

**COMMUNITY SERVICES ADVISORY BOARD**  
**Friday, April 19, 2013**

**Attendance:** Debbie Bock, Ann Gilmore Orin, Dave Britton Nancy Girardot, Scott Pohlkamp, Diane Pavan, Victoria Stavlas, Georganne Vartorella, Penny Dolski, Councilman Dwight Clark

Guests: None

**Absent:** Ellen Screwvala

- I. **Minutes:** The minutes of the January 2013 meeting were approved as written.
- II. Announcements – Welcomed Scott Pohlkamp to the board
- III. Audience Comments – none
- IV. Department updates:
  - a. **Community Services**
    - i. **Annual Report** – Debbie stated the annual report revealed a significant increase in participation of activities and programs with a slight decrease in outreach. This appears to be due to both Debbie and Shirley focusing on activities with the absence of a Senior Center Manager and Activity Coordinator. Time spent with activities results in less time available for outreach.
    - b. **Senior Center**
      - i. **Partnership with St. John’s Medical Center-** Debbie stated that St. John’s has provided several Lunch-N-Learn programs for both seniors and the employee wellness program.
      - ii. **Artistic Pursuits-** The Westshore Watercolor Society is thrilled to have a home at the Dwyer Center. Different instructors alternate teaching different techniques for this group. Oil painting was also added along with art appreciation over the past year and both have developed a following bringing new seniors into the center.
      - iii. **Volunteers-** Several of our long time volunteers have passed away, but passed the torch to new volunteers interested in working the front desk and a variety of other positions. We cherish the memories they have left us and look forward to work forming friendships and creating memories with our new volunteers. This department could NOT function without our volunteers.
- V. Old Business
  - Grant-** Debbie reported that the lighting was to be replaced on Martin Luther King Day. **These lights did not actually increase the lumens to improve brightness and visibility in the center and were replaced with new “cloud” fixtures in**

May. These new fixtures dramatically increased the visibility in the front room. The bathroom door closers will be replaced soon on all four bathrooms to make them more easily accessible.

**Transportation Policy-** Debbie stated that the Transportation Policy had been presented to council after a resident had complained about seeing a vehicle parked in front of a drivers house. Council supported the current policy and agreed that no changes to the policy were necessary.

VI. New Business-

**New Vehicle-** Debbie explained that council has approved funds for replacing the sedan this year. The mechanic, Scott White will let us know when the state decides what vehicles are available that would be suitable for senior transportation. He thinks we should know around August. Of primary importance is a large back seat, leather or vinyl seats for ease of getting in and out of the car, and ample trunk space for wheelchairs, walkers etc.

**Building Improvements-** Council allocated \$20,000 for additional building improvements. The hard wood floors are to be refinished which will cost approximately \$15,000. The carpet will be replaced and new closures installed for ALL bathroom doors. If there are funds left over, painting will be the next priority.

**Part Time Position-** Council approved funding for a part time position effective May 1<sup>st</sup>. The mayor originally stated that she was not going to fill the position in light of the downsizing and outsourcing in other city departments. It was then decided to offer the position to Liz Carey who had worked in the Building Department but had not been rehired when SafeBuilt took over. Discussion ensued.

VII. Council Update

- Councilman Dwight Clark was reported that a balanced budget was passed, that there really are no reserves left and some cuts were made out of necessity, not to be punitive. He continued to explain the challenges municipalities face with the elimination of Estate Tax which was 1.2 million gone, \$400,000 this year from the budget. HB5 addresses the largest form of revenue for the city. Mayors have been busy advocating for municipalities at the county and state levels. Property taxes have been stagnant and union negotiations will also affect the budget. The city started the year with a \$900,000 carryover. The Wolf Road Bridge sewer project has been completed and many more projects are beginning now that the weather is breaking. A portion of Lake Road will be repaved. The tennis courts will be completed. The city has received dollars from insurance claims from the hail storm three years ago which will pay for new roofs and salt storage.

The meeting was adjourned at 11:00.

**Meeting dates for 2013 will be July 19th, and Oct 18. All meetings to be held at the Bay Lodge and start at 9:00 am!**