

City of Bay Village

Council Minutes, Committee Session
Conference Room

June 9, 2014
7:30 p.m.

Paul A. Koomar, President of Council, Presiding

Present: Clark, Henderson, Koomar, Lee, Lieske, Tadych, Vincent, Mayor Sutherland

Also Present: Law Director Ebert, Finance Director Mahoney, Service Director Thomas, Fire Chief Lyons, Community Services Director Bock, Recreation Director Enovitch, Operations Manager Landers.

AUDIENCE

The following audience members signed in this evening: Denny Wendell, Marty Mace, Russell Thompson, Jeff Gallatin, Leise Nainiger

ANNOUNCEMENTS

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-Lee

Amendment to Codified Ordinance Section 129.02 regarding Division of Police; Members.

Mr. Lee asked Mayor Sutherland about the promotions and new hires scheduled for the balance of 2014.

Mayor Sutherland stated that the promotional testing for the position of Sergeant has taken place. The Civil Service Commission has met and certified the list for promotions. Upon Chief Spaetzel's return from vacation, the name of the new Police Sergeant will be announced. There will be no other promotions in 2014.

Regarding new hires for the Police Department, Mayor Sutherland stated that if a patrol officer moves to the Detective Bureau there would be a need for a patrol officer. Mr. Clark stated that before this is done there needs to be a look at the cost of doing so and moving to civilian dispatch as well. Mayor Sutherland stated that this particular move really stands alone and is not dependent upon civilian dispatchers. There are other opportunities that may be floating around that they would like to explore. Just by making the move on the Lieutenants and the Sergeants does not commit the administration doing anything deeper or going any further. They are not pulling the switch on the reform, but they need this piece. This will make the department more efficient.

Mr. Lee asked if making this promotion now there is no circumstance whereby the Lieutenant position would end up with a higher number of Lieutenants, and not achieving the goal of one additional Sergeant and one less Lieutenant. Mayor Sutherland stated that one Lieutenant is retiring in January. Mr. Koomar stated that language was added to the ordinance on this evening's agenda dropping the number of Lieutenant positions back down to two, effective April 1, 2015.

Amendment to the Urban County Cooperation Agreement with Cuyahoga County to receive Community Development Block Grant Funds.

Mayor Sutherland stated that this is a housekeeping item that the county is requesting. It is an addendum to an agreement that the City already has in place stating that the City will not exchange or trade Community Development Block Grant Funds with another governmental entity. The Mayor noted that the City of Bay Village is not a Community Development Block Grant Funds community because our demographics are not there.

Cuyahoga County Memorandum of Understanding for "ReadyNotify" System of Notification

Mayor Sutherland stated that about 1 ½ years ago, Cuyahoga County went out for proposals to do their own emergency notification system. Before the City of Bay Village got involved in it, they wanted to make absolutely certain they were going to implement the system and that it would be successful. The county is now beginning to roll it out and the City administration thinks the time is right to at least jump on board with the system. There are still issues to be worked through about transitioning. Since they were not sure of the timing they re-signed with Nixle to make sure they had a system in place. They want to transition over and when the Police Chief gets back from vacation the Police Chief, Fire Chief and Mayor will sit down and figure out exactly what the time table is.

Fire Chief Lyons commented further that the Mayor, Police Chief and he met with the county approximately one month ago regarding this project. Chief Lyons stated that the system looks robust and he firmly believes it will be in the city's best interest to transition to the county system during the course of this next year. It will save the City over \$5000 per year that is being paid for Nixle services now. It does everything that Nixle does and more, including voice and text.

Mayor Sutherland noted that they just renewed with Nixle in April. Mr. Tadych asked if there is a refund possibility. Mayor Sutherland stated that she does not believe so. Since there are transition issues to be worked though, the systems can be run parallel. The County system is free and gives a lot more capability than there is with Nixle.

Mr. Henderson asked Mayor Sutherland if there is an update on the Nixle system that the Mayor was working on to determine the issue caused by toggling between two separate banners. The Mayor stated that they are still trying to work that out. They may not have this done before the transition.

Mr. Tadych stated that it would be wise to be careful not to confuse the residents with two systems. Mayor Sutherland stated that it is a concern, but there will be a transition period and she will keep Council posted. It could be that both the County and Bay Village would have the capability of sending out messages. Chief Lyons commented that the residents when they sign up can choose to receive only Bay Village notifications and/or County notifications. They can all sign up for multiple phone numbers.

Mrs. Lieske suggested that some catchy slogans could be publicized that the switch is coming. She also suggested media and web site coverage and inclusion of the information in the sewer bills to get the word out to residents.

A resolution authorizing the Mayor to sign the Memorandum of Understanding for the County "ReadyNotify" system will be presented at the June 30, 2014 special meeting of Council.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-Tadych

Mr. Tadych stated that he will read five ordinances at the Special Meeting of Council this evening. All of the ordinances are on third reading and ready to be submitted for adoption. The first ordinance, 14-60, was reviewed by the Public Improvements, Streets, Sewers and Drainage Committee at their meeting at 5:45 p.m. this evening. The committee concurred that they would recommend to Council that the \$1,000 sewer connection fee be changed back to \$1,500, as it was in the previous language. The ordinance will be changed through amending by reading this evening.

Mr. Koomar commented that the work that Service Director Thomas and Projects Coordinator Jim Sears have done encompasses all of the services being provided by the City at the time of these connections. Service Director Thomas stated that the \$1,500 charge is fair in that the Service Department will be overseeing and inspecting the connections, which takes them away from other work that they would be doing in the City.

Mr. Lee noted that this is a maintenance of the fee as it exists; it is not a fee increase.

FINANCE & CLAIMS COMMITTEE – Clark

Mr. Clark will introduce a number of different ordinances this evening at the Special Meeting of Council, and called upon Finance Director Mahoney to comment in regard to the Amended Annual Appropriation Ordinance.

Finance Director Mahoney stated that there are various clean-up projects for which funds need to be appropriated. Mrs. Mahoney referenced a memorandum she wrote to the Members of Council dated June 9, 2014, outlining the changes to the annual appropriations. The Cahoon Sewer Paving and Striping project will be paid by funds advanced last year to Fund 580 (Sewer Fund) for the Cahoon Road Sewer Replacement Project. Mr. Clark noted that the amount of \$780,163 will be paid back to the city from the Ohio Public Works Commission through a 0%, 30 year loan, representing 40% of the cost incurred by the City for the sewer project. Mrs. Mahoney reminded the Council that if the \$1,950,408 is not spent for the Cahoon Sanitary Sewer Replacement Project the City will not get back the entire 40% or \$780,163. Mr. Clark asked the completion time of the

project. Service Director Thomas stated that completion is expected prior to July 4, and paving will be done to the railroad tracks.

Engineering fees for the Bradley/Naigle Intersection Project that the City was not aware of until recently are to be appropriated in the amount of \$7,538.10. With the cash that is in the fund, a transfer needs to be made from Infrastructure Improvement of \$5,700 to total the full amount of the appropriation. Mr. Lee asked if a portion of this additional fee would be payable by the City of Westlake since the cost of the project was a 50/50 split between the two cities. Mrs. Mahoney will follow up with Westlake, noting that they pay half of the Ohio Public Works Commission loan twice per year.

Cahoon Aerial Sewer Engineering Fees in the amount of \$3,716.53 over the current encumbrances to CT Consultants are to be appropriated through the ordinance presented this evening.

A change order has been presented to Council in the amount of \$49,545.15 for additional work on Lake Road. The Infrastructure Improvement Fund had advanced to Fund 270 \$250,000 at the end of 2013 in anticipation of receiving back from the state 85% of the project expenditures which should be received in 2014. The amount needs to be appropriated from Fund 270 for this change. Mr. Clark noted that there are approximately 50 catch basins that are to be repaired. Mr. Clark noted further that the funds are to be received back from the Ohio Department of Transportation within six months of completion of the project. We are still awaiting those funds which are anticipated to be received after this additional work is done.

Additional funds will be appropriated for the contract for the Walker/Nantucket Pump Station Project for printing and advertising fees in the amount of \$5,650.

Mr. Clark advised that a Finance Committee meeting was held this evening and the topics included sewer rental charges, May financial reports, and Workers' Compensation claims and how those are calculated.

A note sale in the amount of \$2,320,000 was just completed. Finance Director Mahoney stated that the interest rate is 0.38%.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Lieske

Consideration to grant extension of 60 days to Planning Commission for the review of the following plans, due to the fact that Council is adjourned during July and August:

Bay Skate and Bike Park Addition – from August 5, 2014 to October 4, 2014.

Bradley Center Limited for Crestview Drive Subdivision from September 5, 2014 to November 4, 2014.

Mrs. Lieske will present a motion at the Special Meeting of Council this evening for consideration to grant an additional 60 days to the Planning Commission for the review of plans that were submitted to the Planning Commission on June 4, 2014 for the Bay Skate and Bike Park and Crestview Drive Subdivision.

Mr. Koomar stated that if an extension is not granted to the Planning Commission to review plans for the Crestview Drive Subdivision the approval would be automatic. We want to give the Planning Commission an adequate amount of time to review the plans.

Mr. Tadych asked if there is a design to the cul-de-sac that is being reviewed by the Planning Commission. He noted that the lots are being sold. Mr. Tadych called the telephone number that is listed on the sign at the end of Crestview Drive and the number has been disconnected.

In regard to the addition to the Bay Skate and Bike Park, Mr. Koomar stated that he talked to the Mayor and Mr. Ebert and some of the information that had been shared with the Cahoon Memorial Park Trustees changed a bit when the project was reviewed by the Planning Commission. Based on the Planning Commission recommendation, the Cahoon Memorial Park Trustees will again review the project. Additionally, the application to the Planning Commission was submitted by the Bay Skate and Bike Park Foundation. Since the skate park was donated to the city in 2010, the application needs to be submitted by the Cahoon Memorial Park Trustees. Mr. Koomar stated that the correct procedure to bring the process back to a starting point would be to vote down the application of the Bay Skate and Bike Park Foundation and refer the matter of the addition to the skate park to the Recreation and Parks Improvement Committee.

Mr. Ebert stated that he has notified Mr. Tadych, Mr. Henderson, and Mrs. Lieske that the cracks in the concrete in the skate park are normal. The hairline cracks are there because the concrete bowl “floats” and are part of the engineering of the system. The existing graffiti will be cleaned.

Mr. Koomar called upon Planning Commission Bela Persanyi who was in the audience for any comments concerning the project. Mr. Persanyi stated that the initial skate park project was first approved with limitations and a variance from the Board of Zoning Appeals. The proposal now is to add an additional three feet to the height, and the plans submitted did not include dimensions. The Planning Commission felt that the proposed addition should come back to the Cahoon Memorial Park Trustees and the trustees should be provided with additional information.

Mr. Henderson chairs the Recreation and Parks Improvement Committee and will arrange for the committee to meet and further review the proposed addition.

Mrs. Lieske, as Chairman of the Planning, Zoning, Public Buildings and Grounds Committee, will make a motion at the Special Meeting of Council this evening to deny the application submitted by the Bay Skate and Bike Park Foundation for an addition to the Bay Skate and Bike Park because the application should be in the name of the Cahoon Memorial Park Trustees in view of the fact that the Bay Skate and Bike Park was donated to and accepted by the City of Bay Village in 2010.

RECREATION & PARK IMPROVEMENT COMMITTEE-Henderson

Mr. Koomar referred the proposal for the addition to the Bay Skate and Bike Park to the Recreation and Park Improvement Committee for further review.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Vincent

Mr. Vincent had no report this evening.

MISCELLANEOUS

Mr. Koomar advised that two public hearings will be held during the week of June 9:

Russell/Bruce/Douglas Sewer Dye Testing Project - June 11, 2014 at 7 p.m. at the City Hall Council Chambers; Information for Property Owners.

Sunset Neighborhood Improvements - June 12, 2014 at 7 p.m. at the City Hall Council Chambers.

Fire Chief Lyons advised that the Fire Department Open House will be held Saturday, June 14, 12 Noon to 3 p.m. A barber shop quartet composed of residents from the City of Bay Village will be signing the National Anthem at 1 p.m. at the Fire Station Open House - a fitting tribute on Flag Day. A Fire Department Memorial will be unveiled at this time as well. Mrs. Lieske thanked Fire Chief Lyons for being so responsive to Council's request for the National Anthem.

Lake Erie Nature and Science Center Planetarium Grand Reopening – Saturday, June 14, 11:30 a.m. to 11:30 p.m.

Mr. Koomar advised that the Cahoon Memorial Park Trustees did approve a rain date of July 5, 2014 for the Fourth of July Fireworks. The fireworks will be held on July 4, and the date of July 5 reserved as a rain date for the fireworks.

Matters Pending Before Council Committee

Mr. Koomar recommended that at the Special Meeting of Council to be held on June 30, 2014, the various Council Committee Chairs submit any items that are pending under their committees that have been resolved for removal from the Matters Pending before Council list. Mr. Koomar asked that these be reviewed every June and December. The Council Chairs will confirm with Mr. Koomar the items they would like removed from the list.

Observance of 100 year anniversary of City of Bay Village Council Chambers.

Mr. Koomar stated that there has been discussion about potentially having the Council Chambers open during Bay Days to mark the 100th anniversary of the chambers. Mr. Lee asked if there is any history on the construction. Mayor Sutherland suggested planning something for the fall of the year rather than during Bay Days.

Committee Meeting of Council
June 9, 2014

There being no further discussion, the meeting adjourned at 8:09 p.m.

Paul Koomar, President of Council

Joan Kemper, Clerk of Council