

FINANCE COMMITTEE MEETING

held January 17, 2012

5:00 p.m.

Present: Councilman Michael Young, Chair  
Councilman Dwight Clark  
Councilman Dave Tadych

Also Present: Mayor Sutherland, Councilwoman Lieske, Finance Director Presley,  
Operations Manager Landers, Fire Chief Lyons

Audience: Bruce Geiselman, Nancy Brown

Chairman Young called the meeting to order at 5:00 p.m.

**2012 Budget**

General Fund Revenues

Mr. Clark noted that the budget for revenue for municipal income tax was conservative (\$4,491,950.00) and the actual revenue was \$4,969,135.06, which is one positive variance that the city has had this year. Regarding the budget of municipal income tax revenue for 2012, Mr. Presley stated that a 3% increase over the 2011 actual revenue would be \$5,118,000.00. The figure shown on the budget for 2012 is \$5,034,640.00 or a 1.3% increase. The committee noted that the \$4,949,135.06 revenue for municipal income tax shown in the General Fund is 94% of the actual municipal income tax receipts. Four percent of municipal income tax receipts are allocated to the Equipment Replacement Fund, and the remaining two percent of municipal income tax receipts are allocated to the Accrued Benefits Fund.

Discussion followed concerning the reasoning of prior officials that determined, by ordinance, that four percent of municipal income tax receipts are to be allocated to the Equipment Replacement Fund. Mr. Presley explained that prior to 1988 when the equipment replacement fund was designated to change, equipment purchases may have come out of the General Fund. An Equipment Replacement Fund was established and prior to 1988, depreciation expense was set aside from current year revenues. The thought process was that if the city was going to have to purchase vehicles that would have a useful life of five years to set aside some of the current revenues into the Equipment Replacement Fund to help offset the cost of those vehicles. Mr. Presley noted that if vehicles are not replaced periodically repair and maintenance costs are incurred.

Mr. Young commented that instead of spending cash for the vehicles it may be more favorable to bond out for the purchases. Mr. Presley noted that there is a property tax allocation (Inside millage of 3.89) that funds the Bond Retirement Fund, and the municipal income tax receipts

fund equipment replacement, which would mean that two sources or revenue for equipment replacement would come together to help offset the cost of capital vehicle replacements.

Mr. Young noted that the current accounting practice for funding vehicles is a conservative way of trying to address a constant need. Mr. Clark stated that some of the depreciation is being self-funded for the vehicles, and the debt issuance is being downsized each year. Mr. Young noted that the interest currently is very low for bonding out, and questioned whether it would make sense to bond out for equipment replacement or continue to pay cash for the vehicles. Mr. Clark suggested making this discussion a placeholder for future meetings rather than adopting a formal strategy at this time. He noted that the practice served the city well for years. There is a low interest rate now; the city has self-funded vehicle equipment purchases, and much of this may be driven by how much we are going to need to borrow the next few years. There is always going to be an increase in the cost of heavy vehicles, e.g., fire trucks, and ambulances. A note of this discussion will be included in today's minutes as reference for future discussion.

Mr. Young commented that he did not like the way the bond went out for the police station construction. It should have been callable to a greater degree than it was. He stated that past Councilmanic action is not sacristan. It has to make sense for today. While it may have served well in the past that is no excuse to continue in the future. Mr. Clark stated that the hand is forced to look at everything, not just in 2012 but in the years ahead, without losing sight of the fact that the actions taken now will have an effect in years ahead. Mr. Clark noted that as interest rates rise, it would probably suggest that the city would be better off bonding more of debt because, in theory, investments should be able to be made at a higher interest rate.

Mr. Tadych asked where the interest revenue for the funds allocated from the municipal income tax receipts is applied. Mr. Presley stated that it is applied to the Interest on Investments line item. The \$64,925.00 shown as revenue in that line item for 2011 is the interest that remains in the General Fund after allocating interest to the Accrued Benefits Fund, Bond Retirement Fund, and the Hospitalization Fund. The Accrued Benefits Fund does get paid interest based on the total earnings. When investments are made for the city the money is invested as a pool. All of it is recorded in the General Fund and in December of every given year it is allocated out based on a pro-rata basis based on the fund balances that are there. Interest for 2011 is lower than it necessarily should be because interest in 2010 was not allocated, but doubled up in 2011. In 2010 the General Fund had more interest in it than it should have had.

Mr. Clark asked if he \$64,925.66 is the cash interest and does not include the accrual interest. Mr. Presley stated that it is the cash interest. Mr. Clark noted that there are probably some numbers that would make that a little higher.

Mayor Sutherland came into the meeting at this point and Mr. Young briefed the Mayor regarding the discussion of the allocation of municipal income tax receipts to the General Fund, Equipment Replacement Fund, and Accrued Benefits Fund. Mr. Young stated that this will be discussed further with Council President Koomar as to whether it makes sense to continue this allocation in the future as to the percentages it is divided, noting that to him it does not make sense to continue this practice. The Mayor stated that this is certainly something that should be on the table for discussion. Mr. Tadych commented that everyone notes that it has worked well.

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Mr. Young added to the comments, noting that as he sees it what makes sense in the past does not necessarily make sense now. At this time there are relatively zero interest rates, and other reasons to challenge past practices. Further discussion will be held with Council President Koomar.

The estate tax revenue was budgeted for 2011 at \$435,000.00. Actual revenue for 2011 was \$249,859.28. Mr. Clark stated that he is ok with budgeting \$435,000.00 for 2012.

Parking Fines expected revenue of \$5,000 for 2012 was discussed, taking into consideration that the fines have recently been increased. Mr. Tadych suggested increasing it conservatively, e.g., to \$7500, noting that that many people will be more careful about violating the parking ordinance now that the fine is higher.

Police Department Shooting Range Fees did not receive any revenue in 2011 and is not budgeted to receive any revenue in 2012. Mr. Young stated that the Finance Committee would like to see some income from the range, or, expenses cut. Mr. Young stated that his preference is to reduce expenses. Mayor Sutherland stated that they are working with the Westshore Council of Governments (COG) to establish rates for usage of the shooting range. The Mayor stated that the participating cities are very understanding of the position that all the member cities are in and there is a willingness by both Fairview Park and Rocky River to contribute to the use of the range. Mr. Clark asked what the savings would be if a minimalist approach was taken by closing it down. The Mayor noted that our police officers must shoot at least once per year to qualify which becomes an issue in the court if there ever is a shooting incident in the line of duty. The documentation must be presented that our police are properly trained in the use of firearms. Mr. Clark will contact Police Chief Wright to arrange a meeting with range officer Patrolman Michael Bourque to further discuss the use of the shooting range. The Mayor explained that the range officer is in charge of the training, qualification for certification requirements, and care and maintenance of the shooting range. On the expense side, there is a cost of approximately \$10,000 per year for maintenance of the range for trap and filter cleaning. If the range would be used less the filters and traps could be changed less often, reducing the cost of maintenance. Mayor Sutherland noted that Steve Presley, in his role as Fiscal Officer for the Westshore Council of Governments, is working on affixing an hourly rate for usage that would be fair for all. Mr. Young suggested that no change be made in the revenue budgeting for 2012 until something is worked out with the other cities. On the expense side, some parameters might be set as far as the cost for operating the range is concerned. Mr. Clark asked Mr. Presley the time range on getting some feedback from the other communities. Mr. Presley stated that he should have a final discussion on the rates with the COG participating communities by March of 2012. Mr. Young stated that he would be interested in learning the percentage of usage by City of Bay Village officers as opposed to outside entities.

Mr. Tadych noted that previous attempts to bring outside groups into the city for use of the shooting range at a usage fee were unsuccessful.

Mr. Clark stated that all the decisions made by the Finance Committee hereon in are decisions they would like to make informed. The better information they have, the better decision can be made.

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Permit fee revenue for 2012 was discussed with Mr. Young suggesting that electrical permits revenue budgeted at \$15,000 could be higher, based on his experience in the electrical industry. The amount will be changed to \$20,000. Plumbing permits will be changed to \$15,000. HVAC permits will be changed to \$12,500.

Mr. Tadych asked what is included in the miscellaneous permits category. Mr. Presley stated that permits that do not have individual line items, such as fences, would be in the miscellaneous category.

Mr. Tadych asked for an explanation of the occupancy permit category. He asked if this category includes the rental fee for landlords who register their rental property.

Fire Chief Lyons explained that an occupancy permit is the permanent occupancy permit issued by the Building Department, authorized by the state building department to issue the permit. There are seven or eight items required by law including the maximum occupancy. The inspection that the Fire Department does in conjunction with the issuance of the permit is not charged. The fee is paid to the Building Department for the Certificate of Occupancy. Mr. Young noted that once a commercial establishment has finished the permit requirements the last permit issued is the occupancy permit. Mr. Tadych asked if the inspection is charged to the landlord. Mr. Presley will determine if there is a charge and if it is recorded as miscellaneous or under occupancy.

Interest on Investments -Mr. Tadych strongly suggested that the amount budget for 2012 revenue for interest on investments be kept at the 2011 revenue figure of \$64,625.66. Mr. Presley stated that he averaged 2010 and 2011 expected revenue to reach his \$100,000.00 anticipated revenue for 2012. Mr. Tadych stated that he has read nothing that indicates that the interest rates are going to move upward. He reiterated that the \$100,000 anticipated revenue for interest investments is \$25,000 too high.

Mr. Clark asked about the \$17,672.88 recorded as miscellaneous income. He asked if there was a one-time receipt of funds that we had not anticipated. Mr. Presley will investigate further.

Mr. Clark commented that the Finance Committee has discussed the Bayway Cabin and the concept of looking for other users for that building. One of the concerns was whether rental income could be anticipated at \$50,000 per year which is included in the 2012 budget. Mayor Sutherland stated that she has further input on that and would probably drop that back to \$24,000. For 2012 the figure would be \$12,000, or \$2,000 per month. Mr. Clark noted that the city is going to have to pay for capital improvements to the building. Mayor Sutherland stated that Service Director Galli will advise that the labor will be in-house and it will not be an expensive fix. Mr. Clark noted that it is important for the Finance Committee to have this information, just as it is with the Cahoon Road rental property in order to document things correctly.

Mr. Young stated that transfer revenue to the General Fund is listed as \$750,000 for 2012. He questioned where this transfer is coming from. Mr. Presley stated that the transfer is to be

determined by the City Council and the administration. Legally he cannot put a budget together that is not balanced. Going through the budget, at that point in time, the \$750,000 is necessary to balance out the General Fund. As the changes are made as directed this evening, that figure may change one way or the other and then where the money is coming from would have to be addressed.

Mr. Clark stated that the original draft of the budget showed revenue for the General Fund at \$12,144,380.00 with offsetting expenses at \$11,945,000.00 which means an excess of about \$200,000. Mr. Clark noted that he was figuring a deficit of about \$800,000 so the negative is about \$600,000. The shortfall is at least \$650,000. Mr. Presley noted that the deficit could be cut 1/3 by changing the allocation of the municipal income tax funds. Mayor Sutherland suggested leaving this option to the very end.

Mr. Clark stated for the record that no one is in favor of transferring \$750,000 out of reserves. Mr. Tadych and Mr. Clark expressed agreement.

The municipal income tax receipts revenue budget in the General Fund for 2012 will remain at the projected 1.3% increase from the actual revenue of 2011. Taking it to a 3% increase would add an additional \$83,000, or \$5,118,210.00.

Mr. Clark stated that he is good with projecting \$100,000 as interest on investments revenue for 2012. Mr. Tadych stated that if you look at the drop in 2009 and 2010 which is because not all of the interest rates came due at the same time and they were significantly less. Mr. Tadych feels that they will be significantly less now, thinking that they will decrease even more than they were set at fixed rates before. The new rates are going to eat away at the old rates. Mr. Presley stated that he anticipates revenue between \$90,000 and \$100,000 for interest investments in 2012.

Mr. Clark stated that he was surprised to see the Local Government Fund come in higher at \$604,152.33 than the 2011 budgeted revenue of \$600,000.00. Mr. Presley stated that state revenues are actually up. Mayor Sutherland commented that she just received an analysis this afternoon that said that the fourth quarter was lower than anticipated but it did not yet take into account the holiday spending sales tax revenue. The Mayor stated that the state has a biennial budget and the governor wants to redo the budget in place of a mid-biennial corrections bill. The governor would like to look at how they can reduce taxes.

### Expenses

Mr. Young commented about the recently passed measure that increases the amount that the administration employees pay towards health care. He asked where that is indicated in the budget and Mr. Presley advised that it will show up in Fund 600.

Mr. Young asked if there are any comments regarding the first page of expenses as far as Law, Council Clerk, and Mayor. Mayor Sutherland stated that she did speak with Mr. Young earlier today to make him aware of pending changes. The Mayor stated that the husband of her beloved assistant is being transferred to Detroit. The Mayor is in the process right now of assessing,

making some decisions and moving the chess pieces around which may affect the budget. The Mayor will keep the Finance Committee posted. She stated that she did tell Mr. Young some ideas they were tossing around. The Mayor is putting it together on a spread sheet but it is still very much a work in progress and is not quite finalized. There will be some changes that will affect multiple departments.

Mr. Clark stated that the age-old question about the Outside Law category is that we have come far above the budgeted amounts in previous years in the actual amounts spent. The amount needed to be amended at least once last year because of extraordinary items which are still in process. Mr. Presley stated that the federal lawsuit is an insurance claim, and the salt storage shed is an insurance claim also. Mr. Clark stated that the major expense could be what could happen with the bargaining units and he is wary if the \$75,000 budgeted for expense for 2012 is the right number. Mr. Tadych noted that a payment was made last year that was unexpected which brought the expenses for Outside Law to \$102,000. He suggested that the \$75,000 to \$80,000 for 2012 is probably accurate. Mayor Sutherland stated that it is not a bad thing to have to increase the amount. Mr. Clark stated that he is suggesting that if a change is needed that Council be made aware of it because the issue caught Council by surprise last year.

Fire Chief Lyons spoke to the committee about proposed changes in ambulance run reimbursements.

Chief Lyons distributed copies of Emergency Medical Services (EMS) Billing and Collection Policy and Ordinances for the cities of Fairview Park and Lakewood. (Exhibit A attached) Mr. Lyons stated that he knows that the Finance Committee has designated a figure of approximately \$53,000 to reach the goal of reducing expenditures in the Fire Department. Chief Lyons stated that he is proposing that rather than cutting those expenses which would effectively turn the fire prevention officer from a full time position to a part time position, he has come up with a revenue generating idea relating to EMS billing.

A conservative projected number of total ambulance runs would be 1,460, up from 1,437 this year. Typically the department goes up by 5 to 10% from year to year.

1,460 runs projected for 2012  
1,100 – 75 % of the 1,460 total runs which are ambulance runs  
825 – Billable transportation runs  
620 – Runs actually reimbursed by insurance

Chief Lyons explained that there are three tiers of ambulance service established by Medicare:

Basic Life Support (BLS) Emergency  
Advanced Life Support (ALS) Emergency  
ALS2 Emergency (advanced life support care)

The City of Lakewood charges \$100.00 higher than the City of Bay Village for each of the levels of service. Increasing the fee to the Lakewood rate would add \$62,000 to the City of Bay Village revenue for ambulance runs. Adding a mileage charge, which is allowable by insurance,

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of \$12.00 per mile would add an additional \$37,000. The Chief noted that in time the numbers will go up along with the increase in ambulance runs that has happened since 1976, increasing ninety percent from that time to present. Chief Lyons commented further that these changes can be made on an administrative level without a change in taxes. The increased revenue would effectively pay for the fire prevention position.

Mayor Sutherland suggested going forward with the increase, noting that the cities of Fairview Park and Lakewood have implemented the fees. Mr. Clark asked about the cities of Rocky River and Westlake. Chief Lyons stated that Rocky River is considering the charge for mileage.

Mr. Clark suggested getting a report on the number of ambulance runs that have occurred over the past four or five years for comparison to 2011. Mr. Tadych stated that he does not think that the number of ambulance runs will continually increase with the decrease in population. Mr. Young noted that even though the population is decreasing, the age of the population is increasing. Chief Lyons added that per capita use, young and old, is increasing.

Mayor Sutherland asked the committee to keep in mind that the census indicated only a decrease of about 500 residents. The census was done differently this year in that they did not count college students here in Bay Village. They were counted at their schools. The Mayor stated that the decrease of 500 is the college students that were not counted at their homes in Bay Village.

Mr. Young noted that the population in 1980 was 2000 people more than the 2010 census.

Mr. Young commented further than the \$99,000 increased revenue is based on beginning the change in ambulance run fees on January 1, 2012. The change would probably not occur until March, which would not be detrimental since the first quarter is probably the lowest collection point since deductibles have not been met and those being billed are not required to pay until their deductibles have been met.

Mr. Clark asked how long the present pricing structure has been in place for ambulance reimbursement. The billing began in 2008 with standard Medicare rates and has not changed since that time. Mayor Sutherland suggested rewriting the ordinance so that it is consistent with Medicare. Mr. Clark questioned whether the ordinance be rewritten with the charge for mileage included, in addition to raising the flat fee for ambulance runs. Mr. Clark noted that he still has issues about fire department overtime, but also believes it fair to look at expense and revenue at the same time. Mr. Young asked if the Finance Committee is in favor of presenting the proposal to raise the rates of ambulance runs, as presented by Chief Lyons this evening, to the Council of the Whole, noting that he is in favor of presenting the proposal. Mr. Tadych stated that he is willing to discuss it and present it to all of Council. He is not in favor of the mileage component of \$12.00, thinking that \$10.00 is reasonable. Lakewood probably did \$12.00 because of the closeness of their hospitals. Whether or not the rates need to be included in the rewriting of the ordinance will be discussed with the Law Director. Council will be provided with a copy of the rates being charged, as well as those charged by Lakewood and Fairview Park. An implementation date is to be determined and Mr. Clark suggested the possibility of March 1. Information will be presented to Council on January 23, 2012.

Mr. Presley noted a change in the 2012 Proposed Budget for Income Tax Expense (Regional Income Tax Agency [RITA]) to \$166,125.00.

President of Council Koomar entered the meeting at this point.

Mr. Young informed Mr. Koomar of the municipal income tax receipts allocation to the General Fund (94%), Equipment Replacement Fund (4%), and Accrued Benefits Fund (2%) and the discussion this evening of the merits of those allocations. Mr. Young asked Mr. Koomar for his comments regarding the rationale of using cash for equipment replacement as opposed to using debt or bonding.

Mr. Koomar stated that this is something the city had done for a number of years and is a combination of funding sources. If Council were to discuss a change, how would that affect our debt schedules and debt capacity and absorb equipment replacement while addressing capital needs? Mr. Young noted that interest rates at this time are incredibly low.

Mr. Presley stated that based on buying today and issuing debt, the cash portion of the municipal income tax collection is the current year payment of the purchase. The vehicles are actually being financed over a period of six years. The \$215,000 could be the initial down payment portion for all the vehicles purchased and the bonding capacity used to pay the remainder off in the five to seven year period, or longer, depending on the type of vehicle being purchased.

Mr. Young commented that in today's times everything budget-wise must be challenged to see if it makes sense. Mr. Tadych suggested consideration be given to moderation and cutting the percentage allocated to the Equipment Replacement Fund rather than eliminating it entirely. Mr. Presley will review the debt schedule and research documentation that instituted the allocation policy.

Mr. Clark noted that to be taken into consideration is how much funding will be needed for sewer projects. Mr. Tadych added that to be determined is how much grant funding we will be receiving. Mr. Young stated that he would like to keep capital improvements for sewers separate from the operating expenses for sewer. He would like to look at another means for funding sewer capital projects, not based on the fees we currently have which are used 100% for operating purposes. Mr. Clark stated that he and Mr. Koomar spoke to the President of Council in Rocky River and learned that there is a \$25.00 per quarter capital charge for sewers.

Mr. Young briefed Mr. Koomar on the presentation this evening by Chief Lyons of the proposed ambulance run fee increase. An ordinance will be prepared for discussion at the Committee Session of Council to be held January 23, 2012.

Mr. Presley advised that the refuse collection fee ordinance will be present to Council on Monday, January 23, 2012.

Mr. Young discussed the ongoing increase in hospitalization and health care costs. Mr. Presley stated that he has not adjusted it downward to coincide with the amounts to be paid by the administrative employees, because all of the employees are not on the new plan. For the 12

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administrative employees' contribution, the change in health insurance costs will be immaterial in each of the operating departments. It will make a difference in the health care fund.

Mr. Young stated that two years ago the health care account reached \$460,000 over budget and this year \$380,000 compared to 2009. Mr. Presley stated that until more than the administrative employees are placed on the health care plan he would like to leave the existing numbers in place because the monthly expenses fund the internal service for health care out of which all of the actual claims are paid. Mr. Young noted that this is building in a higher expense rate than we will hopefully see. Mr. Clark noted that there are probably 10 full time employees less on the payroll than three years ago. Mayor Sutherland stated that in 2011 the work force was reduced by 5%.

Mayor Sutherland stated that she is comfortable with the projected election expense of \$36,000 for 2012.

Mr. Clark asked if there will be consideration given to getting requests for proposals for general liability insurance. Mr. Presley stated that the rates for General Liability and Property Insurance have increased, but it has been able to be funded with \$127,500 coming from General Fund Administrative and another \$12,500 from the Police Department for police professional liability. Mr. Clark asked if expense savings can be found going out for proposals. Mr. Presley stated that it depends on how many underwriters have a product to sell. It will depend on putting an inquiry out on April 1 as to whether there are any new players in the market. If not, good money is being wasted by doing a request for proposals. The present policy will expire June 15, 2012.

Mr. Clark asked Mr. Presley to forward to the Finance Committee a copy of the General Liability Insurance Policy. A summary sheet will be provided to the committee by Mr. Presley.

Mr. Clark asked about the Street Construction, Maintenance and Repair Fund budget for 2012, noting that there was an increase due to a concern about running the fund balance below zero. Mr. Clark stated that Mr. Presley has incorporated a \$190,000 increase and the question is whether we need the full \$190,000 to keep ourselves above zero because the \$190,000 is a large number coming out of the General Fund. Mr. Clark asked if this can be included in the items for discussion on Monday, January 23 at the Finance Committee meeting. Mr. Presley agreed.

Mr. Presley noted that by law all funds must have a balance above zero. Mr. Clark asked if all numbers for 2011 can be brought up to speed to see where we stand.

Regarding the \$40,000 balance in the Youth Activities account, Mr. Presley will use those funds for improvements in the Bayway Cabin as well as utility costs. Whatever remains will be transferred to the General Fund. Mr. Young asked if Mr. Galli can provide some detail regarding the costs for improving the Bayway Cabin in the Council kits on Friday, January 20, 2012. The Mayor commented that she is reviewing the basement problem, the boys' restroom floor and an inspection of the building. She questioned whether there will need to be a fire suppression system and work that may be needed for the alarm system. Chief Lyons stated that an upgrade to the alarm system will be required and possibly not a suppression system. He will have Lieutenant Stump investigate further.

Mr. Presley will provide the Finance Committee with an updated five year forecast with 2011 actual amounts for their kits on Friday, January 20, 2012.

Mr. Clark asked if the supplemental appropriations are included in the 2011 12-14-11 budget column for the Emergency Paramedic Unit in the amount of \$104,000 and the Bond Retirement Fund in the amount of \$35,000. Mr. Presley stated that the \$35,000 was included in the supplemental and there is a portion of the \$104,000 that was done in December, and a portion done prior to the last December meeting. The \$35,000 will be coming back to the city through a grant reimbursement.

Mr. Young thanked Mr. Presley for providing variance reports for the last three months of 2011. He stated that one of the items in the last supplemental ordinance was fire overtime wages, and he does not see how the Council could have known that was coming based on the variance documents. He asked what needs to be done so that there can be a better feel for these large items, such as fire overtime wages. Mr. Presley pointed out that the November variance report indicates fire overtime wages at 201%.

Mr. Koomar commented that it would help to take all wage accounts, whether fire overtime regular wages or paramedic fund because it is difficult to collectively pull that together to know where we are running year to date. The committee was told that the lower wages would be a compensating factor for the overtime wages. If they were rolled together and the net effect showing for the amount over or under budget, this would be helpful.

Mr. Koomar asked the Mayor if the orientation for the new Council members will be scheduled in the next week or so. Mr. Koomar will be notified. Mr. Koomar asked about putting an annual appropriation ordinance on first reading. Mr. Presley stated that it the ordinance is still a work in progress. A temporary appropriation for February will be presented at the January 23, 2012 meeting.

Mr. Clark asked if there will be information presented about grant funding for the sewer projects. The Mayor stated that information won't be ready until the end of the week of January 23, 2012.

Mr. Young scheduled the next Finance Committee meeting to be held on Monday, January 23, 2012 at 6 p.m. Included on the agenda will be a report of vehicle usage for detectives and other city employees, a revision of the 2012 budget (General Fund Revenue) based on the changes suggested this evening and a review of the Street Construction, Maintenance and Repair Fund.

The meeting adjourned at 6:37 p.m.

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Michael Young, Chairman

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Joan Kemper, Secretary