

Minutes of a Meeting of
ARCHITECTURAL BOARD OF REVIEW
held November 12, 2014

Members present: Kevin Krol
Paul Vincent
Tom Sedlak

Not present: Greg Ernst
Mark Chernisky

Also Present: John Cheatham, SAFEbuilt, Inc. Curtis Krakowski, City of Bay Village

Chairman pro tem Sedlak called the meeting to order at 7:30 p.m.

Mr. Sedlak called for approval of the minutes of the meeting of the Architectural Board of Review held October 8, 2014 **Motion** by Vincent, second by Sedlak, to approve the minutes as prepared and distributed. Yeas - Krol, Sedlak, Vincent. Nays – None. **Motion carried 3-0.**

City of Bay Village
350 Dover Center Road
Renovate and Update Existing Sign

Plans were reviewed to modernize and improve the existing sign on the northwest corner of Dover Center Road and Wolf Road, in front of Bay Village City Hall.

Curtis Krakowski, employee of the City of Bay Village, assigned to the Service Department, was present to propose the LED sign that will replace the changeable, letter display at the ground sign at the intersection of Dover Center and Wolf Road. The existing masonry ground sign will stay, with the actual letter box pulled out, and a new LED display inserted in its place. The sign itself is 40 inches by 70 inches, which means that there will be a few inches around the border of the masonry. That will be trimmed out with a metal grating and the display itself will be flush with the masonry, the 10 inch thick box that the display will be inserted into. Power will be run to it as well and other electrical upgrades will be done. The metal material will trim the sign out and provide ventilation to it as well. The display will be colored and will be able to be controlled and changed.

Mr. Vincent asked if there is a night dimmer on the sign. Mr. Krakowski stated that the brightness of the display can be adjusted. Mr. Vincent noted that the sign will be pointing to the first or second house on Wolf Road past the K.T. Allen Building.

Mr. Sedlak asked if the sign will be on 24 hours per day. Mr. Cheatham stated that they had intended for the sign to be on 24/7, but obviously between the hours of 1 a.m. and 5 a.m. there is very little traffic.

Mr. Sedlak asked if there is a void between the two columns that the sign fits into. Mr. Krakowski stated that there is actually an 11 inch opening. The sign will set in and it will be framed out so that it will be centered, using the trim to even it out.

The lowest bid received for the project is \$18,800. If the proposal is accepted by the Architectural Board of Review, they would like to get the sign installed so that it is up and running for Christmas. The City will do the electrical work. The sign will be controlled from inside the City Hall building.

Mr. Krol asked if the finish of the LED display is matte or glossy. He expressed concern about traffic going through the intersection and how the headlights will hit the sign from different directions. Mr. Krakowski stated that he will ask the company to see if there is some sort of screen over it.

The actual face area of the new sign is slightly less than the existing sign. Mr. Krakowski stated that this will help with the ventilation.

Motion by Vincent, second by Krol, to approve the City of Bay Village sign as presented with the LED display replacing the existing changeable letter sign.

Vote resulted: Yeas – Krol, Sedlak, Vincent.
Nays – None

Motion passed 3-0.

There being no further business to discuss, the meeting adjourned at 7:45 p.m.

Tom Sedlak, Chairman pro tem

Joan Kemper, Secretary