ordinance to be considered for adoption this evening.

Finance Director Mahoney stated that every five years Council must approve monies that are not invested to be held with whatever banks the City chooses. The existing agreements expire October 31, 2016.

Mr. Clark noted that he will recuse himself on the vote tonight because he is an employee of one of the banks.

### **PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Lieske**

**Mrs. Lieske** stated that the Planning, Zoning, Public Buildings and Grounds Committee met at 6:30 p.m. this evening. The proposal to expand the charge of the Architectural Board of Review to include residential properties was discussed for consideration. Preliminary information has been

obtained from other communities. The communities that do have residential plan review by their Architectural Board of Review will be asked for documentation. The committee will then look at minutes of meetings where this has been discussed previously. The committee will then call a meeting of the Planning, Zoning, Public Grounds and Buildings Committee jointly with the Board of Zoning Appeals, Architectural Board of Review, and the Planning Commission.

Mr. Koomar suggested that following the meeting he would like to bring the matter back to a Committee of the Whole session and place the matter under Matters Pending before Council Committee, with a Planning and Zoning Committee meeting to follow up.

A similar discussion was held regarding Codified Ordinance 1155.04, Exception on Older Lots, and looking at a mathematical formula on some of the smaller, older lots for guidelines on new construction on those lots.

The committee also looked at Chapter 1158 with a couple of things to be clarified by the Law Department.

**PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-  
Henderson**

Ohio Department of Transportation – Bridge Inspections

**Mr. Henderson** stated that an ordinance will be presented this evening for first reading and adoption permitting the State of Ohio Department of Transportation to perform bridge inspections. Mr. Henderson has spoken with Service/Safety Director Thomas about this matter and the City needs to have the services of the state in the inspection of bridges. It was agreed by all that the ordinance should be considered for adoption this evening.

**RECREATION & PARK IMPROVEMENT COMMITTEE-Mace**

**Mr. Mace** had no report this evening.

**SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Tadych**

Award of Contract for Network Switches to Bailey Communications

**Mr. Tadych** stated that the network switches for Bailey Communications were discussed and reviewed by the Council Finance Committee and the Services, Utilities and Equipment Committee this past June. The committee members talked with Kris Oswald of Bailey Communications about the existing telephone system. The system is outdated and without support. A new telephone system is proposed using the power of the Ethernet, and would be powered by the Internet. The system would help speed up calls and allow good back-ups. The new system should be supported for about ten years. The new system has switches that are being presented by Cisco and also Hewlett Packard. It was recommended that we look at the Cisco switches because they are speedier and more efficient, providing better functioning equipment. Additionally, Bailey Communications keeps an inventory of the spare parts for Cisco, and it is recommended to proceed with Cisco. Mr.

Committee Meeting of Council  
October 3, 2016

Tadych stated that he believes this is the correct way to move ahead, and it is also acceptable to the Finance Committee. Mr. Jeff Hartman, independent telephone consultant contracted by the City of Bay Village, will speak to Council on October 10, 2016.

Finance Director Mahoney stated that the switches are for more than just the telephones. They are due for replacement as part of the functioning of the computer system.

### Medical Marijuana

Mr. Tadych stated that he did a little more research on the topic. His previous report represented 18 cities and he now has 25 cities that have reported their actions regarding Medical Marijuana. Of the 25 communities, 22 have issued a moratorium, and 2 have adopted legislation of control. The representative cities are scattered throughout all of Ohio; there are none in Michigan or any other state. This calculates to a factor of 88% of the cities have a moratorium, versus 75% two weeks ago.

Law Director Ebert stated that the Ohio Municipal League does not believe that the moratoriums are going to prevent someone from filing an application after the state legislature completes the rules and regulations. Mr. Ebert has spoken with Mr. Jeff Capretto of the Westshore Enforcement Bureau and Mr. Capretto will speak to Council on Monday, October 10, 2016 at the Environment, Safety and Community Services Committee meeting. Additionally, Mr. Ebert is in the process of reviewing sample legislation he received at a conference he recently attended of municipal attorneys. They are also saying that a moratorium is too generic and they would like to see something more specific. An ordinance can always be amended, but the issue with a blanket moratorium is two-fold. One, we have always had a moratorium for a six-month period. That does not go into perpetuity. Even the moratorium ends on a weekend and if the state legislature passes something on a Friday evening the very next Saturday morning an applicant would be grandfathered in with the moratorium having no effect whatsoever, assuming it is expired. Or, a blanket moratorium, the attorneys have said, is subject to a constitutional challenge as far as being too blanket, i.e., the breed specific ban on pit bull dogs. This was set aside by the courts. It is the same issue, you cannot ban it totally, you have to be more specific as to the regulations, i.e., prescribed by a physician. There is a group of attorneys of the opinion that the moratoriums will not stand the weight of challenge.

Mr. Capretto will be asked to stay for the 7:30 p.m. meeting of Council on October 10 after he addresses the Environment, Safety and Community Services Committee at 6:30 p.m.

Mr. Ebert suggested continuing on reading the ordinances Nos. 16-65 and 16-66 establishing controls regarding the Medical Marijuana.

Mrs. Lieske stated that she would favor waiting until after October 10, 2016 before proceeding with second reading. Mr. Ebert suggested leaving the ordinances on first reading.

Mr. Koomar noted that Chapter 1158 has been on second reading for quite some time. He would like to go from a process of having it where it is, based on the comments of the Ohio Municipal League.

Mr. Vincent stated that one consideration in regard to moving the ordinances from first to second reading is that if the ordinance is going to be tweaked based on Mr. Ebert's further review of legislation he received at the conference it may make more sense to hold the second reading until October 10, 2016. Mr. Henderson expressed agreement, and asked Mr. Ebert for further comments about the possibility of an applicant being grandfathered in.

Mr. Ebert stated that if legislation is passed, an applicant would be banned. The issue with the moratorium is that unless it is specific, it is just a blanket prohibition without any definitions, people will be able to be grandfathered in based on their constitutional rights.

Special Attention Request – Saddler/Windsor area

**Mr. Mace** stated that a resident in the Saddler/Windsor area has contacted him regarding a traffic issue being created by construction vehicles in two residences there. The issue is that there is a school bus stop there for small children. There are construction vehicles at the site, plus the workers' vehicles and trailers. The resident has witnessed close encounters between children and vehicles. Special attention by the Police Department is requested.

There being no further comments, the Committee meeting adjourned at 7:58 p.m.

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Paul Koomar, President of Council

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Joan Kemper, Clerk of Council

# City of Bay Village

Council Minutes, Committee Session  
Conference Room  
Paul Koomar, President of Council, Presiding

October 10, 2016  
7:30 p.m.

Present: Clark, Henderson, Koomar, Lieske, Mace, Tadych, Vincent, Mayor Ebert

Also Present: Finance Director Mahoney, Police Chief Spaetzel, Fire Chief Lyons, Community Services Director Selig, Recreation Director Enovitch, SAFEbuilt, Inc., Chief Building Official Jeff Grassi

## **AUDIENCE**

The following audience members signed in this evening: Jerrie Barnett, Clare Banasiak, Lydia DeGeorge, Jeff Gallatin, Warren Remein, Jeff Capretto

## **COMMITTEE OF THE WHOLE**

Jeff Hartman, Telephone Consultant

Finance Director Mahoney advised that Mr. Hartman and she have been working together for almost one year and have presented a recommendation to City Council which was included in their Council packets this weekend.

Mr. Hartman explained that they started approximately one year ago with a needs assessment for the City. Based on that needs assessment, he wrote a request for proposals, submitted that to a number of vendors, entertained offers and weeded out the offers down to the project they felt would be solid competitors. At that point they went through engineering reviews with those vendors to make sure their proposal addressed everything that the City needed. They eliminated a few of the vendors, and ultimately had the product demonstrations from five vendors. From those demonstrations to the user community, they then chose a couple more they dug more deeply into, and eliminated a few.

Ultimately, TTX was the company that rose above everybody else for a couple of reasons. Number one, Mr. Hartman explained, he uses a very proprietary weighted matrix to help the City determine which vendor to choose. The weighted matrix helps the City to see what was ultimately chosen and how it was chosen, and it demonstrates that Mr. Hartman is 100% independent because the weighted matrix is populated and scored by the City and not by Mr. Hartman. Not only did TTX come in with the highest score on the weighted matrix, but they also came in with the lowest price.

Mr. Hartman noted that he has a lot of personal experience with TTX. They do an exceptional job of installation and implementation. They have assigned a project manager who will work

with Mr. Hartman directly to make sure the implementation goes flawlessly. They have a number of satisfied clients here in the Cleveland area, including the Cleveland Indians.

Mr. Hartman stated that he is happy to report that this project came in at a lesser price than the price given four years ago to upgrade a twenty-five year old system that the City has in-house. The project has been successful, and has generated about \$3500 a month in savings for the City.

Mr. Tadych stated that there is a five year maintenance contract included in the quotation from TTX. Mr. Hartman replied affirmatively, and stated that the total price for the project is the grand total cost of ownership including maintenance for five years.

Mr. Clark asked Mr. Hartman to articulate some of the defining differences in the quality of the system that was not seen in the other systems. Mr. Hartman stated that every other manufacturer in the industry progressed from the days of an old architecture multiplexing a mechanical switching device which the City has now. They migrated into an IP based phone system, meaning that this system communicates by Internet Protocol. TTX represents a manufacturer who started about twenty years ago when IP became a new thing and this system was built based on IP fundamental technology from the ground up. The system is the most user friendly of anything in the world and has all the capabilities of everything that could ever be wanted,

The system is for all City buildings but will not affect 911. The emergency 911 system is maintained by the County. Mr. Tadych asked if it will include the smaller buildings in Cahoon Memorial Park. Mrs. Mahoney stated that it will include those buildings. Mr. Hartman added that there will be some solutions for the smaller buildings, and that is included in the price.

Mrs. Lieske asked if any of the neighboring suburbs have this system. Mr. Hartman is currently working on the same project for the City of Westlake. TTX is also one of the finalists for the City of Westlake. Mrs. Mahoney stated that she did speak to the City of Garfield Heights. They are more than happy with TTX. They said that TTX looks for solutions other than just the telephones, e.g., the alarm system. They are working with Garfield Heights now to eliminate their separate alarm charge and work that through the phone system. Mrs. Mahoney stated that this is another goal of hers as well, to eliminate the cost of \$12,000 per year in alarm charges.

Mr. Vincent expressed confidence with the proposal noting the use of the IP system as favorable. Mr. Hartman stated that the IP system draws less power and is therefore much easier to maintain in a power outage. With this system as large an uninterrupted power supply system (batteries) is not needed. This system is designed around the fact that the City has generators in certain places. They were asked to design the system to withstand thirty minutes of outage which would give more than enough time to switch over to a generator. That allows a smooth transition from the batteries to the generator.

Mr. Koomar asked if there were a power outage as there was in the case of Hurricane Sandy, which of the City buildings' phone systems would be running on generator. Mrs. Mahoney stated that the main system will be in the Police building; there are generators in the City Hall and the Service Garage. Some of the outlying smaller buildings would not have service in the event of a sustained power outage, but that would only affect a couple of phones in those

buildings. It would not have any effect on the city-wide system. The Police, Fire, Service Garage, and City Hall would all remain functioning in a power outage. Mrs. Mahoney stated that the Dwyer Memorial Center will as well, if they attain a generator. Mr. Koomar confirmed with Mr. Hartman that in the event of a sustained power outage the City would be able to send out Ready-Notify notifications and maintain the City web site.

Telephone numbers for all departments and buildings will remain the same. The main server for the computer system is located in the Police Department.

Mr. Clark asked how maintenance is scheduled during the five-year maintenance contract, and how often the company will check with the City on the integrity of the system. Mr. Hartman stated that TTX has agreed to quarterly meetings with the City just to see how things are going, to see if everything is working okay and if there are things that they would prefer would be done differently. If there are any outages or service problems, they will provide a 24-hour network operating center (NOC) for call-ins. With these new systems, unless there is an event like Hurricane Sandy, there will probably not be a truck coming in from the company. The system is diagnosed and maintained through internet access because they are a pure software product. There are no physical, moving parts other than a fan to cool a power supply. The batteries are part of the maintenance program. The system will be 100% maintained from both a hardware and software perspective for five years.

Implementation of the system will occur approximately five weeks after passage of the ordinances on the agenda for City Council this evening. After the four week period of getting the system prepared and bringing it on site, there will be a period of set up and programming on site. A test cut-over will be executed covering all aspects of the system. Once the test cut-over works, a day or so later an actual cut-over will be done. During that time period there will be people who will have two phones on their desk, one with the old system and one with the new system. Both will be fully operational to the outside world because the carrier services (AT&T) will be replaced. Currently the City has First Com and AT&T. AT&T will be eliminated which is a big part of the monthly savings that is being generated. They are also changing the type of service from First Com to a much more state-of-the-art service with everything delivered by fiber, eliminating the copper trunking that is coming into the building. Copper through carrier service such as AT&T is destined to be eliminated in the very near future. Mrs. Mahoney explained that the City is not in contract with AT&T which is part of the reason why the monthly bill keeps going up.

Mrs. Lieske asked if each of the phones has a panic button. Mr. Hartman stated that not each of the phones has a panic button. There was significant discussion about having panic button functionality at certain locations. They still have not determined what the City actually wants. What was discussed for the reception desk is that if there is an irate customer at the reception desk, the receptionist can push a panic button that can ring phones in the Police Department. Conversation is muted so the irate person couldn't hear someone answer and know that the police are listening. They can put that functionality on a number of phones. It doesn't need to be on every phone.

Mr. Henderson asked if finalization of details will affect cost. Mr. Hartman stated that it will not affect the cost. It is just a matter of programming. There is a tremendous amount of programming that goes into each and every telephone. Every feature of function in the new phone system is based on the user of the individual telephone. Every telephone has its own set of features and functions and every user can use it very differently. New programming of telephones can be done in a matter of seconds. There will be a template to create a new type of user. The type of user that most closely matches what is needed is selected, and instantly the phone is programmed with those functions. Modifications can then be done for the particular user. There is complete administrative control at the City level to say what a user can and can't do with their phone.

Mrs. Lieske asked if reports can be generated to reflect the use of individual phones. Mr. Hartman stated that they can monitor any reports the City wants. The systems have virtually unlimited capabilities, but you don't want people to feel like big brother is watching. You do not want to record people's phone calls, or you may not want to do certain things. All that programming must be set up to make sure it is done correctly. Long distance codes can be created for anyone to make a long distance call.

Mr. Koomar asked if there is a charge for long distance calls. Mr. Hartman stated that the City doesn't spend a lot of money currently on long distance calls, about \$200 per month. With the new carrier service with First Com that will probably go down to about \$50 per month.

Mrs. Mahoney stated that the City is paying First Com now about \$1900 per month. That will go down to \$1300 per month. The last AT&T bill paid was almost \$4000. The amount of \$3500 per month savings is a very conservative estimate on the reduction of monthly operating costs. It will probably be closer to \$5000, resulting in a less than one year return on investment.

Total cost of the project is \$106,000 for the telephone system and the switches. Mr. Hartman noted that the City was in need of an upgrade to the computer network. The phone system operates on the computer network because the phones are actually computers.

Mr. Clark asked if the phones will have the capability for head set use and Bluetooth. Mr. Hartman stated that they will, as well as another technology called "dec." Bluetooth gives the ability to walk a certain distance without losing conversation. Dec technology allows walking anywhere in the building. Calls can also be picked up by cell phones when leaving the desk phone. Mr. Tadych noted that this will help the Service Department immensely.

Mr. Hartman stated that he will dictate to TTX how the City employees will be trained. The City can determine what type of training they want to see, the size of the class, and how many sessions will be included. During the training, employees will learn how to use their own telephone. Over ninety stations will be installed. There is a capability to add extra phones. Mr. Koomar asked that Council be included on the training sessions, since they do use the phones when they are in the building.

Mr. Tadych asked if there are small manuals that people will receive for assistance. Mr. Hartman stated that the systems are so user-friendly a manual is not needed. When a user community has a need to know certain things, the vendor is asked to develop a cheat-sheet.

Mr. Clark thanked Mr. Hartman and Mrs. Mahoney for their work on this project. Mr. Koomar asked when Mr. Hartman anticipates the system will be up and fully functioning. Mr. Hartman stated that it will be ready in five or six weeks.

Mr. Tadych will move to adopt the ordinances on this evening's Council agenda for the network switches and the purchase of the telephone system.

## **ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Vincent**

### Animal Control Legislation

**Mr. Vincent** reported that an Environment, Safety and Community Services Committee meeting was held this evening to review the current animal control legislation as it relates to dogs and cats. The committee looked at the tethering law and whether or not an animal control officer is needed. The Police Chief was very helpful and there will be work by Mr. Vincent with the Law Director within the next couple of weeks for a potential amendment to the ordinance.

### Medical Marijuana

The second half of the meeting was devoted to the topic of Medical Marijuana. There were two proponents in attendance at the meeting as well as Mr. Jeff Capretto of the Westshore Enforcement Bureau (WEB) who provided good information. An entrepreneur in the field, Mr. Darrin Farrow of Greenmile Enterprise spoke very well to a number of things he has been working with and has seen some success. Mr. Jeff Capretto of the Westshore Enforcement Bureau (WEB) spoke of the dangers of Medical Marijuana. Mr. Capretto thanked Mr. Vincent for the opportunity to speak at the committee meeting this evening and is available to answer any questions folks may have.

Mr. Koomar noted that Mr. Capretto referenced the state of Michigan and it appeared that their structure of how they were allowing distribution was causing some secondary matters. Mr. Capretto stated that they are seeing the black market operations up there now. The problem used to be Mexican Marijuana and it is now medicinal Marijuana from Michigan. A great deal of arrests are being made on trucks coming from Michigan to Ohio through I-75 and the turnpike.

Mr. Capretto and Mr. Farrow left information with the Clerk that is available for inspection.

Mr. Vincent stated that we do not know yet what form Medical Marijuana will come to our state. Information for cultivators is to be released in May 2017 and a complete regulatory scheme will be developed by September of 2018.

Ordinances Nos. 16-65 and 16-66 regarding Medical Marijuana controls will move to second reading this evening.

Cuyahoga County Board of Health – Public Health Services 2017

Mr. Vincent stated that the Cuyahoga County Board of Health, public health services contract for 2017 is to be considered by Council. Mr. Clark noted that the amount of \$4.12 per capita is a 5% increase, the first increase in four years. Mr. Koomar outlined the services provided by the County Board of Health, noting all of the good they have done over the years. The service could not be duplicated in-house at the same cost. Services they provide include a range of public health issues that impact Bay residents including a countywide taskforce to address the alarming rise in the misuses of opiate prescription drugs. Their work also focuses on a range of existing and emerging public health issues including school age childhood vaccinations and boosters, influenza and annual pneumonia vaccinations, educating the public on Zika virus and other mosquito-borne illnesses, and responding to and mitigating the proliferation of bed bug-related complaints in residential, business, and institutional settings.

Mr. Mace noted that the contracts indicate Deborah L. Sutherland as the signatory. The drafts will be updated.

**FINANCE & CLAIMS COMMITTEE – Clark**

**Mr. Clark** advised that Finance Director Mahoney has initiated the operating and capital budget process for 2017 and asked the department heads to submit their capital requests. A Finance Committee meeting will be held in the near future to begin the 2017 budget process.

**PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-  
Henderson**

**Mr. Henderson** stated that the Public Improvements, Streets, Sewers, Drainage Committee is awaiting new recommendations from the City administration. At an appropriate time, a meeting will be called to review those recommendations.

**PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Lieske**

**Mrs. Lieske** reported that Mr. Ebert was asked about the wording “adjacent” and “close proximity” as used in Chapter 1158 amendments at the committee meeting of the Planning, Zoning, Public Grounds and Buildings Committee meeting held Monday, October 3. Mr. Ebert stated that language indicating a certain number of feet will be sent to Mrs. Lieske for review. Mr. Ebert will send to Council language that will be more encompassing by the end of the week, and will include information that will address the area around the post office and Knickerbocker.

Mr. Ebert noted that the Planning and Zoning Committee also discussed the possibility of the Architectural Board of Review extending their charge to residential properties. Mr. Ebert distributed copies of the Council meetings held in 2006 highlighting comments of Council in regard to this possibility. Mr. David Dickinson’s overview of the Architectural Board of Review at that time is also included in the packet distributed to the Council by Mr. Ebert.

Committee Meeting of Council  
October 10, 2016

Mr. Vincent commented on information distributed by Mr. Jeff Grassi of SAFEbuilt concerning new residential construction during the past year in Bay Village, thanking Mr. Grassi for the report.

**RECREATION & PARK IMPROVEMENT COMMITTEE-Mace**

**Mr. Mace** had no report this evening.

**SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Tadych**

**Mr. Tadych** had no further report this evening.

**AUDIENCE**

**Lydia DeGeorge**, resident, stated that when Director of Public Safety/Service Scott Thomas resigned there was discussion about getting a committee together to take care of that vacancy. Mr. Thomas also held the title of Public Safety Director. Is someone taking over that role?

Mr. Koomar stated that it is under consideration

**MISCELLANEOUS**

There will not be a meeting of Council on Monday, October 31, 2016.

**Mayor Ebert** distributed information to City Council regarding the environmental study completed at the Community House in light of the request of the Bay Village Bicycle Cooperative to extend their space rented at the Community House. Mayor Ebert stated that the storage area they are requesting is acceptable, and unless there is an objection by Council he would grant the use of the space until such time as it is needed for some other purpose by the City. The City will clean the area before it is used. Mr. Tadych noted that the condition of the washrooms is unacceptable. Mayor Ebert will inspect the restrooms.

Mrs. Lieske asked if there is a mold issue. Mayor Ebert stated that there is a slight mold issue that will be remediated by City workers. Use of the area is for storage only.

There being no further comments, the Committee meeting adjourned at 8:15 p.m.

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Paul Koomar, President of Council

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Joan Kemper, Clerk of Council