



City of Bay Village

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December 26, 2014

A Special Meeting of the Bay Village City Council will be held on Monday, December 29, 2014, immediately following the agenda review at 6:00 p.m., in the Council Chambers of Bay Village City Hall, 350 Dover Center Road, to take action on items listed below:

1. Pledge of Allegiance to the Flag/Mr. Clark
2. Roll Call
3. Announcements/Audience/Miscellaneous
4. **Motion** to approve the minutes of the Regular Meeting of Council held December 15, 2014***Clark***
5. **Ordinance** establishing fees for outside legal services, and declaring an emergency***Clark***
6. **Ordinance** to amend appropriations for the current and other expenditures of the City of Bay Village for the Fiscal Year, 2014, as previously appropriated in Temporary Appropriations 13-119 and 14-01, and Annual Appropriations 14-02, 14-18, 14-51, 14-68, 14-79, 14-87, and 14-93, and declaring an emergency***Clark***
7. **Ordinance 14-112** amending Section 1 of Ordinance 14-98 regarding rates of compensation for the officers and employees of the General Administration Department, and those employees of the City not covered by separate labor contract, for the Calendar Year 2015 and thereafter, and declaring an emergency. (First Reading 12-8-14 amended by reading) (Second Reading 12-15-14)***Clark***
8. Adjournment

Charter Reference 2.11

Paul A. Koomar
President of Council

Agenda
Special Meeting of Council
December 29, 2014

Procedure

Section 2.14 - Effective Date
C.O. 111.10 - Council Rules for Legislation

Roll call on suspension of Charter Rules:

Every ordinance or resolution shall be read on three different days unless two-thirds (2/3) of the total number of Council members provided for in this Charter dispense with the rules.

Roll call on suspension of Council Rules:

No ordinance or resolution shall be passed unless a written copy thereof is before the Council ...at least 24 hours before any meeting of Council at which action...is contemplated.

Roll call on inclusion of the emergency clause:

All ordinances and resolutions shall become effective forty (40) days after their passage by Council unless a later effective date is set forth or an earlier date is established. Resolutions to initiate any public improvement shall become effective immediately upon their passage and approval by the Mayor.

It is required that two-thirds (2/3) of the total number of Council members provided for by this Charter vote affirmatively to enact with the emergency provisions. This clause allows legislation to become effective immediately upon passage and approval by the Mayor.

NOTE: Regular and Special Meetings of Council are scheduled for 8:00 p.m. However, Council generally meets informally at 7:30 p.m. prior to a Regular or Special meeting, and said portion, usually held in the conference room, is open to the public.

CITY OF BAY VILLAGE

Council Minutes, Regular Meeting
Council Chambers 7:30 p.m.

December 15, 2014

Paul A. Koomar, President of Council, presiding

Present: Clark, Henderson, Koomar, Lee, Lieske, Tadych, Vincent, Mayor Sutherland

Also Present: Law Director Ebert, Finance Director Mahoney, Recreation Director Enovitch, Community Services Director Selig, Police Chief Spaetzel, Fire Chief Lyons, Service/Safety Director Thomas, Operations Manager Landers

Council and members of the administration had assembled at 7:15 p.m. in the Conference Room to review agenda items; this was open to the public.

During the review, Mr. Clark advised that Ordinances 14-102 through 14-107 will be recommended for final adoption this evening, after completing the full three reading process. The ordinance for administrative compensation, Ordinance 14-112, will be moved from first to second reading this evening. An ordinance repealing Ordinance 13-137 will be recommended for adoption this evening.

Mr. Tadych will move to confirm the reappointment to be announced by Mayor Sutherland of Patrick Graham to the Tree Commission for a one year term expiring January 1, 2016. Mr. Tadych noted that he has worked with Mr. Graham on the Tree Commission this past year. Mr. Tadych and Mr. Graham attended the Freshman Class of the Tree Commission College together, and Mr. Graham is working hard in his position on the Tree Commission. His reappointment is recommended by Mr. Tadych.

Mrs. Lieske will move to confirm the reappointment of Warren Remein to the Planning Commission to complete the unexpired term of Richard Majewski. Mr. Remein's resume was provided to the members of Council.

Mrs. Lieske will also move to confirm the reappointment of Scott Bruno to the Board of Zoning Appeals for a five year term expiring January 1, 2020.

Mr. Vincent commented that he will introduce an ordinance this evening to begin the process of submission to the ballot of the NOPEC gas aggregation offer.

Mr. Clark stated that Finance Director Mahoney has presented a temporary list of amendments to the 2014 Appropriation Ordinance. A short Council meeting will be held prior to the end of the year to approve those amendments at a date and time to be announced.

Mr. Tadych commented that he would also like to remove the Saddler Beach Easement Storm Water System Improvements from the Matters Pending before Council Committee list, under the category of Public Improvements, Streets, Sewers and Drainage Committee.

Mr. Koomar called the Special Meeting of Council to order at 7:30 p.m. in the Council Chambers of Bay Village City Hall, with roll call and the Pledge of Allegiance led by Fire Chief Chris Lyons.

Following the roll call, Mr. Koomar called for a reading of the Minutes of the Special Meeting of Council held December 8, 2014. Mr. Clark **MOVED** to dispense with the reading and accept the minutes as prepared and distributed. Motion carried 7-0.

ANNOUNCEMENTS

Mayor Sutherland administered the Oath of Office to the following recent appointees and promoted officers of the Bay Village Fire Department:

Captain David Stump (promoted from Lieutenant)
Lieutenant Corey Gregg (promoted from Firefighter)
Firefighter Jason Goodwin
Firefighter Shawn Janecek
Firefighter Eric Leitner
Firefighter Mark Obran

Fire Chief Lyons commented that it is very true, as in any executive position, a Fire Chief is only as good as the people with whom he serves. He stated that these men are all outstanding, and thanked everyone who attended this evening, as well as all the members of the Bay Village Fire Department. A reception followed.

Mayor Sutherland

Reappointment of Patrick Graham to the Tree Commission for a one year term expiring January 1, 2016.

Reappointment of Scott Bruno to the Board of Zoning Appeals for a five year term expiring January 1, 2020.

Appointment of Warren Remein to the Planning Commission to complete the unexpired term of Richard Majewski ending August 17, 2018.

REPORTS

Mayor Sutherland had no further report this evening.

Law Director Ebert had no report this evening.

Finance Director Mahoney had no report this evening.

Recreation Director Enovitch had no report this evening.

Service/Safety Director Thomas had no report this evening.

Community Services Director Selig reported that the Holiday Caring and Sharing program will distribute gifts to families and individuals this week, with about \$4,500 in cash contributed by individuals this year. Mrs. Selig stated that the generosity of this community is astounding.

Police Chief Spaetzel reported contributing \$540 to The Village Project today. The funds were raised by the Facial Hair Fundraising program of the Bay Village Police Department. Chief Spaetzel thanked Mayor Sutherland and Safety Director Thomas for allowing the Bay Village Police to have this program.

Chief Spaetzel also commented that in the last month there has been a rash of thefts from door steps of packages being delivered by the Post Office, UPS, and Fed-Ex. Chief Spaetzel advised that package deliveries be made to homes where someone is at home to receive the package.

AUDIENCE

The following audience members signed in this evening: Conda Boyd, Lydia DeGeorge, Pam Cottam, Suzanne Graham, Jerrie Barnett, Tara Wendell, Jeff Gallatin, Dick Majewski, Scott Bruno, Warren Remein. Also present were many family and friends of the newly appointed Firefighters and Officers of the Bay Village Fire Department.

Mr. Koomar called for comments from the audience. There were none.

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE

Mr. Lee had no report this evening.

FINANCE AND CLAIMS COMMITTEE

Mr. Clark read **Ordinance 14-102** authorizing the Mayor to enter into an Amended Agreement with the Life Force Management, Inc. for medical services provided by the Bay Village Fire Division, and declaring an emergency. (First Reading 12-1-14; Second Reading 12-8-14).

There being no further discussion, Mr. Koomar called for a vote on the motion to adopt Ordinance No. 14-102, and moved for adoption.

Roll Call on Use of the Emergency Clause:

Yeas –Clark, Henderson, Koomar, Lee, Lieske, Tadych, Vincent

Nays -None

Roll Call on Adoption:

Yeas–Clark, Henderson, Koomar, Lee, Lieske, Tadych, Vincent

Nays–None.

Mr. Koomar announced adoption of Ordinance No. 14-102, an emergency measure, by a vote of 7-0.

Mr. Clark read **Ordinance 14-103** authorizing the Mayor to enter into an agreement with the Ohio Attorney General for Delinquent Debt Collection, and declaring an emergency. (First Reading 12-1-14; Second Reading 12-8-14), and moved for adoption.

There being no further discussion, Mr. Koomar called for a vote on the motion to adopt Ordinance No. 14-103.

Roll Call on Use of the Emergency Clause:

Yeas- Henderson, Koomar, Lee, Lieske, Tadych, Vincent, Clark
Nays -None

Roll Call on Adoption:

Yeas-Henderson, Koomar, Lee, Lieske, Tadych, Vincent, Clark
Nays-None.

Mr. Koomar announced adoption of Ordinance No. 14-103, an emergency measure, by a vote of 7-0.

Mr. Clark read **Ordinance 14-104** amending Codified Ordinance 921.02 regarding Sewer Rental Rates, and declaring an emergency, (First Reading 12-1-14; Second Reading 12-8-14), and moved for adoption.

Mr. Lee commented that his understanding is that residents will not see an increase over the quarterly bill that they have been receiving for the third and fourth quarter of 2014. Finance Director Mahoney responded that Mr. Lee's understanding is correct. Mr. Lee noted that the ordinance is required to keep the amount on an annualized basis. Mrs. Mahoney expressed agreement.

There being no further discussion, Mr. Koomar called for a vote on the motion to adopt Ordinance No. 14-104.

Roll Call on Use of the Emergency Clause:

Yeas- Koomar, Lee, Lieske, Tadych, Vincent, Clark, Henderson
Nays -None

Roll Call on Adoption:

Yeas-Koomar, Lee, Lieske, Tadych, Vincent, Clark, Henderson
Nays-None.

Mr. Koomar announced adoption of Ordinance No. 14-104, an emergency measure, by a vote of 7-0.

Mr. Clark read **Ordinance 14-105**, establishing the effective date for the Refuse Collection Fee, and declaring an emergency, (First Reading 12-1-14 amended by reading; Second Reading 12-8-14), and moved for adoption.

There being no further discussion, Mr. Koomar called for a vote on the motion to adopt Ordinance No. 14-105.

Roll Call on Use of the Emergency Clause:

Yeas –Lee, Lieske, Tadych, Vincent, Clark, Henderson, Koomar

Nays -None

Roll Call on Adoption:

Yeas–Lee, Lieske, Tadych, Vincent, Clark, Henderson, Koomar

Nays–None.

Mr. Koomar announced adoption of Ordinance No. 14-105, an emergency measure, by a vote of 7-0.

Mr. Clark read **Ordinance 14-106** amending Codified Ordinance Section 181.36(b) regarding disbursement of Municipal Income Tax Funds, (First Reading 12-1-14; Second Reading 12-8-14) and declaring an emergency, and moved for adoption.

There being no further discussion, Mr. Koomar called for a vote on the motion to adopt Ordinance No. 14-106.

Roll Call on Use of the Emergency Clause:

Yeas- Lieske, Tadych, Vincent, Clark, Henderson, Koomar, Lee

Nays -None

Roll Call on Adoption:

Yeas–Lieske, Tadych, Vincent, Clark, Henderson, Koomar, Lee

Nays–None.

Mr. Koomar announced adoption of Ordinance No. 14-106, an emergency measure, by a vote of 7-0.

Mr. Clark read **Ordinance 14-107** to make appropriations for the current and other expenditures of the City of Bay Village for the Fiscal Year 2015. (First Reading 12-1-14, amended by reading; Second Reading 12-8-14 amended by reading)

On behalf of the Finance Committee members, Mr. Tadych, Mr. Henderson, and Mr. Clark, as well as the City Administration, Finance Chairman Clark heartily recommended adoption.

There being no further discussion, Mr. Koomar called for a vote on the motion to adopt Ordinance No. 14-107.

Roll Call on Use of the Emergency Clause:

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Yeas- Tadych, Vincent, Clark, Henderson, Koomar, Lee, Lieske
Nays -None

Roll Call on Adoption:

Yeas- Tadych, Vincent, Clark, Henderson, Koomar, Lee, Lieske
Nays-None.

Mr. Koomar announced adoption of Ordinance No. 14-107, an emergency measure, by a vote of 7-0.

Mr. Clark read Ordinance 14-112 amending Section 1 of Ordinance 14-98, regarding rates of compensation for the officers and employees of the General Administration Department, and those employees of the City not covered by separate labor contract, for the Calendar Year 2015 and thereafter, and declaring an emergency. (First Reading 12-8-14 amended by reading).

Mr. Koomar announced that Ordinance 14-112 is placed on Second Reading.

Mr. Clark introduced and read **Ordinance No. 14-113** repealing Ordinance 13-137 authorizing an agreement with Seeley Savidge Ebert and Gourash as the City's Human Resources Consultant, and declaring an emergency, and moved for adoption.

Mr. Henderson stated that last week at the vote on the Human Resource Position during the Special Meeting of Council, he made some comments that he wishes to clarify the interpretation of this evening. Last week he mentioned that he would like to see the Human Resource position create good job descriptions for all the positions, annual goals based on those job descriptions, robust performance evaluations based on those annual goals, and, if possible, look at ways to tie compensation in some way, shape or form, to those evaluations. Mr. Henderson stated that the clarification he would like to make is that the comment was not intended to disparage the previous person working in this capacity, nor their employer, but rather just to express his opinions on what he would like to see as the goals for the Human Resource part time position going forward.

There being no further discussion, Mr. Koomar called for a vote on the motion to adopt Ordinance No. 14-113.

Roll Call on Suspension of Charter Rules:

Yeas- Vincent, Clark, Henderson, Koomar, Lee, Lieske, Tadych
Nays -None

Roll Call on Suspension of Council Rules:

Yeas- Vincent, Clark, Henderson, Koomar, Lee, Lieske, Tadych
Nays -None

Roll Call on Use of the Emergency Clause:

Yeas- Vincent, Clark, Henderson, Koomar, Lee, Lieske, Tadych
Nays -None

Roll Call on Adoption:

Yeas-Vincent, Clark, Henderson, Koomar, Lee, Lieske, Tadych

Nays–None.

Mr. Koomar announced adoption of Ordinance No. 14-113, an emergency measure, by a vote of 7-0.

PUBLIC IMPROVEMENTS/STREETS/SEWERS/DRAINAGE COMMITTEE-Mr. Tadych

Motion by Tadych, to confirm the appointment by Mayor Sutherland of Patrick Graham to the Tree Commission for a one-year term expiring January 1, 2016.

Motion passed 7-0.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE – Mrs. Lieske

Motion by Lieske to confirm Mayor Sutherland’s appointment of Warren Remein to the Planning Commission to complete the unexpired term of Richard Majewski, ending August 17, 2018.

Motion passed 7-0.

Motion by Lieske to confirm Mayor Sutherland’s appointment of Scott Bruno to the Board of Zoning Appeals for a five year term expiring January 1, 2020.

Motion passed 7-0.

RECREATION AND PARK IMPROVEMENTS COMMITTEE – Mr. Henderson

Motion by Henderson to remove Exercise Equipment at the Cahoon Memorial Park Walking Trail from Matters Pending before Council Committee List.

Motion passed 7-0.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE – Mr. Vincent

Mr. Vincent introduced **Ordinance No. 14-114** authorizing all actions necessary to effect an Opt-Out Natural Gas Aggregation Program pursuant to Section 4929.26, Ohio Revised Code, directing the County Board of Elections to submit a Ballot Question to the Electors (First Reading)

Mr. Koomar announced that Ordinance No. 14-114 is placed on first reading.

MISCELLANEOUS

Minutes of Regular Meeting
Bay Village City Council
December 15, 2014

Mr. Koomar announced that the meeting of December 22, 2014 of City Council will not be held due to the holiday. Mr. Koomar wished everyone a Merry Christmas and Happy Holiday Season.

Council will have one final meeting in the Year 2014 the week of December 29, with an announcement forthcoming of the actual date and time of the meeting.

There being no further business to discuss, the meeting adjourned at 8:30 p.m.

Paul A. Koomar, President of Council

Joan Kemper, Clerk of Council

ORDINANCE NO:
INTRODUCED BY:

AN ORDINANCE
ESTABLISHING FEES FOR OUTSIDE LEGAL SERVICES,
AND DECLARING AN EMERGENCY

WHEREAS, the Mayor has appointed Gary Ebert as Director of Law; and

WHEREAS, the Director of Law and his firm of Seeley, Savidge, Ebert and Gourash, LPA ("SSEG"), may be retained by the City from time to time as an independent contractor for extraordinary services under terms acceptable to the City, including those set forth herein; and

WHEREAS, the City desires to set forth the compensation arrangements for such services; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Bay Village, State of Ohio, that:

SECTION 1. Extraordinary Services. For any professional services beyond those normally performed by the Director of Law in his capacity as Director of Law (such services are more particularly described in Section 4.3 of the Charter of the City and on Exhibit A attached hereto), including but not limited to representing the City in court or before administrative agencies and for professional services on any litigated matter where the City or any of its representatives in their official capacity are named as a party, the Director of Law and/or members of SSEG, shall be paid at the hourly rates as follows:

HOURLY RATES AND EXPENSES

	<u>2014</u>	<u>2015 and Subsequent Years</u>
Director of Law/Attorneys	\$200.00 per hr.	Not to Exceed \$170.00 per hr.
Associate Attorneys		
(Less than five (5) years experience)	\$175.00 per hr.	Not to Exceed \$150.00 per hr.
Paralegals	\$100.00 per hr.	Not to Exceed \$100.00 per hr.

As well as being reimbursed for all reasonable out-of-pocket expenditures, including copies, long distance telephone charges, courier or overnight delivery charges based upon itemized monthly bills and statements of services, which shall be submitted by the Director of Law and the firm and duly approved by the Mayor and Finance Director.

SECTION 2. Notification and Monthly Billing. The Director of Law shall notify Council at the commencement of extraordinary services and prepare a preliminary budget and advise Council as to status and cumulative expenditures on each matter on a monthly basis.

SECTION 3. Ordinance No. 13-136 is hereby repealed.

SECTION 4. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the inhabitants of the City of Bay Village by reason of the immediate necessity of permitting said change to occur at the beginning of a month. Wherefore, this Ordinance shall take effect immediately upon its passage and approval by the Mayor.

ADOPTED:

President of Council

Clerk of Council

APPROVED:

Mayor

EXHIBIT A

Services Normally Performed by the Director of Law

1. Attendance at City Council meetings, and as needed or requested at committee, board, and commission meetings (BZA, Planning Commission, ABR, Civil Service Commission, Charter Review, etc.)
2. Written legal opinions
3. Legal assistance and guidance to departmental directors
4. Available at all times for procedural/ legal questions by on-duty police officers
5. Conflict resolution between the City and residents and resident/resident disputes
6. Review, negotiation and drafting of all contracts and other legal documents
7. Writing legislation
8. Litigation avoidance
9. Interpretation of state, federal, and local laws
10. Supervision of the City Prosecutor
11. Fills in for the City Prosecutor when he is unavailable or on vacation
12. Sets strategy for dealing with property violations
13. Advises Administration on compliance with bargaining contracts
14. Advises Administration on disciplinary procedures for both bargaining and non-bargaining employees
15. Legal research
16. Acting Mayor responsibilities in the absence of the Mayor, if waived by the President of Council

MEMORANDUM

TO: MAYOR AND MEMBERS OF COUNCIL
FROM: RENEE MAHONEY, DIRECTOR OF FINANCE
SUBJECT: ADJUSTMENTS TO FINAL APPROPRIATION ORDINANCE
DATE: DECEMBER 24, 2014

To clean up various budget adjustments the final appropriation ordinance has been prepared. Below I have highlighted the major changes needed:

Total increase to General Fund Budget of \$389,000 which consists of:

1. Appropriate a transfer of \$225,000 to General Reserve Fund from General Fund

This will allow a transfer of up to \$225,000 to the General Reserve Fund. It is hard to anticipate the final year end receipts of income tax. This would allow me to transfer up to that amount. The goal would be to keep about \$1,000,000 in the General Fund and transfer the remainder to General Reserve. If we end the year better than expected we can always appropriate a larger transfer to the Reserve Fund in early 2015.

2. Increase appropriation in Building Department Other by \$94,000

Building Department Expenses are determined by 85% of Safebuilt Receipts. Also included are payments for Code Enforcement. This being the first full year I did not anticipate correctly the amount that would be paid to Safebuilt. Originally I budgeted \$215,000 which was too low. I have attached an analysis of receipts and expenditures through November for your reference.

3. Transfer from General Fund to Accrued Benefits in amount of \$60,000

Council took steps to implement a new policy to avoid large carryover balances of vacation time. These payouts to reduce the balances amounted to a little over \$93,000. In order to fund these payments a transfer from General Fund in the amount of \$60,000 needs to be completed (the remainder to be paid from Accrued Benefits fund balance). The Accrued Benefits Fund budget needs to be increased by \$79,000 to cover these payments as well.

4. Increase General Fund Transfer to Cahoon Park from \$25,000 to \$35,000

Transfer was lowered from \$50,000 to \$25,000 from 2013 to 2014 but the utility expenses were greater than expected and would therefore ask for another \$10,000 to make this fund whole.

Other non General Fund Changes:

5. A Note on the Advance Repayment from Street Construction to Infrastructure Improvement

Due to the catch basin repair on Lake Road the City is still owed about \$60,000 from the State. Rather than add another advance to cover this fund until the reimbursement is received I will reduce the advance repayment by this amount and hold off until the money is received in early 2015 and then pay the remainder of the advance back.

6. A Note on the Advance Repayment from Sewer to Infrastructure Improvement

The engineer is waiting for final close out reports from the contractor for the Cahoon Sewer project. Once these reports are complete the City can submit for final reimbursement from OPWC. Rather than appropriate an additional advance I am holding off on \$74,000 reimbursement to the Infrastructure Improvement fund that was previously posted.

Original Contract:	<u>\$1,950,408</u>
OPWC (40%):	780,163
Reimbursed to Date:	<u>705,970</u>
To be Received:	74,193

7. Increase Fund 290 Senior Programs

Increase \$9,000 due to increase in program costs. These costs are recovered from program participants.

8. Increase Debt Service Fund

Original budget did not correctly account for Interest Payment of 1% of 2013 bonds. Effective interest rate was .55% which was included in the budget but full 1% payment was due in 2014 (balance was paid as a premium at 2013 debt issuance). Additional budget of \$5,625 needed to cover. Also legal fees underestimated by \$580 for debt issuance and legal filings. Total increase to budget is \$6,205.

9. Increase to General Insurance Fund 601

Budget did not include payments for water damage in Fire department and damage to Community Service's vehicle. Both were funded through insurance proceeds. Increase to budget is \$15,000.

City of Bay Village

Safabuilt Receipts Billing Calculation

Account No.	Description	January	February	March	April	May	June	July	August	September	October	November	YTD
100.000.46210	Electrical Permits	517.15	739.00	3,005.50	4,934.60	1,199.71	4,076.00	1,155.00	3,153.00	3,153.00	2,839.75	1,468.65	27,982.58
100.000.46220	Plumbing Permits	500.00	608.00	2,247.00	3,372.81	8,331.71	11,791.11	1,193.15	1,133.65	1,951.28	4,749.32	2,030.89	25,155.15
100.000.46230	Building Permits	2,105.00	1,117.00	1,000.00	7,313.75	16,744.82	9,168.25	6,490.05	6,951.15	5,671.13	7,531.52	3,321.01	61,181.97
100.000.46250	HVAC Permits	720.00	350.00	3,172.00	4,035.93	19,570.11	15,605.55	1,500.00	1,680.00	1,127.63	1,665.25	1,665.19	22,225.28
100.000.46260	Misc Permits & Registration	671.00	3,000.00	3,231.00	1,163.00	1,156.80	1,787.26	3,186.65	3,750.00	1,158.10	2,853.75	1,259.50	30,789.24
100.000.46280	Certificate of Occupancy	150.00	150.00	260.00	260.00	1,750.00	350.00	350.00	0.00	260.00	600.00	750.00	2,820.00
100.000.46290	Plans Exam Fees	150.00	150.00	260.00	260.00	1,750.00	350.00	350.00	0.00	260.00	600.00	750.00	2,820.00
100.000.46291	1% Fee	137.50	225.00	767.16	763.69	1,664.00	1,199.98	2,071.50	1,517.50	1,517.50	1,329.61	391.06	10,551.64
100.000.46292	3% Fee	26.53	27.09	68.95	134.49	156.07	106.81	78.36	134.53	134.53	143.21	68.28	1,076.60
100.000.46270	Contractor Registration	26.57	11.85	582.64	390.90	76.17	468.58	265.23	61.82	59.94	123.58	137.48	2,204.76
230.000.49802	Building Parks & Rec	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	0.00	500.00	1,000.00	0.00	7,600.00
580.000.45410	Sewer Connection Fee	0.00	500.00	2,000.00	0.00	7,000.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	13,500.00
930.000.49350	Refundable Deposits	0.00	500.00	1,400.00	1,400.00	1,750.00	5,100.00	3,500.00	500.00	2,500.00	4,000.00	(143.30)	22,606.70
930.000.49351	Engineering Deposit	0.00	0.00	800.00	5,000.00	2,500.00	2,500.00	2,400.00	0.00	800.00	1,600.00	0.00	15,600.00
930.000.49352	Sewer Inspect Deposits	0.00	0.00	0.00	0.00	0.00	0.00	750.00	0.00	250.00	500.00	0.00	1,500.00
		16,104.23	7,885.94	51,091.94	45,850.35	38,305.70	53,863.40	37,548.23	17,227.42	27,451.65	34,527.47	16,551.61	346,347.94

Billed Amount 16,051.15

Pay 85% 13,643.48

Code Enforcement Charges	1,196.25	1,388.75	1,086.25	1,127.50	3,685.00	3,822.50	2,255.00	2,090.00	2,048.75	1,732.50	0.00	0.00	20,432.50
Open Permit Payments	1,483.58	1,483.58	1,483.58	1,483.58	1,483.58	1,483.58	1,483.58	1,483.58	1,483.58	1,483.58	1,483.58	1,483.58	17,802.96
Total Paid to Safabuilt	16,223.29	9,117.28	39,154.13	34,422.13	27,574.99	41,385.77	27,180.94	17,649.60	23,280.93	25,072.66	15,499.36	17,802.96	278,093.56

City of Bay Village
ORDINANCE NO.: 14-
INTRODUCED BY:

To amend appropriations for the current and other expenditures of the City of Bay Village for the fiscal year 2014, as previously appropriated in temporary appropriations 13-119 and 14-01 and annual appropriations 14-02, 14-18, 14-51, 14-68, 14-79, 14-87 and 14-93.

Whereas changes are needed to various funds per the attached memorandum from Director of Finance, Renee Mahoney:

BE IT ORDAINED by the Council of the City of Bay Village, State of Ohio:

Section 1: That to provide for the current expenses and other expenditures of the City of Bay Village during the fiscal year ending December 31, 2014, the following sums be and they are hereby set aside and appropriated from the funds herein specified as follows, to wit:

Section 2: That there be appropriated transferred and advanced from the following funds and as further detailed in the Schedules attached hereto as Exhibit "A" and Exhibit "B" and incorporated herein:

General Fund - 100						
und #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
100	Total General Fund	\$ 6,592,568	\$ 3,575,807	\$ 35,900	\$ 905,829	\$ 11,109,899

Special Revenue Fund Group - 200						
und #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
210	Emergency Paramedic	\$ 1,088,800	\$ 64,475	\$ 12,200	\$ -	\$ 1,155,475
230	Parks and Recreation	627,390	257,360	4,500	-	889,250
231	Community Gym Capital Improvement	-	-	11,500	-	11,500
232	Youth Activities	-	-	-	20,039	20,039
234	Play in Bay	-	-	-	-	-
235	Bay Family Services	-	41,300	-	-	41,300
236	Community Diversion	-	7,000	-	-	7,000
237	Bay Bike and Skate Park	-	2,000	-	-	2,000
240	Equipment Replacement	-	-	734,000	-	734,000
245	Private Property Maintenance	3,555	28,000	-	-	31,555
250	State Highway	-	50,000	-	-	50,000
270	Street Construction	650,320	378,100	702,700	250,000	1,981,120
280	Police Pension	352,000	-	-	-	352,000
281	Fire Pension	468,000	-	-	-	468,000
282	Accrued Benefits	218,000	-	-	-	218,000
284	Endowment Trust	-	6,310	-	-	6,310
290	Senior Programs	-	47,000	-	-	47,000
291	FEMA	-	-	-	-	-
292	Law Enforcement	-	3,500	-	-	3,500
293	Drug Fine/Bail Forfeiture	-	500	-	-	500
294	Alcohol Intervention	-	1,500	-	-	1,500
295	Dare	-	-	-	-	-
296	Grant Commission Fund	-	-	-	-	-
200	Total Special Revenue Funds	\$ 3,408,065	\$ 887,045	\$ 1,464,900	\$ 270,039	\$ 6,030,049

Debt Service Fund Group - 300						
und #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
300	General Bond Retirement	\$ -	\$ 2,794,420	\$ -	\$ -	\$ 2,794,420

Capital Project Fund Group - 400						
Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
400	Sidewalk Construction & Repair	\$ -	\$ -	\$ -	\$ 36,329	\$ 36,329
480	Walker Road Park	-	500	-	-	500
490	Public Improvement	-	-	344,000	129,250	473,250
492	Salt Garage	-	-	192,700	-	192,700
493	Bradley Road	-	-	7,539	-	7,539
494	Infrastructure Improvements	-	-	-	5,700	5,700
495	Municipal Building Improvements	-	-	-	215,000	215,000
496	Roof Repair	-	-	-	-	-
400	Total Capital Project Fund Group	\$ -	\$ 500	\$ 544,239	\$ 386,279	\$ 931,018

Enterprise Fund Group - 500						
Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
520	Pool	\$ 212,000	\$ 114,400	\$ 90,900	\$ -	\$ 417,300
580	Sewer	801,925	1,367,682	417,294	780,000	3,366,901
500	Total Enterprise Fund Group	\$ 1,013,925	\$ 1,482,082	\$ 508,194	\$ 780,000	\$ 3,784,201

Internal Service Fund Group - 600						
Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
600	Health Insurance	\$ -	\$ 1,464,752	\$ -	\$ -	\$ 1,464,752
601	General Insurance	-	210,800	-	-	210,800
602	Workers Compensation	222,860	-	-	-	222,860
600	Total Internal Service Fund Group	\$ 222,860	\$ 1,675,552	\$ -	\$ -	\$ 1,898,412

Trust Fund Group - 800						
Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
810	Cahoon Park	\$ -	\$ 94,507	\$ -	\$ -	\$ 94,507
820	Cahoon Memorial	-	3,300	-	-	3,300
830	Cahoon Library	-	8,300	-	-	8,300
840	Waldeck	-	5,500	-	-	5,500
860	Dwyer	-	5,900	-	-	5,900
861	Community Gardens	-	4,000	-	-	4,000
800	Total Trust Fund Group	\$ -	\$ 121,507	\$ -	\$ -	\$ 121,507

Deposit Fund Group - 900						
Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/Advances	Total
930	Building Deposits	\$ -	\$ 42,000	\$ -	\$ -	\$ 42,000
931	Security Deposits	-	23,000	-	-	23,000
900	Total Deposit Fund Group	\$ -	\$ 65,000	\$ -	\$ -	\$ 65,000

Grand Total All Funds \$ 11,237,413 \$ 10,601,713 \$ 2,553,233 \$ 2,342,147 \$ 26,734,506

Itemized list of Transfers and Advances by Fund	
Description	Amount
General Fund to Parks and Recreation	\$ 403,000
General Fund to Community Gym	7,829
General Fund to Street Construction	50,000
General Fund to Cahoon Income	35,000
General Fund to Cahoon Trust	2,000
General Fund to Cahoon Library	10,000
General Fund to Bay Family Services	40,500
General Fund to Accrued Benefits	90,000
General Fund to Street Construction	42,500
General Fund to General Reserve	225,000
Public Improvement Fund to Sewer Fund	94,250
Infrastructure Improvement to Bradley Naigle	5,700
Youth Activities to Parks and Recreation	20,039
Sidewalk Fund to Private Property Maintenance	36,329
Municipal Building Improvements to Public Improvements	215,000
Total Transfers	\$ 1,277,147

Street Construction to Infrastructure Improvement		250,000
Public Improvement Fund to General Fund		35,000
Sewer Maintenance to Infrastructure Improvement		780,000
Total Advances and Advance Repayments	\$	1,065,000
Total Transfers and Advances	\$	2,342,147

- action 3: That the City Director of Finance be and is hereby authorized and directed to draw warrants against the appropriations set forth upon presentation of proper vouchers.
- action 4: That all expenditures within the fiscal year ending December 31, 2014 shall be made in accordance with the code accounts set forth above, and shall be made within the appropriations herein provided ("Appropriations" as used means the total amount appropriated for an individual fund).
- action 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.
- action 6: This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare for the reason that it is necessary in the current operation of the City, and therefore shall take effect immediately upon its enactment and approval by the Mayor.

ASSED:

PRESIDENT OF COUNCIL

.ERK OF COUNCIL

AYOR

EXHIBIT "A"
SCHEDULE OF BUDGETS BY DEPARTMENT FOR GENERAL FUND

Department	Personal Service	Other	Equipment Replace/ Capital Improvement	Transfers	Total
Council	\$ 58,300.00	\$ 18,650.00	\$ -	\$ -	\$ 76,950.00
Clerk of Council	50,430.00	910.00	-	-	51,340.00
Mayor	127,300.00	7,900.00	1,000.00	-	136,200.00
Law	112,508.00	106,600.00	-	-	219,108.00
Finance	232,416.00	32,150.00	1,400.00	-	265,966.00
Taxation	-	180,000.00	-	-	180,000.00
General Administration	184,000.00	499,542.00	-	905,829.00	1,589,371.00
Civil Service	-	13,750.00	-	-	13,750.00
Planning Commission	-	950.00	-	-	950.00
Zoning Board of Appeals	-	900.00	-	-	900.00
Service	1,759,885.00	1,880,500.00	7,500.00	-	3,647,885.00
Fire	1,408,000.00	99,290.00	14,000.00	-	1,521,290.00
Police	2,460,244.00	279,465.00	12,000.00	-	2,751,709.00
Central Dispatch	-	127,700.00	-	-	127,700.00
Building	-	311,475.00	-	-	311,475.00
Architecture Board of Review	-	25.00	-	-	25.00
Community Services	199,480.00	15,800.00	-	-	215,280.00
GRAND TOTAL	\$ 6,592,563.00	\$ 3,575,607.00	\$ 35,900.00	\$ 905,829.00	\$ 11,109,899.00

EXHIBIT "B"
SCHEDULE OF CAPITAL PROJECTS AND EQUIPMENT APPROPRIATIONS BY FUND

Fund	Description	Amount
Equipment Replacement (240)	Police Vehicles (2)	\$ 86,500.00
	Police Equipment (MARCS Radios)	46,500.00
	Service (#30) Super Duty	60,000.00
	Service (#116) Composter	230,000.00
	Service (#45) Utility Body	30,000.00
	Work Order System	15,000.00
	Phone System (From 2012)	50,000.00
	Fiber Optic and Computers	92,000.00
	Vehicle Community Service (From 2013)	23,000.00
	Community Service Bus	58,000.00
	Fire Equipment	43,000.00
Total Equipment Replacement (240)		734,000.00
Street Construction (270)		
	Streets TBD	658,200.00
Total Street Construction (270)		658,200.00
Public Improvement (490)	Fire Facility Improvements	14,000.00
	Hartman Field Lighting	140,300.00
	Service - Transfer Station	100,000.00
	Rose Hill Exterior	20,500.00
	City Hall Entrance	45,000.00
	Dwyer Building Improvements	24,200.00
	Transfer to Sewer for Walmar Project	94,250.00
	Advance Repaymet to General Fund	35,000.00
Total Public Improvement (490)		473,250.00
Salt Garage (492)	Transfer Station	192,700.00
Pool (520)	Aquatic Repair	85,000.00
Sewer (580)	Sewer Repair	313,044.00
GRAND TOTAL		\$ 2,456,194.00

ORDINANCE NO. 14-112
 INTRODUCED BY: Mr. Clark

First Reading 12-8-14 – Amended by
 Reading, Line 6
 Second Reading – Dec. 15, 2014

AN ORDINANCE
AMENDING SECTION 1 OF ORDINANCE 14-98 REGARDING RATES OF
COMPENSATION FOR THE OFFICERS
AND EMPLOYEES OF THE GENERAL ADMINISTRATION DEPARTMENT AND
THOSE EMPLOYEES OF THE
CITY NOT COVERED BY SEPARATE LABOR CONTRACT FOR THE CALENDAR
YEAR 2015 AND THEREAFTER,
AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Bay Village, Ohio:

SECTION 1. That January 1, 2015 the compensation to be paid to the officers and employees of the GENERAL ADMINISTRATION DEPARTMENT and those employees not covered by separate labor contract shall be:

	November 10, 2014 and thereafter	January 1, 2015 and thereafter
1. Director of Finance	\$91,555	\$93,386
2. Assistant Finance Director	\$66,385	\$67,713
3. Accounts Payable Coordinator	\$17.23 – \$19.73 per hour	\$17.57 – \$20.12 per hour
4. Part-time Human Resources Administrator	0.00	28.00 per hour
5. Part-time Clerical	\$11.45 – \$15.60 per hour	\$11.68 – \$15.91 per hour
6. Director of Law	\$70,878	\$70,878
7. Prosecutor	\$33,257	\$33,922
8. Dir. Public Service & Properties	\$88,740	\$90,515
9. General Foreman	\$71,985	\$73,425
10. Supervisor	\$74,005	\$75,485
11. Sewer Collections Foreman	\$58,000	\$59,160
12. Infrastructure Manager	\$63,000	\$64,260

13. Property Maintenance Inspector	\$58,000	\$58,000
14. Projects Coordinator	\$30.00 per hour	\$30.60 per hour
15. Part-time	\$7.95 – \$16.88 per hour	\$7.95 – \$17.22 per hour
16. Seasonal	\$7.95 – \$16.31 per hour	\$7.95 – \$16.64 per hour
17. Director of Recreation	\$71,923	\$73,361
18. Asst. Recreation Director	\$42,289	\$43,135
19. Assistant to Mayor	\$44,617	\$45,509
20. Clerk of Council	\$49,225	\$50,210
21. Fire Chief	\$98,886	\$100,864
22. Police Chief	\$98,886	\$100,864
23. Deputy Police Officer		
Start	\$22.43 per hour	\$22.88 per hour
After 2080 hours	\$24.93 per hour	\$25.43 per hour
After 4160 hours	\$28.25 per hour	\$28.82 per hour
After 6240 hours	\$32.19 per hour	\$32.83 per hour
24. School Guard	\$9.61 – \$13.89 per hour	\$9.61 – \$14.17 per hour
25. Jailer/Matron	\$13.89 per hour	\$14.17 per hour
26. Director of Community Services	\$58,000	\$58,000
27. Assistant Director of Community Services	\$35,000	\$35,000
28. Senior Van Driver	\$8.94 – \$12.30 per hour	\$8.94 – \$12.55 per hour
29. Safety Director	\$5,000	\$5,000

The individual who may serve pro-tem as Secretary to Council or as Secretary to Planning Commission, Board of Zoning Appeals, Recreation Commission, Civil Service Commission, Architectural Board of Review, Tree Commission or Charter Review Committee shall be paid fifty dollars (\$50.00) for the first two hours of attendance and his or her hourly rate thereafter per regular or special meeting attended in lieu of wages.”

and present Section 1 of Ordinance 14-98 is hereby repealed.

SECTION 2. That it is found and determined that all formal actions concerning and relating to the adoption of this ordinance were adopted in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, and for the further reason that it is necessary to provide for compensation in conformance with agreements reached during labor negotiations and to secure adequate personnel for the City’s needs, wherefore this ordinance shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

PRESIDENT OF COUNCIL

CLERK OF COUNCIL

APPROVED:

MAYOR