

**TREE COMMISSION
MEETING MINUTES
Bay Village City Hall
January 13, 2015**

Members Present: Patzwahl, Pim, Shutt, City Representative Polinski,

Members Not Present: Graham, Tadych

The Tree Commission meeting began at 7:00 p.m. in the conference room at City Hall.

Minutes of December 9, 2014 - The minutes from December 9, 2014 were reviewed. Mr. Patzwahl made a motion to approve the minutes as written. Mrs. Shutt seconded. The minutes were approved as written.

Tree Planting Forms-revisions – There was some discussion regarding the Tree-Lawn Tree planting forms and the Cahoon Memorial Tree forms. Mr. Patzwahl made the suggestion that the Tree Commission finalize the revisions of the Tree Lawn Tree Planting and Cahoon Memorial Tree Planting forms that were suggested, including incorporating the Tree Commission logo, and have Mr. Polinski submit the recommended changes to the City for approval. Members understand that some revisions may not be approved for various reasons and/or legalities.

Mrs. Shutt made a motion to submit the revised forms to the City for approval. Motion was approved by all. Mr. Polinski requested that the revised forms be sent to him and he will forward them to the proper officials for review and approval.

Ms. Pim asked where the Cahoon Park Tree Memorial Plaque was located. Mr. Polinski stated that it was in the hallway on the third floor at City Hall. Ms. Pim suggested that the plaque should be in a more public place, available for viewing, such as the lobby of City Hall.

Tree Commission Logo – There was a short discussion on the logo. When the new logo is printed in black and white, the image and words are not clear. Mrs. Shutt will revise the logo so that the words are clearer when the image is reduced to fit on letterhead or forms printed in black and white. She will forward the revised logo to everyone.

Newspaper Article – Mrs. Shutt read the articles she had composed and asked if there were any changes, additions or corrections. Article 1 will be printed first and Article 2 is the follow-up article. After revisions are made, Mrs. Shutt will forward to members for approval.

2015 Ash Tree Replacement Program – The City will be planting replacement trees for the Ash trees that were removed along Wolf Road (Section 3) between Dover and Columbia. Mr. Patzwahl read the list of large trees (19) from the Master Street Tree Plan, which was followed by a discussion as to what trees would be good replacements to plant on Wolf Road. Members will review the “large tree” planting list before the next meeting so that several recommendations can be made for replacing the Ash trees on Wolf Road at the February meeting.

Master Street Tree Plan - Mr. Polinski reported that out of 5,432 street trees in Bay Village, 177 were Ash trees. The Ash trees listed on the Master Street Tree Plan, from 6A through 6E, will need to be removed from the Master Plan and replaced with an alternative tree.

OLD BUSINESS

Tree Commission Member - There was an inquiry as to how many members are on the Tree Commission. Per ordinance 146 there are to be five members appointed from the community, one representative from Council, and the Service Director or his designee, for a total of seven members. Currently there are six members. Mr. Patzwahl will send correspondence to the Mayor asking about whether the last opening has been filled.

Members asked if the Council Representative is a voting member. Mike Polinski will research and clarify who is a voting member.

There being no further business to discuss, the meeting adjourned at 8:30 p.m. The next Tree Commission meeting will be Tuesday, February 10, 2015.

Respectfully submitted,

Jackie Moore

Jackie Moore, Secretary