

**TREE COMMISSION
MEETING MINUTES
Bay Village City Hall
November 10, 2015**

Members Present: Patzwahl, Mahoney, Shutt, Council Representative Tadych

Not Present: Graham, Pim

The Tree Commission meeting began at 7:00 p.m. in the conference room at City Hall.

Minutes – September 8, 2015 - Mr. Patzwahl explained that at the September meeting there was not a quorum, so approval of the minutes had to be put on the agenda for this meeting. Tree Commission members accepted the minutes from September 8, 2015 as written.

Minutes – October 13, 2015 - The minutes from October 13, 2015 were accepted as written.

Fundraising Program – At the previous meeting, Mr. Patzwahl had reported on what he found on other city websites regarding fundraising for tree planting programs. One suggestion that was discussed was instead of having a general request, indicate a specific goal and/or specific amounts. Some corporate donations were given in recognition of their employees. Mrs. Shutt agreed that specific goals/amounts should be requested. People like to know what the donation was for.

Mr. Patzwahl explained that one city had a tree on the wall and names of donors were on the branches. At the last meeting there was some brainstorming on how to honor donors. Mrs. Shutt suggested that maybe an artisan or local company could assist the Tree Commission on this.

Mr. Mahoney stated that at this point the Tree Commission needed to identify a project. Then the Tree Commission should talk to the City to see how to go about doing the donations/project. Mrs. Shutt suggested coming up with verbiage explaining what the project is about and having it down on paper so that the Law Director has something in writing.

Mrs. Shutt shared with members some verbiage that could be used to solicit donations. There could be one for corporate/businesses and another one could be used for individuals, families, etc. She will forward a copy of the draft to members.

It was suggested each project have a total dollar amount along with the name of project, location of project, scope of the project, how to donate, and a contact person. Also included should be how each donation would be acknowledged.

Mr. Polinski said once the ash trees are replanted, the City could move on to the Street Tree Planting Program that is in place. Mr. Mahoney said that the Street Tree Planting Program could be one specific project and asked if there were any other projects, such as planting trees in City parks (Reese, Cahoon, Bradley, and Walker Road, Columbia Road Park) or projects involving the Board of Education. Another project could be entrances into Bay Village; or the project could be City structures, such as the playground area, swimming pool area, by Fire Department and Police Department.

Discussion followed regarding the projects and what each would be called.

Mr. Mahoney wanted to know where the money would go that was donated. Would it go to the City or a separate account, such as a 501C3. Mr. Polinski thought it would go into a separate account, like the Memorial Tree fund. Members of the Commission thought it would be good if it could be handled like the Memorial Tree fund.

There was also discussion about having a “place” that would be used for Tree Commission plantings, such as where Arbor Day was celebrated in 2015.

New Business - There are three members that will be up for reappointment in January. Mr. Patzwahl will check with the Mayor to see when that will occur.

December Meeting - There will be no Tree Commission Meeting in December.

The next Tree Commission meeting will be January 12, 2016.

Respectfully submitted,

Jackie Moore

Jackie Moore, Secretary