

## CITY OF BAY VILLAGE

Council Minutes, Regular Meeting  
Council Chambers 8:00 p.m.

December 2, 2013

Paul A. Koomar, President of Council, presiding

Present: Clark, Koomar, Lee, Lieske, Miller, Tadych, Young, Mayor Sutherland

Others

Present: Law Director Ebert, Finance Director Mahoney, Recreation Director Enovitch, Chief Building Official Cheatham, Operations Manager Landers, Fire Chief Lyons, Community Services Director Bock, Assistant Service Director Scott Thomas

Council and members of the administration assembled at 7:30 p.m. in the conference room to review agenda items; this was open to the public.

During the review, Mr. Clark noted that with the resolution on the situation with the Ohio Citizens Action Group the Council will move pending Ordinance 13-17 to third reading on December 16, 2013.

Mr. Young stated that he will present an ordinance this evening to allocate the distribution of municipal income taxes as 98% to the General Fund, and 2% to the Accrued Benefits Fund.

Mrs. Lieske questioned whether the ordinance will be scheduled for additional readings. Mr. Koomar stated that the ordinance is not scheduled for additional readings at this point in time. Mrs. Lieske stated that we are going to have at least one additional meeting this year and we need the ordinance passed by the end of the year. She asked if there is a reason why we wouldn't have an additional one or two readings for this ordinance.

Mr. Koomar stated that this ordinance provides for the allocation of how we are receiving funds. This is an internal allocation for the funds we are going to be budgeting; it doesn't represent an increase or decrease in tax revenues.

Mrs. Lieske stated that she was just looking at having legislation on more than one reading, and it seems like we have the time to do that.

Mr. Young asked Mrs. Lieske if she is opposed to the ordinance, or needs clarification.

Mrs. Lieske stated that Council needs to look at when things really need to be on one reading, and when we need to have them take effect immediately. When reviewing this ordinance there didn't seem to be the urgency to have to do it in one reading.

Mr. Clark stated that one of the reasons to do this is because the budget discussions are starting and there is a significant operating deficit for 2014. We are trying to maximize the municipal

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income tax receipts that go into the General Fund. If it were to be different, the process would be vetted a lot greater.

Mr. Koomar added that the Council is trying to give the Finance Director guidance that we are locking into that part of the budget. As an internal allocation, Mr. Koomar stated he has no problem with going forward with it tonight. We always put things on three readings that require input from the residents.

Conda Boyd stated that to Mrs. Lieske's point this is a different issue, this question of how many readings is separate from what exactly is being read. Why not do two readings if the opportunity is there? Is there a reason to not do the second reading? I'm not hearing that there is.

Mr. Koomar stated that this is a routine ordinance similar to purchasing service vehicles annually for snow plowing. Council knows these items are needed by the Service Department. Council has not put this type of item on three readings because it is part of our operating cycle, it's not new or unique. In theory every ordinance could be put on three readings. This is not expenditure and it is revenue-neutral. It is simply an internal allocation of funds.

Mr. Clark stated that you can see two sides to it. We have been talking about this for every Finance Committee meeting over the past couple of months. It is not like we are just bringing it up today.

Mrs. Lieske stated that even though it looks like something we would continue, we have heard a lot from the community this last month about not having things just on one reading and what is absolutely essential.

Mr. Ebert stated that there are several Councils in neighboring communities that have only two meetings per month. This Council has, on average, four meetings per month. It is a misnomer when you call an emergency clause. This Council has talked about this particular issue for a month in open sessions with open discussion. It is not like tonight they are putting it up for the first time. This is the difference between other cities that have just two meetings per month and don't have the opportunity for discussion. This has been discussed by the committee and vetted by the Council for over a month now. When you say emergency clause it sounds like it is something that has to be done right away.

Mr. Koomar asked Mr. Ebert to elaborate on the meaning of the emergency clause.

Mr. Ebert stated that the reason that Councils throughout the state have an emergency clause is because after legislation has been vetted and discussed in committees, and passed, it becomes effective upon the Mayor's signature. Otherwise, it takes forty days to become effective. If you did that on three readings, you would not have projects done in time around the city. You talk about bidding something, you come forward with the bids and it comes up again later for review. If you waited and took the emergency clause out, you would not have projects done on time in the city.

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Mrs. Lieske stated she is not questioning the emergency clause; she is questioning the number of readings.

Mr. Young stated that if this ordinance was something that was not talked about and further citizen input is needed, he would certainly say it should be done on two or three readings. When looking at a number of things such as zoning changes and ordinance changes we do need to have that input of time to actually discuss. This evening we have in excess of 15 ordinances that are going to have three readings.

An audience member stated that what Mr. Koomar is saying does make a lot of sense about not having to have three readings for everything. However, Council is also coming from a place where they are familiar with what's going on. There are a lot of people who have become a lot more interested in the last year and are trying to understand exactly how things are done. I am coming in not understanding and not aware of everything that has been discussed before. If you are going to have a second or third reading it helps me as part of the community to understand.

Mr. Tadych stated that it really isn't one of those things that's important one way or the other.

Mr. Miller asked if putting it on first reading this evening gives the Finance Director the confidence that these are the percentages she can work under.

Mr. Tadych stated that the Finance Director knows that these are the percentages we are going to work from. The Finance Committee has talked about it two or three times in various meetings.

Councilman Lee stated that he will present 23 ordinances this evening amending the Building Code and Chapter 11, the Zoning Code. These have been discussed quite a bit over the last month. The primary purpose for these amendments is to bring our Building Code, which will now be known as our Building Standards, into compliance and consistency with the State of Ohio Building Code. In addition, there is a simplification of the fee calculation process, and the addition of some new fees associated with certain plan reviews that we did not charge fees for in the past. One ordinance will be removed from the agenda this evening, the amendment to Codified Ordinance Chapter 1322. In the Planning, Zoning, Public Grounds and Buildings Committee meeting held earlier this evening there was further discussion about that particular section. This ordinance will require further work before it is placed on first reading. All of the ordinances on the agenda tonight in regard to the Building Code and Chapter 11 are all intended to go to three readings. All of the ordinances contain the Sunshine Clause but do not contain the Emergency Clause. Upon passage, they will not go into effect for forty days.

Chief Building Official Cheatham stated that this will allow sufficient time to meet the deadline imposed by the state of May 1, 2014 for the amendment to the Building Code.

Mr. Lee noted that at the last Council meeting the ordinance providing for inspections of electrical installations at water enclosures was passed. None of the ordinances this evening need to be fast-tracked.

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Mr. Cheatham reiterated that these amendments are required by the State of Ohio and it was supposed to be done some time ago. Three readings and forty days will meet the deadline of May 1, 2014. He explained that the state legislature enacted a law May 27, 2007 that no communities could have the type of language that is contained in the ordinances that are being amended. The existing ordinances are in conflict with the state. Prior to that, all communities adopted any residential code they wanted to adopt. On May 27, 2007, it became a state law that there was one residential code for the State of Ohio. Therefore, no community could have anything that is in conflict with that.

Mr. Lee advised that the Planning, Zoning, Public Buildings and Grounds Committee has met twice to discuss these with Mr. Cheatham.

Mr. Miller noted that these ordinances are not being amended due to the fact that SAFEbuilt has taken over the Building Department. It is Mr. Cheatham's background and reputation that have assisted in bringing this forward and extending the deadline to May 1, 2014.

Mr. Cheatham stated that the state would have normally given the city only thirty days to bring these ordinances in compliance. They are going around the state now advising communities. They are addressing communities by size, which is why Bay Village is down toward the bottom of the list. Mr. Cheatham explained further that because he sits on the state board and knows some of the officials and explained some of the special circumstances they gave the City of Bay Village until May 1.

Mr. Koomar complimented the work of Mr. Cheatham in this regard.

Mr. Young commented that if a resident wishes to know more about this topic, the minutes of the Planning, Zoning, Public Buildings and Grounds Committee are posted on the City of Bay Village website. The place to go in any instance for further details is to go back to the particular committees in order to get better documentation on why certain things are decided and why we are going in a particular direction.

Mr. Cheatham noted that his office is also open. If anyone wants to come in and visit he will be glad to go into more detail.

Councilwoman Lieske advised that a meeting of the Recreation and Parks Improvement Committee will be scheduled either on Monday, December 9 or Monday, December 16, 2013.

President of Council Koomar called the meeting to order at 8:00 p.m. in the Council Chambers of Bay Village City Hall, with the Pledge of Allegiance led by David L. Tadych, Councilman of Ward 1.

Following the roll call, Mr. Koomar called for a reading of the Minutes of the Regular Meeting of Council held November 18, 2013. Mr. Young **MOVED** to dispense with the reading and accept the minutes as prepared and distributed. Motion carried 7-0. Mr. Koomar called for a reading of the Minutes of the Cahoon Memorial Park Trustees held November 18, 2013. Mr.

Young **MOVED** to dispense with the reading and accept the minutes as prepared and distributed. Motion carried 8-0.

## **ANNOUNCEMENTS**

**Mayor Sutherland** reminded everyone that this Sunday, December 8, 2013, from 2 p.m. to 5 p.m., the Kiwanis Club of Bay Village and the Bay Village Historical Society are sponsoring a Cahoon Community Christmas. Santa will arrive on the brand new fire truck with the activity centered between the Community House and the Gazebo. Tree lighting and Choraliers singing will round out the festivities. Mr. Koomar noted that it is always a good opportunity to pick up your Christmas tree from the Kiwanis Club while you are there.

**Mr. Koomar** announced the sad news that the brother of Paul Vincent, Council-elect of Ward 2, passed away suddenly over the weekend. A moment of silence for Paul and his family was observed.

## **REPORTS**

**Mayor Sutherland** had no further report this evening.

**Law Director Ebert** had no report this evening.

**Finance Director Mahoney** had no report this evening.

**Recreation Director Enovitch** announced that on Saturday, December 14, from 10 a.m. to 12 Noon, Santa will be making an appearance at the Community Gym. It is a great opportunity to have pictures taken with Santa. Cookies and crafts for the children will be provided.

**Chief Building Official Cheatham** had no report this evening.

**Operation Manager Landers** had no report this evening.

**Assistant Service Director Scott Thomas** was introduced by Mayor Sutherland. The Mayor stated that Mr. Thomas joins the city administration from the City of North Olmsted, and all are very pleased to have Mr. Thomas on staff.

**Community Service Director Bock** reported that the city has two new recycling containers on the west end of the parking lot of the Dwyer Memorial Center by the garden shed. The containers are for taking some of the items that are not able to be included in curbside recycling. All of the plastics that cannot be taken in regular bins, toys, large pieces of Styrofoam packing, and plastic bags can be dropped off at the recycling containers.

Ms. Bock reminded everyone to view the Senior Center Christmas Tree while they are at the Kiwanis Cahoon Christmas event, predicting that it will be one of the best tree's at the site.

**Fire Chief Lyons** reported that he has been elected to serve as Chairman for the Scholarship Committee for the Ohio Fire Chiefs Association. He will be representing Bay Village's interests in Columbus and perhaps as time goes on will have an even greater role to play and bring good things back to Bay Village.

## **AUDIENCE**

The following signed in this evening: Conda Boyd, Tom Henderson, Suzanne Graham, Lydia DeGeorge, Jennifer Smillie, Rebecca Krueger, Denny Wendell, Pam Cottam, Adolph and Katie Rolik.

Councilman-elect Henderson asked if Ordinance 13-17 will be moving forward to third reading this evening.

Law Director Ebert advised that the ordinance will be on the Council agenda December 16, 2013 for passage.

Mr. Henderson stated that Section 721.02 (b) of the ordinance requires canvassers to inform the Police Department beforehand that they will be conducting their activity. Section 721.03 (f) states that it is encouraged or recommended. Mr. Henderson asked for clarification.

Mr. Ebert stated that the city cannot require canvassers to inform the Police Department beforehand, under the First Amendment. Canvassers are protected by the First Amendment and a recent federal district court case indicated that they are not required to register and they are not required to abide by the terms of peddlers and solicitors. This came as a result of a year's discussion with the Ohio Citizens Action Council, in and out of court. The issue that we wanted to have was to encourage them to register so that the police will know that there are canvassers in certain areas. Canvassers are not subject to the restriction of time as are peddlers and solicitors, under federal law. Peddlers and Solicitors must apply for a permit and are subject to the Do Not Knock registration.

Mr. Henderson asked that if a canvasser goes door-to-door and does not notify the police, is that person in violation of Section 721.02 (b). Mr. Ebert stated that it would be a violation; the notification is nebulous. Notifying the police is not getting a license to canvas. It is just a notification so that the police are aware of the activity in the neighborhood. The ordinance also expanded the hours to be allowed for canvassing to include Sundays, from 12 Noon to 5 p.m. The peddlers and solicitors are only allowed to work until 8 p.m. Canvassers are permitted to canvas until 9 p.m. The Federal Courts have struck down the earlier hours of 6 p.m. or 7 p.m.

Mr. Lee noted that residents still have the option of posting a sign at their residence advising that there is No Solicitation/Canvassing. The Do Not Knock Registry will also be implemented by the Police Department.

Mr. Ebert noted that notification of canvassing is normally done by a phone call in advance giving the names, number of people, and the hours they are canvassing.

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Mr. Koomar noted that while not trying to step on anyone's First Amendment rights, there is a pragmatic issue of those home alone who may feel unsafe with people in the area canvassing. With the police being aware that there are people in the area, these issues can be lessened.

Lydia DeGeorge stated that last February it was discussed to have Nixle for land lines for people that did not have Smart phones and email. Ms. DeGeorge asked the status of that service.

Mayor Sutherland stated that it has been completely implemented.

Ms. DeGeorge stated that she has not spoken with anyone who received a Nixle call on their landline in mid-November when there was a bad storm with high winds.

Mayor Sutherland stated that incident would not have risen to the certain parameters that have to be followed with Nixle, and that would not have risen to the level of seriousness that Nixle would have allowed a call-out. The Nixle is for major emergencies, and that storm was not one.

Mr. Koomar asked if we would be allowed to send out a test message for those land lines for the peace of mind of the residents.

Mayor Sutherland stated that they have done testing.

Mr. Koomar asked if they would have received a message if they had not picked up a call.

Mayor Sutherland asked Chief Lyons to elaborate on the different methods of testing that Nixle has undergone.

Fire Chief Lyons stated that Nixle has conducted two tests so far. It is unknown whether the test leaves a message on voice mail, but it will leave a message if there is an actual activation. Chief Lyons will contact Nixle to find out if a message is left during the testing process. Chief Lyons stated that the message the Mayor and he received from Nixle was that their testing was complete and indicated that everyone who has landlines will receive a message in case of an emergency. People with landlines are automatically enrolled in the Nixle dial-up. However, if the text message notification or email message notification is desired a registration is required on the city's web site.

Ms. DeGeorge asked if there is some way they can see the parameters. She signed up for Nixle text and has gotten several from Westlake for things like a road closing. Ms DeGeorge is confused as to how that storm didn't fit parameters but she can get text from them to avoid certain areas because the road is closed due to a water main break or repair. Ms. DeGeorge asked if Nixle has on their web site these parameters. She asked who sends out the messages.

Chief Lyons stated that the Fire Department, Police Department and the Mayor's office have the ability to send out a Nixle emergency message.

Mr. Koomar asked if there is any way to compare our service with Westlake's service.

Chief Lyons stated that it was decided internally in concert with the Mayor that the Nixle concept was invented in order to warn people if there is an imminent threat to life and safety. One of the things they want to avoid is sending out an over-abundance of messages so that it becomes noise pollution or static on the radar screen. If you receive a Nixle call, we really want residents to sit up and take notice and feel that there is something really bad happening. Certain storms might require a Nixle alert but the intention on the part of the safety forces is to use that in times of emergency only. Chief Lyons stated that they do try to send out the Nixle emails and texts which are less intrusive but really want to reserve the telephone calls for those true emergency times.

Ms. Boyd asked when the Westshore Council of Government cities will meet regarding the \$100,000 Fire Study Grant that was received.

Mayor Sutherland stated that nothing has been scheduled yet.

Ms. Boyd asked if there is a time table for when they will be scheduled.

The Mayor stated that she is hoping they will start in January but nothing has been scheduled and she is not in control of that process. It will be up to the other Mayors as to when everybody wants to get together. The Mayor will notify Ms. Boyd when the meetings are scheduled.

## **FINANCE & CLAIMS COMMITTEE**

**Mr. Young** introduced **ORDINANCE 13-96 AMENDING CODIFIED ORDINANCE SECTION 181.36(B) REGARDING DISBURSEMENT OF MUNICIPAL INCOME TAX FUNDS, AND DECLARING AN EMERGENCY**, and moved for adoption.

Mr. Koomar suggested amending the ordinance by reading to include a sunset clause and to pull in the language that was in the 2013 ordinance, using the same wording in Section B to show that the allocation is defaulting back to allocation to the Equipment Replacement Fund. Mr. Young stated that he will amend by reading that for the years after 2014 the allocation will be 94% in General Fund, 2% in Accrued Benefits Fund, and 4% in the Equipment Replacement Fund.

Mr. Clark suggested that this would seem to indicate that we are going back to past practice.

Mrs. Lieske commented that this is why she believes we need more than one reading.

Mr. Koomar stated that he is looking for clarification from the Finance Committee as to the desire to have the sunset clause. Mr. Clark stated that the sunset clause is acceptable, but there is no need for a trailer to go back to past practice. We employ 98% and 2% allocation for a year, and revisit the ordinance next year as we do for the trash collection fee.

Finance Director Mahoney warned that if you commit to putting money in a certain fund that's where it has to stay. Ms. Mahoney would put it all in General Fund and do transfers out. But, she can see the importance of putting the money in the Accrued Benefits Fund. Once it is in a fund it cannot be taken out.

Mr. Young amended the ordinance by reading in Section B to state "Effective January 1, 2014 through December 31, 2014."

Mrs. Lieske stated that she is still in favor of a second reading of the ordinance, but it doesn't mean that she wouldn't support it or is questioning it. Going over this tonight, something like this, and trying to write down what the changes are and understanding everything, she would prefer to wait.

There being no further discussion, Mr. Koomar called for a vote on the motion to adopt Ordinance No. 13-96.

Roll Call on Suspension of Charter Rules:

Yeas- Clark, Koomar, Lee, Miller, Tadych, Young

Nays-Lieske

Roll Call on Suspension of Council Rules:

Yeas –Clark, Koomar, Lee, Miller, Tadych, Young

Nays–Lieske

Roll Call on Use of the Emergency Clause:

Yeas –Clark, Koomar, Lee, Miller, Young

Nays –Lieske, Tadych

Roll Call on Adoption:

Yeas–Clark, Koomar, Lee, Miller, Tadych, Young

Nays- Lieske

Mr. Koomar announced adoption Ordinance No. 13-96, an emergency measure, by a vote of 6-1.

## **PUBLIC IMPROVEMENTS /STREETS/SEWERS/DRAINAGE COMMITTEE**

**Mr. Miller** had no report this evening.

## **PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE**

**Mr. Lee** advised that he will read by title only, 22 ordinances this evening. There were 23 ordinances on the agenda emanating from this committee, but the amendment to Chapter 1322 will be removed from this evening's agenda pending further review. The remainder of the ordinances will be placed on First Reading this evening. Section 1 of each ordinance is the operative amendment to the existing Chapter or the new language that is being added. Section 2 of each is the Sunshine Clause, and Section 3 of each reads that the ordinance shall be in full force and take effect at the earliest time permitted by law. The ordinances will not take effect until 40 days after passage.

**Mr. Lee** introduced and read by title, only: **ORDINANCE NO. 13-97** AMENDING CODIFIED ORDINANCE 1301 REGARDING DEPARTMENT OF BUILDING, ENGINEERING, AND INSPECTION; ENFORCEMENT.

Ordinance No. 13-97 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-98 ENACTING NEW CODIFIED ORDINANCE CHAPTER 1150 REGARDING FOUNDATION FACING.

Ordinance No. 13-98 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-99 AMENDING CHAPTER 1149 REGARDING ACCESSORY USE OR STRUCTURE, RESIDENCE DISTRICTS.

Ordinance No. 13-99 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE 13-100 AMENDING CODIFIED ORDINANCE SUBSECTION 1303.06 (A) REGARDING POSTED NOTICE OF APPLICATION; COMPLAINTS; BOARD HEARING.

Ordinance No. 13-100 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE 13-101 AMENDING CODIFIED ORDINANCE SECTION 1305.02 REGARDING PERMIT AND INSPECTION FEES, AND DECLARING AN EMERGENCY.

Ordinance No. 13-101 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-102 AMENDING CODIFIED ORDINANCE CHAPTER 1307 REGARDING PLAN REVIEW FEES, AND DECLARING AN EMERGENCY.

Ordinance No. 13-102 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE No. 13-103 REPEALING CODIFIED ORDINANCE CHAPTER 1321 REGARDING ADOPTION OF REGIONAL DWELLING HOUSE CODE.

Ordinance No. 13-103 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-104 AMENDING CODIFIED ORDINANCE CHAPTER 1331 REGARDING THE OHIO BUILDING CODE.

Ordinance No. 13-104 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-105 REPEALING CODIFIED ORDINANCE CHAPTER 1333 REGARDING ADOPTION OF REGIONAL BUILDING CODE.

Ordinance No. 13-105 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-106 AMENDING C.O. SECTION 1344.03 REGARDING RESIDENTIAL, COMMERCIAL AND ACCESSORY STRUCTURE MAINTENANCE DEFINITION.

Ordinance No. 13-106 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-107 AMENDING CODIFIED ORDINANCE SECTION 1344.04 REGARDING BASIC STANDARDS FOR RESIDENTIAL AND COMMERCIAL BUILDING.

Ordinance No. 13-107 was placed on First Reading.

**The following ordinance was removed from this evening's agenda** pending further review: ORDINANCE AMENDING CODIFIED ORDINANCE CHAPTER 1322 REGARDING RESIDENTIAL CODE OF OHIO FOR ONE-, TWO- AND THREE-FAMILY DWELLINGS.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-108 AMENDING C.O. SECTION 1303.02 REGARDING APPLICATIONS FOR PERMITS

Ordinance No. 13-108 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-109 AMENDING CODIFIED ORDINANCE 1303.04(A) REGARDING CONDITIONS FOR THE ISSUANCE OF PERMITS.

Ordinance No. 13-109 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-110 AMENDING CODIFIED ORDINANCE SUBSECTION 1304.01(H) REGARDING FINAL INSPECTION

Ordinance No. 13-110 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-111 AMENDING CODIFIED ORDINANCE SECTION 1304.03 REGARDING INSPECTION CHECK LIST.

Ordinance No. 13-111 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-112 AMENDING CODIFIED ORDINANCE SECTION 1310.05 REGARDING BOND.

Ordinance No. 13-112 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-113 AMENDING CODIFIED ORDINANCE SUBSECTION 1341.04(E) REGARDING RULES DURING WORK

Ordinance No. 13-113 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-114 AMENDING CODIFIED ORDINANCE SECTION 1344.08 REGARDING CONFLICT.

Ordinance No. 13-114 was placed on First Reading.

Mr. Lee introduced and read by title only, ORDINANCE NO. 13-115 AMENDING CODIFIED ORDINANCE SUBSECTION 1355.03(B) (1) REGARDING PERMIT APPLICATION FEE.

Ordinance No. 13-115 was placed on First Reading.

MR. Lee introduced and read by title only, ORDINANCE NO. 13-116 AMENDING CODIFIED ORDINANCE SUBSECTION 1355.07(F) REGARDING DUTIES OF PERMITEE.

Ordinance No. 13-116 was placed on First Reading.

MR. Lee introduced and read by title only, ORDINANCE NO. 13-117 AMENDING CODIFIED ORDINANCE SECTION 1365.10 REGARDING HOUSING LICENSE ISSUANCE.

Ordinance No. 13-117 was placed on First Reading.

MR. Lee introduced and read by title only, ORDINANCE NO. 13-118 AMENDING THE REFERENCE OF BUILDING CODE TO BUILDING "STANDARDS" IN CHAPTER 1300-CODIFIED ORDINANCES OF THE CITY OF BAY VILLAGE.

Ordinance No. 13-118 was placed on First Reading.

Mr. Miller noted that there will be a cost later to add these ordinances to Codification Ordinances of the City of Bay Village.

#### **RECREATION AND PARKS IMPROVEMENTS COMMITTEE**

**Mrs. Lieske** announced that a Recreation and Parks Improvement Committee meeting will be held tentatively Monday, December 9 at 5:45 p.m.

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**SERVICES, UTILITIES & EQUIPMENT COMMITTEE**

**Mr. Tadych** had no report this evening.

**MISCELLANEOUS**

There being no further business to discuss, the meeting adjourned at 8:35 p.m.

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Paul A. Koomar, President of Council

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Joan Kemper, Clerk of Council