

City of Bay Village

Council Minutes, Special Meeting
Council Chambers 8:23 p.m.

November 10, 2014

Paul A. Koomar, President of Council, Presiding

Present: Clark, Henderson, Koomar, Lee, Lieske, Tadych, Vincent, Mayor Sutherland

Also Present: Law Director Ebert, Finance Director Mahoney, Recreation Director Enovitch, Community Services Director Selig, Police Chief Spaetzle, Fire Chief Lyons, Service/Safety Director Thomas, Operations Manager Landers.

President of Council Koomar called the meeting to order at 8:23 p.m. with a roll call and Pledge of Allegiance led by Ward 2 Councilman Paul Vincent.

ANNOUNCEMENTS

Mayor Sutherland advised that kudos for tonight go out to City employees Ruth Popovich and John Liskovic. There was a problem with the internet that went down and this is an example of people wearing all kinds of different hats. They stepped up and worked with Time Warner and eventually got everything up and running.

Councilwoman Lieske stated that she was in the Women's Locker Room at the Cleveland State University Recreation Center today at lunch time. On the other side of the locker room, Mrs. Lieske heard two women talking about the Simple Recycling Program in Bay Village, and how cool they thought it was and they wished that their communities would be doing this.

AUDIENCE

The following audience members signed in this evening: Conda Boyd, Jerrie Barnett, Jane Hoffman, Carol Zeiders.

Conda Boyd, resident, presented two procedural questions. The agenda for the upcoming meeting of the Rocky River Wastewater Treatment Plant Management Committee on November 18, 2014 states that they will be looking to appoint, for the new fifth member, which is Bay Village's choice, a two year term. Mr. Robert Kelly, who has been the City of Westlake's extra representative, is dropping off and Bay Village is getting the fifth tie-breaking vote. Will that two-year appointment, since it is an official representative of the City, need to go through Council?

Mayor Sutherland stated that it has never gone through Council before and she will be choosing Scott Thomas, the Safety/Service Director.

Ms. Boyd asked if in the event Mr. Thomas would leave his position with Bay Village, would

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that be an ex-officio type of appointment. Mayor Sutherland stated that they would just find somebody else.

Ms. Boyd stated that the second question she has is that with the new Community Services Assistant Director and Human Resources position opening up, how does it get from the idea of the Finance Director to hire a Human Resources Manager to the person's first day of work. Who has to approve the order of posting the position, etc.?

Mayor Sutherland stated that once City Council puts it on first reading they will post the position. Assuming it is put on first reading this evening, the position will be posted probably tomorrow and a deadline established. There will be an interview process after weeding through the applications and resumes that come in. A decision will then be made.

Ms. Boyd asked if when an idea for a position is formulated, is it then talked over with Council?

Mayor Sutherland stated that it depends on what level.

Mr. Koomar stated that this was part of a discussion of covering some Human Resource needs going forward. We have used a consultant in the past. Looking at needs with the Health Care and what is out there a need exists for this position. Many cities go to a part time individual. The Mayor did bring that to Council. There was a discussion on that and we are starting that process because it is intended to be part of the 2015 budget when approved.

Ms. Boyd asked if generally Council would approve the position.

Mr. Koomar stated that if it is an existing position that is vacant, that is an operational need of the City. That would fall to the administration and the directors to fill those positions. In this case, we needed to create a different position and how it is going to be funded, and from a fiduciary sense of appropriations, Council needed to be involved.

Ms. Boyd asked if the salary were to be increased on the existing position then Council would be involved? She noted that she thinks it is a wonderful idea that the City get a Human Resource professional. Mrs. Mahoney has enough on her plate and that is a perfect need to fill. Ms. Boyd stated that she was just confused in looking at these positions on what the order was supposed to be.

Mr. Koomar called for a reading of the minutes of the Regular Meeting of Council held November 3, 2014. **Motion by Clark** to dispense with the reading of the minutes and approve the minutes of the Regular Meeting of Council held November 3, 2014 as prepared and distributed.

Motion passed 7-0.

Motion to acknowledge receipt of the October, 2014 Financial Reports from Director of Finance Renee Mahoney.

Motion passed 7-0.

Mr. Clark read **Ordinance 14-97** amending Section 1 of Ordinance 14-90 regarding Rates of Compensation for the Officers and Employees of the General Administration Department and those Employees of the City not covered by separate labor contract for the Calendar Year 2014 and thereafter, and declaring an emergency, and moved for adoption. (Assistant Director of Community Services) (Second Reading) (First Reading 11-3-14),

Mr. Henderson asked if it correct that the cost of \$35,000 annually is right around the same as what it had been for an hourly rate, but this is the salary version of that hourly rate. Mayor Sutherland stated that it is a little less than the previous person was paid.

There being no further discussion, Mr. Koomar called for a vote on the motion to adopt Ordinance No. 14-97.

Roll Call on Suspension of Charter Rules:

Yeas- Clark, Henderson, Koomar, Lee, Lieske, Tadych, Vincent

Nays-None

Roll Call on Use of the Emergency Clause:

Yeas –Clark, Henderson, Koomar, Lee, Lieske, Tadych, Vincent

Nays -None

Roll Call on Adoption:

Yeas–Clark, Henderson, Koomar, Lee, Lieske, Tadych, Vincent

Nays–None.

Mr. Koomar announced adoption of Ordinance No. 14-97, an emergency measure, by a vote of 7-0.

Mr. Clark introduced **Ordinance No. 14-98** amending Section 1 of Ordinance No. 14-97 regarding Rates of Compensation for the Officers and Employees of the General Administration Department and those employees of the City not covered by separate labor contract for the Calendar Year 2015 and thereafter, and declaring an emergency. (Human Resource Manager).

Mr. Lee asked if simultaneously with this position being filled in the future the consulting relationship will be terminated. Mayor Sutherland responded affirmatively. Mr. Lee asked if there is an advance notice required. Mayor Sutherland stated that it has already taken place.

Mr. Koomar announced that **Ordinance No. 14-98** is placed on First Reading.

Mr. Lee read **Ordinance 14-89** to provide participation in the Heritage Home Loan Program. (First Reading 10-6-17) (Second Reading 10-20-14) and moved for adoption.

Mr. Lee asked if communications are in place to be sure that residents will be aware of the availability of this program beginning January 1, 2015 so that we can maximize exposure and use of the program.

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Mayor Sutherland stated that an email blast can be done and it can be put on the City's website. Our experience with the Cleveland Restoration Society has been that they will get the word out and provide printed out pamphlets that will be available in the Building Department.

Mr. Lee noted that this is a one-year commitment at a cost not to exceed \$5,800.

There being no further discussion, Mr. Koomar called for a vote on the motion to adopt Ordinance No. 14-89.

Roll Call on Adoption:

Yeas– Henderson, Koomar, Lee, Lieske, Tadych, Vincent, Clark

Nays–None.

Mr. Koomar announced adoption of Ordinance No. 14-89, an emergency measure, by a vote of 7-0.

Mr. Clark introduced **Resolution No. 14-99** authorizing the Finance Director to enter into an Agreement for a Commercial Credit Card with Huntington National Bank, and declaring an emergency, and moved for adoption.

There being no further discussion, Mr. Koomar called for a vote on the motion to adopt Resolution No. 14-99.

Roll Call on Suspension of Charter Rules:

Yeas- Lee, Lieske, Tadych, Vincent, Henderson, Clark, Koomar

Nays-None

Roll Call on Suspension of Council Rules:

Yeas – Lee, Lieske, Tadych, Vincent, Henderson, Clark, Koomar

Nays–None

Roll Call on Use of the Emergency Clause:

Yeas –Lee, Lieske, Tadych, Vincent, Henderson, Clark, Koomar

Nays -None

Roll Call on Adoption:

Yeas–Lee, Lieske, Tadych, Vincent, Henderson, Clark, Koomar

Nays–None.

Mr. Koomar announced adoption of Resolution No. 14-99, an emergency measure, by a vote of 7-0.

Motion by **Lieske** to grant an extension of 45 days, from January 3, 2015 to February 17, 2015 to the Planning Commission to review plans presented by Bradley Center Limited for the southern extension of Crestwood Drive and the Crestwood Drive Subdivision.

Motion passed 7-0.

There being no further business to discuss, the meeting adjourned at 8:40 p.m.

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Paul A. Koomar, President of Council

Joan Kemper, Clerk of Council