

City of Bay Village

Council Minutes, Committee Session
Conference Room
Paul Koomar, President of Council, Presiding

February 1, 2016
7:30 p.m.

Present: Clark, Henderson, Koomar, Lieske, Mace, Tadych, Vincent, Mayor Sutherland

Also Present: Law Director Ebert, Finance Director Mahoney, Police Chief Spaetzel, Human Resource Manager Jennifer Demaline.

AUDIENCE

The following audience members signed in this evening: Russell Thompson, Lydia DeGeorge, Suzanne, Graham, Jerrie Barnett, Nick Lemke, Richard Fink.

ANNOUNCEMENTS

Mayor Sutherland advised that they had applied to the County for materials to improve Dover Center Road with resurfacing. They requested \$30,000 and received \$9,750.

Re-appointment of Dr. Dennis Lekan to the Civil Service Commission for a six-year term ending February 1, 2022. Mayor Sutherland commented that Dr. Lekan is well-liked and great to work with.

Appointment of the Reverend Sarah Shofstall to the Community Services Advisory Board for a three year term expiring February 1, 2019. Mayor Sutherland commented that they had tried to maintain some type of relationship with the faith-based community and from time-to-time have had someone from the churches sit on the board of Community Services. These members provide a lot of out-reach and they want to make sure they are all communicating.

Appointment of Colby Sattler to the Tree Commission for a three-year term expiring January 1, 2019. Mayor Sutherland stated that there was a resignation on the Tree Commission and miraculously Colby Sattler was found, who has a very extensive background in tree management.

PLANNING, ZONING, PUBLIC BUILDINGS AND GROUNDS COMMITTEE

Mrs. Lieske had no report this evening.

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE

Heritage Home Loan Program

Mayor Sutherland stated that the Heritage Home Loan has been a program that the City has participated in for a number of years. When the recession deepened, the participation was not renewed due to the \$8,000 per year fee to the City for participation. The program allows homeowners to take advantage of low interest loans to improve their homes along with the expertise of the Cleveland Restoration Society to make sure that whatever is done to their homes that are 50 years and older would be architecturally consistent with the style of the home they have. The strong need in the community has been recognized for options to help finance and incentivize people to make improvements to their homes. A home improvement expo was held last year and as a result of that a representative of the Cleveland Restoration Society came out and talked about the program and its advantages. Last year they closed three loans, they came out and gave 45 technical assists and 44 site visits. One of the reasons that they only did three loans is because people chose to finance in different ways.

Mr. Koomar stated that he attended an Open House sponsored by the Cleveland Restoration Society on Friday, January 22, 2016. The society is trying to track the technical assistance more closely and 2015 was a very good year to have that many technical assists. More than 50% of those homeowners are moving forward with improvements. Key Bank is the only bank in Bay Village that is part of the Heritage Home Loan Program, and Mr. Koomar related that he spoke with the branch manager who related that there has been a lot of activity with people coming in at the end of year.

Mr. Vincent advised that he reached out for technical assistance from the Cleveland Restoration Society. They responded very quickly and within ten days were at his home giving him ideas on who to contact. The representative of the society was very friendly and helpful.

Mr. Koomar stated that if you get the funds from the bank to improve your home the funds are placed in escrow. Heritage Home Loan will actually recommend contractors and they will stay side-by-side with the homeowner through the whole process.

Mr. Koomar noted that the program addresses both exterior and interior modifications. Mr. Vincent noted that they will allow driveway resurfacing and the Mayor stated that they will even get involved with sewer work.

Mr. Koomar suggested that it would be helpful to learn of those who have actually moved forward with projects after technical assistance. Mr. Vincent noted that permits must be obtained for these projects and information might be available through SAFEbuilt, Inc. Mr. Tadych suggested a place on the permit to indicate that the applicant has used the Heritage Home program for technical assistance and/or loan assistance.

Mayor Sutherland noted that there is also the HELP loan available through the county that does not have an age requirement for the property in order to participate.

PUBLIC IMPROVEMENTS, STREETS, SEWERS AND DRAINAGE COMMITTEE

Mr. Henderson reported that a Public Improvements, Streets, Sewers and Drainage Committee meeting was held this evening. The committee focused a little more broadly this week and looked at the 5-year sewer plan more comprehensively. They also began to dig down a little more into the specifics of the Sunset Sewer Project. Another Public Improvements, Streets, Sewers and Drainage Committee meeting will be held in the near future. The committee will work with Law Director Ebert to stay in synch on the timelines in regard to the discussions on the easements for this project. Mr. Henderson stated that they continue to make progress and would like to see the Sunset Sewer Project move forward.

FINANCE AND CLAIMS COMMITTEE

Labor Agreements

Mr. Koomar stated that this matter will be discussed in Executive Session to be held mid-way through the Regular Meeting of Council to be held this evening.

Mr. Clark noted that Ordinance No. 16-02 will be presented for second reading and adoption this evening authorizing a ten-month contract with The Jefferson Group for third party administration services for the City's Health Care Program.

RECREATION AND PARKS IMPROVEMENT COMMITTEE

Mr. Mace had no report this evening.

SERVICES, UTILITIES AND EQUIPMENT COMMITTEE

Memorandum of Understanding with the Cuyahoga Soil and Water Conservation District

Mr. Tadych advised that the current Memorandum of Understanding expires in June of 2016. Mr. Tadych asked Mayor Sutherland to address what the Cuyahoga Soil and Water Conservation District does for the City for the \$4,000 annual fee.

Mayor Sutherland advised that the Cuyahoga Soil and Water Conservation District provides the City a service that is associated with the Ohio Environmental Protection Agency reporting. There are reports that have to be filed on an annual basis, as well as 5-year plans. They help to comply with those regulations.

Mr. Koomar stated that one of the things used in the past was Riparian legislation. They were very helpful on that and in actual homeowner situations they are utilized as well. There are certain setbacks under Riparian rules and they work with homeowners on mitigation alternatives to stay in compliance.

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Mayor Sutherland stated that the Cuyahoga Soil and Water Conservation District has also been helpful on some of the new projects in the City such as Bradley Bay and the new Crestview cul-de-sac.

Mr. Tadych asked if they help the City obtain grants. Mayor Sutherland stated that is not really their role.

Mrs. Lieske stated that the Memorandum of Understanding says that the cost would not exceed \$5,500. Did we purposely set it at not to exceed \$4,000? Mrs. Lieske also asked who the City's designee is. Mayor Sutherland stated that Director Scott Thomas is the designee.

Mayor Sutherland stated that she believes there are two different contracts. One is for the education that the City is required to provide through newsletters and mailings (Public Involvement and Public Education {PIPE} program). The Mayor stated that if she remembers correctly there were two different pieces of legislation in the past, one for the PIPE program and the other for the Stormwater.

Mr. Koomar suggested further review before presenting the resolution to the Council.

Mr. Tadych asked how the wiring is coming for the microphone system to be installed in the Council Chambers and the conference room. The project is in process.

MISCELLANEOUS

Mr. Vincent stated that a resident has asked for information concerning action recently taken by the City of Cleveland to update their shelter for dogs. He asked if there is anything in our City of Bay Village ordinances about what is appropriate shelter for dogs in the winter months.

Chief Spaetzel stated that there are City ordinances for animal protection. Information will be sent to Mr. Vincent.

There being no further discussion, the meeting adjourned at 7:56 p.m.

Paul Koomar, President of Council

Joan Kemper, Clerk of Council