

City of Bay Village

Council Minutes, Committee Session
Conference Room
Dwight Clark, Vice President of Council, Presiding

March 9, 2015
7:30 p.m.

Present: Clark, Henderson, Lee, Tadych, Vincent, Mayor Sutherland

Absent: Mayor Sutherland

Also Present: Finance Director Mahoney, Police Chief Spaetzle, Safety/Service Director Thomas, Recreation Director Enovitch, Director of Community Services Selig, Director of Operations Landers

AUDIENCE

The following individuals signed in this evening: Russell Thompson, Jerrie Barnett, Lydia DeGeorge, Conda Boyd, Dick Majewski, Pam Cottam.

Mr. Clark called the meeting to order at 7:30 p.m. and commented on the great Citizen of the Year, and Project of the Year ceremonies that were held on Sunday, March 8, 2015.

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE

Mr. Lee had no report this evening.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE

Mr. Tadych advised that the Public Improvements, Streets, Sewers and Drainage Committee reviewed the proposed, new Chapter 916 which will become the codified ordinance for sewer correction. The new code was finalized on March 5, 2015 by the committee, along with an accompanying Payment Option Program plan that will also be distributed to Council. Mr. Tadych stated that he believes this codified ordinance should be on three readings.

FINANCE & CLAIMS COMMITTEE

Amended Appropriation Ordinance

Mr. Henderson advised that the Finance Committee reviewed proposed appropriation changes this evening.

Director of Public Service/Safety Scott Thomas commented that an additional appropriation is included in the ordinance for the Walmar Road Resurfacing and Repair Project. Council had originally appropriated \$75,000 for road repair after the sanitary sewer line had been replaced. While reconstructing the roadway it began falling apart, and as the digging continued the

problems got worse. Once the sanitary sewer line was completed, they found that the road needed a total reconstruction of the 7-inch base of concrete, including curb to curb. The amount of \$110,000 is needed for that reconstruction, requiring an additional appropriation of \$35,000. This is in addition to the sewer work on Walmar that was recently completed at the cost of \$108,000.

Mr. Lee reported that the funds have been raised to replace the clock tower on the top of Bay Village City Hall. The Bay Village Foundation has made a contribution of half the cost to get the project started. An order has been placed with the repair company in Cincinnati, Ohio, and work is scheduled to be completed before the Fourth of July.

Administrative Compensation Ordinance

Mr. Henderson noted that Lines 15 and 16 of the Administrative Compensation Ordinance will need to be corrected to indicate the amount of \$8.10 as the starting wage in both columns on Lines 15 and 16. Mrs. Mahoney added that Line 29 should indicate \$5,000 instead of \$5,100.

The salary positions being changed by this ordinance cover the Property Maintenance Inspector, the Director of Community Services, and the Assistant Director of Community Services.

The ordinance will be placed on first reading this evening. The Mayor noted that the reason these individuals are getting increases is because they were hired late in 2014 and did not get 2% increases with the rest of the non-union employees. Now that they have about 4 to 6 months in and are performing well, they will be brought up to the increased amount.

Mr. Clark complimented Director of Community Services Selig for the work she is doing at the Dwyer Memorial Center.

Mr. Henderson asked if the Human Resource Coordinator has provided detailed job descriptions, and if any of these positions are under those new job descriptions. The Mayor stated that the Human Resource Coordinator is working on compliance issues which was the Mayor's Number 1 priority. As soon as she is finished with that, the focus will be on other things.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE

Amendment to Codified Ordinance 1305.02 (k) Housing License (Increase from \$75.00 to \$100.00)

Mr. Lee reported that this item has been on two readings at this point, and is a change to the rental housing license fee. At the request of Councilwoman Lieske, this matter will be removed from this evening's agenda for the Special Meeting of Council. The ordinance will remain on second reading. The ordinance covering the inspection fees will move forward this evening, providing a change to Codified Ordinance Chapter 1307.02. This legislation will correct the matter of the HVAC and Plumbing being erroneously categorized together. The HVAC and Plumbing categories will each have their own requirement for an inspection fee of \$35.00.

St. Raphael School – Request for Temporary Sign, 4 ft. x 8 ft., for a period of three (3) months from date of approval

St. Raphael School officials have requested the hanging of a temporary sign advertising their Kindergarten and Grades 1 through 8 program. The sign would hang for a period of three months. The artwork for the sign has been distributed to Council.

Mr. Henderson asked for an explanation of why Council must approve these temporary signs. Law Director Ebert stated that any temporary sign to be hung longer than 30 days must be approved by Council in accordance with the administrative code. Mr. Ebert will provide Mr. Henderson with criteria for temporary sign approval. Mr. Vincent noted that temporary sign regulations affect fairness in advertising as well.

Resolution authorizing the filing of a 2016 Transportation for Livable Communities Initiative Planning Grant Application

Mayor Sutherland stated that the Northeast Ohio Areawide Coordinating Agency (NOACA) offers these grants. The City of Bay Village is asking for \$40,000 to fund a study of Cahoon Memorial Park and how to better connect the east side of the park with the west side of the park. The study will also look at traffic patterns and possibly connecting the Metroparks.

Mr. Clark asked if it will include the possibility of a bridge going across. Mayor Sutherland stated that it could, but it could also look at how to better connect to the lakefront. Mr. Ebert noted that the last time this was discussed the Village Foundation was going to fund the bridge across the historic railway trestles over the creek. However, those trestles have been removed due to deterioration.

Mr. Henderson asked if the grant will pay for 100% of the study, or will matching funds be required. Mayor Sutherland stated that there is a 20% match, but it can be in-kind. Mr. Henderson asked that this be double checked because he read something on the website that the matching amount cannot be in-kind. The Mayor noted that if the grant is awarded, Council's acceptance of the grant will be required. A resolution will be considered by Council for passage this evening.

Mr. Lee noted that Resolution No. 15-07 approving the southern extension of Crestview Drive is on the agenda for the Special Meeting of Council consideration this evening. The resolution is currently on second reading, with an item still open to be received by the City. Mr. Ebert stated that the Title Guarantee has been received. This evening Mr. Ebert has received word that the first page of the recorded easement has been sent over. An amendment by reading was distributed to the resolution adding a Whereas clause that the approval is contingent upon receipt of the Title Guarantee and the recorded easement.

Mr. Tadych asked if the City is sure of the 4.5 acreage on the nine lots. Mr. Tadych was under the impression that some of those lots are larger than one-half acre in size.

RECREATION & PARK IMPROVEMENT COMMITTEE

Mr. Clark asked Mr. Henderson for an update on the fund raising efforts for the exercise equipment for the walking trail on the northerly section of Cahoon Memorial Park.

Mr. Henderson stated that a second pledge of support has been received. This donation is from John O'Neill, who will be interested in participating in the project. There is a \$10,500 total cost for the project. The goal is to secure three corporate sponsorships, each in the amount of \$3,500. The idea is to put an advertisement for each sponsor, one per sign, at each of the three stations, as discussed previously.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE

Sale of Sewer Camera Truck

Mr. Vincent reported that Council will formalize the sale of the sewer camera truck by resolution this evening. The truck has been sold to an individual in Illinois in an amount in excess of \$51,000. The proceeds of the sale of the truck will be placed in the Equipment Replacement Fund.

Mr. Tadych asked if there was a neighboring city that was interested in the truck for about \$20,000. Mr. Thomas stated that they had thought about it but did not have the funds in their budget.

MISCELLANEOUS

Resident Jerrie Barnett asked when potholes on Wolf Road in front of the police and fire stations will be fixed.

Mayor Sutherland stated that one of the things that makes it very difficult is when we have the very cold weather and the pavement disintegrates. The only thing that can be done at that point is to use cold patch. We are out there every day trying to fill up the holes but the cold patch doesn't stick. It is just a condition that we have to live with until it gets warm enough to start doing the work. The City received \$20,000 from the County for material to asphalt, and perhaps we will do some partial depth reconstruction when the weather breaks. The Mayor urged everyone to drive carefully, especially avoiding deep puddles.

The Mayor stated that the City did try to get the \$2 million from the County necessary to resurface Wolf Road. The money was not received. Repairs will be made this year and the administration will keep trying to secure funding for resurfacing.

Mr. Tadych advise seeing trucks working on Wolf Road today in Ward 1.

Mr. Thomas added that the Hot Patch, which is used with a roller to flatten the surface, is not available from plants until April 1, 2015 when the plants open for the season.

Mrs. Barnett asked if there is enough salt available for the remainder of winter. The Mayor stated that there is adequate salt left for a couple of more events.

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Mr. Clark noted that Wolf Road, from Bradley to Walmar will be resurfaced this year. This is the portion of the road that is not a County road.

Mr. Lee asked Service Director Thomas if there is some way to document the condition of Wolf Road now, prior to the repairs, so that the County can see the terrible condition the roadway is in.

Lydia DeGeorge addressed Mr. Henderson commenting that he mentioned that the second pledge for the exercise equipment at Cahoon Memorial Park was from John O'Neill. Ms. DeGeorge asked who the first pledge is from. Mr. Henderson stated that the first pledge is from Hyland Consulting Associates, a financial advisory services firm in Westlake, Ohio.

There being no further discussion, the meeting adjourned at 7:57 p.m.

Dwight Clark, Vice President of Council

Joan Kemper, Clerk of Council