

CITY OF BAY VILLAGE

Council Minutes, Regular Meeting
Council Chambers, 8:00 p.m.

December 3, 2012

Paul Koomar, President of Council, presiding

Present: Clark, Koomar, Lieske, Miller, Pohlkamp, Tadych, Young, Mayor Sutherland

Others

Present: Law Director Ebert, Finance Director Presley, Service Director Galli, Community Services Director Bock, Recreation Director Enovitch, Fire Chief Lyons, Police Chief Wright, Operations Manager Landers

Council and members of the administration assembled at 7:30 p.m. in the Conference Room to review agenda items; this was open to the public.

During the review, Mr. Koomar noted that Barb Harrell of the Village Food Project will be addressing Council this evening when the meeting convenes in the Council Chambers.

Mr. Clark will present the annual renewal of the contract with the Cuyahoga County Board of Health this evening. The renewal for next year will remain unchanged as far as the cost per resident for health services.

Mr. Pohlkamp will call a Public Improvements, Streets, Sewers and Drainage Committee meeting on Monday, December 10, 2012, at 6:30 p.m. Notices will be sent. CT Consultants will be asked to present an update on their work on the sewer infrastructure projects.

Mr. Young advised that there will be an ordinance presented this evening for a renewal of the contract with Bailey Communications for IT services for the city administration and staff. Finance Director Presley advised that they advertised for proposals on October 11 and October 18, 2012. Eleven requests for proposals were sent out, and of those eleven, two firms responded. One response was received from One-Link, and the other response from the current provider, Bailey Communications. One-Link's proposal was in the \$30,000 range, while Bailey Communications came back with \$25,000 annually, which is consistent with what the city has had with them previously. The administration is very satisfied with Bailey Communications. They have offered a one year contract, and also a two-year contract, freezing the rate at the same amount of \$25,000 per year.

Mr. Clark questioned why 80% of the people who inquired of the proposal did not respond back with proposals. Mr. Presley stated that at the previous request for proposals there were only two responders. He suggested that once an interested firm finds out what the incumbent is quoting, they may feel it is not worth their time.

Mr. Young noted that this contract is not for telecommunications; it is for network services, help with software and hardware issues. Mr. Young commented on the hourly rate of \$77.00 plus,

Minutes of Regular Meeting
Bay Village City Council
December 3, 2012

noting that it is rather substantial. Mr. Presley stated that their contract also includes the police and city hall network servers, and 24/7 monitoring of the servers. If something happens during the weekend, they are aware of it and will dispatch help if necessary.

Mr. Pohlkamp stated that in terms of the pricing, consultants will charge \$135.00 plus per hour for IT consultant. The scenario is a little different here because they have consistent hours with this contract; the pricing is a good deal none-the-less. Mr. Pohlkamp questioned whether, in lieu of any potential improvements the city wants to make in their IT infrastructure, does it make sense to move forward for a year, or should we buy some time and come back with some ideas for making some improvements.

Mayor Sutherland stated that she would recommend moving forward with the contract and if there are other things that need to be added on to that, or somehow enhance our emergency response, to look at that separately. Bailey Communications is involved in maintenance of the existing system. They protect the system, upgrade as necessary, assist if there is a computer crash, or if the Mayor's devices are out of sync, provide the necessary correction. It is not a true communication piece, and if there is a need it would be over and above what this contract provides.

Mr. Clark asked the Mayor if the administration has been pleased with Bailey Communications in the past. The Mayor stated that they have been very pleased.

Mr. Young stated that the Council has discussed emergency call-out systems, but this contract is not for that type of system. Council will also discuss, at the next Finance Committee meeting, a telephone system that would be Voice-Over IP, which would be part of the network of the city.

Mayor Sutherland stated that this would be an integration piece and Bailey Communications would have to make sure the systems worked together. Mr. Young noted that this might affect quotations for a contract going forward.

Mr. Clark stated that the question is whether Council is supportive of a one-year or two-year contract with a thirty-day out clause. Mr. Ebert stated that a one-year contract has the option of renewal at the same price. Mr. Clark noted that the onus is on Council to exit the contract if they would choose to do so. Mr. Ebert stated that an expansion on the fee or scope of the contract would be possible at the end of one year. Mayor Sutherland stated that Bailey Communications has been great to work with. Mr. Young will propose the one-year contract with Bailey Communications with an option for a second year. Mr. Pohlkamp expressed agreement.

Mr. Young advised that a Finance Committee meeting will be scheduled in the near future.

Mr. Miller stated that he will move to place stand-by generators on the list of matters pending before Council at this evening's Council meeting. The Planning, Zoning, Public Buildings and Grounds Committee has begun discussion of a proposed ordinance for generators. Mr. Miller will also move to grant permission to the Jaycees to hang a plaque at the Bay Lodge in acknowledgement of the Jaycees contributions to the Bay Lodge.

Minutes of Regular Meeting
Bay Village City Council
December 3, 2012

Mrs. Lieske will present a motion to approve the request of Libby Showalter, on behalf of the Bay Boys Travel Baseball Team, to grant the naming rights of a baseball field in Bradley Road Park for a period of one year as part of a fundraising effort by the Bay Boys Travel Baseball Team, and to permit a 10 inch x 10 inch Cahoon Memorial Park Trustee approved plaque to be hung on the fence at the field so named. (The approval of the plaque is to be by the Council, rather than the Cahoon Memorial Park Trustees).

Mrs. Lieske stated that Council had also talked at the last meeting about looking in the future at the issue of naming rights. Mr. Ebert stated that what is happening now across the country is that companies are soliciting cities, colleges, and schools for the naming rights for athletic fields and/or accessories to those fields as an additional revenue source. Significant dollars are coming forward from these private enterprises. There are areas that this could be done, i.e., athletic fields, pop machines, with the resultant ability to raise significant revenues for the cities. Many cities and schools are doing that now.

Mr. Tadych stated that the Mayor mentioned that in an email earlier this evening and he totally agreed. This would be money for the residents, too.

Mr. Koomar suggested that the Recreation and Parks Improvement Committee look at this as an item in the future.

Mr. Tadych reminded everyone that Tuesday trash collection begins Tuesday, December 4, 2012.

Mrs. Lieske will introduce a motion at the Cahoon Memorial Park Trustees meeting his evening to grant permission for the 5K Prayers from Maria Foundation run in Cahoon Memorial Park on Saturday, July 27, 2013.

Regarding Kiddie Kollege signage, Service Director Galli reported that after Kiddie Kollege met with the Cahoon Memorial Park Trustees, there was some discussion that the proposed permanent sign did not meet city ordinance. Mr. Galli spoke with Councilman Miller and the representatives of Kiddie Kollege further regarding this signage. Kiddie Kollege is proceeding forward with changes to the signage and the hope is to bring something back on December 10 for the trustees to review. In the meantime, they would like to put their temporary sign back up, with more secure installation. Mr. Koomar stated that this item will not be on the agenda this evening, but he would like Council to give it some thought and he can place it on the agenda again on December 10.

President of Council Koomar called the regular meeting of Council to order at 8:02 p.m. in the Council Chambers with the roll call and Pledge of Allegiance led by Scott Pohlkamp, Councilman-at-large.

Mr. Koomar called for a reading of the Minutes of the Regular Meeting of Council held November 19, 2012. Mr. Pohlkamp **MOVED** to dispense with the reading and accept the

minutes as prepared and distributed. Motion carried 7-0. Mr. Koomar called for a reading of the Minutes of the Cahoon Memorial Park Trustees held November 19, 2012. Mr. Pohlkamp **MOVED** to dispense with the reading and accept the minutes as prepared and distributed. Motion carried 8-0. Mr. Koomar called for a reading of the Minutes of the Special Meeting of Council held November 26, 2012. Mr. Pohlkamp **MOVED** to dispense with the reading and accept the minutes as prepared and distribution. Motion carried 7-0.

ANNOUNCEMENTS

Mayor Sutherland administered the Oath of Office to the newly appointed Bay Village Police Officer, Andrew Duffy.

Mayor Sutherland read a commendation received from Secretary of State Jon Husted in recognition of the City of Bay Village being recognized as one of the county's ten best towns for families by *Family Circle* magazine.

REPORTS

Law Director Ebert had no report this evening.

Finance Director Presley had no report this evening.

Recreation Director Enovitch had no report this evening.

Director of Public Service Galli reported that the traffic signals at the Bradley/Naigle Road intersection will go to flashing this Thursday, December 6, 2012, and will be fully operational beginning Thursday, December 13, 2012.

Director of Community Services Bock announced that the Kiwanis Club has kicked off the Holiday Caring and Sharing donations with a donation of \$1,000. The Westlake Village Rotary has donated \$500. Individual donations are now being received and the Department of Community Services, on behalf of the Holiday Caring and Sharing Program, is grateful and pleased to accept those donations.

Police Chief Wright stated that the Police Department is excited about the addition of Patrolman Andrew Duffy. Patrolman Duffy has joined the department after serving for the City of Mayfield Village, and has received high recommendations. Due to his previous service as a police officer, Officer Duffy will not have to attend basic training. Officer Duffy will become part of the Full Time Officer program, up and running by himself as a full time member, on or about Valentine's Day.

Chief Wright stated that he is sad to report that this morning he was advised that former Police Chief Pete Gray passed away unexpectedly Saturday, December 1. Chief Gray started with the Bay Village Police Department in July of 1964. He served as the Police Chief for the City of Bay Village from March, 1976 to April 1985. When he left Bay Village he served as Police

Chief for the City of Shaker Heights, and later became the Director of the Medina County Drug Task Force. Chief Wright expressed condolences to the family of former Chief Gray. Arrangements will be announced on Tuesday, December 4.

Fire Chief Lyons had no report this evening.

COMMUNICATIONS

The following communications were received and are on file in the Clerk of Council office for public inspection:

Notice of Resignation from Scott Pohlkamp, Councilman-at-large, effective December 31, 2012.

Email communication from Jennifer Smillie, Village Bicycle Cooperative on December 2, 2012.

Norfolk and Southern Train Report No. 170, reporting that there were 2.1 trains per day on average through the City of Bay Village during October, 2012.

Certificate of Results of Election received from Jane Platten, Director, Cuyahoga County Board of Elections, for the election results on November 6, 2012 of the proposed Charter Amendments.

AUDIENCE

The following members of the audience signed in this evening: Jerrie Barnett, Denny Wendell, John Suter, Ernest D. Minichello, Lydia DeGeorge, Sue Partridge, Bob Bonnett, Jennifer Smillie, Patrick McGannon, Suzanne Graham, Gareth Hughes, Edward Hughes, Dick Majewski, Russell Thompson.

John Suter, 281 Parkside Drive, addressed Mayor Sutherland and asked, in regard to discussions with the Cleveland Electric Illuminating Company, if there is anything that is actively being pursued on a proactive basis regarding the infrastructure of the existing system. Mr. Suter noted that it seems like CEI has, in many cases, been woefully nonreactive to upgrading their system, unless people have really pushed them like they did in Ward 1 a few years ago.

Mr. Koomar stated that the Mayor has had one meeting with First Energy. There are additional meetings scheduled, and this is a point of discussion going forward. It may be premature at this point from their standpoint, but something the city may want to look at and address.

Mr. Suter stated that if something happens, obviously they have an action plan. He is talking about before it happens.

Mayor Sutherland stated that it is on their agenda and they are continuing to work with CEI. Right now they are concentrating on storm response and communications, but that is something they want to get into. Part of what they are doing is identifying where they know they had major issues during the storm and where we continue to have some issues.

Mr. Suter asked the status for the ADA upgrades at the Dwyer Memorial Center. Mr. Suter stated that he goes to the center every week and it seems like it is on hold.

Service Director stated that there will be a lot of activity in the next few days. The contractor will be out there doing tile, and doors are expected between the 15th and 17th. A lot of work will happen before the end of the year. The plan is to be finished before the end of the year.

In the spirit of Christmas, Mr. Suter presented Director Bock an envelope from the Tuesday night Bridge Group that meets at the Dwyer Memorial Center.

Mr. Young asked if the bathrooms are done at the Dwyer Center. Mr. Galli stated that the tile work will begin on Tuesday, December 4. The dividers and fixtures will then be installed. The bathrooms will be done by the end of the year.

COMMITTEE OF THE WHOLE

Barb Harrell, Executive Director of the Village Food Project addressed the Council, administration and audience, and explained that the Village Food Project is an organization, fully non-profit, 100% volunteer and donation administered. They began February 1, 2011. High school students meet in a kitchen housed in the Bay Presbyterian Church and provide nutritious meals for people in the communities of Bay Village and Avon Lake that are going through concerns with cancer. They provide three full meals, plus desert and side dishes for the individual that is experiencing the cancer, as well as their family. They started serving six individual servings when they began in February of 2011, and are now up to 24 servings per week, which means three meals or 72 meals each week. By the two year mark, they will have served 4,000 meals through their kitchen. They have over 300 volunteers. In addition to meal preparation, they also have an organic garden, teaching the younger children how to garden. The Girl Scouts water the garden, and Daisy Groups and Brownies paint vases for delivering fresh flowers from the garden to their clients.

When Mrs. Harrell first started the project, she had learned about it through a cookbook that her mother-in-law, who lived in Chicago, gave her. It was a great story of a woman in California who had started a similar organization. Mrs. Harrell was very struck by her story and called her. She said she would like to do something like this in Bay Village, because it is the most incredible community with people that care about and love each other and want to help through different types of crisis. Not only does the Village Food Project want to feed people meals, but they help people drive to chemotherapy, they rake yards, they do housework, babysitting, and all sorts of different things for these people. Mrs. Harrell stated that it has been a pleasure to be involved in the Village Food Project, it is continuing to grow, and it is awesome to see all of the different volunteers. The youngest volunteer is 5 years old, and the oldest is 90 years old; all ages coming together for the same purpose.

Mr. Koomar stated that his daughter volunteers; she absolutely loves it and has gotten so much out of it working with other high school students as well as the adults that work with them as partners in the kitchen making sure that everything is done well.

Mr. Koomar asked Mrs. Harrell to explain how people who have a desire to help out can sign up to volunteer and help the program continue to grow. Mr. Suter asked how the clients are obtained.

Mrs. Harrell stated that she does a lot of speaking engagements such as the one this evening. She goes to Moll Cancer Center, Fairview Hospital, schools and churches. Usually a neighbor will call and report a neighbor experiencing an issue with cancer. All clients are confidential. In the kitchen, labels with first names only are used. The only people that know who know the clients are Director Harrell, the intake volunteers who speak with the clients about their nutritional needs, and the delivery people. Otherwise, it is confidential unless the client would like to be known. The requirement to be a client is that you have cancer, you are either in the midst of treatment, or recovering from the treatment. They do not just feed the individual; they feed the family. They have had clients that have been hospitalized, and while they are hospitalized the Village Food Project still feeds the families.

Mr. Clark stated that this is one of the most remarkable, grass-roots success initiatives that the city has seen over the past two or three years. Mr. Clark thanked Barb Harrell for her leadership, and commented that as a cancer survivor he knows that what she is doing makes a difference.

Barbara Harrell was thanked for her presentation this evening. Further information can be obtained by calling 440-348-9401, or visiting bharrell@villagefoodproject.com.

ENVIRONMENT, SAFETY & COMMUNITY SERVICES COMMITTEE

Mr. Clark read and introduced **ORDINANCE No. 12-102 AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE DISTRICT ADVISORY COUNCIL OF THE CUYAHOGA COUNTY GENERAL HEALTH DISTRICT TO PROVIDE PUBLIC HEALTH SERVICES FOR THE CITY OF BAY VILLAGE DURING THE CALENDAR YEAR 2013, AND DECLARING AN EMERGENCY**, and moved for adoption.

There being no further discussion, Mr. Koomar called for a vote on the motion to adopt Ordinance No. 12-102.

Roll Call on Suspension of Charter Rules:

Yeas – Clark, Koomar, Lieske, Miller, Pohlkamp, Tadych, Young,
Nays-None

Roll Call on Suspension of Council Rules:

Yeas – Clark, Koomar, Lieske, Miller, Pohlkamp, Tadych, Young
Nays–None

Roll Call on Use of the Emergency Clause:

Yeas – Clark, Koomar, Lieske, Miller, Pohlkamp, Tadych, Young

Nays -None
Roll Call on Adoption:
Yeas– Clark, Koomar, Lieske, Miller, Pohlkamp, Tadych, Young
Nays–None.

Mr. Koomar announced adoption of **Ordinance No. 12-102**, an emergency measure, by a vote of 7-0.

PUBLIC IMPROVEMENTS /STREETS/SEWERS/DRAINAGE COMMITTEE

Mr. Pohlkamp stated that a complete briefing on the sanitary sewer improvement projects in the city will be presented by CT Consultants on Monday, December 10.

Service Director Galli stated that construction has begun on the aerial sewer line. Excavation work is being done on the west side of the Wolf Road Bridge. Wolf Road Bridge will be open for traffic throughout the project, except for the period of time when the cranes will be setting the new pipe. That temporary closure will be for a very short period of time, and will be coordinated with the Fire Department prior to the closure.

FINANCE & CLAIMS COMMITTEE

Mr. Young introduced ORDINANCE NO. 12-103 AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH BAILEY COMMUNICATIONS FOR NETWORK SUPPORT, AND DECLARING AN EMERGENCY, and moved for adoption.

There being no further discussion, Mr. Koomar called for a vote on the motion to adopt Ordinance No. 12-103.

Roll Call on Suspension of Charter Rules:
Yeas – Koomar, Lieske, Miller, Pohlkamp, Tadych, Young, Clark
Nays-None
Roll Call on Suspension of Council Rules:
Yeas – Koomar, Lieske, Miller, Pohlkamp, Tadych, Young, Clark
Nays–None
Roll Call on Use of the Emergency Clause:
Yeas – Koomar, Lieske, Miller, Pohlkamp, Tadych, Young, Clark
Nays -None
Roll Call on Adoption:
Yeas– Koomar, Lieske, Miller, Pohlkamp, Tadych, Young, Clark
Nays–None.

Mr. Koomar announced adoption of **Ordinance No. 12-103**, an emergency measure, by a vote of 7-0.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE

Motion by **Miller** to place Standby Generators on Matters Pending before Council Committee.

Motion passed 7-0.

Motion by **Miller** to permit the Jaycees to hang a plaque at the Bay Lodge in acknowledgement of contributions to the Bay Lodge.

Sue Partridge, Past President of Bay Village Jaycee Wives, introduced Bob Bonnett, and Mike

Welch, Past Presidents of Bay Village Jaycees. Mrs. Partridge stated that they did many good things when they were a great organization, and acknowledged the membership of former Mayor Tom Jelepis. The organization has disbanded and at a reunion last year there was a consensus that some of their funds would be used for a plaque to be hung inside the door of the Bay Lodge, to commemorate the building of the Lodge by the Jaycees. The plaque will have the Jaycees logo, the year the lodge was built and the year the addition to the lodge was built.

Motion passed 7-0.

RECREATION AND PARK IMPROVEMENTS COMMITTEE

Motion by **Lieske** to approve the request of resident Libby Showalter, on behalf of the Bay Boys Travel Baseball Team, to grant the naming rights of a baseball field in Bradley Road Park for a period of one year as part of a fundraising effort by the Bay Boys Travel Baseball Team, and to permit a 10 inch x 10 inch City Council approved plaque to be hung on the fence at the field so named.

Motion passed 7-0.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE

Mr. Tadych reminded residents that new trash collection schedule begins on Tuesday, December 4, and bulk pick-ups will be held the last Tuesday of every month, except for December, 2012, when the bulk pick-up will be held on Wednesday, December 26, because the last Tuesday is Christmas Day.

MISCELLANEOUS

In compliance with Section 121.22 of the Ohio Revised Code, Mrs. **Pohlkamp MOVED** to adjourn to Executive Session regarding labor contracts, contracts, personnel, and litigation, at 8:30 p.m.

Minutes of Regular Meeting
Bay Village City Council
December 3, 2012

Roll Call Vote: Yeas- Lieske, Miller, Pohlkamp, Tadych, Young, Clark, Koomar. Nays – None.
Motion passed 7-0. Also present in Executive Session were Mayor Sutherland and Law Director Ebert.

Council reconvened in an open meeting at 9:42 p.m. Present were: Clark, Koomar, Lieske, Miller, Pohlkamp, Tadych, Young.

There being no further business to discuss, the meeting adjourned at 9:43 p.m.

Paul Koomar, President of Council

Joan Kemper, Clerk of Council