

City of Bay Village

Council Minutes, Committee Session
Conference Room

November 3, 2014
7:30 p.m.

Paul A. Koomar, President of Council, Presiding

Present: Clark, Henderson, Koomar, Lee, Lieske, Tadych, Vincent, Mayor Sutherland

Also Present: Law Director Ebert, Finance Director Mahoney, Recreation Director Enovitch, Community Services Director Selig, Police Chief Spaetzel, Fire Chief Lyons, Service/Safety Director Thomas, Operations Manager Landers, SAFEbuilt Director John Cheatham, Assistant Finance Director Popovich

ANNOUNCEMENTS

Mayor Sutherland announced that new chairs will be purchased for the Conference Room table. The existing chairs will be moved to the perimeter of the room.

Mayor Sutherland gave kudos to her assistant, Sue Kohl, who came up with the idea of selling Bay Village t-shirts. The Mayor stated that they are selling about \$500 worth of t-shirts a week, and all the profits are going toward the Fireworks Fund.

Police Chief Spaetzel gave kudos to Bay Village Police Detective Jay Elish. In 2010, Detective Elisha had a fraud case. During the course of the investigation of the credit card fraud case, Detective Elish learned that it was a wide-spread credit card fraud account take-over ring, resulting in over \$1 million in lawsuits. Detective Elish was able to put this together with other jurisdictions and his work resulted in indictments of over one dozen people, including the ring leader who was sentenced today to ten years in prison. Detective Elish worked many years on this case, resulting in the Cuyahoga County Prosecutor's Office asking Detective Elish to be on a task force for these crimes.

AUDIENCE

The following audience members signed in this evening: Conda Boyd, Marty Mace, Jerrie Barnett, Sally Irwin Price, John Suter, Bill Clements, Mike Gore, Scott Pohlkamp, Lydia DeGeorge, Pam Cottam, Jim and Crystal Scott, Carl Aronson, Pamela Ebert.

Also in attendance were many other dignitaries and former officials of the City of Bay Village, present to commemorate the 100th Anniversary of the Bay Village City Hall. Former Councilman Nancy Stainbrook (2002-2005) was invited to begin the Regular Meeting of Council this evening with the Pledge of Allegiance. Mrs. Stainbrook was the person who initiated the practice of opening the Council meetings with the Pledge of Allegiance to the Flag when she began her service as Council's Ward 3 representative in 2002.

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE

Donation from the Be Fit in Bay Program to Barb Harrell, Director of the Village Project.

Mayor Sutherland advised that the registration fees from the Be Fit in Bay Program will be presented as a donation to the Village Project at the Regular Meeting of Council to be held this evening. The Steering Committee of the Be Fit in Bay Program made the decision to donate the funds to the Village Project because it is the closest community organization that has something to do with nutrition and wellness.

Reappointment of Janet Day to the Community Services Advisory Board for a three year term expiring November 6, 2017.

Mayor Sutherland announced the reappointment of Janet Day to the Community Services Advisory Board for a three year term expiring November 6, 2017. The Mayor noted that Ms. Day was on the Fairview Hospital Board with Mayor Sutherland and retired from the Cleveland Clinic organization two or three years ago.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE

FINANCE & CLAIMS COMMITTEE

Administrative Compensation Ordinance to provide for Assistant Director of Community Services

Mr. Clark stated that this ordinance will be introduced this evening and placed on first reading.

Human Resource Manager

Mayor Sutherland advised that they have come to the conclusion that they are in great need of having a Human Resource Manager on site. They think they can do this with a part time employee, but with all of the compliance issues being faced with the implementation of the American Care Act, some of it is so far beyond their skill set, they need expert help. Although they have had a very good consultant since the beginning of the year who has been very helpful, it has been pointed out that they need to take it to the next step. Council has received the job description, and as Ms. Mahoney has mentioned the Department of Justice is now looking at municipalities and clients, and they would like to get in front of this before there is a Department of Justice finding and orders. The Mayor related that when she was on the Board of Elections they actually had a Department of Justice Findings and Orders, which is one of the reasons that we now have Spanish ballots, even though demographically it doesn't make sense for the City of Bay Village, at a tremendous cost. The City wants to avoid a Department of Justice Findings and Orders if at all possible.

Mrs. Mahoney related that today her whole morning, into the afternoon, was spent on an employee matter. While she does not mind that kind of work, it takes her away from her Director of Finance duties. November 15, 2014 is the deadline date for the Affordable Care Act,

and while we did have a good outside consultant, Mrs. Mahoney stated that she needs someone on staff that can deal with these things on a daily basis. We need job descriptions, training, etc., and the employees need someone they can go to. In the long run it will help Workers Compensation cases, having someone on staff that employees can go to. It might also help alleviate grievances by having someone to deal with them.

The Human Resource Manager will be employed on a 20-hour per week basis. The current Human Resource Consultant is paid on a per month allotment at this time. That funding will go towards funding the compensation for the Human Resource Manager. In addition, a part time position in the Service Department was not rehired to allow that budgeted money to go toward this human resource position.

Mrs. Lieske asked if this Human Resource Manager will develop an evaluation process. Mayor Sutherland stated that it is something that may have to develop over time because they still have the union contracts to deal with. Mrs. Lieske stated that this is something that was discussed in order to have everything professional and have systems in place. Mr. Tadych added that it would be nice to start it.

Mr. Koomar asked the rate of pay. Mrs. Mahoney stated that the rate is \$28.00 per hour, on a part time basis. Mr. Henderson asked if there were benefits. Mrs. Mahoney stated the only benefit would be the Ohio Public Employees Retirement System. Mayor Sutherland stated that with the American Care Act they have already restricted the part time employees to not exceed 25 hours per week. They would be looking to fill the position beginning January 1, 2015. Once the ordinance is put on reading, the Mayor will post the position.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE

Mrs. Lieske had no report this evening.

RECREATION & PARK IMPROVEMENT COMMITTEE

Mr. Henderson stated that he would like to let everyone know that if they would like they can now stop by the Cahoon Memorial Park Walking Trail to see the stakes and marks on the ground at the proposed locations that are being considered for the exercise equipment.

Mr. Koomar stated that he walked the trail this evening and the locations are off to the side. The second location, in the middle of the track, is behind the existing trees. Mr. Henderson recommended that people stop by and look at the areas marked. He noted that standing there and looking at it gives a lot more visual information than what you see in the document. A copy of the site plan which depicts the location will be sent out soon. The locations have been moved slightly, relative to the last version, particularly because of the trees.

Mr. Lee stated that he walked the trail as well and thought the sites selected were very well placed.

Mr. Tadych stated that he and Mrs. Lieske walked the trail on Sunday, November 2 and he thinks it is very nice.

Mayor Sutherland stated that there is one caveat. She asked Council to keep in mind that if there is not mulch or something underneath these pieces of equipment it is going to make it very difficult and add to the process of cutting the grass. They will have to weed-whip it if there is nothing underneath it. Mr. Koomar asked if they weed-whip the park benches all along the trail. Mr. Tadych stated that he doesn't understand why it wouldn't be any different than the rest of the equipment.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE

Mr. Vincent had no report this evening.

MISCELLANEOUS

Mr. Koomar advised that a Town Hall meeting will be held on Monday, November 24. Service Director Thomas would like to provide an update on some of the sewer testing they have done. City Consulting Engineer Bob Greytak may be in attendance at the November 24 meeting.

Mrs. Lieske asked if there could be a time limit set for Mr. Greytak so there is more opportunity for citizen participation at the Town Hall meeting. Mrs. Lieske commented that she heard comments after the last Town Hall meeting that people found the information useful but they felt like it was way too long.

Mr. Koomar stated that it is technical information and we have to educate our residents. Mrs. Lieske noted that Town Hall indicates a fair amount of participation by residents. They would like more opportunity to engage.

Mr. Koomar stated that they would try to have a section for participation in the meeting. He cannot imagine anything more important over the next five to ten years for our residents than maintaining our infrastructure and addressing Environmental Protection Agency issues. We will not have such in-depth issues on all Town Hall meeting agendas; we will try to balance it out.

Jerrie Barnett stated that the City of Bay Village was on the news again this evening. Seniors at the Knickerbocker Apartments are being bullied. The Department of Housing and Urban Development (HUD) has taken over the Knickerbocker Apartments and the news said that the people that are disabled are being bullied. They did say that the police are working on the issue.

There being no further business to discuss, the meeting adjourned at 7:45 p.m.

Paul Koomar, President of Council

Joan Kemper, Clerk of Council