

# City of Bay Village

Council Minutes, Committee Session  
Conference Room  
Paul Koomar, President of Council, Presiding

April 27, 2015  
7:30 p.m.

Present: Clark, Koomar, Lee, Lieske, Tadych, Vincent, Mayor Sutherland

Absent: Mr. Henderson, due to illness.

Also Present: Law Director Ebert, Finance Director Mahoney, Safety/Service Director Thomas, Director of Operation Landers

## **AUDIENCE**

The following audience members signed in this evening: Pam Cottam, Lydia DeGeorge, Dick Majewski, Jerrie Barnett, Jeff Gallatin, Denny Wendell, Conda Boyd, Russell Thompson

## **ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Lee**

### Amendment to Chapter 527 regarding Littering (Residential Delivery of Printed or Other Materials).

Mr. Lee stated that a revised version of the ordinance was circulated to Council that included the term “unsolicited” in reference to the printed materials. The ordinance will only apply to items that a resident has not subscribed to or requested be delivered to homes. Mr. Ebert added that this is to avoid snow blowers being damaged by buried material.

Mr. Lee noted that the delivery of a newspaper to which you subscribed would not be a violation of the statute that would be considering littering, but if you have not subscribed to a newspaper and the company wants to provide you with free samples, they would have to leave them at your door.

Mr. Ebert suggested sending a copy of the signed ordinance to the circulation department of newspapers.

The ordinance will be placed on first reading on May 4, 2015.

### Amendment to Codified Ordinance Section 543.11 regarding sidewalks to be cleaned of ice and snow.

Mr. Lee stated that this is similar to the lawn mowing that is done during the summer when the property owner has failed to respond to notices from the City. The ordinance would allow the City to have the snow removed, if the sidewalks have not been cleared during a certain time period, and then bill the resident.

Mr. Vincent asked if the fact that violations of the ordinance will be driven by complaints should be noted in the ordinance. Mr. Ebert stated that he would not list it in the ordinance because of selective enforcement. He would hope to have the ordinance publicized in the City newsletter in the fall so that people who spend their winters elsewhere can prepare for snow removal in their absence.

The ordinance will be placed on first reading on May 4, 2015.

### **PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Tadych**

Fabrizi Trucking and Paving Co., Inc. Contract for replacement of Sanitary Sewer Line on Walmar Drive - Change Order for addition to total amount of contract.

Mr. Tadych will introduce an ordinance this evening authorizing a final change order to the contract with Fabrizi Trucking and Paving Co., Inc. for replacement of the sanitary sewer line on Walmar Drive. The first change order was for \$11,900; this second and final change order is in the amount of approximately \$20,000.

Mr. Koomar recommended adoption of the ordinance this evening.

Ordinance 15-26 enacting Chapter 916, Foundation Drain Disconnect will be held on first reading due to many questions coming from residents. Mr. Ebert noted that Mayor Sutherland will identify a date for residents to come in to a public meeting for the answering of questions by the city administration.

Mr. Tadych stated that the committee meeting notes list the chapters as backwards as to what chapter is being changed. It says Chapter 915 instead of Chapter 916, and should say Chapter 916 instead of Chapter 915.

### **FINANCE & CLAIMS COMMITTEE – Clark**

2015 Debt Issuance: refunding 2013 and 2014 debt and new funding for 2015 capital acquisitions.

Mr. Clark stated that the City is entering into their 2015 borrowing season. Finance Director Mahoney has been working with Squire Patton Boggs bond attorneys to put together these documents which are required by law to be a specific ordinance for each department. The thought would be to have a Finance Committee meeting on Monday, May 4, 2015 at 6:30 p.m. to discuss these in further detail. The ordinances will be moved to first reading this evening.

Mr. Clark stated that we have borrowed money for projects that have not been funded, e.g., the parking lot improvement for the City, and he would like to discuss these at the Finance Committee next Monday.

Director Mahoney stated that the parking lot project for the City is moving along. Mr. Scott is meeting with City Engineer Bob Greytak on Tuesday, April 28 regarding a time frame for the

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project. The cost is \$240,000 for the project with the City paying \$120,000, and the remainder funded by a grant. Mr. Clark stated that he would like discussion regarding the Sunset Project engineering as well, in terms of when plans can be expected.

The debt ordinances will be read for the full three readings and Mr. Clark commented on taking advantage of the good interest rate market. Last year the City was able to capture 0.38% and we want to continue to be short term. The City is paying down a little over a half million dollars of our debt of previous issuances in 2013 and 2014. This plan is to pay off those previous note issues over five years.

Mr. Tadych stated that residents have called and asked that the entrance to the city hall be a zero entrance to the doorway from the parking lot without a step-up. Mr. Thomas stated that this is part of the design.

Mr. Clark noted that each ordinance is accompanied by a Fiscal Officer's Certificate signed by Director of Finance Mahoney.

Mr. Lee asked what happens with the City's net debt position with these anticipated borrowings and the pay-off.

Mrs. Mahoney stated that the City is in a good position as long as we have two years of debt payments in the Debt Service Fund. The actual revenues allocated from Property Tax is enough to pay this off.

Mr. Lee asked if the total amount of indebtedness of the City increases, decreases or stays the same.

Director Mahoney stated that it is increasing. Mr. Clark stated that it is not increasing significantly because we have paid down rapidly some of the other debt. We insured when we went through the process last year to make sure that we did not incur so much incremental debt that it outstripped the property tax receipts that we are using for debt service. We did allow for the street paving note portion to be amortized over seven years. Whereas, in the previous two years we did it very conservatively over five years. In the past, prior to Mrs. Mahoney's serving as Director of Finance, it was seven years.

There being no further discussion, the meeting adjourned at 7:53 p.m. for a brief Cahoon Memorial Park Trustees Meeting, after which the Council convened to a Special Meeting of Council in the Council Chambers.

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Paul Koomar, President of Council

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Joan Kemper, Clerk of Council