

CITY OF BAY VILLAGE

CAHOON MEMORIAL PARK TRUSTEES

March 18, 2013

Paul A. Koomar, President of Council, Presiding

Present: Clark, Koomar, Lee, Lieske, Miller, Tadych, Young, Mayor Sutherland

Others

Present: Law Director Ebert, Finance Director Mahoney, Service Director Galli,
Operations Manager Landers, Police Chief Wright, Recreation Director Enovitch,

President of Council Paul Koomar called the meeting to order at 7:40 p.m. in the Conference Room of Bay Village City Hall.

AUDIENCE

The following members of the audience signed in this evening: Jerrie Barnett, Jennifer Smillie, Dave Sima.

Lease Agreement for Village Bicycle Cooperative

Law Director Ebert advised that he has received insurance certificates for both the City of Bay Village and the Cahoon Memorial Park Trustees in the amount of \$2 million.

The area is almost ready for occupancy. The Fire Department will inspect the area as part of the process to issue the Certificate of Occupancy by the Building Department.

Mrs. Lieske asked the date of each month that the rental is due from the Village Bicycle Cooperative. Mr. Ebert stated that the 18% of utilities for the building will be payable after the city receives the utility bill. Mr. Young stated that the bill will have to be calculated according to the percentage owed and processed for payment. The Finance Department will review the bills at certain intervals to be sure that the payments are being made on a timely basis. Mrs. Lieske expressed appreciation for the system of checks and balance that will be incorporated into the lease process. A separate account will be listed under Cahoon Memorial Park Income to post the payments.

Mr. Lee commented that there is not a restriction on exterior signage included in the lease. Mr. Ebert stated that installation of signage without the permission of the Cahoon Memorial Park Trustees would be in violation of the code. Mr. Lee questioned whether there would be concern about banners going up to draw people to the new location and announcing their presence at the Community House. Mr. Ebert stated that temporary banners may be installed only through obtaining a permit through the Mayor's office, in accordance with code. Permanent signage must be approved by the Architectural Board of Review. Mr. Lee questioned whether an identifying sign such as the lawn sign approved for Kiddie Kollege would apply in the use of the Community House by the Village Bicycle Cooperative. Mr. Ebert stated that the Cahoon Memorial Park Trustees must first grant permission for the signage.

Minutes of a Meeting of
Cahoon Memorial Park Trustees
March 18, 2013

Mr. Young stated that he questions whether there are permits for the advertising banners he occasionally sees throughout the city. Mayor Sutherland stated that if you look at the code, they can have a temporary sign up for thirty days. They put the sign up for thirty days, take it down, and put it back up the next day for another thirty days.

Mr. Ebert stated that he has suggested that, in the interest of helping local business establishments, banners not be removed unless other tenants complain.

Mayor Sutherland stated that organizations have to come to the Mayor's office to put signage in the public right-of-way. When the advertising banners are put up, it is on their property, it is not necessarily in the public right-of-way. When there are signs such as those advertising a hot tub for sale, they are not coming to the Mayor's office for permission. The property inspectors are asked to remove those signs.

Motion by Miller to approve the lease for Area 4 of the lower level of the Community House to the Village Bicycle Cooperative for a period of one year expiring March 31, 2014.

Motion passed 8-0

There being no further business to come before the Cahoon Memorial Park Trustees, the meeting adjourned at 7:45 p.m.

Paul Koomar, President of Council

Joan Kemper, Clerk of Council